

4501:7-1-04

License applications.

[Comment: Information regarding the availability and effective date of the materials incorporated by reference in this rule can be found in paragraph (H) of rule 4501:7-1-01 of the Administrative Code.]

(A) As used in this chapter, "provider" and "licensee" have the same meaning as, and refer to, the holder of a class A, class B, or class C license issued in accordance with this chapter and Chapter 4749. of the Revised Code.

(B) Each applicant for a class A, class B, or class C license shall submit a "Provider Application" to the director of the department of public safety (department) accompanied by the license fee provided for in section 4749.03 of the Revised Code. A "Branch Office Application" shall be submitted for each additional business location accompanied by the branch license fee provided for in section 4749.05 of the Revised Code. The license fee may be paid by check or money order payable to Ohio treasurer of state or if submitted on-line, may be paid by credit card.

(C) Each "Provider Application" must be accompanied by a "Qualifying Agent Application" and the qualifying agent (QA) examination fee provided for in section 4749.03 (A)(1)(e) of the Revised Code. The examination fee may be paid by certified check or money order payable to Ohio treasurer of state or if submitted on-line, may be paid by credit card. A passport style photograph that measures two by two inches, taken within one year of submission, and bearing a reasonable likeness to the applicant must be submitted with the "Qualifying Agent Application."

(1) The fingerprint impressions submitted under section 4749.03(C)(1) shall not have been obtained more than thirty days prior to the filing of the application for a license, as outlined on "WebCheck Instructions."

(2) If a qualifying agent intends to carry a firearm in the course of business or employment, the QA shall submit a "Firearm Bearer Notation Application" accompanied by the fee provided for in section 4749.10 of the Revised Code to the department and notify the bureau of criminal investigation (BCI) at the time of fingerprinting. BCI shall make a request to the federal bureau of investigation (FBI) about the applicant and review the information in the manner set forth in division (B)(2) of section 109.572 of the Revised Code. The information provided by the FBI shall be submitted to the director of the department of public safety by direct copy.

(3) If the results of the criminal records check described in division (C)(1) of section 4749.03 of the Revised Code indicate that the applicant may have a criminal record in one or more jurisdictions or in one or more states other than Ohio, the director may make further inquiries and request further information from the applicant in order to complete the investigation of the

applicant.

(D) The "Provider Application" and "Qualifying Agent Application" shall include a question that easily identifies the applicant for licensure and applicant for QA as a veteran or as the spouse of a veteran. Applicants currently serving in the military must provide a copy of their military identification card or that of their spouse, or a veteran must provide a copy of their DD214 or that of their spouse along with the application, which will allow the department to verify the identification of the applicant as a veteran or spouse of a veteran. Processing of applications for veterans or their spouses shall, to the extent possible, be expedited and prioritized

(E) When all requirements for application are met, the application for a license shall be approved and a wall license will be issued along with the approved QA registration card.