

4766-5-05

Transportation records.

[Comment: For dates and availability of material incorporated by reference in this Chapter of the Administrative Code, see paragraph (BB) of rule 4766-5-01 of the Administrative Code.]

(A) Each licensed AMSO shall maintain or have readily available the following at its headquarters:

- (1) Current copy of the organization's operating protocol(s) as filed with the Ohio state board of pharmacy;
- (2) Verification of certification or license of all personnel;
- (3) A current certificate of liability insurance issued by an insurer licensed to do business in Ohio that includes a thirty day notice of cancellation to the board in compliance with the terms set forth in section 4766.06 of the Revised Code listing the state board of emergency medical, fire, and transportation services as a certificate holder;
- (4) Current copy of the AMSO's written policy covering the use of warning devices;
- (5) Records or other documents related to patient care or to emergency medical service personnel maintained by the licensed AMSO which shall be made available for review by the board in accordance with "45 C.F.R. 164.512";
- (6) Documentation as required under rule 4766-5-07 of the Administrative Code;
- (7) Current maintenance records for aircraft as specified in rule 4766-5-09 of the Administrative Code;
- (8) Current maintenance records for all equipment used for patient care as specified in rule 4766-5-09 of the Administrative Code;
- (9) Dispatch log;
- (10) Written plan for restocking of supplies in compliance with rule 4766-5-10 of the Administrative Code;
- (11) Ohio state board of pharmacy license and addendum;
- (12) DEA registration certificate (as applicable);
- (13) Clinical laboratory improvement amendments (CLIA) waiver (as applicable);
- (14) Current written plan for the handling and disposal of bio-medical infectious materials in accordance with "29 C.F.R. Part 1910.1030."

(B) A licensee shall maintain or have readily available the following at each satellite base:

(1) Current copy of the organization's operating protocol(s) as filed with the Ohio state board of pharmacy;

(2) Documentation as required under rule 4766-5-07 of the Administrative Code;

(3) Current copy of the AMSO's written policy covering the use of warning devices;

(4) Written plan for restocking of supplies or compliance with paragraph (C)(6) of rule 4766-5-04 of the Administrative Code;

(5) Ohio state board of pharmacy license(s) and addendum(s);

(6) Current written plan for the handling and disposal of bio-medical infectious materials in accordance with "29 C.F.R. Part 1910.1030."

(C) Upon licensure, each licensed AMSO shall prominently display the original certification of licensure at its headquarters and each satellite base.

(D) Patient records

(1) A licensed AMSO shall maintain accurate records that contain the information set forth in paragraph (D)(2) of this rule concerning the transportation of each patient for a period of five years from the date of the transport;

(2) The following information shall include, if available:

(a) Patient name;

(b) Gender;

(c) Age;

(d) Date of birth;

(e) Address;

(f) Location of incident;

(g) Patient's chief complaint;

(h) Patient's history;

(i) List of patient's current medications, route, dosage, administration

schedule:

(j) Patient's allergies and reaction;

(k) Vital signs as appropriate;

(l) Responsible guardian;

(m) Advanced directives;

(n) Beginning location and final destination;

(o) Treatment rendered;

(p) Time interventions and treatments performed;

(q) Time call received;

(r) Time dispatched;

(s) Time enroute;

(t) Time of arrival on-scene;

(u) Time departed;

(v) Time of arrival at destination;

(w) Names and level of certification or licensure of medical personnel;

(3) An AMSO shall be responsible for ensuring that a copy of the record for each patient is provided to the receiving facility.

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CERTIFIED ELECTRONICALLY

Certification

09/16/2014

Date

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