



**OHIO DEPARTMENT  
OF PUBLIC SAFETY**  
EDUCATION • SERVICE • PROTECTION

- Administration
- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- **Office of Criminal Justice Services**
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



**John R. Kasich, Governor**  
**Thomas P. Charles, Director**  
**Karhlton F. Moore**  
*Executive Director*

Office of Criminal Justice Services  
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November 13, 2012

Dear Stakeholder,

You are invited to offer public comment regarding the proposed filing of rules 4501-7-23 Character and fitness for CDL schools and 4501-7-25, Application for and renewal of CDL school instructor and training manager licenses, of the Ohio Administrative Code (OAC) as outlined in this notice.

The rules are proposed to change incorrectly cited statutes within the rules and to strike references that permit the use of photographs from the Bureau of Motor Vehicles in lieu of applicant provided photographs.

You are receiving this message pursuant to the requirements of Executive Order 2011-011K and Senate Bill 2 of the 129th General Assembly, which require state agencies, including the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) to draft rules in collaboration with stakeholders, assess and justify any adverse impact on the business community (as defined by Senate Bill 2), and provide opportunity for interested parties to submit feedback regarding proposed rules.

OAC 4501-7-23 is proposed for amendment to correct a statutory reference and add language to clarify the types of convictions that shall be considered when denying, renewing, or disciplining a license.

OAC 4501-7-25 is proposed for amendment to correct a statutory reference and add language to clarify the types of convictions that shall be considered when denying, renewing, or disciplining a license. The proposed changes include the submission of photographs of the applicant for an initial and renewal instructor application.

All interested parties are invited to offer public comment at [CJS.rules@dps.state.oh.us](mailto:CJS.rules@dps.state.oh.us) regarding the proposed changes. The proposed rules and link to submit comments may be accessed electronically via OCJS' small business regulatory website at [http://www.publicsafety.ohio.gov/ocjs\\_rules\\_comment.stm](http://www.publicsafety.ohio.gov/ocjs_rules_comment.stm). Public comments may be submitted through 11:59 p.m. on November 27, 2012.

Please copy the Common Sense Initiative Office, which governs the state's regulatory process, at [CSIPublicComments@governor.ohio.gov](mailto:CSIPublicComments@governor.ohio.gov) on all public comments.

Sincerely,

Karhlton F. Moore  
Executive Director  
Ohio Office of Criminal Justice Services  
Ohio Department of Public Safety

Valerie Luptak  
Driver Training Program Manager  
Ohio Office of Criminal Justice Services  
Ohio Department of Public Safety

**Mission Statement**

*"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."*