

- Administration
- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- **Office of Criminal Justice Services**
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



Office of Criminal Justice Services
1970 West Broad Street
P.O. Box 182632
Columbus, Ohio 43218-2632
(614) 466-7782
www.ocjs.ohio.gov

January 15, 2015

Dear Stakeholder,

You are invited to offer public comment as outlined in this notice regarding the proposed filing of Chapter 4501-21 (Remedial Driving Courses) of the Ohio Administrative Code (OAC) pursuant to a completed Revised Code (RC) 106.03 periodic rule review.

You are receiving this message pursuant to the requirements of Executive Order 2011-011K and Senate Bill 2 of the 129th General Assembly, which require state agencies, including the Ohio Department of Public Safety, Office of Criminal Justice Services ("OCJS"), to draft rules in collaboration with stakeholders, assess and justify any adverse impact on the business community (as defined by Senate Bill 2), and provide opportunity for interested parties to submit feedback regarding proposed rules.

OAC Chapter 4501-21 sets forth the requirements to become certified as a remedial driving course provider and address training requirements for remedial driving course managers and instructors. Pursuant to its rule review, OCJS proposes to amend rules 4501-21-01, 4501-21-03 to 4501-21-06, 4501-21-14, and 4501-21-15 to address materials incorporated by reference in compliance with R.C. 121.71 to 121.74, update course curriculum topics, update application processes, and clarify place of business requirements. OCJS proposes to simultaneously rescind rules 4501-21-11 to 4501-21-13 and adopt them as new under the same rule numbers due to reorganization of content and to clarify information to be provided in enrollment contracts, address materials incorporated by reference, and to move content pertaining to training requirements for instructors to new rule 4501-21-16. OCJS proposes to adopt new rules 4501-21-16 and 4501-21-17 to set forth training and continuing education requirements for remedial driving course instructors and to address materials incorporated by reference in OAC Chapter 4501-21. Finally, OCJS proposes to file rule 4501-21-02, as well as rules 4502-21-07 to 4501-21-10, without change as it was determined that these rules are still required, but no change is needed at this time.

The proposed rules and link to submit comments may be accessed electronically via OCJS' small business regulatory website at http://www.publicsafety.ohio.gov/ocjs_rules_comment.stm.

All interested parties are invited to [submit public comment](#) regarding the proposed rule filing to the Office of Criminal Justice Services and the Common Sense Initiative Office, which governs the state's regulatory process. **Public comments may be submitted through 11:59 p.m. on January 29, 2015.**

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

Sincerely,

A handwritten signature in black ink, appearing to read "Valerie A. Luptak". The signature is fluid and cursive, with the first name "Valerie" being more prominent than the last name "Luptak".

Valerie A. Luptak
Driver Training Program Manager
Office of Criminal Justice Services
Ohio Department of Public Safety