

**MOTORCYCLE OHIO ADMINISTRATIVE RULES**  
**4501-53-05(Effective: 03/24/06)**

**4501-53-05 Renewal of certification to teach**

(A) Each instructor seeking renewal of the instructor's certification to teach shall, within thirty days of the expiration date of the current certification period, submit a renewal application to the department on a form prescribed by the director.

(B) Renewal applications received more than thirty days after the expiration date of the last certification period shall not be considered valid, and the applicant shall complete a new application in accordance with rule 4501-53-03 of the Administrative Code.

(C) The application for renewal shall be signed, dated, and shall contain a statement affirming that the applicant meets the requirements for a certification to teach set forth in this chapter.

(D) The department shall renew a certification to teach issued under this chapter for any instructor who meets the following:

- (1) Satisfies the requirements for a certification to teach as set forth in rules 4501- 53-03 and 4501-53-04 of the Administrative Code;
- (2) Has taught, in Ohio, as an instructor of record a minimum of three basic rider courses for MO during the most recent certification period. This requirement may be waived for good cause upon approval of the department.
- (3) Upon request, submits a criminal abstract provided and dated by the bureau of criminal identification and investigation within forty-five days of such request.

(E) In addition to the requirements listed in paragraph (D) of this rule, an ERC instructor shall also, within the past three years, have taught at least one ERC or attended an ERC update provided by the department.