OHIO DEPARTMENT OF PUBLIC SAFETY

FINAL REPORT TO PARENT

The most current version of this document available at www.drivertraining.ohio.gov.

The enterprise or organization that completed the training for three years shall maintain records of the instructors and training managers trained. Dates, times, location of training, and curriculum used shall be kept on file for inspection. No person shall falsify, alter, or in any manner tamper with any records required to be maintained. All records required to be maintained by an enterprise under the Ohio Administrative Code (O.A.C.), including those maintained on a computer database, shall be kept in a school's designated office. The authorizing official or training manager shall make all records available for inspection by the director or by a student and / or the student's parent or legal guardian at any and all reasonable times. Any records required to be maintained which are in a computer database shall be accessible and capable of being distinguished from non-related records.

REPORT YEAR	ENTERPRISE NAME	ENTERPRISE #
STUDENT NAME		
CERTIFICATE OF COMPLETION #	DATE ISSUED	

Student has received all classroom / online instruction required by O.A.C. 4501-7-09 and Ohio Revised Code (R.C.) section 4508.02(C). *Note: Students who received online instruction provided proof compliant with OAC 4501-7-11	☐
Student has satisfactorily completed the behind-the-wheel instruction required by O.A.C. 4501-7-10 and R.C. section 4508.02(C).	☐
Student has received a score on any examination of knowledge or skill required by O.A.C. 4501-7-09.	☐
Student has received a final test score. % (Knowledge Test Score) *Note: score not available for student who completed online instruction	☐
The completed and signed training record has been given to the student upon completion of the training.	☐

I, the undersigned Instructor or Training Manager, Authorizing Official certify that all training has been successfully completed.

INSTRUCTOR OR TRAINING MANAGER SIGNATURE	DATE
X	

REMARKS: