



**ABBREVIATED ADULT INSTRUCTOR TRAINING FOR
CURRENTLY LICENSED CLASS D INSTRUCTORS**

INSTRUCTOR NAME (Printed)	LICENSE NUMBER
ADULT COORDINATOR NAME (Printed)	LICENSE NUMBER
DRIVING SCHOOL	

The Ohio Department of Public Safety, Driver Training Program is aware that current Class D instructors are accustomed to instructing students, filling out required forms, and teaching from the curriculum. Due to this existing experience, a brief training of the Abbreviated Adult program and curriculum will be required in order for a currently licensed Class D instructor to become licensed to be an Abbreviated Adult instructor. The Abbreviated Adult Coordinator will be responsible for providing this training to instructors.

Below are the required topics of the Abbreviated Adult Instructor Training as well as the required time the Adult Coordinator must spend discussing each topic with their instructor. The Adult Coordinator and instructor shall initial once the topic has been reviewed.

Required Topic	Required Time	Instructor Initial	Adult Coordinator Initial	Date Completed
Abbreviated Adult Program Overview	15 minutes			
Instructing Adults vs. Teens	45 minutes			
Requirements for Instructors	20 minutes			
Abbreviated Adult Curriculum	40 minutes			

The above required topics have been discussed for a total of 2 hours.

ADULT COORDINATOR SIGNATURE X	DATE
INSTRUCTOR SIGNATURE X	DATE

Please send this completed training form with the Abbreviated Adult Instructor Application (DTO 0121) to the Driver Training Program Office. No fee or additional documentation is needed for currently licensed Class D Instructors.

Once these items are received by the Driver Training Program Office, a new license will be issued showing the instructor is both a Class D and Abbreviated Adult Instructor.