DRAFT

STATE BOARD OF EMERGENCY MEDICAL SERVICES
OHIO DEPARTMENT OF PUBLIC SAFETY
MEETING MINUTES
October 19, 2011

Chaired by James Davis.

Board Meeting Date and Location: October 19, 2011, 1970 W. Broad Street, Columbus, Ohio 43223.

Board Members in Attendance: Ms. Pamela Bradshaw, Dr. Deanna Dahl-Grove, Mr. James Davis, Mr. Geoff Dutton, Ms. Joyce Fischer, Ms. Vickie Graymire, Ms. Deanna Harris, Mr. Daryl McNutt, Mr. William Mallory, Mr. James Parrish, Dr. Wendy Pomerantz, Mr. William Quinn, Mr. Mark Resanovich, Mr. Craig Self, Mr. Bruce Shade, Dr. Brian Springer, Dr. Steve Steinberg

Board Members Absent: Mr. John Kubincanek, Mr. Mark Marchetta, Dr. John Pakiela

Staff Members Present: Alan Boster, China Dodley, Aleta Dodson, Liz Earley, Tim Erskine, Winston Ford, Tom Macklin, Linda Mirarchi, Sue Morris, Doug Orahood, Ellen Owens, Carol Palantekin, Bob Ruetenik, Joe Stack, Yvonne Tertel, Toni Tester, Melissa Vermillion, Diane Walton

Guest and Public Attendance: Lois Griggs, Courtesy Ambulance; Jeff Jackson, Sandusky County EMS; Bonnie Stich, Stark State College; Jon Saxe, Trauma Committee; Bradley Troy, Air Evac Life Team; Doug Wolters, Celina Fire Department

OPEN FORUM
James Davis called the meeting to order at 9:06 AM.

Roll Call

Mr. James Davis	Here	Mr. William Mallory	Here
Mr. Mark Resanovich	Here	Mr. Mark Marchetta	
Ms. Pamela Bradshaw		Dr. John Pakiela	
Dr. Deanna Dahl-Grove		Mr. James Parrish	Here
Mr. Geoff Dutton	Here	Dr. Wendy Pomerantz	Here
Ms. Joyce Fischer	Here	Mr. William Quinn, Jr.	Here
Ms. Vickie Graymire		Mr. Craig Self	Here
Ms. Deanna Harris	Here	Mr. Bruce Shade	
Mr. John Kubincanek		Dr. Brian Springer	Here
Mr. Daryl McNutt	Here	Dr. Steve Steinberg	Here

Mr. Davis noted for the record that a quorum was present to conduct business.

CONSENT AGENDA
Mr. Davis requested a motion to approve the Consent Agenda items that were posted to the EMS website prior to the meeting, including the August 17, 2011 minutes.

ACTION: Motion to approve the consent agenda items including: August 17, 2011 EMS Board minutes; EMS certifications, continuing education extensions, and Accreditations granted for the period of August 1, 2011 through September 30, 2011. Quinn first. Pomerantz second.

Board Secretary Aleta Dodson noted a change on the first page of the August minutes regarding Board member attendance that has been corrected.

PUBLIC RECORD

None opposed. None abstained. Motion passed.

***** Dr. Dahl-Grove Arrived 9:10 AM *****

OPEN FORUM
No items were brought forward for discussion. Mr. Davis requested to move forward with committee reports so that Dr. Saxe could present the Trauma Committee report.

Trauma Committee Report, Dr. Saxe for Kathy Haley
Dr. Saxe reported that Kathy Haley is resigning as Chair of the committee. The Ohio trauma database information was utilized for the triage criteria of elderly patients and decreasing the Glasgow Coma Scale to 13 from 15 as a transfer to a trauma center which was published in the Prehospital and Disaster Medicine. Ohio is contributing to the national understanding of care of injured patients.

The committee continues to discuss and work on coordination between trauma surgeons and emergency medicine to jointly provide EMS provider education, inclusion of RPAB members to better coordinate local area efforts, provide registry education, evaluation of the trauma system to ensure Ohio's one of the best in the country, and data collection issues and are looking at the American College of Surgeons Trauma Quality Improvement Program (TQIP).

EMS Board Chair Report, Jim Davis
Mr. Davis reported that Kathy Haley will resign as chair of the Trauma Committee; he expects Vice-Chair Dr. Saxe will be the next chair.

One of the NHTSA recommendations is to combine the Ohio Medical Transportation Board (OMTB) and EMS Boards. Mr. Davis reported he, Director Leaming, and Bruce Shade have attended several meetings regarding this; conversations are exploratory and in the preliminary stages. Mr. Leaming said a follow-up meeting will be held November 1st. Mr. Davis took from the meeting that the Governor's office isn't interested in having copies of the final Strategic Plan and the Trauma Committee's recommendations.

Mr. Davis congratulated Board member Deanna Harris who was inducted into the University of Akron Distinguished Alumni.

State Medical Director Report, Dr. Carol Cunningham
Dr. Cunningham was not in attendance as she was at a conference. A copy of her report was distributed.

Executive Director Report, Jeffrey Leaming
A copy of Mr. Leaming's report was distributed. He reported that the second annual DPS Fire Awards were held at the Columbus Division of Fire headquarters on October 14th during the Ohio Society of Fire Service Instructors (OSFSI) annual conference. Mr. Leaming thanked Doug Orahood and his staff, Columbus Division of Fire, and OSFSI for facilitating the awards.

The following is a list of the 2011 award winners:

- Ohio Volunteer Fire Department of the Year: *Western Reserve Joint Fire District* of Poland, Ohio.
- Ohio Fire Service Instructor of the Year: *Captain Jeremy Linn* of the Springfield Fire and Rescue Division; a fire instructor for Clark State Community College.
- Ohio Fire Officer of the Year: *Lieutenant Todd German* with the Northern Union County Joint Fire and EMS District of Richwood, Ohio.
- Ohio Fire Prevention Educator of the Year: *Captain David Cox* of the Columbia Township Fire Department of Columbia Station, Ohio.

- Ohio Fire Educator Lifetime Achievement Award: *Jim Shriver* founder of the Wayne County Regional Fire Training Center in Apple Creek, Ohio and member of the Ohio fire service since 1951.

Mr. Leaming reported Mr. Ford looked into whether ORC 2151.421(A) regarding reporting suspected child/adult abuse covers EMS professionals. Mr. Ford said the code specifically lists doctors, nurses, and other professions, but not EMTs. Section 2151.421(A) (1) (b) indicates the duty to report extends to "other health care professionals." Mr. Ford believes a statutory change is needed to name EMS providers. Mr. Davis wanted to clarify Mr. Ford is indicating there is an ethical responsibility, but not necessarily a legal responsibility to be held accountable. Mr. Ford said a document proposing the change in legislature should be submitted to Director Charles and Mr. Davis will draft the memo.

While reviewing commonalities between the Ohio Medical Transportation Board (OMTB) and the Division of EMS (DEMS), Mr. Leaming found the Guidelines for the Operation of Emergency Medical Services Organizations draft document. He said the Board discussed this document at their March 16, 2005 Board meeting. The document contains recommendations for the operation of EMS, equipment and ground transport vehicles. Mr. Leaming said at that time, the Board referred the document back to the Medical Oversight Committee (MOC) for review. He would like to know the status of the document as it is a requirement in ORC 4765.09. Mr. Davis will follow-up with the MOC committee.

The Board passed a motion August 17, 2011, to incorporate the trauma model framework goals and direction into the Strategic Plan. Mr. Leaming recommends that the trauma document be an appendix in the Strategic Plan with a notation under the trauma section stating a motion was passed in August and refer to an appendix. Incorporating the framework throughout the Strategic Plan would require a tremendous amount of work and delay completion by at least six months. He also pointed out there are issues of competing verbiage in regard to the lead trauma agency in the model trauma framework and one medical director in the strategic plan that need clarified. Mr. Self supports the recommendation that the Model Trauma Framework is represented in its entirety as an appendix to the Strategic Plan. Mr. Davis said the motion to incorporate the goals into the document was already made and no motion is needed.

Ms. Graymire wanted to make sure she understood the purpose of keeping the Model Trauma Framework separate versus blending its goals into each specific Strategic Plan goal. Mr. Leaming said the motion in August was that the framework be incorporated into the Strategic Plan. Attaching it as an appendix, which has not been vetted through the committee, would satisfy August's motion. Mr. Self said the intent is to make sure the trauma work doesn't get lost or buried into a bigger plan. Mr. Leaming again pointed out there are competing issues that need clarification and suggested they be discussed at the retreat.

Mr. Leaming provided an update regarding the Division of EMS (DEMS) funding. Sixty-four percent of the 2011 DEMS operating budget ($2,924,562) is received from abstract fees. Mr. Leaming said following a lawsuit filed by the Ohio Truckers Association, the lower courts ruled the fees are unconstitutional. He wanted the Board to be aware that if the Supreme Court fails to hear the case, DEMS funding could be gone in six months. There is a stay to receive the funding, but combined with the continuing diminishment of seatbelt fines, the Division needs to find a stable funding source or be forced to be part of the General Revenue Fund (GRF). Mr. Davis suggested creating a workgroup of staff and Board members to look at alternative funding strategies that could be presented to DPS; Mr. Leaming was in agreement.

***** Mr. Shade Arrived 9:25 AM *****
***** Ms. Graymire Arrived 9:27 AM *****

Mr. Leaming said the National Association of State EMS Officials (NASEMO) conference discussed states not reporting data to the national database (National EMS Information System (NEMSIS)). Ohio is one of the three states not participating because our law does not allow releasing information that would identify the patient or the provider. Mr. Erskine said the IRSAC committee reviewed this and voted to request the Board seek changes in legislation to allow the release of identifiable information in EMSIRS to NEMSIS. He said reporting agency information is the only barrier to Ohio reporting data to NEMSIS, which providers and the Ohio Hospital Association are opposed to. Reporting patient information is a non-issue as it is not a NEMSIS requirement. Mr. Davis requested IRSAC identify what they want put into law and Mr. Erskine will work on that verbiage. Mr. Erskine pointed out that same section of law is where the Trauma Registry is created and is also the reason why Ohio's information is not reported to the National Trauma Data System. Both Mr. Davis and Mr. Resanovich felt the agency of care and demographics are public record. Division staff will look at the obligations and barriers for reporting data and DPS counsel will review the law and provide recommended language at the December meeting.

Mr. Leaming reported the software RFP being created by DAS is moving at a much slower pace than expected and it is now anticipated it will take six months, not the 90-days as reported earlier to the Trauma Committee. Mr. Davis was upset by the delay and wanted to know at what point does the Board continue asking individuals to volunteer their time to do so when they can't trust anything they are told from this agency and are let down by the state. Mr. Leaming wanted to clarify that the DPS Purchasing Section did expect DAS's turnaround time to be 90-days and hoped Mr. Davis's statement is not inferring DPS or EMS is the holdup. Mr. Davis said it was not. Dr. Steinberg suggested the Board prepare a strongly worded communication requesting a quicker turnaround. He said it is in the Board's interest to show support for the Trauma Committee and this activity. Ms. Graymire agreed with Dr. Steinberg that if there is some way to influence it, it should be done. Mr. Leaming and Mr. Davis will work on this issue.

Other items reported included:

- Attempts are still being made to facilitate a second meeting with the Ohio Department of Health to discuss common issues, but have thus far been unable to coordinate schedules.
- Mr. Leaming reported that he, Sue Morris, Joe Stack, and Dr. Cunningham attended the National Association of State EMS Officials conference. Additionally, after a presentation by Dr. Cunningham, the 2014 conference will be held in Cleveland.
- The OmniPath® contract that provides online CE training will be replaced with an in-house alternative. The Division budgeted $20,000 for the contract using NHTSA 408 grant funds, but is not eligible to use those funds. John Sands will work with IT to transition the courses to CourseMill®. The OmniPath® contract will be cancelled once the transition is complete so there is no disruption in service.
- Mr. Leaming said the Board seats due for renewal in 2011 are at the Governor's office for processing. He said neither Ms. Fischer nor Mr. Kubincanek chose to renew their terms.
- Mr. Ford reviewed Ohio Revised Code (ORC) 4765.31(B) (2) and the Ohio Administrative Code (OAC) 4765-19-04(A) and the EMS Board can grant an exemption for continuing education requirements to the spouse of someone on active military duty. Mr. Ford said this is not a problem as long as the exemption is consistently applied.
- Office staff changes include Liz Earley started on Aug. 29th as a Researcher II, telephone operator Brittany Mathews accepted a promotion, and Brian Pfeffer is on military deployment that could last up to two years. Interviews will take place for the open Database Manager position to replace Summer Boyer, and the Investigator position to replace Tom Gwinn. Lillian Hirko, a doctoral candidate at The Ohio State University, has begun an unpaid internship; she will work with data on facial injuries resulting from motorcycle crashes.

Assistant Attorney General, Yvonne Tertel
Ms. Tertel had nothing to report.

EMS Staff Legal Counsel, Winston Ford
Mr. Winston had nothing to report.

EMS Legislative Liaison, Andy Spencer
Mr. Leaming said Mr. Spencer had to attend another meeting, but there were no urgent matters to report. An updated legislative report was distributed. Ms. Dodson said as requested by the Board, this report will be sent electronically to Board members from this point forward.

Certifications, Doug Orahood for John Kennington
Mr. Orahood presented two requests for exemption of current continuing education (CE) requirement due to active military service (certification numbers 13139 and 14647). Staff recommendation is to approve.

ACTION: Motion to approve two requests for exemption from current continuing education requirements due to active military service (certificate numbers 13139 and 14647). McNutt first. Parrish second. None opposed. None abstained. Motion passed.

Education, Linda Mirarchi for John Sands
Ms. Mirarchi presented applications and renewals of certificate of approvals and the staff recommendation is to approve.

ACTION: Motion to approve five initial certificates of approvals. Quinn first. Fischer second. None opposed. None abstained. Motion passed.

ACTION: Motion to approve renewal of eleven certificates of approvals. Fischer first. Shade second. None opposed. None abstained. Motion passed.

Ms. Mirarchi read into the record that three schools have allowed their certificate of approvals to expire. Mr. Davis asked if that leaves any gaps in the EMS education system and Ms. Mirarchi said will not.

COMMITTEE REPORTS

Dispatch Committee, Jim Davis for John Kubincanek
There was no committee meeting and Mr. Davis was not provided a report. Mr. Davis said the Board will need to decide who will chair this and the Education committee with Mr. Kubincanek leaving.

Education Committee, Linda Mirarchi for John Kubincanek
Ms. Mirarchi reported that the special population sub-committee has been established and meetings are scheduled. Their intent is to create a special populations course template that would be available on the EMS website for subject matter experts to create courses.

OAC 4765.18(A)(2) allows assistant EMS instructors to complete a mentorship program instead of requiring the fifty-hour adult education methodology course. Those objectives have been correlated, and a form has been developed to chart them so there can be tracking, assessment, and evaluations. The forms should be available next week and Ms. Mirarchi plans to meet with Mark Mankins November 1st to ensure everything is in order. The information will be disseminated through the EMS Listservs and posted to the website. Part of the delay is due to the fact that the EMS Instructor (EMSI) course is out of

date and the committee has been trying to revise it with the Fire Committee. To avoid further delays, the Education Committee will move forward alone with the revision of the course.

The proposed rules were posted to the website, notification was sent to program directors, and sent out via all EMS Listservs. Ms. Mirarchi received six comments, but only one was substantive. The Regional Physician Advisory Board (RPAB) requested that the effective date of the new intubation rules be changed from September 1, 2012, to January 1, 2013. The later date would still be timely but be a cost saving in writing and printing protocols. The date change was made and submitted to the Education Committee, who endorses these rules.

EMSC Committee, Dr. Wendy Pomerantz

Dr. Pomerantz reported that the site visit for the Pediatric Preparedness Program at Geauga Medical Center took place and the report should be ready in sixty days. Three other hospitals have applied for the program. The Pediatric Disaster Preparedness stakeholder meeting scheduled for October has been postponed until the spring of 2012. A presentation on the Emergency Departments Pediatric Preparedness was made at the Ohio Pediatric Trauma Symposium September 16th.

Fire and Fire Safety Committee (FFSI), Doug Orahood for Jim Steele

The Ohio Department of Education is considering the creation of a 36-hour public safety core curriculum for EMS and Fire programs at the high-school level. Discussion included whether or not high-school education is for career development.

The Ohio Society of Fire Safety Instructors (OSFSI) group is merging their conference with the Ohio Fire Chiefs conference and would like the DPS fire awards program to remain a part of their program. Mr. Orahood said that conference is held in the summer, not during Fire Prevention week in October, and he is open to suggestions.

OSFSI has discussed the Ohio fire codes that become effective November 1st with the Ohio Fire Academy and the State Fire Marshal's Office. Mr. Orahood will work with code enforcement personnel at the Fire Academy for one or two days a week for several months to develop the testing process and update the fire safety inspector curriculum. He anticipates these will be completed by March 2012.

Homeland Security Committee, Mark Resanovich

The committee is drafting the altered standards of care portion of the State of Ohio Medical Coordination Plan for Crisis Management Ohio Medical Coordinator plan. The focus is currently on emergency medical dispatch as it is the portal into EMS and the healthcare system. The underlying theme is to protect hospitals and not overwhelm them as EMS responds to catastrophic events. This committee has been having full day meetings every month as the submission deadline is May 31, 2012.

Mr. Resanovich and Tom Macklin represented EMS at the Ohio Emergency Management Agency (EMA) training assessment where they were interviewed by consultants regarding barriers and challenges for training. The consultants will meet with all agencies such as the Fire Marshal's office and TACs. A recommendation for the limited Ohio EMA funds will be formulated from the consultant's report.

► Specialty Care, Dr. Brian Springer

Dr. Springer said the committee is moving forward drafting legislation for Board endorsement of specialty care. He invited Mr. Ford to the November 16th meeting. Dr. Springer said this was the second meeting where there was no quorum. He would like to address the issue by reducing the number of members. Mr. Davis said to let him know who has not been attending and they can be removed for lack

of participation. Mr. Resanovich suggested Dr. Springer contact Mel House at EMA as he has many contacts and might know people who might want to be on the committee.

Medical Oversight Committee, Dr. Deanna Dahl-Grove
The committee reviewed a request from several individuals regarding using point of care testing in the EMS pre-hospital environment. Mr. Sands will ask these be resubmitted as research proposals so more evidenced based information can be collected since only glucose is advantageous for patient outcome.

Mr. Sands gave the committee an update on the scope of practice curriculum rules that had been presented in August and the EMS 12-Lead EKG training module that will be on the website soon.

Dr. Dahl-Grove reported the committee is requesting Board approval for the *Non-Emergent Care and the Ohio EMS Professional,* position paper which is in today's handouts. She said it deals with issues of drawing blood in situations outside the normal scope of practice such as starting IV's at nursing homes with no intent to transport and whether that could be done as a contractual service. Board members had questions regarding if the paper is to set forth policy and whether providers are practicing against the law. Mr. Davis thinks it is a slippery slope the Board has dealt with for years regarding the statute definition of "during the course of emergency medical treatment" versus non-emergency treatment. Mr. Leaming said the issue of paramedics working outside the traditional setting was discussed at the NASEMSO conference and a national paper is being created. Members agreed to table until the December meeting. Mr. Leaming will have Dr. Cunningham provide further clarification in the December Board packet.

National Accreditation Committee, James Davis
Mr. Davis said the committee met yesterday and reviewed the draft rules.

Ms. Mirarchi reported ten programs have applied for national accreditation, four have completed their site visits, and one program is on the Commission on Accreditation of Allied Health Education Programs (CAAHEP) agenda for February. Grant Medical Center will have their national site visit next week. Ms. Mirarchi said staff attends every national accreditation site visit as either reviewers or simply as support to bridge the gap between what national is asking for and what the state has collected.

The committee also reviewed the Priority 6 grant application. It appears that the document will be posted online in November. This application will also be e-mailed directly to all program directors so they have as much time as possible to complete and submit the application.

Recruitment/Retention Committee, Daryl McNutt
Mr. McNutt said the committee did not meet and there is nothing to report.

Research and Grants, Daryl McNutt
Mr. McNutt said that the Ohio Pediatric Study performed by EMS research staff reported that in-patient mortality and discharge disposition were modeled for patients of ages 0 – 25 from the 2003-2009 Ohio Trauma Registry data. Patients under the ages of 18 – 20 who were treated at a Pediatric Trauma Centers have a higher probability of survival.

Mr. McNutt presented three grant application forms for approval. There are two corrections to the Priority 2 grant application that were in the Board packet. Revised copies were distributed for review. Revisions to the form are that it will be available November 1, 2011 and the addition of a statement clarifying that only one applicant will be selected for the focus area.

ACTION: Motion to approve revisions to the Priority 2 application form to include November 1st release date and add clarification that only one award will be given to the focus area. Steinberg first. Springer second. None opposed. None abstained. Motion passed.

The Priority 5 grant was created in HB 128 in response to the EMS Board's request to have grant funding available for EMS specific research. This year the Grants Committee decided to seek grant applications based on the general provisions of the law. The Grants Committee and the EMS Board have the flexibility to focus on more specific areas of interest. One correction was made to the Priority 5 (EMS Board Research) application by changing the date to make the application available November 1st.

ACTION: Motion to approve revising Priority 5 grant application to have November 1 availability date. McNutt first. Mallory second. None opposed. None abstained. Motion passed.

One correction was made to the Priority 6 application by changing the date to make the application available November 1st.

ACTION: Motion to approve changing the Priority 6 application to have grant application available November 1. McNutt first. Mallory second. None opposed. None abstained. Motion passed.

Rules Committee, William Mallory

Mr. Mallory reported the committee reviewed the scope of practice, current curriculum, EMS medical director, provider name changes, and grant rules, and are presenting for approval. The Rules committee requests a motion to file the proposed rules with the Joint Committee on Agency Rule Review (JCARR). Mr. Mallory noted that 4765-8(01) and 4765-3(05) have been modified and copies of the revised rules were distributed. Due to the quick turnaround of the provider name change rules, the staff will need to closely re-check the cross references within the rules prior to filing.

ACTION: Motion to approve the following rules and present to the Joint Committee on Agency Rule Review:

- **Scope and curriculum: 4765-1-01 Definitions; 4765-1-02 EMS titles; 4765-12-02 Emergency medical responder curriculum prior to September 1, 2012; 4765-12-03 Emergency medical responder continuing education; 4765-12-04 Emergency medical responder scope of practice; 4765-12-05 Emergency medical responder curriculum; 4765-15-01Emergency medical technician curriculum prior to September 1, 2012; 4765-15-03 Emergency medical technician continuing education; 4765-15-04 Emergency medical technician scope of practice; 4765-15-05 Emergency medical technician curriculum; 4765-16-01 Advanced emergency medical technician curriculum prior to September 1, 2012; 4765-16-03 Advanced emergency medical technician continuing education; 4765-16-04 Advanced emergency medical technician scope of practice; 4765-16-06 Advanced emergency medical technician curriculum; 4765-17-01 Paramedic curriculum prior to September 1, 2012; 4765-17-02 Paramedic continuing education; 4765-17-03 Paramedic scope of practice; and 4765-17-04 Paramedic curriculum.**
- **Grant rules: 4765-5-01 Definitions (File as no change); 4765-5-02 Criteria for eligibility; 4765-5-03 General Provisions (File as no change); 4765-5-04 Grant Applications; 4765-5-05 Grant restrictions and requirements; and 4765-5-06 Distribution of grant funds.**
- **Medical Director: 4765-3-05 Medical director requirements for each emergency medical services organization**
- **Provider Name Change: 4765-6-01Procedures for additional services; 4765-6-03 Additional services in a declared emergency; 4765-6-05 Exposure to a nerve or organophosphate agent; 4765-6-06 Withdrawing of blood for evidence collection; 4765-7-11 Continuing education course requirements for Ohio EMS accredited and approved institutions; 4765-8-01 Qualifications for a certificate to practice; 4765-8-04 Renewal of certificate to practice; 4765-8-06 EMS certificate to practice and EMS certificate to teach cycles and CE requirements; 4765-8-07 Merging of EMS and fire certificates to establish a mutual**

expiration date; 4765-9-01 Professional standards of conduct; 4765-18-02 General provisions; 4765-18-03 EMS instructor training program requirements for an accredited institution; 4765-18-05 Qualifications for a certificate to teach as an EMS instructor; 4765-18-06 Renewal of a certificate to teach as an EMS instructor; 4765-18-08 Reinstatement of a certificate to teach as an EMS instructor; 4765-18-10 Special topic instructor; 4765-18-11 Reciprocity qualifications for a certificate to teach as an EMS instructor; 4765-18-13 Fire service instructor seeking certificate to teach as EMS instructor; 4765-18-15 Qualifications for a certificate to teach as a continuing education instructor; 4765-18-18 Qualifications for a certificate to teach as an assistant EMS instructor; 4765-18-19 Renewal of a certificate to teach as an assistant EMS instructor; 4765-18-21 Upgrade process for certificate to teach as assistant EMS instructor to EMS instructor; 4765-19-01 Continuing education for EMS providers.

Mallory first. Fischer second. None opposed. None abstained. Motion passed.

***** Bradshaw Arrived 10:21 AM *****

Strategic Planning/NHTSA Committee, Craig Self
The committee did not meet, but work continues by Division staff, Ms. Owens, and Director Leaming. The communication plan and how it will be rolled out is still being created.

While setting goals for 2012, the one outstanding issue that needs Board direction is the selection of committees that would have ownership of those goals and tactics. Copies of proposed committee changes to more align them with the strategic plan and to better leverage the limited Division staff resources were distributed for review. Mr. Self said it is difficult for the staff to serve as a strong resource to the Board with so many committees, task forces, and work groups. Mr. Self said with Mr. Pfeffer's help, every line under each goal was assigned to a committee using the new proposed structure.

A lengthy discussion took place regarding committee restructuring and issues discussed included problems with "super" committees (i.e. Medical Oversight, Research, and Grants [MORG]), limited staff resources, members would have to serve on fewer committees, and changing the length and times of meetings. Mr. Leaming pointed out that the committees should focus on the Strategic Plan and preparing the roadmap for the future. Ms. Graymire said it would be helpful if members could have a description of each committee's proposed charge. Mr. Self suggested a "cross block" document showing what committees currently do compared to the restructured committees. Mr. Self said having the Director and Staff design what the charge, scope, and accountability are for committees as it ties back to the strategic plan would help facilitate a better conversation. The consensus of the Board was to discuss this at the December Board meeting rather than waiting until the February retreat. Mr. Davis asked Ms. Dodson to put this on the old business agenda along with the Non-Emergent Care paper.

Discussion took place regarding whether the Board could meet monthly and how it might impact the committee restructuring. Mr. Davis said discussions have occurred with Director Leaming and Director Charles about the increasing workload of the staff and the Board. If additional responsibilities are assumed, it would require the EMS Board to resume monthly meetings. Mr. Leaming said the potential is there but requires commitment from the Director's office. The two-year biennium budget has a limited amount of resources even for the Board's travel costs. Limiting the number of committees and associated reimbursement costs may make it possible. Mr. Leaming pointed out that the Board is to have oversight over committee structure, their focus, and when they meet, but he is not sure that is currently the case.

Trauma Visionary Committee (TVC), Vickie Graymire
Ms. Graymire reported the committee discussed the strategic plan and the framework goals, the American College of Surgeons Trauma Quality Improvement Program (TQIP), continued work on JROC, and waiting to meet again with the Ohio Department of Health to discuss collaboration of work.

GOLDMAN PROCEEDINGS

Mr. Davis called the proceedings to order at 10:34 AM. Members of the Board present for the proceedings included:

Roll Call

Mr. James Davis	Here	Mr. William Mallory	Here
Mr. Mark Resanovich	Here	Mr. Mark Marchetta	
Ms. Pamela Bradshaw	Here	Dr. John Pakiela	
Dr. Deanna Dahl-Grove	Here	Mr. James Parrish	Here
Mr. Geoff Dutton	Here	Dr. Wendy Pomerantz	Here
Ms. Joyce Fischer	Here	Mr. William Quinn, Jr.	Here
Ms. Vickie Graymire	Here	Mr. Craig Self	Here
Ms. Deanna Harris	Here	Mr. Bruce Shade	Here
Mr. John Kubincanek		Dr. Brian Springer	Here
Mr. Daryl McNutt	Here	Dr. Steve Steinberg	Here

Mr. Davis noted that a majority of Board members were present. One adjudication proceeding was heard in the matter of EMS Case Number 2009-479-304, David S. Cummings, EMS Certificate Number 110088.

These proceedings were an affidavit-based adjudication in accordance with Chapter 119. of the Ohio Revised Code. The Board reviewed evidence, including exhibits and affidavits from EMS investigators and/or staff, associated with the aforementioned cases. In lieu of a stenographic record, the minutes shall reflect that the original sworn affidavits and exhibits shall be kept as the official record of the proceedings in the aforementioned matters in the office of the Division of EMS. Mr. Davis recognized Assistant Attorney General Yvonne Tertel for the purpose of providing a brief synopsis of the case and recommendation for disciplinary action.

Ms. Tertel said Mr. Cummings was an audit case and attested he had completed his continuing education, but never responded to the audit. She said there were service issues serving the individual, which caused the delay in hearing. Since the case began, the Board had a change of perspective on noticing individuals on these types of violations. The Board has chosen to no longer notice these cases with the misrepresentation and fraud section. Ms. Tertel advised since this is an old notice with 4765-10(03)(A) regarding misrepresentation included in the document that members need to dismiss that section when deliberating. The recommendation is to revoke his certificate.

ACTION: **Motion to admit the sworn affidavits and accompanying exhibits in the aforementioned case into evidence.** Pomerantz first. Shade second. None opposed. None abstained. Motion passed.

There being no further evidence to come before the Board, the proceedings were closed at 10:38 AM. A written copy of the Board's decision will be mailed to the respondents.

ACTION: Motion to go into Private Session for the purpose of quasi-judicial deliberation on these matters at 10:39 AM. Dahl-Grove first. Shade second.

Roll Call

Mr. James Davis	Yes	Mr. William Mallory	Yes
Mr. Mark Resanovich	Yes	Mr. Mark Marchetta	
Ms. Pamela Bradshaw	Yes	Dr. John Pakiela	
Dr. Deanna Dahl-Grove	Yes	Mr. James Parrish	Yes

Mr. Geoff Dutton	Yes	Dr. Wendy Pomerantz	Yes
Ms. Joyce Fischer	Yes	Mr. William Quinn, Jr.	Yes
Ms. Vickie Graymire	Yes	Mr. Craig Self	Yes
Ms. Deanna Harris	Yes	Mr. Bruce Shade	Yes
Mr. John Kubincanek		Dr. Brian Springer	Yes
Mr. Daryl McNutt	Yes	Dr. Steve Steinberg	Yes

The Board returned from private session at 10:41 AM.

ACTION: In the matter of EMS Case Number 2009-479-304, David S. Cummings, EMS certification Number 110088, the Board finds that Mr. Cummings failed to accurately document all continuing education requirements as required after attesting to the fact that he had satisfied the requirements to renew his certificate to practice, in violation of Ohio Administrative Code sections 4765-10-03(B)(1), 4765-9-01(I), 4765-8-04(A)(2), and 4765-17-02; therefore the Board moves to revoke Mr. Cummings' emergency medical technician certificate to practice. The Board moves to dismiss the violation for section 4765-10-03(A). Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained. Motion passed.

Investigations, Melissa Vermillion

ACTION: Motion to go into Executive Session for the purpose of discussing proposed disciplinary action(s) against certificate holder(s) which is pending or imminent court action under Revised Code 121.22(G)(3) and involve matter(s) that are required to be kept confidential under Revised Code 4765.102(B) at 10:42 AM. Pomerantz first. Shade second. None opposed. Motion passed.

Roll Call

Mr. James Davis	Yes	Mr. William Mallory	Yes
Mr. Mark Resanovich	Yes	Mr. Mark Marchetta	
Ms. Pamela Bradshaw	Yes	Dr. John Pakiela	
Dr. Deanna Dahl-Grove	Yes	Mr. James Parrish	Yes
Mr. Geoff Dutton	Yes	Dr. Wendy Pomerantz	Yes
Ms. Joyce Fischer	Yes	Mr. William Quinn, Jr.	Yes
Ms. Vickie Graymire	Yes	Mr. Craig Self	Yes
Ms. Deanna Harris	Yes	Mr. Bruce Shade	Yes
Mr. John Kubincanek		Dr. Brian Springer	Yes
Mr. Daryl McNutt	Yes	Dr. Steve Steinberg	Yes

***** Board returned from executive session 11:01 AM *****

ACTION: In the matter of case number 2011-802-E300, motion to issue a Notice of Opportunity for Hearing and grant permission for the Assistant Attorney General to negotiate a consent agreement at the EMT-Basic and Paramedic levels. Consent agreement to include a written reprimand and a probationary period to run concurrently with the current accreditation cycle and utilize the EMS Board acts. Consent agreement to require submission of an educational improvement plan, bi-annual reports through April 16, 2014. Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained. Motion approved.

ACTION: In the matter of case number 2011-1054-E300, motion to deny the application to renew a certificate of accreditation and to issue a Notice of Opportunity for Hearing. Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained. Motion approved.

2010-226-BE100 2010-411-E100 2010-466-BE100 2011-773-E300	2011-835-E300 2011-994-E100 2011-1020-BE100	2011-1022-E300 2011-1027-E100 2011-1056-E100	2011-1072-E100 2011-1081-E300 2011-1098-E100

ACTION: Motion to accept the Consent Agreement(s) for the above listed case(s). Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained; McNutt abstained 2011-1020-BE100. Motion approved.

2009-246-102 2011-661-BE100 2011-864-E400	2011-990-BE100 2011-995-E100 2011-998-E100	2011-1055-E300 2011-1086-E100

ACTION: Motion to close the above listed case(s). Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained. Motion approved.

2009-83-602

ACTION: Motion to close the above listed case and reopen if reapplies. Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained. Motion approved.

2009-253-304 2010-184-E100	2010-354-E100 2010-535-BE100	2011-698-E100 2011-785-E100

ACTION: Motion to close the above listed cases; individuals have met the stipulations of their Consent Agreements. Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained. Motion approved.

2010-353-E100 2011-759-E300 2011-804-E100	2011-873-E100 2011-877-BE500	2011-878-E300 2011-1033-E100

ACTION: Motion to issue Notices of Opportunity for Hearing(s) for the above listed case(s). Dahl-Grove first. Pomerantz second. None opposed. Bradshaw, Resanovich abstained. Motion approved.

2011-684-BE100 2011-860-BE100 2011-1031-E100 2011-1059-E100 2011-1065-BE100 2011-1066-E100 2011-1068-E100 2011-1069-E00	2011-1070-E100 2011-1071-E100 2011-1073-E100 2011-1074-E100 2011-1075-E100 2011-1076-E100 2011-1079-BE100 2011-1082-E100	2011-1087-E100 2011-1099-E100 2011-1101-BE100 2011-1103-BE100 2011-1104-E100 2011-1113-E100 2011-1115-E100 2011-1121-BE100	2011-1122-E100 2011-1123-E100 2011-1125-E100 2011-1131-BE100 2011-1132-E100 2011-1136-E100 2011-1138-E100 2011-1140-BE100

ACTION: Motion to close the above cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions which the Board has previously deemed "not involving moral turpitude," continuing education cases which now meet the requirements, local non-patient care issues, and grandfathering issues of certification/conviction. Dahl-Grove first. Mallory second. None opposed. Bradshaw, Resanovich abstained. Motion approved.

IRSAC Committee, Tim Erskine
The committee recommended terminating the use of the EMS Incident Reporting Systems I (EMSIRS I) on December 31, 2012, and implement a National EMS Incident System (NEMSIS) compliant data system on January 1, 2013.

ACTION: Motion to terminate the use of EMSIRS I on December 31, 2012 and implement NEMSIS compliant data software system on January 1, 2013. Dahl-Grove first. Shade second.

Mr. Erskine said currently they are straddling two different datasets, the original EMSIRS and EMSIRS II. The intent of EMSIRS II was to have a nationally compliant dataset, but the technology is not completely compliant with that standard. It has created a significant amount of difficulty for the vendors to create a version to submit data to us; as a result, we are not receiving data that is being collected. NEMSIS Version III will be starting next year and the committee feels it is an extremely worthwhile dataset. If that is adopted, all vendors will be able to fluidly send data. Mr. Shade asked about the cost difference associated between the two. Mr. Erskine said vendors were surveyed and all but one said if a service has a contract, upgrades will be contractually covered. Ms. Morris reported that at the NASEMSO conference the NEMSIS TAC team said to be version III compliant, services need to be Version II compliant. She said this should be a seamless transition and web entry users will see no change. Mr. Leaming said the NEMSIS group is willing to come here at no cost to complete an assessment of our process and assist us to be NEMSIS compliant. He suggested NEMSIS be invited to the Retreat and the Board agreed.

None opposed. None abstained. Motion passed.

***** LUNCH 11:17 AM – 11:37 AM *****

FIRE BOARD MEMBERS
Mr. Davis brought the meeting of the EMS Fire Board members to order at 11:37 AM.

Roll Call

Mr. James Davis	Here	Mr. William Mallory	Here
Ms. Joyce Fischer	Here	Mr. James Parrish	Here
Ms. Deanna Harris	Here	Mr. William Quinn, Jr.	Here
Mr. Daryl McNutt	Here	Mr. Mark Resanovich	Here

Mr. Davis noted that a majority of the members were present, providing a quorum, and Executive Director Jeffrey Leaming was also present.

Mr. Orahood presented two certificate holders request for exemption of continuing education due to active military duty. Staff recommends approval.

ACTION: Motion to approve two certificate holders (131943 and 14647) for exemption of continuing education due to active military duty. McNutt first. Mallory second. None opposed. None abstained. Motion passed.

Mr. Orahood presented a reinstatement application for an individual who was on active military duty from 2006 to 2010 as well as request for exemption of their continuing. Staff recommendation is to approve.

ACTION: Motion to approve one certificate holder (130928) for reinstatement and exemption from required continuing education as they were on active military duty during 2006-2010 and

exemption of their continuing education due to active military duty service. McNutt first. Parrish second. None opposed. None abstained. Motion passed.

Mr. Orahood said recent newspaper articles have appeared around the state regarding the firefighter training requirements for volunteers. Both the President and Executive Director of the Ohio State Firefighters Association came out strongly in support of the training requirements. Mr. Orahood requested members contact newspapers when such media releases occur in their area to ensure they are reporting facts and understand this is a fire safety issue. There is concern a bill could be introduced that the fire organizations will not like and might undo everything 401 did. Mr. Davis asked where in Ohio the problem is and Mr. Orahood said it is with several agencies in Columbiana County. Ms. Tertel cautioned that the discussion was moving toward active cases.

FIRE GOLDMAN PROCEEDINGS

Mr. Davis called the proceedings to order at order at 11:42 AM. Fire members of the Board present for the proceedings included:

Roll Call

Mr. James Davis	Here	Mr. William Mallory	Here
Ms. Joyce Fischer	Here	Mr. James Parrish	Here
Ms. Deanna Harris	Here	Mr. William Quinn, Jr.	Here
Mr. Daryl McNutt	Here	Mr. Mark Resanovich	Here

Mr. Davis noted that a majority of the members were present as well as Executive Director Jeffrey Leaming. There were two adjudication proceedings held in the matters of Fire Case Number 2010-518-F100 Raymond W. Hixson, Fire Identification Number 117430, and Fire Case Number 2010-370-F100 Whitney P. Cook, Fire Certificate Number 142167.

Members reviewed evidence, including exhibits and affidavits from EMS investigators and/or staff, associated with the aforementioned cases. In lieu of a stenographic record being made, the minutes shall reflect that the original sworn affidavits and exhibits shall be kept as the official record of the proceedings in the aforementioned matters in the office of the Division of EMS. A written copy of the Executive Director's decision will be mailed to the respondents.

Mr. Davis recognized Principal Assistant Attorney General Yvonne Tertel for the purpose of providing a brief synopsis of the cases and recommended disciplinary actions. Ms. Tertel said in the case of Mr. Hixson, the recommendation is deny his application as he did not report convictions on the declaration of criminal history form. In the matter of Mr. Cook, the recommendation is to revoke his certification due to three misdemeanors. Even though they are misdemeanors, one involved vehicular manslaughter. While in prison, he was allowed to leave for a doctor's appointment and upon his return tested positive for drugs. It was later discovered that he did not have a doctor's appointment and was subsequently charged with escape and falsification, which constitutes the interpretation of moral turpitude.

ACTION: Motion to admit the sworn affidavit(s) and the accompanying exhibit(s) in the aforementioned case(s) into evidence. Mallory first. Parrish second. None opposed. Motion approved.

Mr. Davis said there being no further evidence to come before the Board, these proceedings were closed at 11:48 AM. A written copy of the Executive Director's decision will be made to the respondent.

ACTION: Motion to go into private session for the purpose of quasi-judicial deliberations on the Goldman's by roll call vote at 11:49 AM. Quinn first. Mallory second. None opposed. Motion approved.

Roll Call

Mr. James Davis	Yes	Mr. William Mallory	Yes
Ms. Joyce Fischer	Yes	Mr. James Parrish	Yes
Ms. Deanna Harris	Yes	Mr. William Quinn, Jr.	Yes
Mr. Daryl McNutt	Yes	Mr. Mark Resanovich	Yes

*******Fire Board returned from Private Session at 12:03 PM *******

ACTION: In the matter of Fire Case Number 2010-518-F100, Raymond W. Hixson, Fire Identification Number 117430, the Committee finds that Mr. Hixson applied for reinstatement of his Volunteer Firefighter certificate. He failed to supply documentation of his criminal conviction to include the court records, law enforcement report, and the background check, as required pursuant to Ohio Administrative Code 4765-23-02(A)(2), 4765-20-02(A)(1), and 4765-20-04(D); therefore, the Committee recommends to the Executive Director to deny Mr. Hixson's application for a volunteer firefighter certificate. Mallory first. McNutt second. None opposed. Resanovich abstained. Motion passed.

ACTION: In the matter of Fire Case Number 2010-370-F100, Whitney P. Cook, Fire Certificate Number 142167, the Committee finds that Mr. Cook was convicted of *Vehicular Manslaughter*, a second degree misdemeanor, *Escape*, a first degree misdemeanor, and *Falsification*, a first degree misdemeanor. The Committee concluded that the *Vehicular Manslaughter* conviction did not involve moral turpitude. However, the *Escape* and *Falsification* misdemeanor convictions did involve moral turpitude, in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(c). Additionally, Mr. Cook did not provide documentation of his criminal conviction to include the court records, law enforcement report, and the background check, as required pursuant to Ohio Administrative Code 4765-22-01(D); therefore, the Committee recommends to the Executive Director to revoke Mr. Cook's Level II Firefighter certificate. Mallory first. Quinn second. None opposed. Resanovich abstained. Motion passed.

ACTION: Motion to go into Executive Session for the purpose of discussing proposed disciplinary actions against fire certificate holders which is pending or imminent court action under Revised Code 121.22(G)(3) and involves matters that are required to be kept confidential under Revised Code 149.43 at 12:06 PM. McNutt first. Mallory second. None opposed. Motion approved.

Roll Call

Mr. James Davis	Yes	Mr. William Mallory	Yes
Ms. Joyce Fischer	Yes	Mr. James Parrish	Yes
Ms. Deanna Harris	Yes	Mr. William Quinn, Jr.	Yes
Mr. Daryl McNutt	Yes	Mr. Mark Resanovich	Yes

*******Fire Board returned from Executive Session at 12:34 PM *******

2010-226-BF100	2011-862-F100	2011-956-F100	2011-1020-BF100

ACTION: Motion recommending that the Executive Director accept the above Fire case(s) consent agreement(s). Mallory first. Harris second. None opposed. Resanovich abstained; McNutt abstained 2011-1020-BF100. Motion approved.

2009-247-702 2010-466-BF100	2011-661-BF100 2011-990-BF100	2011-1047-F300 2011-1078-F300

ACTION: Motion recommending that the Executive Director close(s) the above Fire case(s). Mallory first. Harris second. None opposed. Resanovich abstained. Motion approved.

2010-173-F300 2010-535-BF100	2010-620-F500 2011-632-F100	2011-639-F500 2011-752-F100	2011-992-F100

ACTION: Motion recommending that the Executive Director close the above case(s) as the individuals have met the stipulations of their Consent Agreement(s). Mallory first. Harris second. None opposed. Resanovich abstained. Motion approved.

2009-82-706	2011-868-F100

ACTION: Motion recommending that the Executive Director close(s) the above Fire case(s) and re-open if subject(s) reapply. Mallory first. Harris second. None opposed. Resanovich abstained. Motion approved.

2010-96-F100 2010-213-F100 – *Rescind and re-issue notice of opportunity for hearing with convictions*	2011-779-F100 2011-875-F100 2011-877-BF500

ACTION: Motion recommending that the Executive Director Issue Notice(s) of Opportunity for Hearing(s) for the above Fire case(s). Mallory first. Harris second. None opposed. Resanovich abstained. Motion approved.

2011-1030-F500	2011-1096-F500	2011-1097-F500

ACTION: Motion recommending the Executive Director propose consent agreements for the above reinstatement case(s). Mallory first. Harris second. None opposed. Resanovich abstained. Motion approved.

ACTION: Motion recommending that the Executive Director Issue Notice(s) of Opportunity for Hearing(s) with permission for the Assistant Attorney General to negotiate a consent agreement for case number 2010-570-F300. Mallory first. Harris second. None opposed. Davis, Resanovich abstained. Motion approved.

ACTION: Motion recommending that the Executive Director Issue a Notice(s) of Opportunity for Hearing(s) with permission for the Assistant Attorney General to negotiate a consent agreement for case number 2011-726-F300. Mallory first. Harris second. None opposed. Davis, Resanovich abstained. Motion approved.

ACTION: Motion recommending that the Executive Director Issue a Notice(s) of Opportunity for Hearing(s) for case number 2011-887-F300. Mallory first. Harris second. None opposed. Davis, McNutt, Resanovich abstained. Motion approved.

ACTION: Motion recommending that the Executive Director close case 2011-931-F200. Mallory first. Harris second. None opposed. Davis, Resanovich abstained. Motion approved.

ACTION: Motion recommending that the Executive Director Issue a Notice(s) of Opportunity for Hearing(s) with permission for the Assistant Attorney General to negotiate a consent agreement for case number 2011-944-F300. Mallory first. Harris second. None opposed. Resanovich abstained. Motion approved.

2011-684-BF100	2011-1083-F100	2011-1100-F500	2011-1111-F100
2011-860-BF100	2011-1088-F100	2011-1101-BF100	2011-1120-F100
2011-1065-BF100	2011-1090-F100	2011-1103-BF100	2011-1121-BF100
2011-1079-BF100	2011-1093-F100	2011-1108-F100	2011-1124-F100

ACTION: Motion recommending that the Executive Director close the above Fire cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed "not involving moral turpitude", and grandfathering issues of certification/conviction. Mallory first. Harris second. None opposed. Resanovich abstained. Motion approved.

NEW/OLD BUSINESS
No new or old fire business was brought up.

***** The rest of the EMS Board returned at 12:35 for the remaining business *****

OLD BUSINESS
Mr. Davis said the topics of continuing education waivers and committee restructuring were already discussed.

NEW BUSINESS
Mr. Davis said this is the last meeting for Ms. Fischer and Mr. Kubincanek. Mr. Kubincanek could not be here. Ms. Fischer was presented with a certificate of appreciation for her years of service.

Mr. Davis opened the floor for nominations for the 2012 EMS Board Chair of the State Board of Emergency Medical Services.

ACTION: Motion to nominated Mark Resanovich as chair. Mallory first. Steinberg second. None opposed. None abstained. Motion passed.

ACTION: Motion to nominate Craig Self as chair. Pomerantz first. Springer second. None opposed. None abstained. Motion passed.

Mr. Davis closed the floor to chair nominations, and opened it for nominations for the 2012 Vice-Chair of the State Board of Emergency Medical Services.

ACTION: Motion to nominate Dr. John Pakiela as vice-chair. Pomerantz first. Bradshaw second. None opposed. None abstained. Motion passed.

ACTION: Motion to nominate James Davis as vice-chair. Mallory first. Quinn second. None opposed. None abstained. Motion passed.

Mr. Davis asked Ms. Dodson to prepare ballots for voting at the December meeting.

Mr. Davis introduced guests in the audience. Lois Griggs said she is very proud of Mr. Davis as chair, and the transition the Board has made from its inception.

ADJOURNMENT

ACTION: Motion to adjourn the meeting. Bradshaw first. Dahl-Grove second. None opposed. Motion approved.

The meeting adjourned at 12:47 PM and members remained for Ethics training.