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State Board of Emergency Medical, Fire,
and Transportation Services
Daryl McNutt, Chair
Rebecca Baute, Vice-Chair
Dr. Carol Cunningham, State Medical Director

**STATE BOARD OF EMERGENCY MEDICAL, FIRE, AND TRANSPORTATION SERVICES
DIVISION OF EMERGENCY MEDICAL SERVICES
OHIO DEPARTMENT OF PUBLIC SAFETY
MEETING MINUTES
February 20, 2014
~ FINAL ~**

Board Meeting Date and Location: Thursday, February 20, 2014 at the OSU Wexner Medical Center, Biomedical Research Tower located at 460 West 12th Avenue, Conference Room 115 Columbus, Ohio 43210

Board Members Present: Thomas Allenstein, Kent Appelhans, Rebecca Baute, Karen Beavers, Pamela Bradshaw, James Davis, Geoff Dutton, Deanna Harris, Ernest Hatmaker (arrived at 9:20 a.m.), Daryl McNutt, Wendy Pomerantz, Mark Resanovich, Julie Rose, Steven Steinberg, Thomas Tallman, Thomas Wappner, and Dudley Wright II

Board Members Absent: Daryl McNutt (Chair) and Gary Cates

DPS and EMS Staff Members Present: Jean Booze, Dr. Carol Cunningham, Tim Erskine, Anna Firestone, Thomas Gwinn, Sherry Harkness, Melvin House, Rick Miller, Linda Mirarchi, Sue Morris, Ellen Owens, Robert Ruetenik, Andy Spencer, Joe Stack, Connie White, and Rachel Zwayer

Assistant Attorney General: Summer Moses

Public Present: Mark Marchetta (Aultman Hospital), Marisa Maxey (Air Evac Lifeteam), Jonathan Saxe (Trauma Committee), Joshua Tilton (CFD/OEMS), E. Janie Ward (Air Evac Lifeteam), and S. David Worhatch (Law Office of S.D. Worhatch)

OPEN FORUM

Vice-Chairman Rebecca Baute called the meeting to order at 9:12 a.m.

Roll Call

Mr. Daryl McNutt (Chair)	Absent	Ms. Deanna Harris	Present
Mr. Thomas Allenstein	Present	Mr. Ernest Hatmaker	Absent
Mr. Kent Appelhans	Present	Dr. Wendy Pomerantz	Present
Ms. Rebecca Baute (Vice Chair)	Present	Mr. Mark Resanovich	Present
Ms. Karen Beavers	Present	Ms. Julie Rose	Present
Ms. Pamela Bradshaw	Present	Dr. Steven Steinberg	Present
Mr. Gary Cates	Absent	Dr. Thomas Tallman	Present
Mr. James Davis	Present	Mr. Thomas Wappner	Present
Mr. Geoff Dutton	Present	Mr. Dudley Wright	Present

Welcome and Introductions

Ms. Baute noted that, although not distributed as part of the Board Packet, the Board received O.A.C Rules 4765-19-01 through 4765-19-04 prior to the meeting which will be discussed during the Rule Review and Approval for Filing section of the agenda.

Ms. Baute welcomed all present and asked if anyone was in the audience wishing to speak to the Board during Open Forum. Attorney Worhatch was present and requested an audience with the Board. Ms. Baute acknowledged his request and asked that his discussion be limited to five minutes.

Open Forum

Attorney David Worhatch spoke on behalf of Andrew Seal (Case #13CV-08-3956), and related the following: Mr. Worhatch questioned if a quorum was present and Ms. Baute stated that a quorum was indeed present. Mr. Seal was unable to attend due to automobile difficulties. Mr. Worhatch was appealing to the Board seeking a settlement regarding Mr. Seal. An affidavit was filed and a motion granted to stay the Board's previous decision. There is now a case pending in the Summit County Court of Common Pleas challenging the Board's previous decision to revoke Mr. Seal's EMS certification. If the outcome is in their favor, Mr. Seal will also seek attorney's fees. Mr. Seal allegedly failed to comply with an audit request. However, Mr. Seal claims that he did not receive any notices of the audit. He also claims that the certified mail received and signed for at his residence was not signed by him but another who was living in the residence; therefore he did not receive it. Furthermore, Mr. Worhatch claims that there have been numerous procedural issues as well. And although the Case Review Team offered a previous settlement of a six-month suspension, Mr. Seal was unable to agree with those terms. A six-month suspension could result in the loss of his current position. He requested instead that he serve a one-week suspension. Prior to the board meeting, Mr. Seal requested that he be permitted to serve a two-week suspension during a prescheduled vacation. The Board was unable to consider the request as his vacation was prior to the Board meeting. Mr. Worhatch stated that Mr. Seal has since complied with the audit request and has presented proof of his continuing education credits.

Assistant Attorney General Summer Moses recommended that the Board adjourn and enter executive session to discuss the details of Mr. Seal's case. Once returned from Executive Session the Board will be permitted to ask Mr. Worhatch additional questions regarding Mr. Seal's case. Ms. Baute requested a motion to enter into executive session.

ACTION: Motion to adjourn and enter into executive session to consider pending litigation for cases Cupp and Seal at 9:24 AM. Dr. Pomerantz – First. Dr. Steinberg – Second. None Abstain. None opposed. Motion approved.

Roll Call

Mr. Daryl McNutt (Chair)	Absent	Ms. Deanna Harris	Present
Mr. Thomas Allenstein	Present	Mr. Ernest Hatmaker	Absent
Mr. Kent Appelhans	Present	Dr. Wendy Pomerantz	Present
Ms. Rebecca Baute (Vice Chair)	Present	Mr. Mark Resanovich	Present
Ms. Karen Beavers	Present	Ms. Julie Rose	Present
Ms. Pamela Bradshaw	Present	Dr. Steven Steinberg	Present
Mr. Gary Cates	Absent	Dr. Thomas Tallman	Present
Mr. James Davis	Present	Mr. Thomas Wappner	Present
Mr. Geoff Dutton	Present	Mr. Dudley Wright	Present

Returned from Executive Session at 10:00 a.m.

ACTION: Motion in the matter of Andrew Seal Case #13 CV-08-3956, the Board recommends a one-week suspension to be completed within 90 days; pay a \$1,000.00 fine; during the next recertification period Mr. Seal must submit proof of all completed education requirements; and admit to his wrong-doing. Ms. Harris – First. Dr. Steinberg - Second. None opposed. Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich abstained. Motion approved.

Mr. Worhatch agreed to take the offer back to his client (Andrew Seal) for consideration and respond to the Board within approximately 48 hours.

Consent Agenda

Ms. Baute requested a motion to approve the Consent Agenda items that were distributed prior to the meeting, including the December 18, 2013 EMFTS meeting minutes and certifications, accreditations, and CE site requests for period December 16, 2013 through February 18, 2014. Ms. Harris noted that there was an error in the December meeting minutes that was corrected prior to distribution.

ACTION: Motion to approve the Consent Agenda items including the December 18, 2014 meeting minutes as corrected, EMS certifications, accreditations and CE Sites requests for the period of December 18, 2013 through February 18, 2014. Dr. Pomerantz – First. Dr. Steinberg - Second. None opposed. None abstained. Motion approved.

GOLDMAN PROCEEDINGS

Ms. Baute called the proceeding to order at 10:06 a.m. on February 20, 2014 at the Ohio State University Wexner Medical Center, Biomedical Research Tower, 460 West 12th Avenue, Conference Room 115, Columbus, Ohio 43210. Members of the Board present for the proceedings were:

Roll Call

Mr. Daryl McNutt (Chair)	Absent	Ms. Deanna Harris	Present
Mr. Thomas Allenstein	Present	Mr. Ernest Hatmaker	Present
Mr. Kent Appelhans	Present	Dr. Wendy Pomerantz	Present
Ms. Rebecca Baute (Vice Chair)	Present	Mr. Mark Resanovich	Present
Ms. Karen Beavers	Present	Ms. Julie Rose	Present
Ms. Pamela Bradshaw	Present	Dr. Steven Steinberg	Present
Mr. Gary Cates	Absent	Dr. Thomas Tallman	Present
Mr. James Davis	Present	Mr. Thomas Wappner	Present
Mr. Geoff Dutton	Present	Mr. Dudley Wright	Present

Ms. Baute noted for the record that a majority of members of the Board were present. There was one adjudication proceeding. The proceeding was in the matter of:

- *EMS Case #2011-652-BE100, Aaron J. Cook, EMS Certification #133370*

This proceeding shall be an affidavit-based adjudication relative to the Notice of Opportunity for Hearing mailed to the respondent in the aforementioned case and believed to have been properly served according to the Administrative Procedures Act (Chapter 119. of the Ohio Revised Code).

As the respondent did not properly request a hearing in the cases, this proceeding will be held before the Board pursuant to *Goldman v. State Medical Board of Ohio*. The individual named does not have the ability to present written or oral testimony today, but may be present to hear the proceeding and outcome.

All received the sworn affidavit from the EMS investigators and accompanying exhibits for the Goldman Proceeding in the board packet. The affidavit contained the evidence and testimony upon which was deliberated. Ms. Baute stated that all have had the opportunity to review the affidavit and accompanying exhibits. If not, time was allowed to review. No additional time was required.

In lieu of a stenographic record being made, let the minutes reflect that the original sworn affidavit and exhibits shall be kept as the official record of the proceeding in the aforementioned matter in the Office of the Division of EMS.

Ms. Baute recognized Assistant Attorney General, Summer Moses for the purpose of providing a brief synopsis of the case and a recommendation for disciplinary action. Ms. Moses presented the case:

Ms. Moses stated in the matter of EMS Case #2011-652-BE100, Aaron J. Cook, EMS Certification #133370. Mr. Cook was convicted of *Theft*, a fourth-degree felony and *Theft in Office*, a fifth-degree felony. Therefore, she requested that Mr. Cook's certificate to practice as an EMT be revoked.

Having heard Ms. Summer's synopses and recommended disciplinary actions for the case, Ms. Baute requested a motion to admit the sworn affidavit and the accompanying exhibits in the aforementioned case into evidence.

ACTION: Motion to admit the sworn affidavit and accompanying exhibits in the aforementioned case into evidence. Dr. Pomerantz – First. Ms. Harris – Second. None opposed. Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich abstained. Motion approved.

There being no further evidence to come before the board, these proceedings are now closed at 10:10 a.m.

The procedural and jurisdictional matters having been satisfied, the proceeding will continue by deliberation on the sworn affidavit and exhibits. A written copy of the Board's decision will be mailed to the respondent.

Ms. Baute requested a motion to recess the meeting for the purpose of entering into quasi-judicial deliberations on the following matters pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). The Board will reconvene following deliberations.

ACTION: Motion to recess and go into Private Session for the purpose of quasi-judicial deliberation on these matters. Dr. Pomerantz – First. Ms. Beavers – Second. None opposed. None abstained. Motion approved.

Roll Call

Mr. Daryl McNutt (Chair)	Absent	Ms. Deanna Harris	Present
Mr. Thomas Allenstein	Present	Mr. Ernest Hatmaker	Present
Mr. Kent Appelhans	Present	Dr. Wendy Pomerantz	Present
Ms. Rebecca Baute (Vice Chair)	Present	Mr. Mark Resanovich	Present
Ms. Karen Beavers	Present	Ms. Julie Rose	Present
Ms. Pamela Bradshaw	Present	Dr. Steven Steinberg	Present
Mr. Gary Cates	Absent	Dr. Thomas Tallman	Present
Mr. James Davis	Present	Mr. Thomas Wappner	Present
Mr. Geoff Dutton	Present	Mr. Dudley Wright	Present

The Board returned from private session at 10:15 a.m.

ACTION: In the matter of EMS Case #2011-652-BE100, Aaron J. Cook, EMS Certification #133370, the Board finds that Mr. Cook was convicted of Theft, a fourth-degree felony; and Theft in Office, a fifth-degree felony; both in violation of Ohio Administrative Code Section 4765-10-03(B)(2)(a). Therefore, the Board moves to revoke Mr. Cook's certificate to practice as an EMT. Dr. Pomerantz – First. Mr. Dutton – Second. None opposed. Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich – abstained. Motion approved.

EMS Investigations, Robert Ruetenik and Staff

ACTION: Motion to adjourn and enter executive session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to O.R.C. Section 121.22(G)(1) and pursuant to 121.22(G)(5) that involve matters required to be kept confidential under O.R.C. Sections 149.43(A)(2) and 4765.102(B) at 10:51 AM. Dr. Pomerantz – First. Ms. Bradshaw Pomerantz – Second. None Abstain. None opposed. Motion approved.

Roll Call

Mr. Daryl McNutt (Chair)	Absent	Ms. Deanna Harris	Present
Mr. Thomas Allenstein	Present	Mr. Ernest Hatmaker	Present
Mr. Kent Appelhans	Present	Dr. Wendy Pomerantz	Present
Ms. Rebecca Baute (Vice Chair)	Present	Mr. Mark Resanovich	Present
Ms. Karen Beavers	Present	Ms. Julie Rose	Present
Ms. Pamela Bradshaw	Present	Dr. Steven Steinberg	Present
Mr. Gary Cates	Absent	Dr. Thomas Tallman	Present
Mr. James Davis	Present	Mr. Thomas Wappner	Present
Mr. Geoff Dutton	Present	Mr. Dudley Wright	Present

The Board reconvened from executive session at 10:29 AM.

ACTION: Motion to close the following cases: Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2013-440-ET500	2013-647-E500 *Rescind NOH
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ACTION: Motion to accept the following Consent Agreements: Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2012-62-E100 *Rescind NOH	2013-591-E300	2013-615-E300	2013-630-E300
2013-558-E100	2013-604-E300	2013-616-E300	2013-631-E300
2013-576-E300	2013-606-E300	2013-618-E300	2013-642-E300

ACTION: Motion to close the following cases: Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2012-737-BE100	2013-486-E100
2013-313-BE100	2013-590-E500

ACTION: Motion to close the following cases due to lack of jurisdiction or as a local issue: Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2013-136-E400	2013-711-E400 *Refer to pharmacy board
2013-216-E400	2013-712-E400 *Refer to pharmacy board

ACTION: Motion to close the following cases; reopen if subject re-applies: Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2009-700-101	2010-88-E100	2010-403-E300	2011-710-E300
2010-35-E300	2010-187-E300	2010-439-E100	2011-814-E300
2010-57-B100	2010-190-E100	2010-585-BE100	

ACTION: Motion to close the following cases, individuals have met the stipulations of their Consent Agreements Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2009-326-503	2012-956-B100	2013-196-E100	2013-341-B100
2010-314-E300	2013-10-E100	2013-257-E500	2013-352-B100
2010-430-E100	2013-15-E100	2013-271-B100	2013-376-F100
2010-569-BE100	2013-53-E100	2013-317-B100	2013-378-E100
2012-227-E100	2013-74-E100	2013-323-B100	2013-469-E100
2012-445-BE100	2013-147-B100	2013-340-E100	2013-511-E100
2012-727-E100			

ACTION: Motion to issue Notices of Opportunity for Hearings for the following cases: Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2010-61-E300	2012-225-BE100	2012-754-E300	2013-399-E300
2010-493-E300	2012-237-E300	2013-7-E300	2013-620-E300
2013-145-BE100	2012-471-E300	2013-295-E100	

ACTION: Motion to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions which the Board has previously deemed “not involving moral turpitude,” continuing education cases which now meet the requirements, local non-patient care issues, and grandfathering issues of certification/conviction. Dr. Pomerantz – First. Mr. Davis – Second. Abstain – Mr. Allenstein, Ms. Bradshaw, and Mr. Resanovich. None opposed. Motion approved.

2013-18-E300 *Rescind NOH	2013-652-E100	2014-1-E100	2014-20-E100
2013-318-E100	2013-703-BE100	2014-3-B100	2014-64-E100
2013-515-E100	2013-715-E100	2014-11-E100	2014-73-E100
2013-597-E100	2013-722-B100	2014-12-E100	2014-74-B100
2013-605-E300	2013-728-B100	2014-13-E100	2014-75-E100
2013-607-E100	2013-731-E100	2014-14-BE100	2014-78-B100
2013-611-E100	2013-732-E100	2014-15-E100	
2013-622-E500	2013-743-E100		

REPORTS:

EMS Board Chair Report, Rebecca Baute (Vice-Chair)

Ms. Baute thanked Dr. Steinberg for arranging the meeting place.

State EMS Medical Director Report, Dr. Carol Cunningham

RPAB: Dr. Todd Brookens is the new Chair for RPAB Region III. There are still several unfilled RPAB Chair positions. Currently there are Chair vacancies in Regions IV, VI, VIII, and IX. The next RPAB Chair meeting is scheduled for March 12, 2014 at 1:00 PM at ODPS. Due to the NEMSAC meeting on September 9 & 10, 2014, the RPAB Chair meeting is to be rescheduled to possibly September 11, 2014, pending conference room availability.

Dr. Cunningham presented and the Board discussed and approved the revised (per the EMFTS Retreat 2/19/14 discussion) copy of the EMFTS Board position paper “Regarding the Use of Capnography for Patients in the Prehospital Setting.” The Board agreed to include not only hypoventilation but hyperventilation as one of beneficial conditions detected by capnography. With this amendment, the Board approved this position paper for posting. The issue of potential mandatory use of waveform capnography for intubated patients. The position paper will be forwarded to the Medical Oversight Committee for review and discussion.

A notice was distributed to Ohio’s EMS agencies, hospitals, and other healthcare facilities regarding the national normal saline shortage. The Ohio Department of Rehabilitation and Corrections (ODRC) will run out of normal saline for their dialysis patients in less than 10 days. Their need is urgent, and the Board members were asked to reach out to their respective agencies to assist with donations. Jenny Clayton at (614) 402-6381 is the point of contact. Mr. Erskine provided an update noting that the ODRC now has sufficient supplies of normal saline through March 14th and a delivery of additional supplies are expected before then.

NAEMSP annual meeting was held January 16-18, 2014. The topics of discussion included: mobile integrated healthcare; response to recent IED/active shooter incidents; the release of the NHTSA evidence based guidelines: *Grading of Recommendations, Assessment, Development, and Evaluation*; and an NAEMSP workshop promoting the development and implementation of evidence-based guidelines with multiple national EMS stakeholders included.

The IED/Active Shooter Workshop was February 5-6, 2014 which included stakeholder engagement to increase the survivability of victims of IEDs/active shooters. The workshop was a multi-disciplinary event (approximately 280 representatives from state and local law enforcement, EMS, fire service, and other federal organizations). An evidence-based guideline soon to be release for hemorrhage control. The Committee on Tactical Emergency Casualty Care is in the process of developing civilian-based patient care guidelines for these scenarios. A summary of discussion from the workshop will be distributed to attendees, and a federal guidance document is being written.

The NASEMSO mid-annual meeting is scheduled for March 3-5, 2014. The release of the draft NASEMSO Model EMS Clinical Guidelines document will become available for public comment to the national EMS stakeholder organizations around March 5th, and an emergency care drug shortage summit will be held on March 5th.

The CDC 2014 Preparedness Summit is scheduled for April 3, 2014. Dr. Cunningham was selected by IOM to be a presenter and workshop facilitator. She will present the EMS aspects of Crisis Standards of Care and also present the highlights of the Ohio Medical Coordination Plan. Contact Dr. Cunningham with questions or need for additional information regarding the above.

EMS Legislative Liaison, Andy Spencer

Mr. Spencer reviewed the Legislative Tracker which was provided to the Board as a handout prior to the meeting. The following legislation was discussed:

Ohio House of Representatives:

- H.B. 44 (*Representative McClain, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_44_PH_Y.pdf
- H.B. 51 (*Representatives McGregor & Patmon, Sponsors*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_51_EN_N.pdf
- H.B. 98 (*Representatives Gonzales & Retherford, Sponsors*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_98_EN_N.pdf
- H.B. 163 (*Representatives McGregor & Antonio, Sponsors*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_163_I_Y.pdf
- H.B. 170 (*Representatives Johnson & Stinziano, Sponsors*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_170_PH_Y.pdf
Passed in the Senate and was amended to remove EMS and to ensure hospitals and EMS has first priority to Naloxone at all times not just during a shortage.
- H.B. 176 (*Representative Sears, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_176_RH_Y.pdf
- H.B. 235 (*Representative Willaims, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_235_I_Y.pdf
- H.B. 271 (*Representative Becker, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_271_I_Y.pdf
- H.B. 273 (*Representative Pillich, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_273_I_Y.pdf
- H.B. 320 (*Representative Young, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_HB_320_I_Y.pdf

Ohio Senate:

- S.B. 3 (*Senator LaRose, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_3_PS_Y.pdf
- S.B. 57 (*Senator Manning, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_57_EN_N.pdf
- S.B. 97 (*Senator Hughes, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_97_RS_Y.pdf
- S.B. 105 (*Senator Kearney, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_105_I_Y.pdf
- S.B. 111 (*Senator Tavares, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_111_I_Y.pdf
- S.B. 117 (*Senator Smith, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_117_I_Y.pdf
- S.B. 125 (*Senators LaRose & Skindell, Sponsors*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_125_I_Y.pdf

- S.B. 132 (*Senator Tavares, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_132_I_Y.pdf
- S.B. 221 (*Senator Gardner, Sponsor*)
Bill http://www.legislature.state.oh.us/BillText130/130_SB_221_I_Y.pdf
Reintroduced original Bill 427

Congressional Bill

- H.R. 809 – Field EMS Quality, Innovation, and Cost Effectiveness Improvements Act of 2013. (113th Congress (2013-2014)) Representative Larry Bucshon, Sponsor
<http://beta.congress.gov/bill/113th-congress/house-bill/809>
Discussed Congressional Bill H.R. 809 which establishes the Office of EMS and Trauma within Department of Health and Human Services. The Bill, which has been reintroduced in the 113th Congress, is identical to last year’s version and has been referred to the Subcommittee on Health. It has not moved since first introduced in 2013. Mr. Spencer will forward additional information to the Board. If there are any questions contact Mr. Spencer.

Assistant Attorney General, Summer Moses

Nothing to report.

EMS Staff Legal Counsel, Anna Firestone

Rules were presented to the Board for review and filing with the Joint Committee on Agency Rule Review (JCARR) and/or the Common Sense Initiative Office (CSI) with allowance for minor revisions as long as intent is not changed.

1) OAC Chapter 4765-6

ACTION: Motion to file Ohio Administrative Code Chapter 4765-6 and all related documentation with the Joint Committee on Agency Rule Review. Mr. Dutton – First. Dr. Pomerantz – Second.
None opposed. None abstained. Motion approved.

2) OAC Chapter 4765-1

ACTION: Motion to file Ohio Administrative Code Chapter 4765-1 and all related documentation with the Joint Committee on Agency Rule Review. Mr. Dutton – First. Dr. Pomerantz – Second.
None opposed. None abstained. Motion approved.

3) OAC Chapter 4765-7

ACTION: Motion to file Ohio Administrative Code Chapter 4765-7 and all related documentation with the Common Sense Initiative Office and then subsequently with the Joint Committee on Agency Rule Review with allowance of revisions received from CSI. Ms. Bradshaw – First. Dr. Pomerantz – Second. None opposed. None abstained. Motion approved.

4) OAC Chapter 4765-12

ACTION: Motion to file Ohio Administrative Code Chapter 4765-12 and all related documentation with the Common Sense Initiative Office and then subsequently with the Joint Committee on Agency Rule Review with allowance of revisions received from CSI. Ms. Bradshaw – First. Dr. Pomerantz – Second. None opposed. None abstained. Motion approved.

5) OAC Chapter 4765-19

ACTION: Motion to file Ohio Administrative Code Chapter 4765-19 and all related documentation with the Common Sense Initiative Office and then subsequently with the Joint Committee on Agency Rule Review with allowance of minor revisions as long as the intent does not change. Dr. Pomerantz – First. Mr. Appelkans – Second. None opposed. None abstained. Motion approved.

Executive Director, Melvin House

EMFTS Board Seats Status

Currently there are three vacancies:

Seat 4: Hospital Administrator. Gary Cates resigned from the Board effective February 13, 2014. Letters seeking nominations to fill the position have been sent to nominating organizations.

Seat 5: Trauma Program Manager. Vickie Graymire submitted her resignation effective January 30, 2014. Nominations have been received from one of three nominating organizations. Nominations forwarded to the Governor's office for review.

Seat 10: EMS Provider. Additional recommendations were requested from the two nominating organizations.

DEMS Staff Vacancies

- Administrative Professional 1 – Certification Section. Reviewing applications
- Administrative Professional 1 – Education Section. Vasna Bogdanovska will start on March 3, 2014.
- Program Administrator 3 – Medical Transportation Section. Currently in the process of conducting interviews.
- Program Administrator 2 – Education Section. Fire training specialist. Continuous posting; reviewing applications as posted. If anyone is aware of anyone looking for employment with a fire training background, please contact DEMS.

2013 Recap

Executive Director House reviewed the division's accomplishments of 2013. In addition to the routine daily duties, DEMS has accomplished many things:

- AI Cleanup;
- Medical Transportation merger complete;
- Complete rewrite of Fire Training and Education Rules;
- Development of the Live Fire Training Operations Course;
- IT Project a complete overhaul of the database system;
- Revamped the web-based fire testing system;
- Began the Certification Process Mapping and improvements IT Project; and
- Grant program process modifications.

DEMS will continue to review and make process improvements and modifications as necessary to ensure quality of service throughout the division.

The rule filing requirement from JCAAR has increased the workload for all DEMS staff. DEMS is currently on target to file all rules as required. To remain on target with respect to OAC review and JCAAR submission, the Board will have an additional meeting scheduled on March 20, 2014. A quorum (9 out of 17) must be in attendance to approve and file the updated rules. The Board was asked to RSVP to Sherry Harkness.

Safer Ohio Initiative

The *Safer Ohio* magazine, Volume 1 Issue 2 was distributed to all Board members. The cover story featured the Ohio EMS 24-hour live fire training course. The next issues will include an article in regards to the upgrade to the Ohio trauma registry. The Board is encouraged to submit any article ideas that would continue to promote EMS.

Website Update

DEMS continues to work towards improving the division and board webpages. Improvements have been made to the Board and Committee page. The meeting schedule and calendar have been updated. The Committee page now includes a brief description of each committee, committee members, and an email link to the DEMS staff liaison. The Rules page navigation has also been revised to make it more user-friendly.

EMS Certification, Extensions & Exemption Requests, Jean Booze

Jean Booze reported, during December 12, 2013 through February 9, 2014 there were 92 EMS extension requests. The staff recommends approval and requests a motion to ratify the extensions:

ACTION: Motion to approve EMS extension requests. Dr. Pomerantz – First. Ms. Beavers – Second. None opposed. None abstained. Motion approved.

Jean Booze reported CE exemptions requests for the period of December 12, 2013 through February 19, 2014. There were a total of nine exemptions; two dual-certified, four EMS only; three are due to military deployment and three are due to medical hardship. The staff recommends approval and requests a motion to ratify the exemptions:

ACTION: Motion to approve exemptions. Dr. Pomerantz – First. Ms. Beavers – Second. None opposed. None abstained. Motion approved.

Jean Booze requested to close an exemption request previously approved in August 2012. The request is due to the failure of a dual certified provider to submit the reinstatement application as requested. The staff recommends approval to rescind the exemption and requests a motion to ratify the request:

ACTION: Motion to approve to rescind the exemption. Dr. Pomerantz – First. Ms. Bradshaw – Second. None opposed. None abstained. Motion approved.

Jean Booze requested the approval for a voluntary surrender of certification. Certificate holder does not wish to maintain his EMS certification as he no longer is working the EMS field. The staff recommends approval and requests a motion to ratify the request:

ACTION: Motion to approve voluntary surrender of certification. Dr. Pomerantz – First. Ms. Beavers – Second. None opposed. None abstained. Motion approved.

Jean Booze reported, during December 12, 2013 through February 9, 2014 there were 2,420 new EMS certifications, and 2,420 new fire certifications. The staff recommends approval and requests a motion to ratify new certifications:

ACTION: Motion to approve new certifications. Dr. Pomerantz – First. Mr. Appelhans – Second. None opposed. None abstained. Motion approved.

Education, Linda Mirarchi

Linda Mirarchi presented Newton Township Fire Department program for an initial accreditation request to operate an EMR and EMT training programs. Staff is requesting motion and approval.

ACTION: Motion to approve Newton Township Fire Department's initial accreditation request. Dr. Pomerantz – First. Ms. Bradshaw – Second. None opposed. None abstained. Motion approved.

Medical Transportation – Connie White

Connie White presented the list of Medical Transportation renewal applications for November and December 2013 and January and February 2014. Staff is requesting a motion and approval.

ACTION: Motion to approve the Medical Transportation renewal for November-December 2013 and January-February 2014. Dr. Pomerantz – First. Mr. Resanovich – Second. None abstain. None opposed. Motion approved.

Connie White presented the list of Medical Transportation new service applications, nine ambulettes and two ambulances. Staff is requesting a motion and approval.

ACTION: Motion to approve the Medical Transportation new service applications. Dr. Pomerantz – First. Ms. Beavers – Second. None opposed. None abstain. Motion approved.

Connie White presented the list of Medical Transportation for new headquarters (two ambulette) and satellite (one ambulette/four ambulance) location applications. Staff is requesting a motion and approval.

ACTION: Motion to approve the Medical Transportation new headquarters and satellite location applications. Dr. Pomerantz – First. Ms. Bradshaw – Second. None abstain. None opposed. Motion approved.

EMFTS BOARD COMMITTEE REPORTS

Community Paramedicine Ad-Hoc Committee, Deanne Harris

Ms. Harris requested a motion to reappoint the following members of the Community Paramedicine Ad-Hoc Committee for 2014: Mary Ahlers, Karen Beavers, Pamela Bradshaw, James Davis, Matthew Dick, Tom Duffee, Geoffrey Dutton, Deanna Harris (Chair), Ernest Hatmaker, Holy Herron, Dave Keseg, MD, Wendy Pomerantz, MD, Joseph (JD) Postage, Joshua Tilton, Joseph Toth, Mike White, and Payl Zeeb, MD.

ACTION: Motion to reappoint members to the Community Paramedicine Ad-Hoc Committee for 2014. Ms. Harris – First. Dr. Pomerantz – Second. None opposed. None abstain. Motion approved.

The University of Cincinnati reached out to Ms. Harris via email to clarify the CEs offered to those participants of the program being taught on Community Paramedicine/Mobile Integrated Health Care. The Board continued to discuss their concerns regarding the CEs and recommended that it be moved to the EMS Investigation section for further review.

The Committee discussed the Federal Initiative H.R.809 - Field EMS Quality, Innovation, and Cost Effectiveness Improvements Act of 2013 (<http://beta.congress.gov/bill/113th-congress/house-bill/809?q=HR+809>). Ms. Harris requested that the Board endorse the initiative by sending a letter of support for the Bill and community paramedicine in Ohio. However, as the details of the initiative were not provided or readily available, the Board requested additional information before moving forward with support. Andy Spencer, Legislative Liaison will research and forward information to the Board.

Dr. Cunningham stated that prior to the Committee meeting; she received a request for her to develop a white paper. Prior to dedicating more time to the draft, she suggested that the Committee discuss and agree on what they would like to include in the white paper. This would assist in eliminating any future miscommunication.

Next meeting Community Paramedicine Ad-Hoc Committee meeting is April 15, 2014 from 9:00 a.m. to 2:00 p.m. at ODPS in the Loft conference room.

EMS-Children Committee, Dr. Wendy Pomerantz

The EMS for Children Committee did not have a quorum at their last meeting.

The EMSC survey of EMS agencies began December 1, 2013. The list of agencies scheduled to participate in the survey and their status is available on the EMSC website. There have been

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49.4% of the agencies selected (222/449) that have responded. Survey will close on February 28, 2014. The Board is asked to contact the agencies in which they are affiliated with to encourage their participation.

The EDPP program is scheduling site visits for Lake Health West Hospital and Lake Health TriPoint Hospital.

On February 13, 2014, Joe Stack presented on the Emergency Departments: Pediatric Prepared (EDPP) program to the Central Ohio Trauma Society.

The Research and Analysis staff is working on a pediatric version of the Ohio Trauma Registry Annual Report. Also working on the pediatric data sheets for pre-hospital and hospital providers with information from EMSERVS.

EMSC will provide an educational session on pediatric pain management for the 2014 International Trauma Life Support Emergency Care Conference coordinated by Dr. Bacevice of UH Rainbow Babies and Children's Hospital.

EMSC is planning the second Ohio Pediatric Emergency Medicine Fellows Conference for April 7, 2014 at the American Academy of Pediatrics offices. The topic will be pediatric Disaster preparedness.

Dr. Pomerantz requested a motion to reappoint the following members of the EMS for Children Committee for 2014: Rebecca Baute, Karen Beavers, Vickie Broadway, Craig Collins, William Cotton, Kenneth Crank, Deanna Dahl-Grove, Mitzi Goldsmith, Jeffrey Heist, Carol Jacobson, Terry Kirkham, Heather Koss, Sherri Kovach, Wendy Pomerantz (Chair), and Tami Wires.

ACTION: Motion to reappoint members to the EMS for Children Committee for 2014: Dr. Pomerantz – First. Ms. Bradshaw – Second. None opposed. None abstain. Motion approved.

EMS System Development, Jim Davis

Rudy Ruetenik, Geoff Dutton, and Jim Davis met briefly to discuss the request from the EMFTS Board retreat (2/19/14) regarding requiring background checks at the time of EMS certification. If anyone has ideas on the best way to proceed, please forward to Mr. Davis.

Mr. Davis requested a motion to reappoint the following members of the EMS System Development Committee for 2014: Karen Beavers, Christopher Cummings, James Davis (Chair), Geoffrey Dutton, Deanna Harris, and Mark Resanovich.

ACTION: Motion to reappoint members to the EMS System Development Committee for 2014: Mr. Davis – First. Ms. Bradshaw – Second. None opposed. None abstain. Motion approved.

Homeland Security Subcommittee, Mark Resanovich

Mr. Resanovich requested a motion to remove Todd Barstow and Don Snyder and reappoint the following members of the Homeland Security Subcommittee for 2014: Geoffrey Dutton, Raymond Friedmann, David Gerstner, Deanna Harris, David Keseg, Mark Resanovich (Chair), Greg Smith, and Michael Zorko.

ACTION: Motion to reappoint members to the Homeland Security Subcommittee for 2014: Mr. Resanovich – First. Dr. Pomerantz – Second. None opposed. None abstain. Motion approved.

Education, Pam Bradshaw

The Committee has not met since last Board meeting.

Ms. Bradshaw requested a motion to reappoint the following members of the Education Committee for 2014: Kritopher Alexander, Karen Beavers, Pamela Bradshaw (Chair), Daniel

Beil, Amy Bernato, Matthew Dick, Kevin Edmond, Mark Mankins, Bill Mehbod, Lisa Nickles, George Snyder, and Chuck Sowerbrower.

ACTION: Motion to reappoint members to the Education Committee for 2014: Ms. Bradshaw – First. Dr. Pomerantz – Second. None opposed. None abstain. Motion approved.

Next meeting is March 15, 2014.

Specialty Care Subcommittee

The Subcommittee has not met and is in need of a Chair, no report.

Medical Oversight Committee (MOC), Geoff Dutton

Mr. Dutton is acting chairman until a replacement is selected.

Mr. Dutton requested a motion to reappoint the following members of the Medical Oversight Committee for 2014: Deanna Dahl-Grove, Geoffrey Dutton, Martin Fuller, William Longworth, Mark Marchetta, Brent Parquette, Wendy Pomerantz, Daniel Sch werin, Tami Wires, and Allen Young

ACTION: Motion to reappoint members to the Medical Oversight Committee for 2014: Mr. Dutton – First. Dr. Pomerantz – Second. None opposed. None abstain. Motion approved.

Medical Transportation Committee – Tom Allenstein

The Committee met and discussed the relationship of utilization and overutilization of helicopters in medical transportation. The concern being that the helicopters are transporting inappropriate patients. Mr. Allenstein requested a motion to form a workgroup to research/investigate the over-usage of helicopters.

ACTION: Motion to develop a Helicopter Transportation Usage Workgroup: Mr. Allenstein – First. Mr. Resanovich – Second.

Discussion

The Board discussed the workgroup perimeters in regards to the Ohio Sunshine Law – Open Meetings Act (<http://www.ohioattorneygeneral.gov/getattachment/bc3c1628-4278-46db-9a17-18b1152dad80/2014-Sunshine-Laws-Manual.aspx>) AAG Moses and Legal Counsel Firestone reiterated the Open Meeting Act rules/regulations and confirmed that all Committees, Subcommittees, Workgroups, etc., regardless of what the group is called, are indeed required to follow the rules of the Open Meetings Act. The Board continued to discuss the Open Meetings Act restrictions and expressed their frustrations with the limitations that the Act places on the Board, committees, and subcommittees. Anna Firestone stated that past research has shown that a legislative change would be required to allow for any deviations from the current law. The Board requested that ODPS Legal Counsel and/or the AAG's office explore an informal opinion as well as possible solutions to these limitations. AAG Moses agreed to look into other options available.

With the above restrictions in place, Dr. Steinberg withdrew as a potential member of the Helicopter Transportation Usage Workgroup.

Due to restriction as stated above the motion to develop the workgroup was withdrawn.

The Committee also discussed the on-line e-certification CPR training and agreed that hands-on trainings are a necessity.

The Committee discussed the billing issues in regards to specialty care transport and what qualifies as specialty care transport. There are concerns as to if and when ventilation transports qualifies as specialty care transport. With so many variables, it is difficult to determine what is eligible for reimbursement. The Committee believes that specialty care transportation needs to

be clearly defined. The Committee will research and draft a clarification to be brought before the Board for review and approval.

The Committee developed the following committee description. Mr. Allenstein requested a motion to accept the committee description:

“The purpose of the Medical Transportation Committee is to identify and address issues pertinent to all medical transportation throughout the state of Ohio.”

ACTION: Motion to accept the Medical Transportation Committee description. Mr. Allenstein – First. Mr. Davis – Second. None opposed. None abstain. Motion approved.

Mr. Allenstein requested a motion to reappoint the following members of the Medical Transportation Committee for 2014: Thomas Allenstein (Chair), Kent Appelhans, Karen Beavers, Brian Byrd, Jeremy Cornette, David DeVore, Vincent Harris, Ernest Hatmaker, Linda Hines, Philip Koster, William Longworth, Lori Mizla, Thomas Reed, Mark Resanovich, Thomas Wappner, Louise Weller, Paul Westlake, Douglas Wolters, Dudley Wright II, and Paul Wright.

ACTION: Motion to reappoint members to the Medical Transportation Committee for 2014: Mr. Allenstein – First. Mr. Dutton – Second. None opposed. None abstain. Motion approved.

ACTION: Motion to waive the maximum membership of fifteen to allow for additional members (OAC 4765-2-03 committees, subcommittees, and workgroups) for the Medical Transportation Committee to 22 members. Mr. Allenstein – First. None – Second. .

Discussion

Mr. Allenstein stated that two committee applications were received and if added to the current committee it would bring the membership to a total of 22. The Board thought that a membership of 22 was too large and that the committee would not benefit with these additional members. The Board suggested that if interested that the applicants serve on another committee or they may attend any and all committee meetings as the meetings are always opened to the public.

Mr. Allenstein rescinded his motion.

Mr. Allenstein requested a motion to deny the committee applications for the Medical Transportation Committee due to the Committee’s current membership maximum of twenty.

ACTION: Motion to deny the additional committee applications for members to the Medical Transportation Committee. Mr. Allenstein – First. Mr. Dutton – Second. None opposed. None abstain. Motion approved.

The Board continued to discuss the Open Meetings Act. They would like the AG’s office to look into other options that the Committees may use to meet other than face-to-face meetings. Perhaps an avenue exists to obtain a waiver to allow teleconferencing and/or Skypeing. AAG Moses stated that the AG’s office cannot grant permission for any variances of the law. They can only interpret the law as it is written. She reiterated that it is strictly prohibited for committees to Skype, teleconference or arrange any other form of meetings, unless granted a statutory exception in law. She offered to write an opinion of what other options (if any) that may be allowed.

Critical Care Subcommittee, Julie Rose:

Ms. Rose requested a motion to reappoint the following members of the Critical Care Subcommittee for 2014: Robert Barcus, Brian Byrd, Daniel Ellenberger, Amy Haughn, Linda Hines, Adam Howard, Michael Jackson, William Longworth, Marisa Maxey, Lori Mizla, Julie Rose (Chair), Stephanie Steiner, Steven Steinberg, Scott Swickard, Natasha Tolliver, Louise Weller, and Keith Wohlever.

ACTION: Motion to reappoint members to the Critical Care Committee for 2014: Ms. Rose – First. Ms. Harris – Second. None opposed. None abstain. Motion approved.

The Subcommittee developed the following committee description:

“The purpose of the Critical Care Subcommittee is to identify and address issues pertinent to transporting the critically ill and injured patients in the state of Ohio by all modes of medical transportation. The Subcommittee is an advisory capacity of the Medical Transportation Committee.”

Ms. Rose inquired and Executive Director House confirmed that workgroups are created by the Committees/Subcommittee and Board approval is not required. With that, Ms. Rose stated that the Subcommittee formed a workgroup. The members have been selected and Mr. Appelhans to serve as Chair. The workgroup will address the concern with the relationship of utilization and overutilization of helicopters in medical transportation. The workgroup will research/investigate the over-usage of helicopters and identify an appropriate dataset order to complete an assessment.

The workgroup will begin by first collecting the information by emailing their members seeking recommendations for dataset items; once received two workgroup members will meet to review the suggested dataset items; and then present the information to the Critical Care Subcommittee during the subcommittee meeting for discussion. Ms. Rose inquired if this process is permitted in view of the Open Meeting Act restrictions. AAG Moses agreed that as laid out, the said plan would be within the law.

The Subcommittee also discussed the concern that multiple air providers are arriving to the same incidents.

Resource Management, Mark Resanovich

Mr. Resanovich requested a motion to reappoint the following members of the Resource Management Committee for 2014: Geoffery Dutton, Dennis Hartman, Mbabazi Kariisa, William Longworth, Keith Loreno, Daryl McNutt , Michael Nowak, Mark Resanovich (Chair), Diane Simon, Patricia Wilczewski, and Dudley Wright II.

ACTION: Motion to reappoint members to the Resource Management Committee for 2014: Mr. Resanovich – First. Dr. Pomerantz – Second. None opposed. None abstain. Motion approved.

Research grant extension requests were received from the Cincinnati Children’s Hospital Medical Center and the Kent State University. The research grants were for grant cycle 2013-2014 and both requested a one year no cost extension until June 30, 2015 (per Administrative Code 4765-5-05 (H)). The requests were forward to the Board for review prior to the meeting.

Mr. Resanovich presented a motion to approve the one year no cost extension request to June 30, 2015 for Kent State University.

ACTION: Motion to approve the grant extension request for the Kent State University. Mr. Resanovich – First. Dr. Pomerantz – Second. None opposed. Dr. Steinberg – abstained. Motion approved.

Mr. Resanovich presented a motion to approve the one-year no-cost extension request to June 30, 2015 for the Cincinnati Children’s Hospital Medical Center.

ACTION: Motion to approve the grant extension request for the Cincinnati Children’s Hospital Medical Center. Mr. Resanovich – First. Ms. Bradshaw – Second. None opposed. Ms. Baute, Dr. Pomerantz, and Dr. Steinberg – abstained. Motion approved.

The Committee is currently working with the Process Improvement Team to finalize the revision to the Priority 1 funding process. They will present it to the Board for review and approval when finalized.

Time-Critical Diagnosis Ad Hoc Committee, Geoff Dutton

The Committee's next step is to plan/host a stakeholders' meeting to bring together all the key players. The Committee would like to organize a one-day retreat in the near future, of stakeholders with outside presenters and professional facilitator. They are currently looking into a sponsorship for the meeting. They will forward more information regarding the stakeholder meeting to the Board for review and approval once decided.

Mr. Dutton requested a motion to reappoint the following members of the Time-Critical Diagnosis Ad Hoc Committee for 2014: Sara Anderson, James Davis, Geoffrey Dutton (Chair), Noah Grose, Deanna Harris, William Mallory, Mark Marchetta, Mark Resanovich, and Steve Steinberg, MD

ACTION: Motion to reappoint members to the Time-Critical Diagnosis Ad Hoc Committee for 2014: Mr. Dutton – First. Dr. Pomerantz – Second. None opposed. None abstain. Motion approved.

Trauma Committee, Jonathan Saxe, M.D.

Dr. Saxe reported that the Trauma Committee continues to work on the Framework document. There are ten Framework Implementation Subcommittees: Leadership, Injury Prevention, Emergency/Disaster Preparedness, Prehospital Care, Acute Care Hospitals and Trauma Centers, Rehabilitation, Evaluation, Quality Management Performance Improvement, Trauma System Registry Infrastructure, Professional Education and Public Information, and People with Functional Needs.

The Committee now has the ability to provide and has provided at every meeting an update on the State's statistics.

The Committee has faced many turnovers of members due to resignations, and is struggling to locate adequate replacements.

Level Three Trauma Centers – Ohio has the largest number of verified Level III trauma centers. However, the issue that is currently arisen is that some are lacking administrative support, leadership, and cost factors which are affecting their ability to maintain their verification.

As presented previously, with the possible passing of new legislation, the Trauma Committee may be elevated to a Board which will allow for better trauma care.

Dr. Saxe requested a motion to continue with the Trauma Visionary Committee. The Trauma Visionary Committee has been helpful in bridging the gap between the Board and the Trauma Committee.

ACTION: Motion to continue the Trauma Visionary Committee. Dr. Pomerantz – First. Dr. Steinberg – Second. None Abstained. None Opposed. Motion approved.

Tim Erskine reported that the trauma triage rules are currently being reviewed every three years unlike the EMS/fire rules which are every five years. There will be a separate public hearing (outside of the JCARR process) on the proposed changes to the rules defining trauma triage by EMS process. The Trauma Committee will then review the comments, make additional changes (if necessary), bring before the Board for review and approval, and then the rules will move into the regular JCARR process. The first public hearing will be Thursday March 20, 2014 at 10:00 A.M.

OLD BUSINESS – None

NEW BUSINESS

Ms. Harris made a motion for a Certificate of Appreciation to be sent to the recent Board members who have resigned.

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ACTION: Motion to send Certificates of Appreciation to the recent Board members who have resigned. Ms. Harris – First. Mr. Davis – Second. None Abstained. None Opposed. Motion approved.

ADJOURNMENT

ACTION: Motion to adjourn. Ms. Bradshaw – First. None Abstained. None Opposed. Motion approved.

The meeting adjourned at 12:30 p.m.

NEXT MEETING

To be announced.