

EXECUTIVE COMMITTEE MEETING

MINUTES ~FINAL~	DATE December 18, 2013	TIME 8:30 a.m.	LOCATION ODPS – Division of EMS – C4-8 Conference Room 1970 W. Broad St., Columbus, Ohio 43223
ATTENDEES	<u>Executive Committee Members:</u> Kent Appelhans, Rebecca Baute (EMFTS Board Vice Chair), Pamela Bradshaw, James Davis, Geoffrey Dutton, Deanna Harris, Daryl McNutt (EMFTS Board Chair), Dr. Wendy Pomerantz, Mark Resanovich, Julie Rose, and Dr. Steve Steinberg <u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Tim Erskine, Melvin House, Sherry Harkness, and Ellen Owens <u>ODPS Staff:</u> None <u>Visitors:</u> None		
ABSENT	Executive Committee Members: Tom Allenstein and Jim Steele		

AGENDA TOPICS

TOPIC	Welcome
DISCUSSION (D. McNutt)	<p>The meeting was called to order at 8:35 a.m. The meeting minutes from the October 16, 2013 were reviewed and approved without change.</p> <p><i>ACTION: Motion to approve the minutes from the October 16, 2013 meeting.</i> Dr. Wendy Pomerantz – First. Dr. Steinberg – Second. None opposed. None abstained. Motion approved.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Chair’s Report
DISCUSSION (D. McNutt)	Nothing to Report.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Old Business
DISCUSSION (D. McNutt & M. House)	<p><u>EMS Strategic Plan, Key Focus Areas</u></p> <p>Although the Executive Committee has discussed, reviewed, and updated the EMS Strategic Plan, Key Focus Areas it has yet been approved by the EMFTS Board. During the new Board orientation the Key Focus Areas were presented but not approved by the EMFTS Board. Committee Chairs have been asked to review during their respective Committee meetings and forward any changes and/or updates to Ellen Owens or Sherry Harkness. No changes have been received. With the merger of the EMS & Medical Transportation Boards, there are certain to be needed revisions and/or additions. Therefore, during the EMFTS Board Retreat in February, the EMS Strategic Plan, Key Focus Areas will be reviewed, discussed, possibly revised, presented and then approved by the EMFTS Board.</p>
	<p><u>Position Paper Review Status</u></p> <p>All position papers are available on the EMS website and all were assigned to a Committee. The current position papers are outdated, need to be reviewed, and updated accordingly. Although the content of the position paper may still be current, at the very least the papers need to be updated with the “new” Board name and the new EMS provider titles should replace the old terminology. Dr. Cunningham recently reviewed several of the papers and forwarded those papers to all Board members for review and comment. Committees that have not yet reviewed their respective position papers are asked to do so and forward the drafts to Sherry Harkness. Those Committees that have completed their review are asked to forward their drafts to Sherry Harkness as well. The position papers will be presented to the Board for review and approval at the February Retreat/Meeting. The Committee asked that the position papers reviewed and revised by Dr. Cunningham be once again forwarded to them.</p>
	<p><u>EMFTS Board Seats Status</u></p> <p><i>Seat 1, ER Physician.</i> Dr. Thomas A. Tallman of the Cleveland Clinic has been appointed by the Governor’s office to fill this seat. He replaces Dr. Springer. His term began December 5, 2013 and will end November 12, 2015. He is expected to be in attendance at the today’s (12/18/13) Board meeting.</p>
	<p><i>Seat 10: EMS Provider.</i> Additional recommendations were forwarded to the Director’s office on Monday, December 2, 2013.</p>

TOPIC Old Business (continued):

Seat 5: Trauma Program Manager. Vickie Graymire submitted her resignation effective January 30, 2014. Letters seeking three nominations for the appointment from the Ohio Nurses Association, Ohio Society of Trauma Nurse Leaders, and the Ohio Emergency Nurses Association State Council are being drafted.

Naloxone Administration (HB 170)

HB 170 is currently on hold as Legislation is on recess and will return in Janaury. The Bill is expected to move sometime in mid-January. Andy Spencer, ODPS Legislative Liaison stated that EMS was removed from the Bill as requested and the additional amendments regarding granting medical facilities and EMS providers priority access to Naloxone at all times and not only during a drug shortage.

Pending Action Items

- 1) *Committee Chairs are to assess their current committee member requirements/needs and forward to Sherry Harkness or Executive Director House.* STATUS: Executive Director House reiterated the need for the Committee Chairs to ensure that their Committee membership is well rounded and members are attending. Committees that are struggling with any issues, i.e., finding appropriate members, attendance, etc., are asked to reach out to their EMS Staff Liaison for assistance. All new applications and resumes are to be forwarded to Sherry Harkness. Once received in EMS the application will be forwarded to the Committee Chair, EMS Staff Liaison, EMFTS Board Chair, and EMS Investigations for review. Once review is complete and no issues are found, the Committee Chair will present to their respective Committee, if approved by their Committee, the application will be given to the EMFTS Board Chair to be presented to the Board for final approval. Reappointments will be confirmed at the Board Retreat in February.
- 2) *Committee Chairs are to review the EMS Strategic Plan, Key Focus Areas with their Committee and forward any changes and/or updates to Ellen Owens or Sherry Harkness prior to the December 18, 2013 EMFTS Board meeting.* STATUS: Discussion see above...will provide a copy to the EMFTS Board for review.
- 3) *Committees to review and update their assigned position papers and submit a draft to Sherry Harkness.* STATUS: Discussion see above...Committees to review and provide draft to Dr. Cunningham for review (if applicable) or to Sherry Harkness if complete.
- 4) *The Education Committee is to complete a gap analysis between the Ohio and the National accreditations criteria and present findings to the Board.* Education Committee requests that the EMFTS Board send a letter to the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) requesting clarification of their accreditations criteria. The Education Committee is under the understanding that COAMPS reverts to the State standards if the State standards differ from theirs, with this in mind, the Education Committee request confirmation from CoAEMSP that this is indeed correct. Currently the National pass/fail rate is 70% overall and Ohio's pass/fail rate is 80% overall, this difference could cause someone to be nationally accredited, yet not State accredited.
- 5) *From the last EMFTS Board meeting Action Item ~ For an informational communication to be sent to stakeholders and EMS personnel regarding the status of community paramedicine in Ohio and sent via list serve and posted on the EMS website created by and come from Executive Director House and Anna Firestone, DPS Legal Counsel.* STATUS: Statement has been drafted by Anna Firestone, Legal Services and is under review.

DISCUSSION
(D. McNutt & M. House)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Committees are to review and provide draft of their respective position papers to Dr. Cunningham for review (if applicable) or to Sherry Harkness if complete.	All Committees	ASAP
EMFTS Board draft and send a letter to the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) requesting clarification of their accreditations criteria.	Executive Director House	ASAP

Motions to be presented to the EMFTS Board

The Committee discussed the possible motions that the other Committees will be presenting to the EMFTS Board.

Trauma Committee (Tim Erskine):

- RPAB Region 1 reviewed and revised their regional trauma triage protocols which were reviewed by the Trauma Committee and will be presented to the EMFTS Board for their review and approval.
- The Trauma legislation first draft is available. The Trauma Committee reviewed, revised and returned to legislation. There will be possible additional revisions in the future.

Resource Management Committee (Mark Resanovich):

- Review, discuss and seek approval of the changes to the EMS grant process Priorities 2 – 5. A recent review by ODPS Legal Services of the Priority 2 – 5 research grant process revealed potential conflicts of interest in the review and awarding of EMS grants. ODPS sought the guidance from the Ohio Ethics Commission as well. To eliminate any possible conflicts of interest among EMFTS Board and Committee members regarding the EMS grants, there will be changes to the award process. The new process will be thoroughly explained to the EMFTS Board. EMS will recommend and seek EMFTS Board approval of the new process. If approved today, it will allow enough time to implement the changes for this year’s grant cycle.
- Priority 1 grant process is also being reviewed for possible revisions to ensure that there are no potential conflicts in this process.
- Will be seeking approval from the EMFTS Board to withdraw a previous grant award. The contract was never signed, funding was never awarded due to difficulties in the awardee obtaining the correct approvals and changes to the scope of practice. Due to these factors the research project is will serve no purpose. The organization may revise their research project and reapply.

Community Paramedicine (Deanne Harris):

- Community Paramedicine Committee will present a draft community paramedicine concept and seek approval from the EMFTS Board.
- While legislation is “open” for discussion, the EMFTS Board may want to at 911 dispatch.

Medical Transportation:

- Finalized the review and revisions to OAC Chapter 4766-05 Medical Transportation ~ Air Medical Rules with input from the Critical Care Subcommittee. Will submit to ODPS Legal Services.
- Reviewed OAC 4766-2-11 Use of lights and other warning devices, no changes recommended.
- Reviewed OAC 4766-2-14 *Regulations for out of state providers* and OAC 4766-2-17 *Grounds for suspension, revocation, or denial of license or permit*, recommending rescinding.

Executive Director House reminded all Committees that JCARR is adamant regarding the rule review schedules. All rules must be reviewed, revised, and filed on time. The Division of EMS is current on all rules that are due. Any Committee needing a rule review schedule, contact your EMS staff liaison.

Critical Care Subcommittee (Julie Rose):

- The Critical Care Subcommittee would like to look at the SCT coding and how the scope of practice may not be supportive using the specialty care coding for Medicare billing.
- They would also like to begin discussing the possible issue of the over use of air medical transportation.

Time Critical Diagnosis Committee (Geoff Dutton):

- The time Critical Diagnosis Committee would like to organize retreat of stakeholders with outside presenters and professional facilitator.
- Time Critical Concept paper was presented to the EMFTS Board; however, there has been no official action for the EMFTS Board to except the concept of time critical diagnosis. The EMFTS Board must officially make a decision to except time critical diagnosis concept or wait until the stakeholders meet to move forward.

EMS System Development Committee (Jim Davis):

- Currently looking into collecting data needed to move forward.
 - 1) Dispatching – a group out of Akron received a grant to perform a gap analysis for emergency medical dispatch in the state of Ohio.

TOPIC	New Business (continued):
DISCUSSION (ALL)	<p>2) Data Collection/Management – Committee is struggling to find subject matter experts to volunteer their time to assist. The sizeable EMSERV dictionary criteria project needs to be addressed. Will continue seeking assistance.</p> <p>3) Health & Safety – EMS staff currently reaching out to other state agencies to gather data regarding vehicle accidents and other injuries related providers. Hopefully will be able to determine if there is an actual issue.</p> <p>4) The Committee is still working to form additional workgroups to address the above matters.</p> <p>EMFTS Board Committee Meeting Schedule: The EMFTS Board will discuss the 2014 Committee meeting schedule during the retreat in February. There are several committees scheduled to meet the day prior to the bimonthly EMFTS Board meeting. Meetings are overlapping and causing conflicts as members sit on several committees. After the EMFTS Board meeting there may be some revisions to those schedules.</p> <p>A list of current committee members will be included in each EMFTS Board packet beginning in February.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Current committee members list to be included in the EMFTS Board packet.	Sherry Harkness	Ongoing

TOPIC	Good of the Order
DISCUSSION (ALL)	<p>February EMFTS Board Retreat: The Fire Academy is not available on February 19 and 20, 2014. (The original date for the February 2014 retreat/meeting date.) The date and/or location will need to be moved. The EMFTS Board will discuss and confirm the date and location. In the meantime, Dr. Steinberg will look into utilizing the OSU Wexner Medical Center. Date and location of the EMFTS Board meeting and retreat will be announced once confirmed.</p> <p style="text-align: center;"><u>ACTION: Motion to adjourn.</u> Dr. Pomerantz – First. Mark Resanovich – Second</p> <p>The meeting adjourned at 9:30 a.m.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

ALL ACTION ITEMS	PERSON RESPONSIBLE
Committees are to review and provide draft of their respective position papers to Dr. Cunningham for review (if applicable) or to Sherry Harkness if complete.	All Committees
EMFTS Board draft and send a letter to the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) requesting clarification of their accreditations criteria.	Executive Director House
Current committee members list to be included in the EMFTS Board packet.	Sherry Harkness

ATTACHMENTS
<ul style="list-style-type: none"> None

NEXT MEETING
<p>Next meeting: <u>TBD</u></p>