

Checklist for Driver Training Instructor Applications

Five Starting Documents:

- Application (0115 form)
- Current BCI report- no older than 90 days
- Current BMV abstract - no older than 90 days
- Physical (0117 form) - no older than one year
- Instructor test – no older than 2 years

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Five Supporting Documents

- Lesson plans (BTW and class)
- Assessments (BTW and class) - signed and dated by TM and candidate
- Route sheet
- Student BTW training report- initialed by candidate and TM
- Class rosters- signed by candidate