



**COMMERCIAL DRIVER TRAINING SCHOOL
PROGRAM REVIEW**

- Verify with the Driver Training Program Manager that the enterprise has a current enterprise application on file. No program review will be approved for completion until the enterprise has submitted a complete application with fee payment (if required) to the designated address at ODPS.
- This form is to be completed during the program review by the Ohio Driver Training field staff inspecting the school and with the Authorizing Official or Training Manager.
- If the Authorizing Official or Training Manager needs to make changes as a result of non-compliance, the opportunity to remedy the problem may be given in accordance with the applicable rules and policies established by the Driver Training Program office. Set a date for follow-up in accordance with applicable rules and policies established by the Driver Training Program office. Depending on the nature of the violation, the follow-up program review may be done by fax or e-mail. Use the DTO 0011 Inter-Office Communication to summarize all incidents of non-compliance identified during the inspection process.
- The program review process is intended to be a cooperative effort to bring schools into compliance. Any recommendation for administrative action against an enterprise, school, official, manager, or instructor shall be at the discretion of the Driver Training Program office.
- Obtain these forms from the enterprise completed prior to the start of the program review and interview
 - DTO 0136 List of AV Items
 - DTO 0140 List of Personnel Used by Enterprise
 - Current copy of vehicle periodic inspection as required under 49 CFR for each truck & each trailer
 - DTO 0142 List of Motor Vehicle Inspection List

This report comments on a sampling of your enterprise’s documentation, procedures, as well as your facilities and equipment. It reflects a snapshot of what was observed during the program review. This report is not intended to and should not be construed as verification that all of your records and procedures meet the Ohio Administrative Code (O.A.C.) rules.

It continues to be your enterprise’s responsibility to ensure that your documentation and procedures are in compliance with applicable laws and administrative rules throughout the entire year.

Please be aware that depending upon the nature of rule violations that may have been identified during the program review the department may take further action, up to and including administrative action.

DATE REVIEW COMPLETED

New Enterprise / School Program Review

Annual Program Review

PARTICIPANT	TITLE
PARTICIPANT	TITLE

ODPS STAFF	TITLE
ODPS STAFF	TITLE

ENTERPRISE NAME	LICENSE #
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THIS DOCUMENT APPLIES TO CDL SCHOOLS

OFFICE	CHECK IF APPLIES	N/A
Is the place of business an office, classroom or combination?	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Is the license posted? 	<input type="checkbox"/>	<input type="checkbox"/>
22 (A) Enterprise maintains at least one office in a fixed location where records are maintained. List office locations:	<input type="checkbox"/>	<input type="checkbox"/>
22 (A) If the fixed location is a modular unit, the foundation is permanent.	<input type="checkbox"/>	<input type="checkbox"/>
22 (B) Place of business is not a trailer, tent, temporary stand, post office box, rooming house, hotel, motel, or residence.	<input type="checkbox"/>	<input type="checkbox"/>
22 (A) Driver training enterprise refrains from sharing its place of business with another driver training school.	<input type="checkbox"/>	<input type="checkbox"/>
22 (A) Enterprise is exempted from above requirement because the same enterprise owns both schools that use this facility.	<input type="checkbox"/>	<input type="checkbox"/>
22 (B)(1) Does the driver training enterprise:		
<ul style="list-style-type: none"> • Office have space adequate to maintain the required records, interview clients, and display the school license? 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Office have a permanent wall of sufficient construction to prevent distractions and noise in the classroom or if no permanent wall exists, the office remains closed for business during classroom instruction? 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Office where classroom records are kept, is located in the same county, or an adjoining county, as the classroom? 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Have access to a computer, printer, e-mail and the internet? List the working e-mail address _____ 	<input type="checkbox"/>	<input type="checkbox"/>
How are the records stored? <input type="checkbox"/> Electronic <input type="checkbox"/> Paper		
Where are active student records stored?		
Does the enterprise have a copy of all school(s) current license(s)?	<input type="checkbox"/>	<input type="checkbox"/>

CLASSROOM	CHECK IF APPLIES	N/A
22 (A) Enterprise maintains a fixed location in which the school is operated and where training is conducted. Number of Locations	<input type="checkbox"/>	<input type="checkbox"/>
22 (B)(2) During times of classroom instruction, the place of business is occupied by only the driver training school.	<input type="checkbox"/>	<input type="checkbox"/>

CLASSROOM (continued)

CHECK IF
APPLIES

N/A

22 (B)(2)	School maintains a classroom that is / has:		
	<ul style="list-style-type: none"> Accommodates at least ten students and an instructor, and has sufficient space to contain tables and chairs or desks that permits them to sit comfortably and take part in classroom instruction. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Equipped with audio and visual training aids that support the curriculum. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Reasonably free of visible and audible distractions and presents an atmosphere adequate for learning. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Clean and functional restroom available for student use within its facility. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Conforms to all federal, state, and local fire, building and safety regulation. Obtain a current fire inspection report for each classroom location. (dated within the past year) 	<input type="checkbox"/>	<input type="checkbox"/>

BUSINESS RECORDS

CHECK IF
APPLIES

N/A

22 (A)	The place of business is owned, rented, or leased by the licensed driver training enterprise. <input type="checkbox"/> Deed <input type="checkbox"/> Lease <input type="checkbox"/> Use Agreement	<input type="checkbox"/>	<input type="checkbox"/>
23 (C)	Enterprise requires its staff to comply with all applicable state and federal laws which prohibit discrimination based upon race, color, national origin, sex, age, handicap, disability, ancestry, or religion. (<i>School provided training to the staff</i>)	<input type="checkbox"/>	<input type="checkbox"/>
23 (E)	Enterprise has a policy that ensures instructors and managers who are known to be physically or mentally unfit are not in contact with students.	<input type="checkbox"/>	<input type="checkbox"/>
23 (E)(2)	School requires each person who holds a license under rule 4501-7 of the O.A.C. to notify the Authorizing Official if the licensee is physically unfit, mentally unfit, or under the influence of drugs or medicine that may affect that licensee's ability to drive, instruct, or manage training.	<input type="checkbox"/>	<input type="checkbox"/>
23 (E)(3)	Authorizing Official maintains records of employee behavioral problems and discipline.	<input type="checkbox"/>	<input type="checkbox"/>
34 (A)	Enterprise advertises by using only its licensed name.	<input type="checkbox"/>	<input type="checkbox"/>
34 (A)	Enterprise refrains from advertising it is endorsed by the Department of Public Safety, the Director, the State Highway Patrol, or any other organization. <ul style="list-style-type: none"> If the answer is "no," the enterprise holds a letter dated within the past year in its office file from this organization that testifies to the endorsement. 	<input type="checkbox"/>	<input type="checkbox"/>
24 (J)	Authorizing Official refrains from changing the school's name, ownership, or school location without prior application.	<input type="checkbox"/>	<input type="checkbox"/>

BUSINESS RECORDS (continued)

		CHECK IF APPLIES	N/A
34 (D)	Enterprise refrains from offering discounts or program information that is inaccurate or unavailable while it is being advertised.	<input type="checkbox"/>	<input type="checkbox"/>
34 (E)	Enterprise refrains from using erroneous, misleading, or false information in its advertising.	<input type="checkbox"/>	<input type="checkbox"/>
34 (F)	Enterprise refrains from stating that a position of employment may result from any driver training received? (It is not a violation of this provision to suggest in advertising that a student may be employable at the conclusion of training. Furthermore, it does not prohibit the enterprise from advertising for employees in its own business.)	<input type="checkbox"/>	<input type="checkbox"/>
34 (G)	Enterprise refrains from advertising or soliciting business in the immediate area of a driver exam station.	<input type="checkbox"/>	<input type="checkbox"/>
34 (H)	Enterprise supplies its licensed name and the location where training is conducted in its advertising.	<input type="checkbox"/>	<input type="checkbox"/>
35	Person(s) associated with this enterprise refrain from asserting or implying that the enterprise will guarantee a driver (or CDL) license as a result of the training received.	<input type="checkbox"/>	<input type="checkbox"/>
35	Person(s) associated with this enterprise refrain from asserting or implying a guarantee that the student will pass a state examination in the operation of a motor vehicle.	<input type="checkbox"/>	<input type="checkbox"/>

INSTRUCTORS

		CHECK IF APPLIES	N/A
25 (Q)	All instructors and training managers associated with this enterprise free of conviction of a felony or misdemeanor I or II, in the past year.	<input type="checkbox"/>	<input type="checkbox"/>
25 (A)	Every person who teaches in this school's driver training program has a current and valid CDL instructor's license. Number of instructors _____	<input type="checkbox"/>	<input type="checkbox"/>
25 (K)	Every person who trains in commercial motor vehicles holds a current and valid medical card and commercial driver license for the vehicle in which he or she trains. <i>For each licensed instructor, check for current and valid CDL and medical card</i>	<input type="checkbox"/>	<input type="checkbox"/>
25 (B)(2)	Does the school employ any Class B only instructors? List any instructors with a Class B only instructor's license	<input type="checkbox"/>	<input type="checkbox"/>
25 (B)(3)	Every person who is restricted to classroom instruction for commercial drivers holds a current and valid restricted instructor's license (for commercial drivers). List any instructors with restricted instructor's licenses:	<input type="checkbox"/>	<input type="checkbox"/>
25 (C)	Every person who manages training in this schools' driver training program has a current and valid training manager's license. The Training Manager possesses a Class A CDL that is valid and properly endorsed for each class of vehicle for which the school provides training. • List the Training Manager Endorsements	<input type="checkbox"/>	<input type="checkbox"/>

INSTRUCTORS (continued)		CHECK IF APPLIES	N/A
25 (E)	Person(s) who manages training (or signs as a Training Manager) completed an authorized course for driver training school managers.	<input type="checkbox"/>	<input type="checkbox"/>
25 (W)	Training Manager completed a course for continuing education within the past 3 years.	<input type="checkbox"/>	<input type="checkbox"/>
25 (W)	Each Instructor completed a course for continuing education within the past 3 years.	<input type="checkbox"/>	<input type="checkbox"/>
30 (G)	The instructor carries a copy of the license to each training session conducted at that location.	<input type="checkbox"/>	<input type="checkbox"/>
26	School employs the services of any person who is employed by the Department of Public Safety. • If "Yes," who?	<input type="checkbox"/>	<input type="checkbox"/>
30 (B)(6)	School maintains records for three years of ALL instructors trained by the enterprise and training managers trained These records shall include:	<input type="checkbox"/>	<input type="checkbox"/>
	• Dates?	<input type="checkbox"/>	<input type="checkbox"/>
	• Times?	<input type="checkbox"/>	<input type="checkbox"/>
	• Location of training?	<input type="checkbox"/>	<input type="checkbox"/>
	• Curriculum used?	<input type="checkbox"/>	<input type="checkbox"/>
30 (B)	School maintains a permanent file of these records:	<input type="checkbox"/>	<input type="checkbox"/>
30 (B)(1)	• Copy of each instructor's current license.	<input type="checkbox"/>	<input type="checkbox"/>
23 (F)	• A physical completed within the last year. <i>Must be signed by a M.D. or D.O. if using the state form. CDL instructors can use the full medical report.</i>	<input type="checkbox"/>	<input type="checkbox"/>
25 (X)	• All Instructors and Training Managers have completed the department's Sexual Harassment Training within the last year.	<input type="checkbox"/>	<input type="checkbox"/>

FINANCIAL RESPONSIBILITY		CHECK IF APPLIES	N/A
27 (A)	Each motor vehicle operated by this school is listed on a certificate of insurance that is current and valid at time of this review.	<input type="checkbox"/>	<input type="checkbox"/>
27 (B)	The minimum limits of insurance liability are at least:	<input type="checkbox"/>	<input type="checkbox"/>
	• \$100,000 for bodily injury or death for one person in a single crash and; • \$300,000 for bodily injury or death for two or more persons in a single crash.	<input type="checkbox"/>	<input type="checkbox"/>

FINANCIAL RESPONSIBILITY (continued)		CHECK IF APPLIES	N/A
	<ul style="list-style-type: none"> \$500,000 for combined single limit. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> \$25,000 for property damage. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Each policy includes a \$5,000 rider for medical payments. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Each policy has a rider for uninsured motorists' coverage in the amounts named (\$100,000 / \$300,000 or \$500,000) 	<input type="checkbox"/>	<input type="checkbox"/>
27 (D)	School / enterprise holds a continuous performance bond or escrow account for which the value will adequately cover the cost of reimbursing students for training not supplied. (e.g. bond / fee = number of students)	<input type="checkbox"/>	<input type="checkbox"/>
27 (D)(4)	The enterprise is exempted (i.e., public schools) from bond requirements under this rule.	<input type="checkbox"/>	<input type="checkbox"/>
27 (D)	Based on the above, what does the minimum amount for the bond or escrow account need to be?	<input type="checkbox"/>	<input type="checkbox"/>
27 (D)	Bond or escrow account complies with this amount.	<input type="checkbox"/>	<input type="checkbox"/>
27 (D)	Bond or escrow account meets the minimum amount required of \$50,000 for each school / location the enterprise operates. Enter amount of bond or escrow account \$ _____	<input type="checkbox"/>	<input type="checkbox"/>
27 (D)(2)	The bond or escrow account includes the following information:		
	<ul style="list-style-type: none"> Expiration date of the bond. Date: _____ 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> The enterprise name. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> The State of Ohio and Department of Public Safety as an obligee. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> States the director shall be notified ten days before the bond terminates. 	<input type="checkbox"/>	<input type="checkbox"/>

CURRICULUM		CHECK IF APPLIES	N/A
30 (B)(2)	Classroom training curriculum provided by the school meet O.A.C. requirements. (review for compliance) Curriculum used _____	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Copies of any textbooks or source materials used for the training program were available during the review. 	<input type="checkbox"/>	<input type="checkbox"/>
28 (A)(4)	School requires no more than 40% of the total classroom hours to be devoted to videos, slides or films and are all videos used directly related to safe driving practices. Obtain DTO 0136 List of AV Items form.	<input type="checkbox"/>	<input type="checkbox"/>

CURRICULUM (continued)

28 (A)(5) BTW training curriculum used by the school meet O.A.C. requirements. (review for compliance)	<input type="checkbox"/>	<input type="checkbox"/>
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STUDENT TRAINING & RECORDS

Classroom	CHECK IF APPLIES	N/A
28 (C) School makes all required training available to the student within 270 days (9 months) after the first lesson.	<input type="checkbox"/>	<input type="checkbox"/>
28 (D) School requires students to receive no more than 10 hours of training in a single day. <i>Randomly check records for verification and interview a random selection of students for compliance in this section.</i>	<input type="checkbox"/>	<input type="checkbox"/>
28 (J) School offers Class A beginning drivers at least 40 hours of knowledge (classroom) instruction.	<input type="checkbox"/>	<input type="checkbox"/>
28 (L) School offers Class B beginning drivers at least 12 hours of classroom instruction.	<input type="checkbox"/>	<input type="checkbox"/>
28 (E) The school requires instructors to provide a full 60-minutes of instruction for each hour credited to the student toward course completion. (i.e., time taken for breaks is not included in the time credited to students)	<input type="checkbox"/>	<input type="checkbox"/>

Behind-the-Wheel	CHECK IF APPLIES	N/A
28 (K) Class A Behind-the-Wheel (BTW) instruction shall total at least 40 hours.	<input type="checkbox"/>	<input type="checkbox"/>
28 (K) School requires not fewer than 10 hours on off-highway ranges during BTW training.	<input type="checkbox"/>	<input type="checkbox"/>
28 (K) School requires at least 10 hours of BTW instruction on highways with normal amounts of traffic.	<input type="checkbox"/>	<input type="checkbox"/>
28 (H) School requires each student, with the assistance of the instructor, to pre-trip the vehicle before they drive during BTW on-the-road.	<input type="checkbox"/>	<input type="checkbox"/>
28 (H) School credits BTW training to students only for actual time when students are physically in control of the vehicle. (not to any student who is merely observing)	<input type="checkbox"/>	<input type="checkbox"/>
28 (I) When students are operating on the range, the school restricts the number of motor vehicles to no more than five per instructor.	<input type="checkbox"/>	<input type="checkbox"/>
28 (I) When students are operating on the range, the school requires no more than two students (one operator, one observer) be assigned to each commercial motor vehicle (i.e., No more than two students per vehicle to a maximum of five vehicles per instructor)	<input type="checkbox"/>	<input type="checkbox"/>
28 (G) The school has a licensed instructor to directly supervises all BTW training, and when on public highways, has a policy that requires the instructor to be seated in the front seat next to the driver	<input type="checkbox"/>	<input type="checkbox"/>

Behind-the-Wheel (continued)		CHECK IF APPLIES	N/A
28 (M)	Class B Behind-the-Wheel (BTW) instruction shall total at least 28 hours.	<input type="checkbox"/>	<input type="checkbox"/>
28 (M)	No less than eight hours of BTW instruction shall be on ranges.	<input type="checkbox"/>	<input type="checkbox"/>
28 (M)	No less than eight hours of BTW instruction shall be given on streets and highways with normal traffic.	<input type="checkbox"/>	<input type="checkbox"/>

Training Agreements		CHECK IF APPLIES	N/A
29 (A)	Written agreements are established between each student and the driver training school prior to the start of training.	<input type="checkbox"/>	<input type="checkbox"/>
29 (A)	All written agreements are on file in the school office, for each student trained	<input type="checkbox"/>	<input type="checkbox"/>
29 (B)	Written agreements contain (compare the school form to DTO 0141 Training Agreement):		
	• Classroom address.	<input type="checkbox"/>	<input type="checkbox"/>
	• Classification of vehicle and type of training being provided.	<input type="checkbox"/>	<input type="checkbox"/>
	• Charges for the course stated clearly.	<input type="checkbox"/>	<input type="checkbox"/>
	• Statement regarding use of a school-owned vehicle, including charges for its use for state license examination.	<input type="checkbox"/>	<input type="checkbox"/>
	• Number of classroom hours to be provided.	<input type="checkbox"/>	<input type="checkbox"/>
	• Number of BTW hours to be provided.	<input type="checkbox"/>	<input type="checkbox"/>
	• Signature of the school Authorizing Official, Training Manager, or instructor.	<input type="checkbox"/>	<input type="checkbox"/>
	• Date of the Authorizing Official's, Training Manager's, or instructor's signature.	<input type="checkbox"/>	<input type="checkbox"/>
	• Student's signature.	<input type="checkbox"/>	<input type="checkbox"/>
	• Date of the student's signature.	<input type="checkbox"/>	<input type="checkbox"/>
	• Declaration of the date by which completion of training will be made available to the student which is the actual date listed: No more than 270 days (nine months) from the date training begins for students operating commercial motor vehicles.	<input type="checkbox"/>	<input type="checkbox"/>
	• Statement saying, "Driver training schools are licensed by the Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, Ohio, 43223."	<input type="checkbox"/>	<input type="checkbox"/>

Training Agreements (continued)		CHECK IF APPLIES	N/A
	<ul style="list-style-type: none"> Declaration of conditions under which refunds may be made. If refunds are not made, the agreement shall clearly state the enterprise makes no refunds 	<input type="checkbox"/>	<input type="checkbox"/>
29 (D)	The student receives a copy of the agreement on the day it is signed.	<input type="checkbox"/>	<input type="checkbox"/>

Records

School maintains the following records for three years from the date the record was finalized:			
Compare the schools forms to each of these: <ul style="list-style-type: none"> • DTO 0141 Training Agreement template. • Current copy of vehicle periodic inspection as required under 49 CFR for each truck & trailer. • DTO 0166 Trucking School Student Classroom Training Report. • DTO 0169 Trucking School Student BTW Training Report. 			
30 (A)(1)	Record of what is taught for each student in each training session (classroom and BTW) he or she attends, regardless of whether the student has completed all training include: (Randomly check student records for verification.)	CHECK IF APPLIES	N/A
	<ul style="list-style-type: none"> • Student's name. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Student's address. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Student's driver license or permit number. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Students with permits, the permit validation date. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Break times. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Date of each training session. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Starting and ending time for each training session the student completed. 	<input type="checkbox"/>	<input type="checkbox"/>
30 (A)(1)(b)	Each session notation signed or initialed by the student.	<input type="checkbox"/>	<input type="checkbox"/>
30 (A)(1)(c)	Each session notation initialed by the instructor who provided the instruction for each session and the instructor's license number noted for each session.	<input type="checkbox"/>	<input type="checkbox"/>
30 (A)(1)(d)	Signature of the Training Manager or instructor on the final record indicating (if and when) all required training has been successfully completed.	<input type="checkbox"/>	<input type="checkbox"/>
30 (A)(1)(e)	Distinction between the sessions that are knowledge (classroom) and the skill (BTW) training.	<input type="checkbox"/>	<input type="checkbox"/>
30(A)(2)	For each student, the records contain the following:	CHECK IF APPLIES	N/A
	<ul style="list-style-type: none"> • Statement that the student received all classroom training required by 4501-07-28 of the O.A.C. 	<input type="checkbox"/>	<input type="checkbox"/>

Records (continued)		CHECK IF APPLIES	N/A
	<ul style="list-style-type: none"> Statement that the student satisfactorily completed the BTW instruction required in this chapter. 	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> Student's final test score. 	<input type="checkbox"/>	<input type="checkbox"/>
30 (F)	School issues certificates of completion to students who have successfully completed training.	<input type="checkbox"/>	<input type="checkbox"/>

VEHICLES		CHECK IF APPLIES	N/A
31 (A)	School provides students with commercial motor vehicles in which the students receive BTW training.	<input type="checkbox"/>	<input type="checkbox"/>
31 (B)	Licensed commercial motor vehicles meet PUCO and Federal Motor Carrier Safety Regulations. <u>Every</u> commercial motor vehicle complies with applicable provisions of Chapters 4513 and 5577 of the Ohio Revised Code.	<input type="checkbox"/>	<input type="checkbox"/>
31 (I)	The Motor Vehicle Inspection List is completed annually and on file at the school.	<input type="checkbox"/>	<input type="checkbox"/>

FIELD STAFF SUMMARY		CHECK IF APPLIES	N/A
	Authorizing Official or Training Managers of the driver training enterprise made school records, vehicles and facilities used by the enterprise available to you for auditing.	<input type="checkbox"/>	<input type="checkbox"/>
	Authorizing Official or Training Managers of the driver training enterprise made any records you requested available for copying. (This does not require the official or manager to make copies or to provide you a copier.)	<input type="checkbox"/>	<input type="checkbox"/>
	Authorizing Official or Training Managers of the driver training enterprise made classroom lesson(s) available to you for auditing.	<input type="checkbox"/>	<input type="checkbox"/>
	Authorizing Official or Training Managers of the driver training enterprise made BTW lesson(s) available to you for auditing.	<input type="checkbox"/>	<input type="checkbox"/>