

EXECUTIVE COMMITTEE MEETING

MINUTES	DATE June 19, 2013	TIME 8:00 a.m.	LOCATION ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218
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ATTENDEES	<u>Executive Committee Members:</u> Pamela Bradshaw, James Davis, Geoffrey Dutton, Dr. Wendy J. Pomerantz, Mark Resanovich, Bruce Shade, Dr. Brian Springer, Dr. Steve Steinberg <u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Dr. Carol Cunningham, Vicki Davies, Melvin House, Sherry Harkness, Ellen Owens, and Melissa Vermillion <u>ODPS Staff:</u> None <u>Visitors:</u> None
ABSENT	Executive Committee Members: Deanna Harris, and Dr. Jonathan Saxe, MD

AGENDA TOPICS

TOPIC	Welcome
DISCUSSION (B. Shade)	The meeting was called to order. The agenda was reviewed and topics rearranged to allow for significant time to review the most vital items. Topics not discussed will be tabled for the next committee meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Ohio Administrative Code (OAC) Chapter 4765-2 Public Notices and Meetings		
DISCUSSION (M. House)	The Executive Committee reviewed and discussed the OAC Chapter 4765-2 Public Notices and Meetings and the State Board of EMS Committee Member Application form (both attached).		
	The Rules are due for review by January 22, 2014. However, with the merger of the State Board of Emergency Medical Services and the State Board of Medical Transportation it is an opportune time to review and update the rules to ensure that the EMS Board is in compliance. With the transition, there are committees that are mandated which will have to be created, as well as a need to review the current committees, sub-committees, ad hoc committees, and workgroups to reaffirm their compliance.		
	The Executive Committee is asked to review and comment on the current rules to ensure that the committees that they represent are indeed in compliance, as well as the possible necessity of revising the current rules.		
	The Executive Committee is also asked to review and comment on the State Board of EMS, Committee Member Application. Not all committee members are utilizing the form as is policy. The Committee Chairs need to ensure that those interested in serving on committees, sub-committees, ad hoc committees, and workgroups are submitting the completed application as is necessary. From this point forward, <i>all</i> interested persons (including EMS Board members) must submit the application.		
	Please forward all comments/suggestions to Melissa Vermillion at mvermillion@dps.state.oh.us no later than Monday, July 15, 2013. This will allow time for the rules to be drafted and available for review in August.		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review the OAC Chapter 4765-2 and the Committee Application and forward comments/suggestions to Melissa Vermillion.	All Executive Committee Members	July 15, 2013

TOPIC	Assistant Attorney General Office		
DISCUSSION (M. House)	Currently the EMS Board is served under the Health and Human Services section of the Attorney General's office. Yvonne Tertel is the current Assistant Attorney General for the EMS Board. However, with the merger of the EMS & MTB Boards, the new Board will be served by the Executive Agencies section of the Attorney General's office. The new Board will be represented by Assistant Attorney Generals, Brandon Duck and Summer Moses. Ms. Tertel will continue to work with the new representatives to assure a smooth transition.		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	New Business: Rules Revisions
DISCUSSION (M. House)	<u>Ohio Administrative Code (OAC) Chapters 4765-15, 4765-16 and 4765-17</u> During the Legal Brief of the EMS Board meeting, Anna Firestone will discuss the changes and then request the board's approval of the those changes to OAC Chapters 4765-15, 4765-16 and 4765-17 which set forth the curriculum standards, continuing education requirements and scopes of practice established by the EMS board, for the emergency medical technician (EMT), advanced emergency medical technician (AEMT) or paramedic certificate to practice.
	A board member who concurs with the changes is asked to request a motion to approve said changes. Language will be provided.
	The Board Members are first asked to review the rules (as contained in the board packet) before the board meeting to ensure a thorough understanding of these changes.
	<u>OAC Chapter 4765-12</u> OAC Chapter 4765-12 is due for review in October 2013. The Executive Committee is asked to keep this time frame in mind if their committee(s) is planning to revise the Scope of Practice. However, there is no need to rush; the Scope of Practice can be revised without immediately changing the Rules.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	EMS Strategic Plan – Key Focus Areas
DISCUSSION (B. Shade)	The Executive Committee reviewed and discussed the EMS Strategic Plan – Key Focus Areas/Dashboard (attached). These high priority areas were selected during the Board's review of the dashboard during the February retreat as high priorities and have been streamlined to create these Key Focus Areas.
	The Executive Committee is asked to review these key focus areas to ensure that the high priorities were indeed captured; the goals are clearly defined and that the objectives and action steps are correct. Comments and suggestions from each committee chair to be forwarded to Ellen Owens by June 28, 2013.
	<i>Priority Area 1: Time Critical Diagnosis.</i> To be served by the Time Critical Diagnosis Ad-Hoc Committee, Geoff Dutton, Chair. As this is an Ad-Hoc committee the committee needs to establish a formalized result and create a scope of what needs to be accomplished. The committee is currently working to define that scope.
	<i>Priority Area 2: Dispatch.</i> To be served by the EMS System Development Committee, Jim Davis, Chair. A sub-committee or a workgroup may need to be created to include the outside dispatch community.
	<i>Priority Area 3: Education.</i> To be served by the Education Committee, Pam Bradshaw, Chair. First Goal has been completed. As well as all action steps for Goal 1 expect for "Provide Resources...." and add an action step to "monitor progress".
	<i>Priority Area 4: Medical Direction.</i> To be served by the Medical Oversight Committee, Dr. Brian Springer, Chair.
	<i>Priority Area 5: Data.</i> To be served by the EMS System Development Committee, Jim Davis, Chair. EMS System Development Committee is to expand on the Key Objective
	<i>Priority Area 6: Health & Safety.</i> To be served by the EMS System Development Committee, Jim Davis, Chair. Will form a sub-committee.
	<i>Priority Area 7: Disaster Preparedness.</i> To be served by the Homeland Security Sub-Committee, Mark Resanovich, Chair.

EMS Strategic Plan – Key Focus Areas (cont.)

Priority Area 8: Specialty Care. To be served by the Specialty Care Committee, Brian Springer, Chair. Multiple changes needed.

Priority Area 9: Community Paramedicine. To be served by the Community Paramedicine Ad-Hoc Committee, Deanne Harris, Chair.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review the EMS Strategic Plan – Key Focus Areas and forward comments/suggestions to Ellen Owens.	All Executive Committee Members	June 28, 2013
ACTION ITEMS	PERSON RESPONSIBLE	
1) Review the OAC Chapter 4765-2 and the Committee Application and forward comments/suggestions to Melissa Vermillion.	All Executive Committee Members	
2) Review the EMS Strategic Plan – Key Focus Areas and forward comments/suggestions to Ellen Owens.		

ATTACHMENTS

- OAC Chapter 4765-2 Public Notices and Meetings
- State Board of EMS Committee Member Application form
- EMS Strategic Plan – Key Focus Areas

NEXT MEETING

Next meetings:

- **Thursday, August 22, 2013 at 8:00 a.m.**
ODPS, Division of EMS
1970 W. Broad St., Conf. Rm. C4-8
Columbus, Ohio 43218-2073
 - **Wednesday, October 16, 2013 at 8:30 a.m.**
ODPS, Division of EMS
1970 W. Broad St., Conf. Rm. C4-8
Columbus, Ohio 43218-2073
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