

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE May 12, 2015	TIME 10:09 a.m.	LOCATION ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218
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ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Dudley Wright, Richard Sacco, Eric Waltemire, Phil McLean
	<i>(EMS) Staff:</i>	<i>Executive Director:</i> Mel House, Doug Orahood, Dan Swords, Susan Edwards
	<i>ODPS Staff:</i>	None
	<i>Visitors:</i>	<i>Ohio Fire Academy:</i> Steve Goheen, <i>State Fire Marshal Code Enforcement Bureau:</i> Jennifer Smith; <i>Ohio Society of Fire Service Instructors and Ohio Fire Officials Association:</i> Dave Belcher; <i>Sinclair Community College:</i> Geof Garrison, Robert Chambers
ABSENT	<i>Committee Members:</i>	Steve Robertson

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
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DISCUSSION	<p>Director House introduced Valerie Koker, the new Administrative Professional 4 for the Division of EMS and the EMS Board prior to the call to order. The meeting was called to order at 10:09 a.m.</p> <div style="border: 1px dashed gray; padding: 10px; margin: 10px 0;"> <p><i>Chairman Steele asked for a motion for approving the March 13, 2015 meeting minutes.</i></p> <p><i>Motion to Approve the Minutes.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Eric Waltemire;</i> ◆ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>
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TOPIC	→ OPEN FORUM
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DISCUSSION	Chairman Steel asked the visitors to introduce themselves.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ EXECUTIVE DIRECTOR REPORT
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DISCUSSION	<p>Director House talked briefly about the Division and staff vacancies, as well as IT upgrades to the Course and Exam Administration System rolled out in February. Big changes will be the Exam Only option and the ability to attach course documents to the course request. Roll out to occur by June 30, 2015.</p> <p>Discussed work on Firefighter Reciprocity process and reported on the development of a Reciprocity packet to be sent out initially to Reciprocity seekers and drafted procedures for Reciprocity. Dan Swords worked diligently on the reciprocity procedures. Went from an Application Packet to a Reciprocity Request checklist. Once we have all the information in, we will determine eligibility and send letter telling them they are eligible to test. After testing, the card is issued.</p> <p>There was a question regarding military reciprocity and it was reported by Dan Swords that those were being approved as they come in.</p>
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Also discussed was the Directives system to address problems that are seen across the state. Mr. Doug Orahood gave a brief overview of a request with documents and communications with Jusup Lowry of Action Training Systems, Inc. Materials were included as part of packet. There was a question as to whether any vendor would be able to make presentations to the sub-committee. The answer is no, this is not an opportunity for vendors to come in and push their products. Mr. Lowry was thought to have a Fire Charter willing to partner with to test this program. Committee can review the information included in today's packet and EMS staff will confirm that there is a partnering Fire Charter involved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Confirm Fire Charter Partner for pilot program and confirm with Legal the sunshine laws as applies to conference calls and/or web based presentation to meeting.	Doug Orahood	July 14, 2015

TOPIC	➔ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE
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DISCUSSION	Mr. Dave Belcher discussed the upcoming annual spring business meeting this Saturday for the Ohio Society of Fire Instructors.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	➔ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT
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DISCUSSION	<p>Mr. Goheen discussed the Firefighter I grants. This year the money was not all spent. The remainder will be rolled over to next year for Firefighter I and transition training and there will be about \$1.2 million available. Applications may be submitted in early June. Delivery sites should re-apply each year. Can send to Kimberly or Lisa with first course. BWC did not want money back.</p> <p>The question was asked if the grant money would ever be available for Firefighter II training. The answer was hopefully but we just don't know yet. A brief discussion about training up and monthly numbers ensued.</p> <p>Fire Muster is coming up. 130 members will attend Ohio weekend in three weeks. The dates are already set for next year as the last weekend in June for Ohio weekend. Currently the academy is short staffed and someone was just hired for the open registrar position.</p> <p>Would also like to discuss changes to the Fire Safety Inspector curriculum. Discussions as a group regarding changes to curriculum. Ohio Fire Academy and State Fire Marshal's Office are behind it.</p> <p>Mr. Belcher added to discussion of the Fire Safety Inspector curriculum as the OFOA meets every other month and in off months convenes a focus group to discuss various issues. At last one, dialogue was opened about code enforcement. Ready to revamp Fire Safety Inspector curriculum putting more time behind the code book and redefine course and perhaps add company level inspector. To recap, some suggestions were pre-course testing or pre-requisites, more time being devoted to the code book, and also the CE side of it. Directions to possibly address with Doug and Dan and Academy staff with OFOA as subject matter expert.</p> <p>Discussion of Fire Safety Inspector course and training methods followed as well as types of certifications would be needed and what parts of the code book would be taught for each.</p> <p>Director House discussed that this will require a rules change and suggested that we look at the Standard, look at our needs at the Company level inspector, not piece by piece but as a whole and decide what we want this tiered continuum of increasing Fire Inspector knowledge to be and re-write the rules. He then suggested putting a group together to look at what we need and want and at the national standard. Whatever it does to the hours, it does to the hours.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Put group together to look at needs and wants of Fire Safety Inspector classifications, develop written proposal for rewrite of code for Tiered FSI to move Ohio to the 1031 standard.	Doug Orahood	July 14, 2015

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TOPIC	→ <u>SINCLAIR COMMUNITY COLLEGE</u>		
DISCUSSION	❖ Status of Hybrid Course		
	<p>Mr. Garrison gave some background on the approval of the Hybrid course Sinclair held beginning in January. Mr. Robert Chambers continued with the presentation as he taught the courses. Done in two phases with quality control officer including personal interviews with students in courses in addition to the questionnaires. Fire Safety Inspector and Fire Instructor courses team taught with Bryan Adams. Mr. Chambers taught the online portion of the course. Using Adobe Presenter were able to monitor when students were actually watching the recordings by imbedding questions. There was a problem in some cases with students having high enough quality videos at home. There were also virtual classroom sessions. Each student was required to have camera to enroll in the class. Many students were able to watch on their phones.</p> <p>Tried to condense the course from 10 weeks to 7 weeks. Out of 7 students, 6 students took the test and passed. One student withdrew because he found the condensed schedule too much.</p> <p>Geof Garrison asked what the process would be to continue to offer classes in this format. Dan Swords said that they would not need to re-apply. Chief Steele recommended a second pilot. Director House asked if there were any significant changes they would make after the first pilot. Mr. Chambers did say they would go back to the 10 week format rather than using the condensed format.</p> <p>A motion to allow a second pilot was made by Mr. Waltemire and seconded by Mr. McLean. None opposed, motion passed</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ <u>EMS FIRE EDUCATION REPORT</u>		
DISCUSSION	❖ Status of EMS and Course Examination Administrative System and Status of Live Fire Training Course		
	<p>Report from Mr. Orahood on panel discussion he attended with Linda Mirarchi presented by the Ohio ACTE/PACE. Adult education programs wanted a panel discussion on Fire and ems related training session. It was a small group about 8 people.</p> <p>EMS Course and Exam System updates are set to roll out on June 30, 2015.</p> <p>Mr. Orahood attended the Skills USA competition with Scott Walker. Some areas will need to be changed but will hopefully be run next year at the Ohio Fire Academy. Mr. Orahood is trying to set up a meeting with the Dept. of Education but hasn't yet received a response. There are some concerns with the High School programs. We have also been asked to do the EMS and AED/CPR parts of the competition as well.</p> <p>The Division held a conference call with a few of the Charters to discuss issues and a desire was expressed to have an annual Program Director's conference so we will try to set that up for the fall. We will also be updating the Proctor's manual as well as a Program Director's manual. The Division is also up for Pro Board re-accreditation.</p> <p>Also the Ohio Fire Awards are coming up. Please promote these awards in your region.</p> <p>Mr. Swords presented about the updated skills sheets which didn't get on the March agenda but are included today. Two Firefighter Flat Raise and Two Firefighter Ladder Carry and Raise. Chief Steele had no issues and asked for other feedback. No one had issues with re-write.</p> <p>Mr. Swords continued on to the Fire Simulators. We looked at what types of fire extinguisher simulators were on the market especially those that require the use of an actual fire extinguisher. The simulators that have actual fire and require actual fire extinguishers are considered props and are acceptable.</p> <p>Mr. Swords brought up the draft language that was sent out regarding the Live Fire Training positions and which of those positions need to be Instructors. Fire Control team - Igniter and observer need to be instructors because that is considered a functional assignment. No issues. As long as no issues, we will move forward. Then discussed conclusions from the Live Burn Pilot.</p> <p>Chief Steele mentioned that one charter wanted to do acquired structures and he felt that acquired structures could not be covered in a 24 hour course. Live Fire Certification will include the 24 hour course and would also include JPRs that they would have 1 year to complete. No one text was</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

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recommended, text is ancillary. We found that regional training was not necessary. Currently no curriculum exists. CEUs – it was recommended to limit it as much as possible with the caveat that every five years or so there will need to be updating. Grandfathering – currently all instructors certified prior to 4/7/14 can teach live fire. Each charter has the ability to add requirements to who they choose to hire. Mr. Orahod suggested a Sunset rule – a time limit to submit the paperwork

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Clarify directive if necessary.	Dan?	July 14?

TOPIC	→ CHAIR'S REPORT
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	❖ Issue regarding Instructor's class student teaching
DISCUSSION	<p>Chief Steele brought up a call he received about an officer in an Instructor's course that was now being required to do teaching at that charter or under that instructor. That is up to the Charter Director and is allowable but it should be presented in writing and made clear at the beginning of the class. Response was that Mr. Orahod said the instruction had to be done at the same Charter. Mr. Orahod did not remember saying that and thought it was a misunderstanding. Instruction needs to be done at <u>a</u> charter under <u>an</u> instructor.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Work Session on the Live Fire Certification. Directive clarifying instructor training and teaching.	Dan Swords Doug Orahod	July 14, 2015

TOPIC	→ NEW BUSINESS
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ OLD BUSINESS
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DISCUSSION	None.
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TOPIC	→ ADJOURNMENT
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DISCUSSION	<div style="border: 1px dashed gray; padding: 10px; border-radius: 15px;"> <p><i>Chairman Steele asked for a motion to adjourn:</i></p> <ul style="list-style-type: none"> • <i>First: Mr. Richard Sacco;</i> • <i>Second: Mr. Eric Waltemire.</i> • <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div> <p>Meeting was adjourned at 12:34 p.m.</p> <p style="text-align: center;">❖</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None