

FIRFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

MINUTES	DATE July 8, 2014	TIME 10:00 a.m.	LOCATION ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Phil McLean, Eric Waltemire	
	<i>(EMS) Staff:</i>	Mel House, Doug Orahood, Dan Swords, Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	<i>State Fire Marshal/Ohio Fire Academy:</i> Scott Walker <i>Ohio Society of Fire Service Instructors:</i> Steve Goheen <i>OSFSI:</i> Dave Belcher; <i>FCA :</i> Randy Hormann; William Kramer	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of March 11th and June 24th, 2014 minutes
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DISCUSSION	<p>The meeting was called to order at 10:04 am.</p> <p>The meeting minutes from March 11, 2014 were reviewed and approved without change.</p> <ul style="list-style-type: none"> • First: Richard Sacco • Second: Phil McLean • None Opposed, None Abstained, Minutes Approved.
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TOPIC	→ OPEN FORUM
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DISCUSSION	<p>Mr. Bill Kramer, long time Director of University of Cincinnati and retired fire chief, brought a case to the committee, a student that has completed 296 hours of total 316 with a high score on the final exam at the academy. However, she did not complete the course due to a health issue. Mr. Kramer asked for consideration from the committee: if a student completed 90% or more of the course, and with a documented medical excuse for not finishing the practical portion of the training course, they should have some extended period to complete the rest of the course. He provided more documentation and information for this student.</p> <p>The committee discussed the issues and because there is only a one-year window, it is too late for the course to be completed. The rules currently state the student needs to take a new course of instruction.</p> <p>Executive Director House would discuss with ODPS Legal to see what discretion the division has in this matter.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ EXECUTIVE DIRECTOR REPORT
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DISCUSSION	<p>Mr. House pointed out that 16 fire rules are re-drafted. He advised the committee to take a better look at the rules and if they want some changes, contact him in the next 2-3 weeks; otherwise it will have to wait for five (5) years.</p> <p>He explained that it was information on the Military Personal Espousal information, that Military updated the web page on their web site with easier access for veterans who want to know how to recertify and can get more information about reciprocity or continuing education. Ohio Division of EMS is trying to update the website and revise the information and that will help reduce phone calls. The Executive Director provided information on updating the division process for ADA accommodation for the testing process. If there are specific add-ons for this website, contact either Mr. Swords or Mr. Orahood. Mr. Robertson asked for an explanation about reciprocity question connected with military applicant, and he presented the checklist with all the documentation for this application. It was pointed out that standards that Ohio required will be compared with applicant completed checklist.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

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TOPIC	➔ <u>OHIO SOCIETY OF FIRE SERVICE INSTRUCTORS</u>	
DISCUSSION	<p>Mr. Dave Belcher pointed out the OSFSI participated in the Ohio Weekend at the National Fire Academy and it was a success. He invited the committee members to 6th Annual Instructor Development Symposium on November 14th and 15th, 2014 at the Ohio Fire Academy. He will e-mail flyers to Mr. Orahod for this symposium.</p>	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	➔ <u>STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT</u>	
DISCUSSION	<p>Mr. Scott Walker shared the State Fire Marshal's report. Currently they are rescheduling interviews for Fire Safety Inspector Coordinator's position.</p> <p>He discussed the new program for starting the Firefighter Level 1 class for Angola, Africa firefighters. Right now the start date for the class is August 3rd, subject to change. Currently there are 7,000 firefighters in Angola; they will try to grow to 14,000 firefighters. Now they are following the European fire system and they are trying to transition to the USA fire system.</p> <p>Also he pointed out how important the grants are for this mission.</p>	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	➔ <u>FIRE COORDINATOR REPORT</u>	
	❖ Fire Testing Update – Course Initiation Module	
	<p>Mr. Orahod discussed updates of the testing course. He presented a packet and he explained all examples in detail on how to complete Initial, Reinstatement or Reciprocity course, how to search and process the course, e-mail notifications if request has been approved or denied, and how to set up a course, verification of student information, viewing exam administration dashboard, adding students to written examination. The system will track the course and results will be electronically submitted. A big concern was that at the end of the testing, after passing the test, students will log out before they submit the application, so now with the new program, a pop-up "Warning" screen would help improve the procedure for completing the application. Also students will be able to review the test. It was mentioned that first they will need to be tested before going to production. This should be ready for use somewhere around September 1st. Right now, Mr. Orahod is working on the proctor manual on the entire process. The next step is to make a Power Point presentation explaining all the details for the program. Mr. Orahod spent over 1000 hours working with IT for this program. They will be taking a consideration for making a webinar for this program. Committee agreed that this is big improvement, a huge step forward, and an outstanding job.</p>	
	❖ Practical Skill Evaluator Webcast	
DISCUSSION	<p>It was mentioned that on the Ohio Division of EMS website there is a link for practical skill training program. Program Directors and students can use this link for refreshing their knowledge.</p>	
	❖ Ohio Fire and EMS Expo	
	<p>Fire and EMS EXPO made invitations for 3-4 rollouts. One of them is for high school programs. It is the only opportunity to get the high school instructors involved; they are not really attached to the adult program, and this will not allow misconceptions.</p>	
	❖ Status of Live Fire Training Course	
	<p>Mr. Swords worked with Mr. Waltemire and Mr. McLean on "Live Fire Training Course". Mr. Waltemire talked about "Teaching Points for Ignitable Liquid Fires", and "Teaching points for Portable Fire Extinguishers"; and presented the methods that instructor candidates need to be taught. He continued the discussion for Live Fire Training JPR's, NFPA 1403; 2012 edition.</p> <ul style="list-style-type: none"> • Performance Outcome: The instructor candidate shall demonstrate the ability to fill the role of Instructor. • Equipment Required: Live fire Training Structure, appropriate PPE and SCBA. • Conditions: Given a specific live fire training structure, the instructor candidate shall demonstrate the ability to perform task steps for: "Instructor", "Fire Control Team" and "Non-Gas-Fire Live Fire Training Structures". <p>Also, he spoke about "Site Requirements for NFPA 1403 Live Fire Instructors Training", the Firefighter Training Committee in coordination with The Ohio Division of EMS continues to improve and refine the details of the 1403 Live Fire Instructors Program. He talked about the basic training ground and</p>	

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basic classroom requirements.

The discussion continued on how to come up with the final format for both trainings. Division has two check-off sheets: objective sheet and skills sheet. The skill sheet can be used for JPR's and the objective sheet can be used for teaching points. This will be useful for the instructors, making sure that everything has been covered on the testing.

Mr. Jim Steele proposed a work session for August. He will inform committee members for the exact date.

❖ **Ohio Fire Award Program**

There were five (5) nominations presented: one (1) - Volunteer, one (1) - Fire Educator, one (1) - Fire Prevention Educator and two (2) - Fire Instructors. The committee needs more time to review the nominations. Mr. Orahood will send them electronically to all committee members and he will wait for the decision.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ CHAIR'S REPORT
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ NEW BUSINESS
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ OLD BUSINESS
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DISCUSSION	<p>Mr. Jim Steele discussed two (2) items of old business:</p> <ol style="list-style-type: none"> 1. One of them was discussion from the meeting on March 11th for Apollo Career Center that sent a request to use the Jones & Bartlett Navigate system as their learning management system. The Division of EMS contacted Apollo Career Center and let them know that they can use the system as a tool in the course, but cannot use it as the on-line program training. 2. Second item from old business was a question: Did we get any feedback from Cuyahoga Community College (Tri-C) on Hybrid Online Fire Course? Division of EMS did not get any feedback from Cuyahoga Community College (Tri-C), but will try to find out more information about Hybrid Online Fire Instructor course.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ ADJOURNMENT
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DISCUSSION	<p>A motion to adjourn was made by Mr. Steele:</p> <ul style="list-style-type: none"> • First: Mr. Jim Steele. • Second: Mr. Eric Waltemire. <p>Meeting was adjourned at 11:49 am.</p>
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TOPIC	→ NEXT MEETING
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DISCUSSION	<p>Next meetings: (Every other month, 2nd TUESDAY. 10:00 am)</p> <ul style="list-style-type: none"> ♦ TBD in August, 2014 ♦ Tuesday, September 9th, 2014 ♦ Tuesday, November 11th, 2014
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