

# FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	September 9th, 2014	10:00 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218

<b>ATTENDEES</b>	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Eric Waltemire
	<i>(EMS) Staff:</i>	<i>Executive Director:</i> Mel House, Doug Orahoad, Dan Swords, John Sands, Vesna Bogdanovska
	<i>ODPS Staff:</i>	None
	<i>Visitors:</i>	<i>State Fire Marshal/Ohio Fire Academy:</i> Scott Walker; <i>Ohio Society of Fire Service Instructors:</i> Steve Goheen; <i>Columbus State:</i> Derek Robinson; <i>Tri - C:</i> Ted Huffman; <i>OAPFF:</i> Jim Carney.
<b>ABSENT</b>	<i>Committee Members:</i>	Phil McLean

## A G E N D A   T O P I C S

TOPIC	<b>→ WELCOME &amp; REVIEW / Approval of Minutes</b>
-------	-----------------------------------------------------

<b>DISCUSSION</b>	<p>The meeting was called to order at 10:09 a.m. The meeting minutes from June 24<sup>th</sup>, 2014, July 8<sup>th</sup>, 2014, and August 26<sup>th</sup>, 2014, were reviewed and approved with one change: A motion to adjourn was made by Chairman Steele at the meeting on July 8<sup>th</sup>, 2014, and first approval was Mr. Richard Sacco, not Chairman Steele:</p> <ul style="list-style-type: none"> <li>• First: Mr. Eric Waltemire</li> <li>• Second: Mr. Richard Sacco</li> </ul> <p>None Opposed, None Abstained, Minutes Approved.</p>
-------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

TOPIC	<b>→ OPEN FORUM</b>
-------	---------------------

<b>DISCUSSION</b>	<p>Mr. Ted Huffman, Director of Cuyahoga Community College, distributed copies of the Hybrid-online Fire Instructor Trainer Course records, conducted from April 7<sup>th</sup>, 2014, to June 6<sup>th</sup>, 2014, for the sub-committees review. That is the first course utilizing the Jones &amp; Bartlett NAVIGATE program for the online portion of the Fire Instructor course.</p> <p>Enclosed documents:</p> <ul style="list-style-type: none"> <li>♦ Course outline and schedule</li> <li>♦ Course statistics</li> <li>♦ Course evaluations</li> <li>♦ Fire Instructor Test Scores</li> <li>♦ Conclusions</li> </ul>
-------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<b>→ EXECUTIVE DIRECTOR REPORT</b>
-------	------------------------------------

<b>DISCUSSION</b>	<p>Director House talked about the Fire Training rules; driven by the changing law in December and June, regarding Armed Forces for Renewals, Initials, Applications and Reciprocity Applications; affects all of the fire rules. So far, the rules are completed for Legal Services Chapter 11 and Chapter 20. The military rules on Chapter 22 and Chapter 23 have very little changes made on them. The next step is to work on Chapter 21, which is the Instructor rule. Director House explained the revisions will include incorporated reference rule and language. There are between twelve (12) to fifteen (15) rules that the only change is incorporated language.</p> <p>Rules will be presented to the committee members before they will be approved. They were to have</p>
-------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

# FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

been completed by June, but there are some delays. The language draft should be done by the end of the week.

Discussion continued for the transition from Firefighter I to Firefighter II. Right now, there are no existing objectives for the transition for Firefighter I. Chairman Steele will check the guide and review it.

It was discussed in the last work session about legal opinion for adding additional certifications. A couple of years ago, we were not allowed any additional certifications, but Director House will research this topic again.

**ACTION ITEMS**

None

**PERSON RESPONSIBLE**

None

**DEADLINE**

None

**TOPIC**

**→ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE**

**DISCUSSION**

Mr. Steve Goheen confirmed that the 6th Annual Instructor Development Symposium is on November 14th to 16th, 2014, at the Ohio Fire Academy and the flyers for this symposium are out. The symposium will feature speakers who are coming from out of the country.

**ACTION ITEMS**

None

**PERSON RESPONSIBLE**

None

**DEADLINE**

None

**TOPIC**

**→ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT**

**DISCUSSION**

Mr. Scott Walker pointed out that they have a newly hired Fire Safety Coordinator, Mr. Pat Lemming.  
 Conversation continued about the grants. Director House talked about grants offered for courses for Firefighter I, confirming that the cost will be covered for the full class.  
 The grants money will be provided to the State Fire Marshal's Office.  
 Mr. Steve Goheen explained that two classes have gone up 60% for Firefighter II, which everybody agrees is good progress.

**ACTION ITEMS**

None

**PERSON RESPONSIBLE**

None

**DEADLINE**

None

**TOPIC**

**→ FIRE COORDINATOR REPORT**

**❖ Fire Testing Update – Course Initiation Module**

Mr. Orahood discussed updates on the fire testing system. He was hoping that he would have the webcast supplemented by September 1st, 2014, but now they are looking forward to November 1st, 2014, to be the possible implementation date.  
 Mr. Orahood pointed out that the system would be tested before it is released sometime in October. Couple of months delay, but making sure that it will be correct before release.  
 Functionality will be not changed.

**❖ Status of Live Fire Training Course**

**DISCUSSION**

Mr. Swords requested clarification regarding whether the Live Fire Training Operations Course JPRs and Skill Sheets were approved by the Committee and can they be made available to Charter Program Directors? The committee members indicated they were approved and could be made available to the Charters.

**❖ Ohio Fire Award Program**

The Ohio Fire Awards Program is scheduled for next week, September 17<sup>th</sup>, 2014, at 1:30p.m. at the Ohio Fire Academy. Last year's attendance was about two hundred and fifty (250) people. All committee members are invited to the ceremony.

# FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

## ❖ Ohio Fire and EMS Expo

Ohio Fire and EMS EXPO is scheduled for September 25<sup>th</sup> and 26<sup>th</sup>, 2014, at the Columbus Convention Center.

EMS will be providing two breakout sessions.

- ◆ Dr. Linda Mirarchi will have about an hour and a half long session providing instructor training covering testing items.
- ◆ Also, Linda Mirarchi and Mr. Orahod will do a session with the Ohio Department of Education for High school programs, standardizing the junior year.

EMS will be doing these sessions on September 26<sup>th</sup>, 2014.

## ❖ Request for Changes for Practical Skill

Mr. Orahod presented two requests for changes for practical skill sheets:

- ◆ First one was for “Search and Rescue – Primary Search”
- ◆ Second one was for “Pre-Connected Flat Hose Load”.

***Chairman Steele made a motion to accept both requested changes: “Search and Rescue – Primary Search” and “Pre-Connected Flat Hose Load” on 10-1 and 33-4.***

- ◆ ***First: Mr. Eric Waltemire***
- ◆ ***Second: Mr. Richard Sacco***

***None opposed, None Abstained, Motion Approved.***

## ❖ Recommended Hour Guide

Mr. Dan Swords presented a paper: “Hour Guide for Fire Training Courses”. The Firefighter and Fire Safety Inspector Training Committee recommends all initial volunteer firefighting students complete the 16 Life Safety Initiatives as a pre-requisite to the volunteer firefighter course. For more information on the 16 Life Safety Initiatives go to <http://www.everyonegoeshome.com/initiatives.html>

As of January 24<sup>th</sup>, 2008, Firefighter I training included the 4 hours of Life Safety Initiatives and 16 hours of Emergency Vehicle Operation Course. Credit can be given in the Firefighter II Transition course for previous completion of these two courses. If not, those hours shall be included in the Firefighter II transition.

## ❖ Objective Check off Sheet Update

Changes were made on objectives for Firefighter I on the language and check off sheets just to reflect the language that was on the TIA. The JPR language did not make any sense for a candidate.

## ❖ Objectives Formatting Discussion

Mr. Dan Swords received feedback from Program Directors regarding the objectives formatting. Looking into an option to Check-off forms that can be created by Program Directors. Schools can move the objectives from the present format to how they will need them to fit their schedules, as long as every objective is included. Ohio Division of EMS is not concerned about changing the format but will need to review any document created with changes by Program Directors from each school; the concern is that all objectives will be checked off in the end, and objectives not be changed or amended.

**ACTION ITEMS**

None

**PERSON RESPONSIBLE**

None

**DEADLINE**

None

**TOPIC**

➔ **CHAIR’S REPORT**

**DISCUSSION**

Committee members will have a meeting with the Fire Alliance in November to discuss adding hours for Live Burn Operations class. Chairman Jim Steele is waiting for the final date. He hopes that will

# FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

be before next committee meeting.

Discussion continued about the cost of the course, after adding hours. Everybody agrees that it will be expensive.

Mr. Scott Walker asks for a copy of the proposal for the rule change connected with the course hours, and what the recommendations are, to put the cost to those changes. Because the Ohio Division Of EMS staff is still working on that subject, they cannot provide that information until it is finished. They will provide only what is ready, JPR's and Skills Check Off Sheets.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

<b>TOPIC</b>	<b>→ <u>NEW BUSINESS</u></b>
--------------	------------------------------

<b>DISCUSSION</b>	None
-------------------	------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

<b>TOPIC</b>	<b>→ <u>OLD BUSINESS</u></b>
--------------	------------------------------

<b>DISCUSSION</b>	<p>Mr. Dudley Wright asked about the hour's requirement for the Fire Instructor.</p> <p>Mr. Doug Orahood split the total of 60 hours:</p> <ul style="list-style-type: none"> <li>♦ 40 hours class,</li> <li>♦ 10 hours student teaching,</li> <li>♦ 8 hours module (4 hrs. Fire specific 4 hrs. awareness live burn) and</li> <li>♦ 2 hours for testing.</li> </ul>
-------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

<b>TOPIC</b>	<b>→ <u>ADJOURNMENT</u></b>
--------------	-----------------------------

<b>DISCUSSION</b>	<p>A motion to adjourn was made by Chairman Steele:</p> <ul style="list-style-type: none"> <li>• First: Mr. Eric Waltemire.</li> <li>• Second: Mr. Richard Sacco.</li> </ul> <p>Meeting was adjourned at 11:38 a.m.</p>
-------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>TOPIC</b>	<b>→ <u>NEXT MEETING</u></b>
--------------	------------------------------

<b>DISCUSSION</b>	<p><b>Next meetings: (Every other month, 2nd TUESDAY. 10:00 am)</b></p> <ul style="list-style-type: none"> <li>♦ Tuesday, November 11<sup>th</sup>, 2014</li> <li>♦ Tuesday, January 13<sup>th</sup>, 2015</li> <li>♦ Tuesday, March 10<sup>th</sup>, 2015</li> </ul>
-------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>TOPIC</b>	<b>→ <u>MINUTES APPROVED</u></b>
--------------	----------------------------------

<b>DISCUSSION</b>	<p style="text-align: center;">_____</p> <p style="text-align: center;">Jim Steele, Chair</p>
-------------------	-----------------------------------------------------------------------------------------------

\_\_\_\_\_

Date