

# FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	November 10, 2015	10:00 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218

<b>ATTENDEES</b>	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Phil McLean, Richard Sacco, Eric Waltemire, and Dudley Wright
	<i>(EMS) Staff:</i>	Executive Director Mel House, John Sands, Glenda Woodgeard, Dan Swords, Doug Orahood and Susan Edwards
	<i>ODPS Staff:</i>	None
	<i>Visitors:</i>	OSFSI – Dave Belcher, <i>Ohio Fire Academy</i> - Steve Goheen, Sinclair Community College – Geoff Garrison, Robert Chambers, Kip Smith, ODE – Matt Wells
<b>ABSENT</b>	<i>Committee Members:</i>	Steve Robertson

## A G E N D A   T O P I C S

TOPIC	➔ <b><u>WELCOME &amp; REVIEW / Approval of Minutes</u></b>
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<b>DISCUSSION</b>	<p>The meeting was called to order at 10:03 a.m.</p> <p><i>Chairman Steele asked for a motion to approve the minutes from the September 8, 2015 meeting as corrected.</i></p> <p><i>Motion to Approve the Minutes.</i></p> <ul style="list-style-type: none"> <li>◆ <i>First: Mr. Richard Sacco;</i></li> <li>◆ <i>Second: Mr. Eric Waltemire.</i></li> </ul> <p><i>None opposed, None Abstained, Motion Approved.</i></p>
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TOPIC	➔ <b><u>OPEN FORUM</u></b>
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<b>DISCUSSION</b>	<p>Chairman Steele acknowledged visitors, and asked them to introduce themselves.</p> <p>“Kip” Smith spoke regarding EVOC training and the use of driving simulators. Sinclair currently uses the simulators as part of their EVOC training (hours in addition to 16 required hours.) Asks that committee consider recognizing time in a simulator as part of the EVOC training. Experience of running about 500 students through the simulator prior to EVOC training has shown that students do much better not only on highway portion of the training but also on the cone course. Discussion of course objectives and the use of the simulator. Director House questioned why part of the current hours could not be accomplished using simulator. Further discussion dealt with intent of rule and taking vehicles off campus. Mr. Orahood mentioned that Great Oaks recently got rid of their simulator. Chief Steele observed that if used in addition to the 16 hours, use of a simulator is an allowable option but to make part of the 16 hours would require re-examination of the rules. Director House asked Mr. Garrison if he had a course outline showing use of simulator and Mr. Garrison agreed to put one together and went ahead to describe the course. Chief Steele agreed to take the simulator question under advisement and will review the course outline when supplied.</p> <p>Mr. Garrison from Sinclair voiced a concern over the rule regarding prior EVOC training being acceptable for the FF I &amp; II but not for the FF I course. Asked for clarification/explanation or to reconsider rule. Discussion held for later when changes to rules are reviewed.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review course outline.	Committee	When supplied.

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<b>TOPIC</b>	<b>➔ EXECUTIVE DIRECTOR REPORT</b>		
<b>DISCUSSION</b>	Executive Director House apologized for the meeting room and indicated that beginning in December, the Conference Center on the first floor would be completed and all public meetings would be held on the first floor in the Conference Center. He then introduced Glenda Woodgeard, new Administrative Professional 2, who just started in the position vacated by Vesna. Rules discussion will be held for later in the meeting.		
	<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	None		
<b>TOPIC</b>	<b>➔ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE</b>		
<b>DISCUSSION</b>	Mr. Belcher reported that the Society recently held their Symposium at the Ohio Fire Academy and had over 200 attendees with representation from the Committee and from the Division of EMS. The input was appreciated and he thanked the committee for their support.		
	<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	None		
<b>TOPIC</b>	<b>➔ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT</b>		
<b>DISCUSSION</b>	Mr. Goheen reported that it was a busy summer at the Academy but right now things are winding down and they are retooling for the spring. Classroom remodel starts next week and the burn building will be undergoing renovation in January or February. The dorms and cafeteria are also being remodeled.		
	<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	None		
<b>TOPIC</b>	<b>➔ EMS FIRE EDUCATION REPORT</b>		
<b>DISCUSSION</b>	❖		
	<p>Mr. Orahoad introduced Matt Wells from the Ohio Department of Education. He is a formerly from Tri-Rivers and is now with the Department of Education over career tech programs.</p> <p>Director House went through proposed rules changes with a PowerPoint presentation. Proposed changes include a change to the rules to not allow day-to-day activities to be counted toward CE by changing “may” to “shall”, moving definitions to the actual chapter – 11- Charters, 20-Firefighter and Inspectors and 21- Instructors, adding Military changes contained in HB 98 and HB 488, adding a classification for live fire instructor, adding a Continuing Education certification, Charter applications for additional classifications, voluntary surrender provision to charters for classifications no longer taught, language clarification for Charter requirements, written policies to students, NIMS documentation in files, discussion regarding educational testing for entrance requirements, incomplete applications allowed to be returned instead of being sent to investigations, prior approval of changes to charter, 1 course each year at or below your certification per cycle-change to 1 firefighter course at the highest level during cycle, offsite and course requests must be made in advance, add reinstatement for charter if certification was voluntarily surrendered, life safety initiatives as part of hours of course and certificate for EVOC but not part of FF I, change in hours from 156 to 140 plus EVOC (16 hrs), remove highway driving from skill sheet, allow Charters to come up with own objectives as long as there is a crosswalk, reorganization of verbiage with one minor change-supervised teaching may not occur until student has received 40 hours of instruction, add live fire instruction language including JPRs, some renumbering due to moving a rule from 21-06 to 11-17, 17 is Fire Instructor and Fire Safety Inspector Instructor Trainers which fit better in 11-17, adding required orientation, 18 goes back to High School programs requires FF I &amp; II would need to run through a Charter – either their own Charter or another, Mr. Waltemire asked if it was in writing anywhere that even for adult education the instructors need to be employees of the charter and if not it should be - Director House stated he would look into it and discuss with Legal, offsite request prior to course start date, 19 prohibits online training for the fire courses, 20 is cleaning up of language-no content changes. Chapter 20 – moved instructor language primarily to 21, added incomplete application language, added definitions, added a 1 year cap “from course completion”, Mr. Waltemire discussed changing the 1 year from the start date of the course to the end date of the course and Director House confirmed that change was included, military</p>		

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language, “personal” telephone number and email address, rescinding old 1970 language, new Reciprocity language reflects new process and Mr. Swords outlined the new process, incomplete packets are returned as incomplete, no routine duties counted for CE-will need to take back to the Alliance and discuss, “shall” replaced “may”, definitions and general provisions are new, incomplete applications instructor training, live fire training course must meet minimums to teach course, allow submission of Live Fire Training course from IFSTA as long as JPRs completed could get certificate, three years from rule enactment for grandfathering Live Fire, moved instructor trainer to 11, applying FF II knowledge exam to instructor knowledge exam-outlines process, live fire instructor renewal requirements, new reciprocity procedure. Chairman Steele recommended meeting with Alliance to go through the whole packet with all changes outlined in a legislative format.

Safety Inspector discussion led by Mr. McLean to recap the meeting held in Ashland on October 29. Goal to look at current Inspector class and compare it to the 1031 Standard, look at a lower level class developed as a prototype years ago, and Plans Examiner Level 3 in 1031. Mr. McLean referenced work by Mr. Dudley prior to the meeting comparing the 72 hour class to the NFPA level 2 course. Mr. Dudley said the group believes that the current 72 hour course meets the NFPA Inspector I and may also meet Inspector II level but there may be some nuances to Level II that it may not meet but could with some tweaking. Mr. McLean than talked about the language on the skill sheets with wording for example “verify” vs. “evaluate” and says he believes the current 72 hour course meets both Level I and II in the NFPA standard. The group then looked at the prototype course “Hazard Recognition Officer” that Mr. (Mike) Dutton developed on a few years ago. Mr. Dutton had about 8 chapters worth of materials developed and the group reviewed them. The “Hazard Recognition Officer” would conduct hazard assessments of a commercial facility but this would not be classified as an inspection nor would the Hazard Recognition Officer be classified as an Inspector. The assessment would be a lower level than the 72 hour class. Any serious problems would be kicked up to the Fire Safety Inspector to follow up on. The 8 chapter topics include interpersonal skills, communications, building construction, behavior chemistry, hazard recognition, fire system, pre-incident planning, residential, and procedures and hazards. It was agreed that meeting attendees would review the topics and come up with an opinion regarding how in depth each topic should be covered for the HRO then come up with the hour requirement recommendation for the course. The Level III inspector level will be discussed at a later date. The next meeting of the group will be December 14, 2015 in Ashland. Pat Lemming is actually going to take the NFPA Inspector I course to see how they teach it. Discussion was held regarding how the “HRO” would be designated and the legalities of entering a business.

Mr. Orahoad presented information updates regarding Pro Board Informational meeting for Delegation of Authority originally scheduled for November 12 has been postponed until after January 1<sup>st</sup>. For the Pro Board reaccreditation, there are some things that need to be cleaned up. Some practical skills will need to be updated and will get out to the committee. For example we test Salvage but don’t have a skill for Overhaul. Some gaps on written questions as well. We will be correcting that and getting it back to them. The committee had asked that we get some data on the volunteer courses statewide. We are working with our IT department to get access to some of the raw data that comes in. We are also working on validating the data to make sure information that is reported is valid. Ohio Fire Award program went well. We are trying to come up with ways to increase the number of nominations. Ohio Fire/EMS Expo had a secondary program discussion with the instructors and program directors and learned some of the frustrations that come with the secondary level and ways to increase success. There are about 16-17 secondary programs in Ohio. Continuing dialogue with the Ohio Department of Education. We held the Charter Program Directors Conference and In Service Training. There were about 94-95 attendees. We went over rules, certification, testing system. One of the biggest discussions was centered around ADA requirements. We are reviewing our policy, what documentation is needed and what needs to be contained in that documentation. Another area of discussion was about when you can add and when you can remove students from the course dashboard in the testing system.

Action Items	PERSON RESPONSIBLE	DEADLINE
Research educational testing for entrance requirements, add to 11-02.	Dan	January 12, 2016
Check data on change in Charter language from once per year to once per cycle at request of Chief Steele.	Dan	

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Language that instructors need to be employed by Charter-run by legal.

Mel/Dan

Check on Live Fire training grandfathering and sunset date (will require discussion with IT) 3 yrs from rule enactment.

Mel

**TOPIC** → **CHAIR'S REPORT**

**DISCUSSION**

The January meeting is scheduled to occur during muzzle loading week just keep that in mind. That meeting is the elections for Chair and Vice Chair. Chairman Steele reviewed some of the questions he had been fielding lately including upgrading by taking a test without taking the course, and ADA requests.

**ACTION ITEMS**

**PERSON RESPONSIBLE**

**DEADLINE**

**TOPIC** → **NEW BUSINESS**

**DISCUSSION**

None

**ACTION ITEMS**

**PERSON RESPONSIBLE**

**DEADLINE**

None

**TOPIC** → **OLD BUSINESS**

**DISCUSSION**

None.

**TOPIC** → **ADJOURNMENT**

**DISCUSSION**

*Chairman Steele asked for a motion to adjourn :*

- *First: Mr. Waltemire;*
- *Second: Mr. Sacco.*

*None opposed, None Abstained, Motion Approved.*

Meeting was adjourned at 12:28 p.m.