



Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



Division of Emergency Medical Services  
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State Board of Emergency Medical, Fire,  
and Transportation Services  
Daryl McNutt, Chair  
Rebecca Baute, Vice-Chair  
Dr. Carol Cunningham, State Medical Director

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE  
STATE BOARD OF EMERGENCY MEDICAL SERVICES  
OHIO DEPARTMENT OF PUBLIC SAFETY  
MEETING MINUTES  
February 20, 2014  
~ Final ~**

**Committee Meeting Date and Location:** Thursday, February 20, 2014 at the OSU Wexner Medical Center Biomedical Research Tower, 460 West 12<sup>th</sup> Avenue, Conference Room 115 Columbus, Ohio 43210.

**Committee Members Present:** James Davis, Deanna Harris, Mark Resanovich, and Dudley Wright II

**Committee Members Absent:** Daryl McNutt

**EMS Staff Present:** Jean Booze, Anna Firestone, Thomas Gwinn, Sherry Harkness, Melvin House, Doug Orahood, Ellen Owens, Robert Ruetenik, John Sands, and Melissa Vermillion.

**Assistant Attorney General:** Summer Moses

**Guest and Public Present:** None

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Mr. Resanovich called the meeting to order at 12:39 p.m

**ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Absent		

Mr. Resanovich noted for the record that a quorum was present to conduct business.

**WELCOME AND INTRODUCTION**

**OPEN FORUM** ~ None

**REVIEW AND APPROVAL OF CONSENT AGENDA**

Mr. Resanovich requested a motion to approve the Consent Agenda items including the December 18, 2013 meeting minutes that were distributed prior to the meeting.

**ACTION:** Motion to approve the Consent Agenda items including the December 18, 2013 Meeting Minutes, FIRE certifications, accreditations and CE Site requests for the December 12, 2013 through February 9, 2014. Mr. Harris – First. Ms. Davis – Second. None opposed. None abstained. Motion approved.

## **COMMITTEE REPORTS**

### **Firefighter and Fire Safety Inspector Training Sub-Committee, Executive Director Mel House**

Fire Education Rules have been filed with the Joint Committee on Agency Rule Review (JCARR); Public Hearing was Tuesday, February 18, 2014; Effective date is April 3, 2014; Synopsis being developed for roll-out to the Fire Charters. The pilot project was delayed and will take place next week. The course materials are due on March 31, 2014 and provided to the Fire charters by April 1, 2014 (free of charge).

DEMS is hiring a Fire Program Specialist (Program Administrator 2). If anyone from the Committee knows anyone that has the expertise in fire training and are interested in working with the ODPS, DEMS, you are asked to refer them to the website to complete and submit an application or contact Executive Director House or Doug Orahood.

DEMS is assembling subject matter expert panels to validate examination questions. They will initially concentrate on the Volunteer Fire Fighter I & II due to the additions and the publisher revisions effective with the new rules on April 3, 2014. The tests need to be updated to coincide with the publishers. Ultimately all the questions will be reviewed for the Fire Safety Inspector and Instructor.

The practical skills sheets have been updated and posted to the DEMS webpage in preparation with the new rules. The new rules will require practical skill evaluation. The next issue will address the Fire Safety Inspector, potentially adding the Company Level certification.

Tom Gwinn, a DEMS Education staff member, has reviewed and revised the charter review process. The process has been adapted to closely mirror the EMS process. DEMS is cross-training staff to complete both charter and education reviews.

### **Legislative Needs**

The Committee reviewed and discussed the proposed legislative needs, which were distributed to all the EMFTS Board/Fire Committee members prior to the meeting. The EMFTS Board members reviewed and approved the dual (Fire & EMS) proposed legislative needs on February 19, 2014. Also included is the list are items related to Fire only. The list however, is not all inclusive and items may be added or revised as necessary. (Attachment 1.) If the Committee agrees to move forward with the changes, the changes will be drafted by Legal Services and brought back to the Committee for final approval before being submitted for proposed Legislative change.

### **Legislative Need – Dual (EMS & Fire)**

- 1) *Language providing confidentiality in EMS and Fire cases (Protection of complainant/protection of uncharged suspect when case closed). Discussion: the EMFTS Board said that since the complaint can be filed anonymously there was no need to make any changes. The Board all agreed not to move forward. **The Committee agreed with the EMFTS Board's recommendation. Leave as is.***
- 2) *BCI checks for all applicants (not just those disclosing conviction) as with other boards: Discussion: The EMFTS Board asked for additional information before moving forward. The EMFTS Board assigned the tasks to the EMS Systems Development Committee to research and report back. The Committee discussed the options and burdens of requiring BCI checks, the financial impact to the students, schools, etc. Also discussed the possibility of assigning the BCI checks to the DEMS staff. If allowed, DEMS then*

could charge fee for BCIs that would be retained in DEMS's budget. The EMFTS Board had agreed to place on hold for further review and the Committee agreed. Anyone that may have ideas how to proceed, please forward to Jim Davis. **The Committee agreed with the EMFTS Board's recommendation ~ assigned to the EMS System Development Committee**

- 3) *Add impaired practitioners language similar to other health professions: Discussion:* Currently, there is no avenue to address such issues other than revoking the individual's certification. With the addition of this language, the Committee would be able to address this issue as needed, i.e., place the individual in an inactive status, suspend their certification, etc. The EMFTS Board Agreed to move forward with no objections. **The Committee agreed with the EMFTS Board's recommendation.**
- 4) *Need language allowing for inactive status of certificates: Discussion: same as #3 above.* EMFTS Board Agreed to move forward with no objections. **The Committee agreed with the EMFTS Board's recommendation.**

#### Legislative Need – Fire

- 1) *Remove references to fire certificates issued under 3303. Clarify need for current certificate to function (to ensure does not impact retirement system). Remove reference to certificates recognized by fire marshal. Discussion:* Law was written when FF was lifetime certificate - certificates issued under 3303 are no longer valid. Need to update to reflect 47655.55. **The Committee agreed with no objections.**
- 2) *Increase penalty for impersonating firefighter. Discussion:* The change will make the penalty comparable to other similar professions. *The penalty will also include those impersonating a volunteer firefighter.* **The Committee agreed with no objections.**
- 3) *Add language allowing for application fees for fire certificates. Discussion:* The change would give DEMS the option to add application fees. Currently the option is available for the EMS certificates, but DEMS has chosen not to charge a fee. The Committee did not wish to pursue the change. **Committee Disagreed, leave as is.**
- 4) *Expand membership on FF & FSI Training Committee. Discussion:* The EMS Board and OMTB merger resulted in a loss of fire positions in the Committee. The Committee would increase to from six to nine members. **The Committee agreed with no objections.**

The Committee had no additional items at this time to add to the proposed legislative needs.

#### Report and Recommendation

Mr. Resanovich began the deliberation and noted that Executive Director Melvin House was also present. The Committee will be deliberating on one *Report and Recommendation* in the matter of:

- Fire Case Number 2012-78-F100, Steven W. Spicer, Fire Applicant Number 180174

The respondent did not file objections to the *Report and Recommendation* in the case. Mr. Resanovich recognized Assistant Attorney General Summer Moses for the purpose of providing a brief synopsis of the case and a recommendation for disciplinary action.

AAG Moses requested that the Committee uphold the report and recommendation of Mr. George Ellis to deny Mr. Spicer's application for a Volunteer Firefighter certificate. Mr. Spicer was convicted of unlawful sexual conduct with a minor and contributing to the unwillingness or the delinquency of a child and Mr. Ellis felt that the burden of proof was met.

It was noted that neither Mr. Spicer nor his attorney was present.

Mr. Resanovich requested a motion to adjourn the meeting for the purpose of entering into quasi-judicial deliberations on the following matters that are required to be kept confidential under R.C. 4765.102(B). The Committee will reconvene following deliberations.

***ACTION: Motion to adjourn and go into Private Session for the purpose of quasi-judicial deliberation on these matters that are required to be kept confidential under R.C. 4765.102(B). Mr. Davis – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.***

### **ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Absent		

The Committee returned from private session at 1:04 p.m.

***ACTION: In the matter of Fire Case Number 2012-78-F100, Steven W. Spicer, Fire Applicant Number 180174 the Committee recommends to the Executive Director to confirm and approve the findings of fact, conclusions of law, and the recommendation issued by the hearing examiner to deny Mr. Spicer's application for a Volunteer firefighter certificate. Mr. Harris – First. Mr. Davis – Second. None opposed. Mr. Resanovich – abstained. Motion denied.***

### **GOLDMAN PROCEEDINGS**

Mr. Resanovich called the proceedings to order at 1:04 p.m. on February 20, 2014, at the Ohio State University Wexner Medical Center, Biomedical Research Tower, 460 West 12th Avenue, Conference Room 115, Columbus, Ohio, 43210. Fire Members of the Board present for these proceedings are:

### **ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Absent		

Mr. Resanovich noted for the record that a majority of members were present to conduct business. There were 4 adjudication proceedings. Also present was Executive Director Melvin House. The proceedings are in the matter of:

- Fire Case Number 2009-182-706, Ryan P. Quinn, Fire Certificate Number 119416,
- Fire Case Number 2010-213-F100, Brett L. Fuqua, Jr., Fire Applicant Number 183185,
- Fire Case Number 2011-751-F100, Keith A. Joslin, Fire Applicant Number 154475, and
- Fire Case Number 2011-1288-F100, Derick J. Mayes, Fire Applicant Number 190540

These proceedings shall be affidavit-based adjudication relative to the Notification of Opportunity for Hearing mailed to the respondents in the aforementioned cases and believe to have been properly served according to the Administrative Procedures Act (Chapter 119 of the Ohio Revised Code).

As the respondents did not properly request a hearing in the case, these proceedings will be held today pursuant to *Goldman verses State Medical Board of Ohio*. The individuals do not have the ability to present written or oral testimony today but may be present to hear the proceedings and outcome.

All have received a sworn affidavit from the EMS Investigators and accompanying exhibits for the Goldman Proceedings in the board packet. The affidavits contain the evidence and testimony upon which you will deliberate. Mr. Resanovich stated that all have had an

opportunity to review the affidavits, accompanying exhibits, if not, time was allowed review them. No additional review time was required.

In lieu of stenographic record being made, the minutes shall reflect that the original sworn affidavits and exhibits shall be kept as the official records of the proceedings in the adjudication matters in the office of the Division of EMS.

Mr. Resanovich recognized Assistant Attorney General Summer Moses for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action. AAG Moses was asked to present the first case.

AAG Moses stated that in the matter of Fire Case Number 2009-182-706, Ryan P. Quinn, Fire Certificate Number 147582, that Mr. Quinn has applied for renewal of his Level II Firefighter certificate; however Mr. Quinn violated the conditions of a consent agreement issued by the Executive Director. Therefore it was requested that his certificate to practice as a Level II Firefighter be revoked.

In the matter of Fire Case Number 2010-213-F100, Brett L. Fuqua, Jr., Fire Applicant Number 183185, Mr. Fuqua applied for renewal of his Level I Firefighter certificate and has applied for his initial Level II Firefighter certificate. However he failed to submit completed applications. It was later discovered that he was also convicted of Attempted Aggravated Possession of Drugs. Therefore it was requested Mr. Fuqua's certificate to practice as a Level I Firefighter be revoked and his application for Level II Firefighter be denied.

In the matter of Fire Case Number 2011-751-F100, Keith A. Joslin, Fire Applicant Number 186822, Mr. Joslin has applied for his initial Volunteer Firefighter certificate; however he failed to submit completed applications. It was later discovered that Mr. Joslin was also convicted of Assault, a first-degree misdemeanor. Therefore it was requested that Mr. Joslin's application for certificate to practice as a Volunteer Firefighter be denied.

In the matter of Fire Case Number 2011-1288-F100, Derick J. Mayes, Fire Applicant Number 190540, Mr. Mayes has applied for his initial Level II Firefighter certificate; however Mr. Mayes was convicted of Permitting Drug Abuse, a first-degree misdemeanor. Therefore it was requested Mr. Mayes' application for certificate to practice as a Level II Firefighter be denied.

Having heard Ms. Moses's synopsis and recommended disciplinary action for each case, Mr. Resanovich requested a motion to admit the sworn affidavit and the accompanying exhibits in the aforementioned cases into evidence.

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***ACTION: Motion to admit the sworn affidavits and accompanying exhibits in the aforementioned cases into evidence.*** Mr. Davis – First. Ms. Harris – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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There being no further evidence, these proceedings are now closed at 1:11 p.m.

The procedural and jurisdictional matters have been satisfied, the proceedings will continue by deliberation on the sworn affidavits and exhibits. A written copy of the Executive Director's decision will be mailed to the respondent.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into Quasi-Judicial deliberations on the following matters pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C 4765.102(B). The committee will reconvene following deliberations.

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***ACTION:*** ***Motion to recess and go into Private Session for the purpose of quasi-judicial deliberation on these matters.*** Ms. Harris – First. Mr. Davis – Second. None opposed. None abstained. Motion approved.

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#### Roll Call

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Absent		

The Committee returned from private session at 1:14 p.m.

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***ACTION:*** ***In the matter of Fire Case Number 2009-182-706, Ryan P. Quinn, Fire Certificate Number 147582, the Committee finds that Mr. Quinn has applied for renewal of his Level II Firefighter certificate; however Mr. Quinn violated the conditions of a consent agreement issued by the Executive Director in violation of Ohio Administrative Code Section 4765-23-02(A)(3), therefore the Committee recommends to the Executive Director to revoke his certificate to practice as a Level II Firefighter.*** Ms. Harris – First. Mr. Davis – Second. None opposed. Mr. Resanovich abstained. Motion approved.

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***ACTION:*** ***In the matter of Fire Case Number 2010-213-F100, Brett L. Fuqua, Jr., Fire Applicant Number 183185, the Committee finds that Mr. Fuqua applied for renewal of his Level I Firefighter certificate and has applied for his initial Level II Firefighter certificate; however he failed to submit completed applications. He failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-23-02(A)(2) & 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code. The Committee also finds that Mr. Fuqua was convicted of Attempted Aggravated Possession of Drugs, a fourth-degree felony in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(a), therefore the Committee recommends to the Executive Director to revoke Mr. Fuqua's certificate to practice as a Level I Firefighter and deny his application for Level II Firefighter.*** Ms. Harris – First. Mr. Davis – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION:*** ***In the matter of Fire Case Number 2011-751-F100, Keith A. Joslin, Fire Applicant Number 186822, the Committee finds that Mr. Joslin has applied for his initial Volunteer Firefighter certificate; however he failed to submit completed applications. He failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-23-02(A)(2) & 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code. The Committee also finds that Mr. Joslin was convicted of Assault, a first-degree misdemeanor in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(c), therefore the Committee recommends to the Executive Director to deny Mr. Joslin's application for certificate to practice as a Volunteer Firefighter.*** Ms. Harris – First. Mr. Wright – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION:*** ***In the matter of Fire Case Number 2011-1288-F100, Derick J. Mayes, Fire Applicant Number 190540, the Committee finds that Mr. Mayes has applied for his initial Level II Firefighter certificate; however Mr. Mayes was convicted of Permitting Drug Abuse, a first-degree misdemeanor in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(c), therefore the Committee recommends to the Executive Director to deny Mr. Mayes' application for certificate to practice as a Level II Firefighter.*** Ms. Harris – First. Mr. Davis – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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The Committee returned from private session at 1:14 p.m.

**FIRE INVESTIGATIONS, STAFF**

***ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B). Ms. Harris – First. Mr. Davis – Second. None opposed. None – abstained. Motion approved.***

**Roll Call**

Mr. James Davis ..... Present	Mr. Mark Resanovich.....Present
Ms. Deanna Harris ..... Present	Mr. Dudley Wright II .....Present
Mr. Daryl McNutt ..... Absent	

***ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements: Mr. Davis – First. Ms. Harris – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2013-584-F100	2014-5-F500 *non-disciplinary
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***ACTION: Motion to recommend to the Executive Director to render these applications incomplete and close the following cases: Mr. Davis – First. Ms. Harris – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2013-148-F100	2013-285-F100
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***ACTION: Motion to recommend to the Executive Director to close the following cases: Mr. Davis – First. Mr. Wright – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2012-519-F100 2012-737-BF100	2013-37-F100 *Rescind NOH and Accept Withdrawal 2013-313-BF100
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***ACTION: Motion to recommend to the Executive Director to close the following cases and reopen if reappplies: Mr. Davis – First. Ms. Harris – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2010-19-F100 2010-57-BF100	2010-274-F100 2010-585-BF100
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***ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements: Mr. Davis – First. Ms. Harris – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2009-326-503	2012-956-BF100	2013-305-F100	2013-376-F100
2010-123-F100	2013-147-BF100	2013-317-BF100	2013-446-F100
2010-569-BF100	2013-202-F100	2013-323-BF100	2013-447-F100
2012-445-BF100	2013-205-F100	2013-341-BF100	
2012-719-F100	2013-271-BF100	2013-352-BF100	

***ACTION: Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases: Mr. Davis – First. Mr. Wright – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2009-506-101	2012-225-BF100	2013-394-F100
2010-162-F100	2012-772-F100	2013-518-F300
2010-252-F100	2013-134-F100	2013-521-F300
2011-1089-F300	2013-143-F300	2013-542-F100
2013-145-BF100*Abstained Ms. Harris, No Recommendation	2013-293-F100	

***ACTION: Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed "not involving moral turpitude", local issues, and grandfathering issues of certification/conviction. Mr. Davis – First. Ms. Harris – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2012-739-BF300	2013-650-F100	2013-708-F100	2014-32-F500
2013-621-F100	2013-651-F100	2013-713-E100	2014-34-F100
2013-623-F100	2013-653-F100	2013-721-BF100	2014-65-F100
2013-625-F100	2013-654-F100	2013-722-BF100	2014-68-F100
2013-627-F100	2013-655-F100	2013-728-BF100	2014-71-F100
2013-635-F100	2013-656-F100	2013-735-F100	2014-74-BF100
2013-637-F100	2013-703-BF100	2013-744-F100	2014-78-BF100
2013-643-F100	2013-705-F100	2014-14-BF100	2014-81-F100
2013-644-F100	2013-706-F100	2014-30-F100	2014-82-F100
2013-646-F100	2013-707-F100	2014-31-F100	

## **FIRE CERTIFICATIONS & EXEMPTION REQUESTS, Jean Booze**

### **Certification, Jean Booze**

Ms. Booze reported on the military and medical certified exemption request with a total of two dual certified CE exemptions requests, three fire only; four due to military deployment and one due to medical condition requests. The staff recommends approval and requests a motion to ratify the requests.

***ACTION: Motion to approve medical and military exemptions. Mr. Davis – First. Ms. Harris – Second. None opposed. None abstained. Motion approved.***

Ms. Booze requested to close an exemption request previously approved in August 2012. The request is due to the failure of a dual certified provider to submit the reinstatement application as requested. The staff recommends approval to rescind the exemption and requests a motion to ratify the request:

***ACTION: Motion to approve to rescind the exemption. Mr. Davis – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.***

**Old Business** ~ None.

### **New Business**

The Committee discussed the concern with the University of Cincinnati granting Fire CEs (where no EMS CEs are granted) to students attending the community paramedicine training program. The Committee has no jurisdiction over the fire chiefs allowing the CEs to be earned. It was suggested that the Committee take their concerns back to their respective agencies for further discussion.

## **ADJOURNMENT**

***ACTION: Motion to adjourn. Mr. Davis – First. Ms. Harris - Second***



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State Board of Emergency Medical, Fire,  
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Daryl McNutt, Chair  
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Director

**FINAL**

**AGENDA**  
**Firefighter & Fire Safety Inspector Training Committee Meeting**  
**State Board of Emergency Medical, Fire, and Transportation Services**  
**1970 W. Broad Street, Conference Room 134 (Motorcycle Room)**  
**Columbus, Ohio 43223**  
**Wednesday, April 20, 2014**  
*(Immediately following the EMFTS Board meeting)*

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- **Roll Call**
- **Welcome and Introduction**
- **Open Forum**
- **Review and Approval of Consent Agenda (posted to website prior to meeting),** including minutes of February 20, 2014 meeting.
- **Committee Report**
  - **Firefighter & Fire Safety Inspector Training Sub-Committee,** Doug Orahood
- **Report and Recommendation in the matter of Fire Case(s):**
  - *Fire Case #2012-203-BF100 John D. Johnson, EMS Certification #24045*
- **Fire Goldmans in the matter of Fire Case(s):**
  - *Fire Case #2012-117-F100 Douglas R. Miller, Fire Certification #45705*
  - *Fire Case #2012-121-F100 Matthew B. Miller, Fire Identification #191229*
  - *Fire Case #2012-143-F100 Bryan E. Pettit, Sr., Fire Certification #147797*
  - *Fire Case #2012-259-F100 William A. Parrish, Jr., Fire Certification #114252*
  - *Fire Case #2012-718-F100 Derek A. Lewis, Fire Certification #160914*
  - *Fire Case #2012-807-F100 Jeremy R. Kitchen, Fire Certification #98509*
  - *Fire Case #2012-945-F100 Justin A. Cadle, Fire Certification #161474*
  - *Fire Case #2013-138-F100 James E. Stephens, Fire Certification #151301*
- **Fire Investigations, Robert Ruetenik and Staff**
  - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
- **Fire Certification & Exemption Requests (Medical and Military),** Jean Booze
- **Old Business**
- **New Business**
- **Adjournment**



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**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE  
STATE BOARD OF EMERGENCY MEDICAL SERVICES  
OHIO DEPARTMENT OF PUBLIC SAFETY  
MEETING MINUTES  
April 16, 2014  
~ FINAL ~**

**Committee Meeting Date and Location:** Wednesday, April 16, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio.

**Committee Members Present:** James Davis, Deanna Harris, Daryl McNutt, Mark Resanovich, and Dudley Wright II

**Committee Members Absent:** None

**EMS Staff Present:** Jean Booze, Anna Firestone, Sherry Harkness, Melvin House, Rick Miller, Doug Orahod, Ellen Owens, Robert Ruetenik, and John Sands

**Assistant Attorney General:** Brandon Duck

**Guest and Public Present:** None

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Mr. Resanovich called the meeting to order at 1:17 p.m

**ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

Mr. Resanovich noted for the record that a quorum was present to conduct business.

**WELCOME AND INTRODUCTION**

**OPEN FORUM** ~ None

Mr. Resanovich changed the order of the agenda to allow Jean Booze to report.

**FIRE CERTIFICATIONS & EXEMPTION REQUESTS, Jean Booze**

**Certification, Jean Booze**

Ms. Booze reported on the military and medical certified exemption request with a total of two dual certified CE exemptions requests, and eleven fire only; ten due to military deployment and three due to medical condition requests. The staff recommends approval and requests a motion to ratify the requests.

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***ACTION: Motion to approve medical and military exemptions.*** Mr. Davis – First. Ms. Harris – Second. None opposed. None abstained. Motion approved.

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### **REVIEW AND APPROVAL OF CONSENT AGENDA**

Mr. Resanovich requested a motion to approve the Consent Agenda items including the February 20, 2014 meeting minutes that were distributed prior to the meeting.

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***ACTION: Motion to approve the Consent Agenda items including the February 20, 2013 Meeting Minutes, FIRE certifications, accreditations and CE Site requests for the*** February 10, 2014 through April 15, 2014. Mr. Harris – First. Ms. Davis – Second. None opposed. None abstained. Motion approved.

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### **COMMITTEE REPORTS**

#### **Firefighter and Fire Safety Inspector Training Sub-Committee, Executive Director Mel House**

The Live Fire Training awareness and operation courses have been distributed to the fire charter training programs.

The Fire Education Rules were effective April 7, 2014. A synopsis available on the website. Due to the passing of H.B. 98, some of the rules will need to be revised to accommodate veterans. The revised rules will be filed by June 30, 2014.

The practical skills evaluator manual has been updated. There will be two webcast on April 21 and 30, 2014 for the program directors. The program directors will then be able to train the practical skills evaluators as required by the new rules.

DEMS conducted six meetings with subject matter expert panels to validate examination questions focusing on the Volunteer Fire Fighter and Fire Fighter I & II. Revising the tests to align with the revised standards and updated text books.

DEMS is hiring a Fire Program Specialist (Program Administrator 2). The interviews are complete, selection made, and background check underway. Hopefully will have someone on board in the next two weeks to assist with course objectives, testing issues, charter program reviews, etc.

In January implemented the revised fire charter review process. The process has been adapted to closely mimic the paramedic program accreditation review process. Feedback has been positive.

#### **Report and Recommendation**

Mr. Resanovich began the deliberation and noted that Executive Director Melvin House was also present. The Committee will be deliberating on one *Report and Recommendation* in the matter of:

- *Fire Case #2012-203-BF100 John D. Johnson, Fire Certification #24045*

The respondent did not file objections to the *Report and Recommendation* in the case. Mr. Resanovich recognized Assistant Attorney General Brandon Duck for the purpose of providing a brief synopsis of the case and a recommendation for disciplinary action.

AAG Duck stated that the case was a dual case and was heard during the EMFTS Board meeting. On the fire fighter side, Mr. Johnson currently has renewal applications Fire Fighter II, Fire Safety Inspector, and Assistant Fire Instructor certificates. Although Mr. Johnson has two convictions from 1995 and 2008, only the conviction from 2008 is relevant to his fire certificates. The hearing officer concluded from the evidence, that two of the charges; failing to provide notification of the conviction and the conviction being of moral turpitude, based on those two findings, the hearing officer recommended to deny his renewal applications and revoke his certificates.

It was noted that neither Mr. Johnson nor his attorney was present.

Mr. Resanovich requested a motion to adjourn the meeting for the purpose of entering into quasi-judicial deliberations on the following matters that are required to be kept confidential under R.C. 4765.102(B). The Committee will reconvene following deliberations.

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***ACTION: Motion to adjourn and go into Private Session for the purpose of quasi-judicial deliberation on these matters that are required to be kept confidential under R.C. 4765.102(B).***  
Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

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### **ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 1:26 p.m.

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***ACTION: In the matter of Fire Case Number 2012-203-BF100, John D. Johnson, Fire Certificate Number 24045, the Committee recommends to the Executive Director to confirm and approve the findings of fact, conclusions of law, and the recommendation issued by the hearing examiner to deny Mr. Johnson's applications for renewal and revoke his certificates to practice.***  
Mr. Harris – First. Mr. Wright – Second. None opposed. Mr. Resanovich – abstained. Motion denied.

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### **GOLDMAN PROCEEDINGS**

Mr. Resanovich called the proceedings to order at 1:27 p.m. on April 16, 2014, at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio Fire Members of the Board present for these proceedings are:

### **ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

Mr. Resanovich noted for the record that a majority of members were present to conduct business. There were 8 adjudication proceedings. Also present was Executive Director Melvin House. The proceedings are in the matter of:

- Fire Case Number 2012-117-F100, Douglas R. Miller, Fire Certificate Number 45705,
- Fire Case Number 2012-121-F100 Matthew B. Miller, Fire Applicant Number 191229,
- Fire Case Number 2012-143-F100, Bryan E. Pettit, Sr., Fire Certificate Number 147797,
- Fire Case Number 2012-259-F100 William A. Parrish, Jr., Fire Certificate Number 114252,
- Fire Case Number 2012-718-F100 Derek A. Lewis, Fire Certificate Number 160914,
- Fire Case Number 2012-807-F100 Jeremy R. Kitchen, Fire Certificate Number 98509,
- Fire Case Number 2012-945-F100 Justin A. Cadle, Fire Certificate Number 161474,
- Fire Case Number 2013-138-F100 James E. Stephens, Fire Certificate Number 151301

These proceedings shall be affidavit-based adjudication relative to the Notification of Opportunity for Hearing mailed to the respondents in the aforementioned cases and believe to have been properly served according to the Administrative Procedures Act (Chapter 119 of the Ohio Revised Code).

As the respondents did not properly request a hearing in the case, these proceedings will be held today pursuant to *Goldman verses State Medical Board of Ohio*. The individuals do not have the ability to present written or oral testimony today but may be present to hear the proceedings and outcome.

All have received a sworn affidavit from the EMS Investigators and accompanying exhibits for the Goldman Proceedings in the board packet. The affidavits contain the evidence and testimony upon which you will deliberate. Mr. Resanovich stated that all have had an opportunity to review the affidavits, accompanying exhibits, if not, time was allowed review them. No additional review time was required.

In lieu of stenographic record being made, the minutes shall reflect that the original sworn affidavits and exhibits shall be kept as the official records of the proceedings in the adjudication matters in the office of the Division of EMS.

Mr. Resanovich recognized Assistant Attorney Brandon Duck for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action. AAG Duck was asked to present the first case.

AAG Duck stated that there was a case heard in February 20, 2014 (Fire Case #2009-182-706, Ryan P. Quinn, Fire Certificate #147582) that needs to be corrected. In February the Committee recommended to the Executive Director for a revocation of Mr. Quins Level II Firefighter certificate. However, the motion did not include the recommendation to also deny his renewal application. It is recommended to modify the original motion to include denying his renewal application.

The other eight cases which the Board previously received the affidavits and contain the evidence and testimony which the Board will deliberate; Douglas Miller and Williams Parrish both failed to report convictions, the other six cases are incomplete applications. Mr. Duck referred the Board to their affidavits for further deliberation.

Having heard Mr. Duck's synopsis and recommended disciplinary action for each case, Mr. Resanovich requested a motion to admit the sworn affidavit and the accompanying exhibits in the aforementioned cases into evidence.

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***ACTION: Motion to admit the sworn affidavits and accompanying exhibits in the aforementioned cases into evidence.*** Mr. Davis – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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There being no further evidence, these proceedings are now closed at 1:32 p.m.

The procedural and jurisdictional matters have been satisfied, the proceedings will continue by deliberation on the sworn affidavits and exhibits. A written copy of the Executive Director's decision will be mailed to the respondent.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into Quasi-Judicial deliberations on the following matters pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C 4765.102(B). The committee will reconvene following deliberations.

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***ACTION: Motion to recess and go into Private Session for the purpose of quasi-judicial deliberation on these matters.*** None opposed. None abstained. Motion approved.

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**Roll Call**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 1:34 p.m.

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***ACTION: In the matter of Fire Case Number 2009-182-706, Ryan P. Quinn, Fire Certificate Number 147582, the Committee finds that Mr. Quinn has applied for renewal of his Level II Firefighter certificate. However, Mr. Quinn violated the conditions of a consent agreement issued by the Executive Director in violation of Ohio Administrative Code Section 4765-23-02(A)(3). Therefore, the Committee recommends to the Executive Director to deny his renewal application as a Level II Firefighter. The Executive Director revoked his certificate to practice as a Level II Firefighter at the February 20, 2014 meeting.*** Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich abstained. Motion approved.

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***ACTION: In the matter of Fire Case Number 2012-117-F100, Douglas R. Miller, Fire Certificate Number 45705, the Committee finds that Mr. Miller holds a Volunteer Firefighter certificate. The Committee finds that Mr. Miller was convicted of Complicity in the Commission of Theft a first-degree misdemeanor as well as Falsification in a Theft Offense a first-degree misdemeanor in violation of Ohio Administrative Code 4765-23-02(A)(1)(c). The Committee also finds that Mr. Miller failed to report this conviction and provide documentation in violation of Ohio Administrative Code 4765-22-01(D), therefore the Committee recommends to the Executive Director to revoke Mr. Miller's certificate to practice as a Volunteer Firefighter.*** Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION: In the matter of Fire Case Number 2012-121-F100, Matthew B. Miller, Fire Applicant Number 191229, the Committee finds that Mr. Miller has applied for his initial Level I Firefighter certificate; however he failed to submit completed applications. He failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-23-02(A)(2) & 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code. The Committee also finds that Mr. Miller was convicted of Unauthorized Use of Property, a fourth-degree misdemeanor in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(c), therefore the Committee recommends to the Executive Director to deny Mr. Miller's application for certificate to practice as a Level I Firefighter.*** Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION: In the matter of Fire Case Number 2012-143-F100, Bryan E. Pettit, Sr., Fire Certificate Number 147797, the Committee finds that Mr. Pettit applied for renewal of his Level II Firefighter certificate; however he failed to submit completed applications. He failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-23-02(A)(2) & 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code. The Committee also finds that Mr. Pettit was convicted of Endangering a Child, a first-degree misdemeanor in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(c), therefore the Committee recommends to the Executive Director to revoke Mr. Pettit's certificate to practice as a Level II Firefighter and deny his application for renewal.*** Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2012-259-F100, William A. Parrish, Jr., Fire Certificate Number 114252, the Committee finds that Mr. Parrish holds a Level I Firefighter certificate. The Committee finds that Mr. Parrish was convicted of Theft a fifth-degree felony in violation of Ohio Administrative Code 4765-23-02(A)(1)(a). The Committee also finds that Mr. Parrish failed to report this conviction and provide documentation in violation of Ohio Administrative Code 4765-22-01(D), therefore the Committee recommends to the Executive Director to revoke Mr. Parrish's certificate to practice as a Volunteer Firefighter. Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2012-718-F100 Derek A. Lewis, Fire Certificate Number 160914, the Committee finds that Mr. Lewis submitted his initial application for certificate to practice as a Volunteer Firefighter. The Committee also finds that Mr. Lewis failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code, therefore the Committee recommends to the Executive Director to deny Mr. Lewis's application to practice as a Volunteer Firefighter. Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2012-807-F100 Jeremy R. Kitchen, Fire Certificate Number 98509, the Committee finds that Mr. Kitchen submitted application for renewal to practice as a Volunteer Firefighter. The Committee also finds that Mr. Kitchen failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code, therefore the Committee recommends to the Executive Director to deny Mr. Kitchen's application for renewal and revoke his certificate to practice as a Volunteer Firefighter. Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2012-945-F100, Justin A. Cadle, Fire Certificate Number 161474, the Committee finds that Mr. Cadle has applied for his initial Level I Firefighter certificate; however he failed to submit completed applications. He failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-23-02(A)(2) & 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code. The Committee also finds that Mr. Cadle was convicted of 2 counts of Trafficking in Marijuana, both fifth-degree felonies in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(a), therefore the Committee recommends to the Executive Director to deny Mr. Cadle's application for certificate to practice as a Level I Firefighter. Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2013-183-F100 James E. Stephens, Fire Certificate Number 151301, the Committee finds that Mr. Stephens submitted application for renewal to practice as a Volunteer Firefighter. The Committee also finds that Mr. Stephens failed to supply documentation of his criminal conviction to include the court records, law enforcement report and the background check. These actions are in violation of sections 4765-20-02(A)(1) and 4765-20-04(D) of the Ohio Administrative Code, therefore the Committee recommends to the Executive Director to deny Mr. Stephens's application for renewal and revoke his certificate to practice as a Volunteer Firefighter. Ms. Harris – First. Mr. McNutt – Second. None opposed. Mr. Resanovich – abstained. Motion approved.

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**FIRE INVESTIGATIONS, STAFF**

***ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B). None opposed. None – abstained. Motion approved.***

**Roll Call**

Mr. James Davis .....	Present	Mr. Mark Resanovich.....	Present
Ms. Deanna Harris .....	Present	Mr. Dudley Wright II .....	Present
Mr. Daryl McNutt .....	Present		

The Committee returned from executive session at 1:50 p.m.

***\*ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements: Ms. Harris – First. Mr. McNutt – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2012-738-F100 2012-750-F100	2013-581-BF100 2013-727-F100	2014-6-F100 2014-28-F100
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***ACTION: Motion to recommend to the Executive Director to close the following cases: Ms. Harris – First. Mr. McNutt - Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2012-188-F100 – Rescind NOH; Close, reopen if reapplies 2013-263-F100 – Reopen if reapplies 2013-358-BF100	2013-489-F100 – Close, reopen if reapplies 2013-491-F100 – Accept withdrawal; Close, reopen if reapplies	2013-555-BF100 – Close, reopen if reapplies 2013-628-BF300 2014-62-BF100 – No jurisdiction 2014-79-BF100
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***ACTION: Motion to recommend to the Executive Director to close the following cases; refer to the Medical Director: Ms. Harris – First. Mr. McNutt - Second. Discussion: Need to amend the motion to refer back to the Fire Chief not the Medical Director.***

***Motion to recommend to the Executive Director to close the following cases; refer to the Fire Chief: Abstain – Mr. Resanovich. None opposed. Motion approved.***

2013-367-BF500	2013-562-F400
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***ACTION: Motion to rescind the above motion (\*) and remove 2012-738-F100 from the list and recommend to the Executive Director to accept the following Consent Agreements as listed below: Ms. Harris – First. Mr. McNutt – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2012-750-F100	2013-581-BF100 2013-727-F100	2014-6-F100 2014-28-F100
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***ACTION: Motion to recommend to the Executive Director to close case; re-open if contact is made. The following individuals submitted incomplete applications and were issued a Notice of Opportunity for Hearing which was unable to be served: Ms. Harris – First. Mr. McNutt - Second. Abstain – Mr. Resanovich. None opposed. Motion approved.***

2009-696-706 2009-731-701	2010-20-F100 2010-56-F100	2010-489-F100
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***ACTION: Motion to Recommend to the Executive Director to rescind Notice of Opportunity for Hearing and close the following cases:*** Ms. Harris – First. Mr. McNutt - Second. Abstain – Mr. Resanovich. None opposed. Motion approved.

2012-306-F100	2012-714-F300	2012-779-F300
2012-495-F300	2012-716-F300	2012-780-F300
2012-568-F300	2012-761-F300	2013-58-F300
2012-682-F300	2012-762-F300	2013-65-F300
2012-684-F300	2012-764-F300	2013-66-F300
2012-686-F300	2012-765-F300	2013-67-F300
2012-687-F300	2012-767-F300	2013-72-F300
2012-688-F300	2012-777-F300	2013-118-F300
2012-702-F300	2012-778-F300	

***ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements:*** Ms. Harris – First. Mr. McNutt - Second. Abstain – Mr. Resanovich. None opposed. Motion approved.

2010-226-BF100	2010-466-BF100	2013-69-F100
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***ACTION: Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases:*** Ms. Harris – First. Mr. McNutt – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.

2013-235-BF100	2013-566-F100	2014-29-F300
2013-349-F300	2013-634-F100	

***ACTION: Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed “not involving moral turpitude”, local issues, and grandfathering issues of certification/conviction:*** Ms. Harris – First. Mr. McNutt – Second. Abstain – Mr. Resanovich. None opposed. Motion approved.

2013-648-BF100	2013-740-F100	2014-89-F100	2014-124-B100
2013-709-F100	2014-84-F100	2014-95-BF100	2014-155-B100
2013-718-F500	2014-85-F100	2014-113-F100	2014-161-B100
2013-723-BF100	2014-86-BF100	2014-115-BF100	2013-626-F100

**Old Business** ~ None.

**New Business** ~ None

## **ADJOURNMENT**

***ACTION:*** Motion to adjourn. Mr. Davis – First. Ms. Harris - Second



Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



Division of Emergency Medical Services  
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State Board of Emergency Medical, Fire,  
and Transportation Services  
Daryl McNutt, Chair  
Rebecca Baute, Vice-Chair  
Dr. Carol Cunningham, State Medical  
Director

**FINAL**

## AGENDA

**Firefighter & Fire Safety Inspector Training Committee Meeting  
State Board of Emergency Medical, Fire, and Transportation Services  
1970 W. Broad Street, Conference Room 134 (Motorcycle Room)  
Columbus, Ohio 43223  
Wednesday, June 18, 2014  
(Immediately following the EMFTS Board meeting)**

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- **Roll Call**
- **Welcome and Introduction**
- **Open Forum**
- **Review and Approval of Consent Agenda (posted to website prior to meeting),** including minutes of April 16, 2014 meeting.
- **Fire Certification & Exemption Requests (Medical and Military),** Jean Booze
- **Committee Report**
  - **Firefighter & Fire Safety Inspector Training Sub-Committee,** Doug Orahood
- **Fire Goldmans in the matter of Fire Case(s):** *None*
- **Fire Investigations, Melissa Vermillion and Staff**
  - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
  
- **Old Business**
- **New Business**
- **Adjournment**



Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



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State Board of Emergency Medical, Fire,  
and Transportation Services  
Daryl McNutt, Chair  
Rebecca Baute, Vice-Chair  
Dr. Carol Cunningham, State Medical Director

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE  
STATE BOARD OF EMERGENCY MEDICAL SERVICES  
OHIO DEPARTMENT OF PUBLIC SAFETY  
MEETING MINUTES  
June 18, 2014  
~ FINAL ~**

**Committee Meeting Date and Location:** Wednesday, June 18, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio.

**Committee Members Present:** Deanna Harris, Daryl McNutt, Mark Resanovich, and Dudley Wright II

**Committee Members Absent:** James Davis

**EMS Staff Present:** Jean Booze, Anna Firestone, Sherry Harkness, Melvin House, Rick Miller, Doug Orahod, Ellen Owens, Dan Swords, and Melissa Vermillion

**Assistant Attorney General:** Brandon Duck

**Guest and Public Present:** None

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Mr. McNutt called the meeting to order at 2:19 p.m.

**ROLL CALL**

Mr. James Davis	Absent	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

A quorum was present to conduct business.

**WELCOME AND INTRODUCTION**

**OPEN FORUM** ~ None

**REPORT AND RECOMMENDATION** ~ None

**GOLDMAN PROCEEDINGS** ~ None

**FIRE INVESTIGATIONS, STAFF**

***ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B). None opposed. None – abstained. Motion approved.***

**Roll Call**

Mr. James Davis .....	Absent	Mr. Mark Resanovich.....	Present
Ms. Deanna Harris .....	Present	Mr. Dudley Wright II .....	Present
Mr. Daryl McNutt .....	Present		

The Committee returned from executive session at 2:44 p.m.

<p><b>*ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements:</b> Ms. Harris – First. Mr. Wright– Second. Abstain – Mr. Resanovich. None opposed. Motion approved.</p>		
2013-563-F100 2013-569-F100 2013-589-BF100 2013-704-F100	2013-720-F100 2014-66-BF100 2014-107-BF100 *Accept Proposed	2014-129-BF100 2014-148-F300*Accept Proposed 2014-151-F300

<p><b>ACTION: Motion to recommend to the Executive Director to close the following cases:</b> Ms. Harris – First. Mr. Wright - Second. Abstain – Mr. Resanovich. None opposed. Motion approved.</p>	
2012-225-BF100 2012-738-F100 *Rescind NOH and Close case 2013-177-F300 *Accept withdrawal of app 2013-394-F100 *Rescind NOH 2013-497-F100 2013-542-F300*Accept withdrawal of app and Rescind NOH 2013-730-F100	2014-9-BF100 2014-24-BF500 2014-141-F500 2014-217-F500 *Anonymous 2014-241-F500 2014-242-F500 *Accept withdrawal of app

<p><b>ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements:</b> Ms. Harris – First. Mr. Wright– Second. Abstain – Mr. Resanovich. None opposed. Motion approved.</p>	
2011-748-F100	2014-5-F500

<p><b>ACTION: Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases:</b> Ms. Harris – First. Mr. Wright– Second. Abstain – Mr. Resanovich. None opposed. Motion approved.</p>	
2013-293-F100*Withdraw NOH and re-issue 2013-587-BF100 2014-37-F100	2014-154-F300 2014-165-BF500 2014-169-F500

<p><b>ACTION: Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed “not involving moral turpitude”, local issues, and grandfathering issues of certification/conviction:</b> Ms. Harris – First. Mr. Wright– Second. Abstain – Mr. Resanovich. None opposed. Motion approved.</p>			
2013-742-F100 2014-108-F300 2014-176-BF100 2014-181-BF100 2014-209-BF100 2014-210-F100 2014-218-F100 2014-219-F100 2014-220-BF100	2014-221-BF100 2014-222-F100 2014-223-F100 2014-224-BF100 2014-225-F100 2014-226-BF100 2014-228-BF100 2014-229-BF100 2014-230-F100	2014-232-F100 2014-235-BF100 2014-246-F100 2014-247-F100 2014-248-F100 2014-253-F100 2014-254-F100 2014-256-F100	2014-257-BF100 2014-258-BF100 2014-259-BF100 2014-267-F100 2014-269-BF100 2014-271-BF100 2014-274-BF100 2014-282-F500

## **REVIEW AND APPROVAL OF CONSENT AGENDA**

Mr. Resanovich requested a motion to approve the Consent Agenda items including the April 16, 2014 meeting minutes that were distributed prior to the meeting.

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***ACTION: Motion to approve the Consent Agenda items including the April 16, 2014 Meeting Minutes, FIRE certifications, accreditations and CE Site requests for April 16, 2014 through June 17, 2014. Mr. Wright – First. Ms. Harris – Second. None opposed. None abstained. Motion approved.***

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## **FIRE CERTIFICATIONS & EXEMPTION REQUESTS, Jean Booze**

### **Certification, Jean Booze**

Ms. Booze reported on the military and medical certified exemption request with a total of one dual certified CE exemptions requests, and one fire only; both due to military deployment. The staff recommends approval and requests a motion to ratify the requests.

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***ACTION: Motion to approve medical and military exemptions. Mr. Wright – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.***

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It was noted that Mr. McNutt had to leave due to another commitment. A quorum was no longer present. The meeting continued for informational purposes only.

## **COMMITTEE REPORTS**

### **Firefighter and Fire Safety Inspector Training Sub-Committee, Doug Orahod**

DEMS hired Dan Swords as a Fire Program Specialist to assist with course objectives, testing issues, charter program reviews, etc. Dan began on May 19, 2014.

The Live Fire Training Awareness and Operation course (created in cooperation with the University of Findlay) has been distributed to the applicable fire charters. However, the fire sub-committee has concerns regarding some of the content. They will meet to discuss their concerns on June 24, 2014

Dan Swords is reviewing the Fire Inspector I and Fire Inspector II NFPA 1031 Standard and will meet with the Ohio Fire Officials to discuss the Company Level Inspector course and requirements.

Dan Swords and Doug Orahod attended the active shooter exercise with local law enforcement, fire, and EMS agencies from central Ohio.

The practice skill sheets and the fire course objective check-offs to the NFPA 1001 Standard for Firefighter I and Firefighter II have been reviewed, updated, and posted to the EMS website.

Continue to work with DPS IT on updating the web based test system to include the requirement that training programs now electronically submit a course initiation form. This will hopefully eliminate the past difficulty in tracking both written and practical testing. As the student will now be linked to the course (which may include both written and practical test) and not the examination. This will also track the number of times the student takes each test, the instructor, and the scope coordinator.

Currently working with DPS Legal Services to review and update DEMS' ADA process for both the written and practical examinations to ensure that the tests are being administered according to the federal guidelines.

DEMS along with the State Fire Marshall's office will be hosting the 2014 Ohio Fire Hall of Fame Award ceremony which includes the Division of EMS Fire Education Award. Nominations are being accepted until June 23, 2014. The event is scheduled to begin at 1:30PM on Wednesday, September 17, 2014 at the Ohio Fire Academy.

DEMS will be partnering with the Ohio Fire and EMS Expo scheduled for September 25 & 26, 2014 at the Columbus Convention Center.

Executive Director House and Doug Orahod will be participating in a discussion panel regarding Volunteer Fire Service issues at the Ohio Fire Chief's conference in July 2014.

**Old Business** ~ None.

**New Business**

DEMS request that the Committee recommend to the Executive Director to approve the Firefighter I, Firefighter II, Emergency Medical Responder, Emergency Medical Technician, Advanced Emergency Medical Technician and Paramedic Career Technology Assurance Guides (CTAGs), and associated Career-Technical Articulation Number (CTAN), which are eligible for transfer and granted college credit among approved programs and courses at state institutions of higher education. There was no motion due to lack of quorum, however, the Committee members present recommended to the Executive Director proceed.

The O.S.F.A. Annual Conference is August 13-16, 2014 at the Comfort Inn & Suites in Wadsworth, Ohio. Information located at <http://www.ohiofirefighters.org/2014%20Conference/14conference.htm>.

**ADJOURNMENT**

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**ACTION:** Motion to adjourn. Ms.Harris

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Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



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State Board of Emergency Medical, Fire,  
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Daryl McNutt, Chair  
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Dr. Carol Cunningham, State Medical  
Director

**AGENDA**  
**Firefighter & Fire Safety Inspector Training Committee Meeting**  
**State Board of Emergency Medical, Fire, and Transportation Services**  
**1970 W. Broad Street, Conference Room 134 (Motorcycle Room)**  
**Columbus, Ohio 43223**  
**Wednesday, August 20, 2014**  
*(Immediately following the EMFTS Board meeting)*

**FINAL**  
*(Revised)*

- 
- **Roll Call**
  - **Welcome and Introduction**
  - **Open Forum**
  - **Review and Approval of Consent Agenda (posted to website prior to meeting),** including minutes of June 18, 2014 meeting.
  - **Fire Certification & Exemption Requests (Medical and Military),** Jean Booze
  - **Committee Report**
    - **Firefighter & Fire Safety Inspector Training Sub-Committee,** Doug Orahood
  - **Report and Recommendation in the matter of Fire Case(s):**
    - Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658
  - **Fire Goldmans in the matter of Fire Case(s):**
    - Fire Case Number 2009-122-702, Jeremy T. Wilkins, Fire Certificate Number 146609
    - Fire Case Number 2012-772-F100, Rodney H. Quimby, Fire Certificate Number 42287
    - Fire Case Number 2013-213-F100, John M. McIntire, Fire Applicant Number 162555
    - Fire Case Number 2013-262-F100, Ashley R. Dick, Fire Applicant Number 162889
    - Fire Case Number 2013-344-F100, Todd A. Klavinger, Fire Certificate Number 123951
  - **Fire Investigations, Melissa Vermillion and Staff**
    - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
  - **Old Business**
  - **New Business**
  - **Adjournment**



Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



Division of Emergency Medical Services  
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State Board of Emergency Medical, Fire,  
and Transportation Services  
Daryl McNutt, Chair  
Rebecca Baute, Vice-Chair  
Dr. Carol Cunningham, State Medical Director

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE  
STATE BOARD OF EMERGENCY MEDICAL SERVICES  
OHIO DEPARTMENT OF PUBLIC SAFETY  
MEETING MINUTES  
August 20, 2014  
~ FINAL ~**

**Committee Meeting Date and Location:** Wednesday, August 20, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio.

**Committee Members Present:** Deanna Harris, Daryl McNutt, and Dudley Wright II

**Committee Members Absent:** James Davis and Mark Resanovich

**EMS Staff Present:** Jean Booze, Anna Firestone, Sherry Harkness, Melvin House, Rick Miller, Doug Orahood, Ellen Owens, Dan Swords, and Melissa Vermillion

**Assistant Attorney General:** Brandon Duck

**Guest and Public Present:** Barry Seth (LaGrange Fire/Rescue) and Greg Robbins

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Mr. McNutt called the meeting to order at 1:52 p.m.

**ROLL CALL**

Mr. James Davis	Absent	Mr. Resanovich	Absent
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

**WELCOME AND INTRODUCTION**

**OPEN FORUM** ~ None

**REVIEW AND APPROVAL OF CONSENT AGENDA**

Mr. McNutt requested a motion to approve the Consent Agenda including the June 18, 2014 Firefighter and Fire Safety Inspector Training Committee meeting minutes, the certifications, accreditations, and CE site requests for period June 18, 2014 through August 19, 2014.

***ACTION: Motion to approve the Consent Agenda items including the June 18, 2014 meeting minutes, the certifications, accreditations, and CE site requests for period June 18, 2014 through August 19, 2014. Mr. Wright – First. Ms. Harris – Second. None – Abstained. None opposed. Motion failed due to lack of a quorum.***

## **REPORT AND RECOMMENDATION**

Mr. McNutt began the deliberation and noted that Executive Director Melvin House was also present. The Committee will be deliberating on one *Report and Recommendation* in the matter of:

- o *Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658*

The respondent did not file objections to the *Report and Recommendation* in the case. Mr. McNutt recognized Assistant Attorney General Brandon Duck for the purpose of providing a brief synopsis of the case and a recommendation for disciplinary action.

AAG Duck noted that Mr. Robbins was present. AAG Duck stated that Mr. Robbins submitted his initial application for a Level II Firefighter. Mr. Robbins was convicted of misdemeanor battery in Florida. Those convictions were of sexual nature. The Committee was provided with copies of the Report and Recommendation prior to the meeting which included details of that conviction. The hearing officer concluded that the convictions were of moral turpitude. However, the hearing officer noted that although the Executive Director has the discretion to refuse to issue the certificate, the Executive Director may choose to grant the certificate under the circumstances, i.e., Mr Robbins' age at the time of the offenses (17 years of age). AAG Duck suggest that the Committee consider making the recommendation to the Executive Director to waive the requirement to provide additional documentation of the conviction as it has been more than 12 months since the time of the application. And as to the conviction, there is no doubt that the conviction did indeed involve moral turpitude. However, there are mitigating factors that have been clearly provided in the Report and Recommendation for the Committee to consider when making their recommendation.

Mr. Robbins addressed the Committee. He stated that he would like the Committee to consider granting his application. He has been working towards establishing himself in the community; he's joined two fraternal organizations, involved in smoke detector grant programs for local fire department, studying to become part of a hazmat team, and working towards an associate degree in Fire Science.

AAG Duck advised that if the Committee recommended to the Executive Director to grant Mr. Robbins' certificate the recommendation would include a list of stipulations and requirements that are standard given the circumstances.

Mr. McNutt requested a motion to recess the meeting for the purpose of entering into quasi-judicial deliberations on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). The Committee will reconvene following deliberations.

***ACTION: Motion to adjourn and go into Private Session for the purpose of quasi-judicial deliberation on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B).*** Mr. Wright – First. Ms. Harris – Second. .

## **ROLL CALL**

Mr. James Davis	Absent	Mr. Resanovich	Absent
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 2:14 p.m.

No action was taken in the matter of Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658. The Committee recommended to the Executive Director to postpone the matter until the next meeting due to the lack of a quorum. The Committee

members present and the Executive Director agreed that it was important that the full Committee be present in order to offer their input prior to rendering any decision.

## **FIRE CERTIFICATIONS & EXEMPTION REQUESTS, Jean Booze**

### **Certification, Jean Booze**

Jean Booze reported on the CE exemptions requests for the period of June 12, 2014 through August 12, 2014 there were a total of nine exemption requests; two dual-certified (#2014-8-6 & #2014-8-11) and three fire only certified (#2014-8-1, 2014-8-5, & 2014-8-7) due to military deployment, and two dual-certified (#2014-8-10 & 2014-8-12) and two Fire only certified (#2014-8-2 and 2014-8-9) due to medical/hardship. The staff recommends approval and requests a motion to ratify the exemptions requests:

**ACTION: Motion to approve medical and military exemptions.** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

## **GOLDMAN PROCEEDINGS**

Mr. McNutt called the proceedings to order at 2:19 p.m. on August 20, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio Fire Members of the Committee present for these proceedings are:

### **ROLL CALL**

Mr. James Davis	Absent	Mr. Resanovich	Absent
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

There were five adjudication proceedings. Also present was Executive Director Melvin House. The proceedings are in the matter of:

- Fire Case Number 2009-122-702, Jeremy T. Wilkins, Fire Certificate Number 146609
- Fire Case Number 2012-772-F100, Rodney H. Quimby, Fire Certificate Number 42287
- Fire Case Number 2013-213-F100, John M. McIntire, Fire Applicant Number 162555
- Fire Case Number 2013-262-F100, Ashley R. Dick, Fire Applicant Number 162889
- Fire Case Number 2013-344-F100, Todd A. Klavinger, Fire Certificate Number 123951

These proceedings shall be affidavit-based adjudication relative to the Notification of Opportunity for Hearing mailed to the respondents in the aforementioned cases and believe to have been properly served according to the Administrative Procedures Act (Chapter 119 of the Ohio Revised Code).

The respondents did not properly request a hearing in the case, these proceedings will be held today pursuant to *Goldman verses State Medical Board of Ohio*. The individuals do not have the ability to present written or oral testimony today but may be present to hear the proceedings and outcome.

All have received a sworn affidavit from the EMS Investigators and accompanying exhibits for the Goldman Proceedings in the board packet. The affidavits contain the evidence and testimony upon which was deliberated. Mr. McNutt stated that all have had an opportunity to review the affidavits, accompanying exhibits, however, time was allowed review them. No additional review time was required.

In lieu of stenographic record being made, the minutes reflect that the original sworn affidavits and exhibits will be kept as the official records of the proceedings in the adjudication matters in the office of the Division of EMS.

Mr. McNutt recognized Assistant Attorney Brandon Duck for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action. AAG Duck was asked to present the first case.

AAG Duck presented the following case:

- Mr. Wilkins entered into a consent agreement regarding a conviction; he failed to provide documentation of his background check in support of his renewal application. Recommendation is to deny his renewal application and revoke his firefighter certificate.
- Mr. Quimby entered into a consent agreement regarding a conviction; he failed to provide documentation of his background check. Recommendation is to revoke his firefighter certificate.
- Mr. McIntire has a first-misdemeanor conviction that involves moral turpitude. Conduct issue was that at 18 years of age he had sexual relations with a 13 year old. Recommendation is to deny his application for a firefighter certificate.
- Ms. Dick has eight felonies convictions on her record; three in May 2006 and five in December 2007. Recommendation is to deny her application for a firefighter certificate.
- Mr. Klavinger entered into a consent agreement for revocation of his firefighter certificate due to a felony theft in office conviction. He applied for reinstatement of his certificates. However he did not pass the reinstatement examination or provide documentation as to why his certificate should be reinstated. Therefore, he failed to meet the reinstatement requirements for a revoked firefighter certificate. In addition, he is not eligible to reinstate due to his certificates have been expired for more than 18 months. Recommendation is to deny his reinstatement applications for firefighter and fire safety inspector certificates.

Having heard Mr. Duck's synopsis and recommended disciplinary action for each case, Mr. McNutt requested a motion to admit the sworn affidavit and the accompanying exhibits in the aforementioned cases into evidence.

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***ACTION: Motion to admit the sworn affidavits and accompanying exhibits in the aforementioned cases into evidence.*** Ms. Harris – First. Mr. Wright – Second. None opposed. Mr. Resanovich – abstained. Motion failed due to lack of quorum.

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There being no further evidence, these proceedings are now closed at 2:25 p.m.

The procedural and jurisdictional matters have been satisfied, the proceedings will continue by deliberation on the sworn affidavits and exhibits. A written copy of the Executive Director's decision will be mailed to the respondent.

Mr. McNutt requested a motion to recess the meeting for the purpose of entering into Quasi-Judicial deliberations on the following matters pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C 4765.102(B). The committee will reconvene following deliberations.

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***ACTION: Motion to recess and go into Private Session for the purpose of quasi-judicial deliberation on these matters.*** Ms. Harris – First. Mr. Wright – Second.

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#### Roll Call

Mr. James Davis	Absent	Mr. Resanovich	Absent
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 2:29 p.m.

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***ACTION:*** *In the matter of Fire Case Number 2009-122-702, Jeremy T. Wilkins, Fire Certificate Number 146609, the committee finds that Mr. Wilkins violated the conditions of a consent agreement issued by the Executive Director in violation of Ohio Administrative Code Section 47665-23-02(A)(3); therefore, the Committee recommends to the Executive Director to deny Mr. Wilkins' renewal application and revoke Mr. Wilkins' firefighter certificate.*

Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

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***ACTION:*** *In the matter of Fire Case Number 2012-772-F100, Rodney H. Quimby, Fire Certificate Number 42287, the committee finds that Mr. Quimby violated the conditions of a consent agreement issued by the Executive Director in violation of Ohio Administrative Code Section 47665-23-02(A)(3); therefore, the Committee recommends to the Executive Director to revoke Mr. Quimby's firefighter certificate.* Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

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***ACTION:*** *In the matter of Fire Case Number 2013-213-F100, John M. McIntire, Fire Applicant Number 162555, the committee finds that Mr. McIntire was convicted of Corruption of a Minor, in violation of Ohio Revised Code Section 2907.04(B), a first-degree misdemeanor. The committee concludes this conviction involves moral turpitude, in violation of Ohio Administrative Code 4765-23-02(A)(1)(c); therefore the committee recommends to the Executive Director to deny Mr. McIntire's application for a firefighter certificate..* Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum

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***ACTION:*** *In the matter of Fire Case Number 2013-262-F100, Ashley R. Dick, Fire Applicant Number 162889, the committee finds that Ms. Dick was convicted of eight felonies, as follows:*

- *Burglary, in violation of Ohio Revised Code Section 2911.12(A)(3), a third-degree felony;*
- *Receiving Stolen Property, in violation of Ohio Revised Code Section 2913.51(A), a fifth-degree felony;*
- *Complicity to Breaking and Entering, in violation of Ohio Revised Code Section 2923.03(A)(2) and 2911.13(A), a fifth-degree felony;*
- *Possession of Criminal Tools, in violation of Ohio Revised Code Section 2923.24(A), a fifth-degree felony;*
- *Tampering with Coin Machine, in violation of Ohio Revised Code Section 2911.32(A), a fifth-degree felony; and*
- *Theft, three (3) counts, in violation of Ohio Revised Code Section 2913.02(A)(1) and (3), all fifth-degree felonies.*

*The committee finds these felonies are in violation of Ohio Administrative Code 4765-23-02(A)(1)(a); therefore the committee recommends to the Executive Director to deny Ms. Dick's application for a firefighter certificate.* Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum

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***ACTION:*** *In the matter of Fire Case Number 2013-344-F100, Todd A. Klavinger, Fire Certificate Number 123951, the committee finds that Mr. Klavinger failed to meet the reinstatement requirements for a firefighter and fire safety inspector certificate in violation of Ohio Administrative Code Sections 4765-23-02(A)(2), to wit 4765-20-09(C) and 4765-20-08(I); therefore the committee recommends to the Executive Director to deny Mr. Klavinger's reinstatement applications for firefighter and fire safety inspector certificates.* Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

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**FIRE INVESTIGATIONS, STAFF**

***ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B). None opposed. None – abstained. Motion approved.***

**Roll Call**

Mr. James Davis .....	Absent	Mr. Mark Resanovich.....	Absent
Ms. Deanna Harris .....	Present	Mr. Dudley Wright II .....	Present
Mr. Daryl McNutt .....	Present		

The Committee returned from executive session at 2:39 p.m.

***ACTION: Motion to recommend to the Executive Director to accept the following non-disciplinary Consent Agreements. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.***

2014-325-F500	2014-419-F300	2014-420-F300
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***ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements: Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.***

2014-69-F100	2014-103-BF100	2014-177-BF100	2014-214-F100	2014-215-F100
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***ACTION: Motion to recommend to the Executive Director to accept the following Proposed Consent Agreements: Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.***

2014-169-F500	2014-390-F500	2014-417-F300	2014-418-F300
2014-389-F500(*Non-disciplinary)		(*Non-disciplinary)	(*Non-disciplinary)

***ACTION: Motion to recommend to the Executive Director to close the following cases: Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum***

2013-554-F500	2014-99-BF500	2014-286-F500	2014-317-F500
2013-566-F100	2014-238-F300	2014-306-BF200	2014-318-BF500

***ACTION: Motion to recommend to the Executive Director to close case; reopen if contact made. The following individuals were issued Notices of Opportunity for Hearing. Unable to obtain service of the Notice: Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum***

2010-134-F100	2012-120-F100	2010-252-F100	2012-526-F100
2010-174-BF100	2012-142-F100	2012-301-F300	2012-593-F300

***ACTION: Motion to recommend to the Executive Director to close the following cases. The following individuals were audited at their respective levels. They have opted to surrender their certificate to practice or certificate to teach: Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum***

2014-201-F300	2014-279-F300	2014-315-F300
2014-213-F300	2014-302-F300	2014-335-F300
2014-260-F300	2014-303-F300	2014-361-F300

***ACTION: Motion to recommend to the Executive Director to close the following cases. The following individuals were issued Notices of Opportunity for Hearing. Subjects' cards have expired. Rescind Notices: Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum***

2011-1089-F300	2011-1158-F100	2012-145-BF100	2012-193-F100
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***ACTION: Motion to recommend to the Executive Director to close case. The following were all incomplete applications:*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

2014-324-F500	2014-344-F500	2014-348-F500	2014-353-F500
2014-341-F500	2014-345-F500	2014-349-F500	2014-354-F500
2014-342-F500	2014-346-F500	2014-350-F500	2014-355-F500
2014-343-F500	2014-347-F500	2014-352-F500	2014-356-F500

***ACTION: Motion to recommend to the Executive Director to close case. The following individuals were audited due to a complaint filed by an agency. The cycles go back past the required retention; and also deal with the timeframe when we were not conducting fire audits:*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

2013-685-F300	2013-698-BF300	2013-700-BF300
2013-688-F300	2013-699-BF300	2013-701-BF300
2013-692-F300		

***ACTION: Motion to recommend to the Executive Director to close case; re-open if re-applies. The following individuals have convictions, but their certifications have expired:*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

2014-301-BF100
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***ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements:*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

2014-148-F300
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***ACTION: Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases:*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

2014-166-F100
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***ACTION: Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed “not involving moral turpitude”, local issues, and grandfathering issues of certification/conviction.*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion failed due to lack of quorum.

2012-791-F100 *Rescind NOH	2014-200-F300	2014-326-F100	2014-393-F100
2013-521-F300 *Accept withdrawal of application	2014-276-BF100	2014-336-BF100	2014-394-F100
Rescind NOH	2014-277-BF100	2014-378-BF100	2014-395-F100
2013-719-F100	2014-298-F100	2014-380-BF100	2014-398-F100
2014-87-F500 *Accept withdrawal of application	2014-307-BF100	2014-386-BF100	2014-399-F100
	2014-308-BF100	2014-388-F500	2014-413-F500
	2014-314-BF100	2014-392-BF100	

**COMMITTEE REPORTS**

**Firefighter and Fire Safety Inspector Training Sub-Committee, Doug Orahood**

Mr. Orahood gave a quick account of the updated EMS Ohio Course Examination System Manual. The Committee was provided with a copy for review (Attachment 1). In the past year, EMS has been refiguring the EMS database which included the testing system. During review some issues were discovered. EMS and IT have been working together to resolve those issues.

Committee reviewed the following in the manual:

- Course dashboard: One issue identified was that the system was attaching a student to their exam request only and not the practical skills test. Therefore, if a student passed their practical skills test, but failed their written exam, when they submitted a second request for a written test, the system not only assigned a new written exam but a whole other practical skills test. To eliminate this issue a course dashboard has been created (see page 5 of the manual).
- Two ways to add a student to the course dashboard: 1) Certificate Number (which will bring up all their certificate information), or 2) by entering all the information on a new student.
- Safeguards have been added in an attempt eliminate duplicate records (i.e., social security numbers and dates of birth entered twice, verify/confirm email addresses).
- Verify practical skills results via student or by each practical skills test. (page 10)
- Exam Administration – will list the courses with students that are eligible and ineligible to take each exam (page 17).
- The new system is a testing system, as well as course administration. The system now allows for detailed tracking of the students, courses, exam results, etc.

The Firefighter & Fire Safety Inspector Training Subcommittee meeting is August 26, 2014 in Washington Township.

The 34th Ohio Fire Service Hall of Fame and Awards Ceremony is September 17, 2014 at the Division of State Fire Marshal's office in Reynoldsburg, Ohio.

The Ohio Fire & EMS Expo is September 25-26, 2014 at the Columbus Convention Center. The Division of EMS will be presenting.

**Old Business** ~ None.

**New Business** ~ None

## **ADJOURNMENT**

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**ACTION:** Motion to adjourn. Mr. Wright – First. Ms. Harris - Second

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Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



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State Board of Emergency Medical, Fire,  
and Transportation Services  
Daryl McNutt, Chair  
Rebecca Baute, Vice-Chair  
Dr. Carol Cunningham, State Medical  
Director

**FINAL**

## **AGENDA**

### **Firefighter & Fire Safety Inspector Training Committee Meeting State Board of Emergency Medical, Fire, and Transportation Services 1970 W. Broad Street, Conference Room 134 (Motorcycle Room) Columbus, Ohio 43223**

**Wednesday, October 15, 2014**

*(Immediately following the EMFTS Board meeting)*

- 
- **Roll Call**
  - **Welcome and Introduction**
  - **Open Forum**
  - **Review and Approval of Consent Agenda**, including minutes of June 18, 2014 and August 20, 2014 meeting.
  - **Fire Certification & Exemption Requests** (Medical and Military), Jean Booze
  - **Committee Report**
    - **Firefighter & Fire Safety Inspector Training Sub-Committee**, Doug Orahood
  - **Report and Recommendation in the matter of Fire Case(s):**
    - Fire Case Number 2012-454-BF100, Robert E. Oldham, Fire Certificate Number 119331
    - Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658
  - **Fire Goldmans in the matter of Fire Case(s) ~ None**
  - **Fire Investigations, Melissa Vermillion and Staff**
    - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
  - **Old Business**
  - **New Business**
  - **Adjournment**



Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



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State Board of Emergency Medical, Fire,  
and Transportation Services  
Daryl McNutt, Chair  
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Dr. Carol Cunningham, State Medical Director

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE  
STATE BOARD OF EMERGENCY MEDICAL SERVICES  
OHIO DEPARTMENT OF PUBLIC SAFETY  
MEETING MINUTES  
October 15, 2014  
~ FINAL ~**

**Committee Meeting Date and Location:** Wednesday, October 15, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio.

**Committee Members Present:** Deanna Harris, Daryl McNutt, Mark Resanovich, and Dudley Wright II

**Committee Members Absent:** James Davis

**EMS Staff Present:** Jean Booze, Anna Firestone, Sherry Harkness, Melvin House, Doug Orahood, Ellen Owens, Robert Ruetenik, John Sands, Dan Swords, Melissa Vermillion, and Rachel Zwayer

**Assistant Attorney General:** Summer Moses

**Guest and Public Present:** Robert E. Oldham, Greg Robbins, and Barry Seth (Lagrange Fire/Rescue)

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Mr. Resanovich called the meeting to order at 3:12 p.m.

**ROLL CALL**

Mr. James Davis	Absent	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

**WELCOME AND INTRODUCTION**

**OPEN FORUM** ~ None

**REVIEW AND APPROVAL OF CONSENT AGENDA**

Mr. McNutt requested a motion to approve the Consent Agenda including the June 18, 2014 and August 20, 2014 Firefighter and Fire Safety Inspector Training Committee meeting minutes, the certifications, accreditations, and CE site requests for period August 20, 2014 through October 14, 2014.

***ACTION: Motion to approve the Consent Agenda items including the June 18, 2014 and August 20, 2014 meeting minutes, the certifications, accreditations, and CE site requests for period August 19, 2014 through October 14, 2014.*** Mr. McNutt – First. Ms. Harris – Second. None – Abstained. None opposed. Motion approved.

## **FIRE CERTIFICATIONS & EXEMPTION REQUESTS (Medical & Military), Jean Booze**

### **Certification, Jean Booze**

Jean Booze reported on the CE exemptions requests; three were dual-certified (#2014-10-1, 2014-10-2, 2014-10-3) and one request for fire-only (#2014-10-5) all due to medical hardship. All failed to provide proper and/or complete documentation. The staff does not recommend approval and requests a motion to approve/deny the exemptions requests:

**ACTION: Motion to deny the exemptions.** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

Jean Booze reported on two CE exemption requests which were for FIRE-only due to military deployment. #2014-10-6 is House Bill 98 eligible for an extension for first certification cycle and #2014-10-7 two certification cycles (November 2008 and November 2011) military deployment and upon return a motorcycle accident leaving him unable to complete continuing education. Both supplied proper documentation. The staff recommends approval and requests a motion to approve the exemptions requests:

**ACTION: Motion to approve the exemptions.** Mr. McNutt – First. Ms. Harris – Second. None opposed. None abstained. Motion approved.

## **COMMITTEE REPORTS**

### **Firefighter and Fire Safety Inspector Training Sub-Committee, Doug Orahod**

Mr. Orahod presented an update to the EMS Ohio Course Examination System Manual changes have been concluded, manual to be released shortly, course dashboard has been created, user manual and training under development, and should be deployed in 45-60 days.

The Committee discussed the use of e-books as part of training courses as well as on-line distance learning. It was a consensus that the use of e-books is permitted as long as it does not replace the live face to face training with an instructor. However, on-line learning is not permitted. **ACTION ITEM.** Executive Director House will follow-up and report back to the Committee.

Executive Director reported that there will be changes in the fire rules in regards to veterans. There will be approximately fifty rules that was passed in April, that EMS staff will be reviewing, “cleaning-up”, and resubmitted with changes.

The Live Fire Training course – originally the course was scheduled as a 32 to 40 hours initial course. During the JCARR process, the training was changed to 24 hours. The entire 24 hours is used in teaching 1403. Many would like to see 8 hours added to allow for a live burn course. However it will create an issue due to the cost (unfunded mandate). ED House is meeting with the Fire Alliance to determine exactly what they would like to see in regards to the additional 8 hours for live burn training. In order to move forward with the additional 8 hours of training, all parties will have to be in agreement (Fire Alliance, charters, etc.). ED House will also be meeting with JCARR to discuss further.

## **REPORT AND RECOMMENDATION**

Mr. Resanovich began the deliberation and noted that Executive Director Melvin House was also present. The Committee will be deliberating on two *Report and Recommendation* in the matter of:

- *Fire Case Number 2012-454-BF100, Robert E. Oldham, Fire Certificate Number 119331, and*
- *Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658*

The respondents did not file objections to the *Report and Recommendation* in the cases. Mr. Resanovich recognized Assistant Attorney General Summer Moses for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action.

AAG Moses presented Fire Case Number 2012-454-BF100, Robert E. Oldham, Fire Certificate Number 119331. AAG Moses requested that the Committee reject the hearing officer's conclusion that the convictions were not crimes involving moral turpitude based on consideration of the circumstances beyond the convictions. AAG Moses stated that evidence outside the conviction of unlawful restraint can be taken into consideration when making the recommendation (i.e., victim's statements, Detective Shilito's testimony, witness statements, and etc.). AAG Moses further stated that the report and recommendation does not take all the testimony and circumstances surrounding the conviction into consideration. AAG Moses requested that the Board affirm the conclusion that Mr. Oldham committed misrepresentation in applying for renewal of his certificate by checking that he did not have charges pending for a felony or misdemeanor, when in fact charges were pending at the time his renewal application was submitted. In addition, AAG Moses requested that the Committee rejects the recommendation of a proposed fine as the Committee does not have authority to impose a fine for misrepresentation on his application or a finding of moral turpitude.

Mr. Oldham addressed the Committee and asked that they take into consideration everything that he presented during the earlier EMFTS Board meeting.

AAG Moses had nothing further to present in the Robert Oldham case.

AAG Moses presented Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658. The case was presented to the Committee during the August 20, 2014 meeting. Due to the lack of a quorum the case is being re-presented to the Committee.

AAG Moses stated that the recommendation has not changed and is still to confirm that Mr. Robbins' was convicted of a misdemeanor involving moral turpitude. AAG Moses agrees that the Executive Director has the discretion to decide the issue and recommend that the Committee make a recommendation after considering the both the seriousness of the offense and the mitigating factors identified in the report. However, AAG defers to the Committee to advise on an alternate recommendation suggested by the hearing officer in this case to issue the license or go back and allow Mr. Robbins to resubmit a new complete application.

Mr. Robbins addressed the Committee. He stated that as far as his application being incomplete, he believed that he had provided all the information regarding his conviction that was available. The charge in which he was convicted does not amount to moral turpitude. He stated that he has been working towards establishing himself in the community; he's joined two fraternal organizations, involved in several programs for local fire department, and working towards an associate degree in Fire Science. He would like to continue being a positive asset to the fire community.

AAG Moses stated that the hearing officer's report was accurate and very thorough and the Committee should refer to that report when making the decision.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into quasi-judicial deliberations on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). The Committee will reconvene following deliberations.

***ACTION: Motion to adjourn and go into Private Session for the purpose of quasi-judicial deliberation on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B).*** Mr. Wright – First. Mr. McNutt – Second. .

**ROLL CALL**

Mr. James Davis	Absent	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 3:41 p.m.

***ACTION: In the matter of EMS Case Number 2012-454-BE100, Robert E. Oldham, EMS Certificate number 119331, the Committee recommends to the executive director the following: Confirm and approve the findings of fact; Reject the conclusion (#1) that the convictions were not crimes involving moral turpitude based on consideration of the circumstances beyond the convictions, including the victim statement, witness statement, and testimony from Detective Shilito. The committee finds Mr. Oldham's convictions, Offenses Involving Underage Persons, a first-degree misdemeanor, in violation of Ohio Revised Code Section 4301.69(A) and Unlawful Restraint, a third-degree misdemeanor, in violation of Ohio Revised Code Section 2905.03(A) are in fact misdemeanors involving moral turpitude. Affirm the conclusion (#2) that Respondent committed misrepresentation in applying for renewal of his certification. Furthermore the Committee recommends that the Executive Director rejects the proposed recommendation and imposes the following sanctions: REVOCATION: Based on these facts, the Committee Recommends that the Executive Director revoke Mr. Oldham's firefighter certificate.*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

***ACTION: In the matter of Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658, the Committee recommends to the Executive Director to confirm and approve the findings of fact, conclusions of law, and the recommendation issued by the hearing examiner: 1) To deny Mr. Robbins' application as incomplete, allowing Mr. Robbins to submit a new, complete, up-to-date application if he chooses.*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.. .

**GOLDMAN PROCEEDINGS ~ None**

**FIRE INVESTIGATIONS, STAFF**

***ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B).*** Mr. Resanovich – First. Mr. Wright – Second. None opposed. None – abstained. Motion approved.

**Roll Call**

Mr. James Davis .....	Absent	Mr. Mark Resanovich.....	Present
Ms. Deanna Harris .....	Present	Mr. Dudley Wright II .....	Present
Mr. Daryl McNutt .....	Present		

The Committee returned from executive session at 2:56 p.m.

***ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements.*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

2014-154-F300	2014-227-F100	2014-384-F300	2014-431-F300
2014-167-BF100	2014-281-F300	2014-397-BF100	2014-444-F100

<b><i>ACTION: Motion to recommend to the Executive Director to close the following cases:</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2010-162-F100 - *Rescind NOH	2013-249-BF100 2013-633-F100	2014-197-BF100 2014-266-F300	2014-428-BF100 2014-435-F300

<b><i>ACTION: Motion to recommend to the Executive Director to close the following cases. The following individuals were audited at their respective levels. They have opted to surrender their certificate to practice or certificate to teach:</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2014-29-F300 - *Rescind NOH 2014-320-F300 2014-323-F300	2014-363-F300 2014-374-F300 2014-463-F300	2014-467-F300 2014-478-F300 2014-496-F300	2014-497-F300 2014-501-F300 2014-540-F300

<b><i>ACTION: Motion to recommend to the Executive Director to close the following cases. The following individuals were issued Notices of Opportunity for Hearing. Subjects' cards have expired. Rescind Notices:</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2012-516-F100			

<b><i>ACTION: Motion to recommend to the Executive Director to close the following cases. Individuals did not supply required documentation; therefore, their applications were rendered incomplete:</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2014-33-F100			

<b><i>ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements:</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.				
2010-277-BF100	2012-295-F100	2014-107-BF100	2014-129-BF100	2014-215-F100

<b><i>ACTION: Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases:</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2012-413-BF500 2012-414-BF500 2012-415-BF500 2012-416-BF500 2013-275-BF100	2013-276-BF100 2013-277-BF100 2013-278-BF100 2013-279-BF100 2013-280-BF100	2013-281-BF100 2013-282-BF100 2013-283-BF100 2013-500-BF100 2014-88-F500	2014-170-F500 2014-312-BF100 2014-340-F100

<b><i>ACTION: Motion to recommend to the Executive Director to rescind NOH and continue with consent agreement:</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2012-120-F100			

<b><i>ACTION: Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed "not involving moral turpitude", local issues, and grandfathering issues of certification/conviction.</i></b> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2014-234-BF100 2014-359-F500 2014-396-BF100 2014-413-F500	2014-425-BF100 2014-429-BF100 2014-432-BF100 2014-434-F100	2014-438-BF100 2014-439-BF100 2014-453-BF100 2014-507-BF100	2014-510-BF100

**Old Business** ~ None.

**New Business** ~ None

**ADJOURNMENT**

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**ACTION:** Motion to adjourn. Mr. Harris – First. M. McNutt - Second

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Ohio Department of Public Safety  
John Born, Director

Division of Emergency Medical Services  
Melvin R. House, Executive Director



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State Board of Emergency Medical, Fire,  
and Transportation Services  
Daryl McNutt, Chair  
Rebecca Baute, Vice-Chair  
Dr. Carol Cunningham, State Medical  
Director

**AGENDA**  
**Firefighter & Fire Safety Inspector Training Committee Meeting**  
**State Board of Emergency Medical, Fire, and Transportation Services**  
**1970 W. Broad Street, Conference Room 134 (Motorcycle Room)**  
**Columbus, Ohio 43223**  
**Wednesday, December 17, 2014**  
*(Immediately following the EMFTS Board meeting)*  
**~ FINAL ~**

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- **Roll Call**
- **Welcome and Introduction**
- **Open Forum**
- **Review and Approval of Consent Agenda**, including minutes of October 15, 2014 meeting.
- **Fire Certification & Exemption Requests** (Medical and Military), Jean Booze
- **Committee Report**
  - **Firefighter & Fire Safety Inspector Training Sub-Committee**, Doug Orahood
- **Report and Recommendation in the matter of Fire Case(s):**
  - Fire Case Number 2013-634-F100 Michael T Pacey Fire Certificate Number 164682
  - Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658
- **Fire Goldmans in the matter of Fire Case(s):**
  - Fire Case Number 2013-134-F100 Matthew S. Griggs, Fire Certificate Number 154235
  - Fire Case Number 2013-143-F300, Andrew S. Nickelson, Fire Certification Number 126905
  - Fire Case Number 2013-235-BF100, Brandon E. Wolters, Fire Certificate Number 129772
  - Fire Case Number 2013-293-F100, Anthony R. Downing, Fire Certification Number 150789
  - Fire Case Number 2013-349-F300, Scott A. Young, Fire Certification Number 133902
  - Fire Case Number 2013-518-F300, Robert R. McClure, Fire Certification Number 140862
- **Fire Investigations, Melissa Vermillion and Staff**
  - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
- **Old Business**
- **New Business**
- **Adjournment**



**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE  
STATE BOARD OF EMERGENCY MEDICAL SERVICES  
OHIO DEPARTMENT OF PUBLIC SAFETY  
MEETING MINUTES  
December 17, 2014  
~ FINAL ~**

**Committee Meeting Date and Location:** Wednesday, December 17, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio.

**Committee Members Present:** James Davis, Deanna Harris, Daryl McNutt, Mark Resanovich, and Dudley Wright II

**Committee Members Absent:** None

**EMS Staff Present:** Jean Booze, Beverly Cooper, Anna Firestone, Sherry Harkness, Melvin House, Robert Ruetenik, John Sands, Dan Swords, Melissa Vermillion, and Rachel Zwayer

**Assistant Attorney General:** Brandon Duck

**Guest and Public Present:** Greg Robbins and Barry Seth (Lagrange Fire/Rescue)

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Mr. Resanovich called the meeting to order at 1:07 p.m.

**ROLL CALL**

Mr. James Davis	*Absent	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

*\*Note: Mr. Davis stepped out prior to roll call and return shortly after.*

**WELCOME AND INTRODUCTION**

**OPEN FORUM** ~ None

**REVIEW AND APPROVAL OF CONSENT AGENDA**

Mr. Resanovich requested a motion to approve the Consent Agenda including the October 15, 2014 Firefighter and Fire Safety Inspector Training Committee meeting minutes, the certifications, accreditations, and CE site requests for period October 15, 2014 through December 16, 2015, 2014.

**ACTION:** Motion to approve the Consent Agenda items including the October 15, 2014 meeting minutes, the certifications, accreditations, and CE site requests for period October 15, 2014 through December 16, 2014. Mr. McNutt – First. Ms. Harris – Second. None – Abstained. None opposed. Motion approved.

## **FIRE CERTIFICATIONS & EXEMPTION REQUESTS (Medical & Military), Jean Booze**

### **Certification, Jean Booze**

Jean Booze reported on the CE exemptions requests; there were a total of three CE exemption requests all due to medical hardship: all three were dual-certified (#2014-12-2, 2014-12-3, 2014-12-4). There were no military exemption requests. The staff recommends approval and requests a motion to approve two of the requests (#2014-12-3, and 2014-12-4). All supporting documentation has been received for these three requests. However, staff does not recommend approval of one request (#2014-12-2) and requests a motion to deny this exemption request. Although staff has requested supporting documentation, this applicant has not complied and no supporting documentation beyond the original diagnosis from 2010 has been received.

**ACTION: Motion to approve exemption requests for #2014-12-3 and #2014-12-4 and deny the exemption request for #2014-12-2.** Mr. McNutt – First. Ms. Harris – Second. None opposed. None abstained. Motion approved.

## **COMMITTEE REPORTS**

### **Firefighter and Fire Safety Inspector Training Sub-Committee, John Sands**

Mr. Orahod was unavailable to present report, John Sands presented in his absence.

Web-based fire testing complete. The program directors and proctors as well as DEMS staff will be evaluating the new system December 18, 2014 prior to the training webinars in January and roll out in February.

### **REPORT AND RECOMMENDATION**

Mr. Resanovich began the deliberation and noted that Executive Director Melvin House was also present. The Committee will be deliberating on two *Report and Recommendation* (R & R) in the matter of:

- *Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658*
- *Fire Case Number 2013-634-F100 Michael T Pacey Fire Certificate Number 164682*

The respondents did not file objections to the *Report and Recommendation* in the cases. Mr. Resanovich recognized Assistant Attorney General Brandon Duck for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action.

AAG Duck presented Fire Case Number 2013-634-F100, Michael T Pacey, Fire Certificate Number 164682. Mr. Pacey case involves his first degree misdemeanor conviction of unlawful sexual conduct with a minor. Mr. Pacey applied for his firefighter certificate in November 2012 and did report his conviction. Mr. admitted to sexual conduct with a fifteen-year old while he was nineteen-years old. The Board was provided with a copy of the R & R from the Hearing Officer. AG Duck agreed with the hearing officer's recommendation. AG Duck stated that in addition to the hearing officer's recommendation the Board may also impose additional sanctions. The hearing officer's recommendations were:

- 1) Mr. Pacey shall provide a fit-for-duty psychological evaluation at his expense.  
*Mr. Pacey completed the evaluation and staff report that indicated that he was not a threat and did not present sexual issues that may prevent him from being a firefighter.*
- 2) Mr. Pacey provide an updated Bureau of Criminal Identification & Investigation Civilian Background check.
- 3) Mr. Pacey certificate once issued will be placed on probation for three years
- 4) Mr. Pacey shall provide another BCI & I background check upon renewal of his firefighter certificate.

Neither Mr. Pacey nor his attorney was present to offer testimony.

AAG Duck presented Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658. Mr. Robbins and his attorney were both present when the case was presented and discussed during the August 20, 2014 and again in October 15, 2014 Committee meetings.

The Board was provided with copies of the transcript and Report and Recommendation prior to the meeting. The AAG Duck presented a brief overview of the R & R. There were two issues to address: 1) incomplete application and 2) crime involving moral turpitude. As instructed and directed by AAG Duck, the Board reviewed certain sections of the hearing officer's report and recommendation. The hearing officer's recommendations were: 1) The Executive Director deny Mr. Robbins' applications as it is incomplete and 2) The Executive Director not deny Mr. Robbins' application on the basis of his conviction of a misdemeanor involving moral turpitude.

AG Duck explained the options available to the Board. As to the application, the Board can choose 1) adopt the hearing officer's recommendation and deny the application as incomplete; 2) deliberate and determine that the application is now complete because all information has been received. As to the issue involving moral turpitude, 1) The AG has determined that the crime did involve moral turpitude, however the Board can choose to adopt or modify the recommendation as well.

Mr. Robbins was present and addressed the Committee. He once again stated that as far as his application being incomplete, he tried to obtain the police report from Florida where the crime occurred. He was told there was no certified copy available via phone. However, with the application being submitted over two years ago, would he now be required to resubmit a new application? And as to the charge in which he was convicted, he is not denying the charges. He stated that he has been working towards establishing himself in the community; he's joined two fraternal organizations, involved in several programs for local fire department, and working towards an associate degree in Fire Science. He would like to continue being a positive asset to the fire community. He asks that the Board grant his certificate.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into quasi-judicial deliberations on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). The Committee will reconvene following deliberations.

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***ACTION: Motion to adjourn and go into Private Session for the purpose of quasi-judicial deliberation on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). Mr. Davis – First. Mr. McNutt – Second. .***

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### **ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 1:52 p.m.

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***ACTION: In the matter of Fire Case Number 2013-634-F100 Michael T Pacey, Fire Applicant Number 164682, the Committee recommends to the executive director the following: Confirm and approve the findings of fact; conclusion of law, and the recommendation issued by the hearing examiner.***

- 1). ***Mr. Pacey shall be issued his firefighter certificate, however, prior to issuance of his firefighter certificate, Mr. Pacey shall complete the following:***
    - a) ***Mr. Pacey shall provide a fit-for-duty psychological evaluation, at his expense, as determined by a licensed mental health professional. This evaluation shall indicate that Mr. Pacey is mentally and emotionally stable and that he is free from any impairment that would render him unable to practice as a firefighter with reasonable skill and safety.***
-

***Additionally, this evaluation shall indicate Mr. Pacey is free from any psychological condition or impairment that poses a significant risk to his health and safety or to the health and safety of others. Upon successful completion of said evaluation, Mr. Pacey shall provide the Division of EMS with documentation of such. The executive director shall review the fit-for-duty, and, if satisfactory, he shall approve/accept it.***

- b) Mr. Pacey shall provide an updated Bureau of Criminal Identification and Investigation Civilian Background Check (BCI&I) that does not reveal any other criminal violations, at his expense.***
- 2) Upon issuance of Mr. Pacey's firefighter certificate, his certificate shall be placed on probation for a period of three years. During the probationary period:***
- a) Mr. Pacey shall report any arrest to the Division of EMS within ten (10) days of the arrest.***
- b) Mr. Pacey shall fully disclose his conviction to any fire-related employer.***
- 3) Upon renewal of Mr. Pacey's firefighter certificate Mr. Pacey shall provide the Division of EMS with another BCI&I background check, at his expense.***

Ms. Harris – First. Mr. Davis – Second. None opposed. None abstained. Motion approved.

***ACTION: In the matter of Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658, the Committee recommends to the Executive Director to confirm and approve the findings of fact, conclusions of law, and the recommendation issued by the hearing examiner. This recommendation is referring back to the original motion from the October 15, 2014 Fire Committee meeting: To deny Mr. Robbins' application as incomplete, allowing Mr. Robbins to submit a new, complete, up-to-date application if he chooses.*** Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

## **GOLDMAN PROCEEDINGS**

Mr. Resanovich called the proceedings to order at 1:58 p.m. on December 17, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio Fire Members of the Committee present for these proceedings are:

### **ROLL CALL**

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

There were six adjudication proceedings. Also present was Executive Director Melvin House. The proceedings are in the matter of:

- Fire Case Number 2013-134-F100 Matthew S. Griggs, Fire Certificate Number 154235
- Fire Case Number 2013-143-F300, Andrew S. Nickelson, Fire Certification Number 126905
- Fire Case Number 2013-235-BF100, Brandon E. Wolters, Fire Certificate Number 129772
- Fire Case Number 2013-293-F100, Anthony R. Downing, Fire Certification Number 150789
- Fire Case Number 2013-349-F300, Scott A. Young, Fire Certification Number 133902
- Fire Case Number 2013-518-F300, Robert R. McClure, Fire Certification Number 140862

These proceedings shall be affidavit-based adjudication relative to the Notification of Opportunity for Hearing mailed to the respondents in the aforementioned cases and believe to have been properly served according to the Administrative Procedures Act (Chapter 119 of the Ohio Revised Code).

The respondents did not properly request a hearing in the cases, these proceedings will be held today pursuant to *Goldman verses State Medical Board of Ohio*. The individuals do not have the ability to present written or oral testimony today but may be present to hear the proceedings and outcome.

All have received a sworn affidavit from the EMS Investigators and accompanying exhibits for the Goldman Proceedings in the board packet. The affidavits contain the evidence and testimony upon which was deliberated. Mr. McNutt stated that all have had an opportunity to

review the affidavits, accompanying exhibits, however, time was allowed review them. No additional review time was required.

In lieu of stenographic record being made, the minutes reflect that the original sworn affidavits and exhibits will be kept as the official records of the proceedings in the adjudication matters in the office of the Division of EMS.

Mr. Resanovich recognized Assistant Attorney Brandon Duck for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action. AAG Duck was asked to present the first case.

AAG Duck presented the following case:

- Andrew Nickelson, Scott Young, and Robert McClure all failed to accurately document continue education requirements after attesting to the fact that they had satisfied the requirements. Recommend to revoke their certificates.
- Matthew Griggs failed to submit a completed application. He failed to supply documentation of his criminal conviction. Recommend to deny the renewal application and revoke his certificate.
- Brandon Wolters was a dual case (EMS & Fire). Mr. Wolters was convicted of *Theft in Office*. He stole and attempted to sell seven radio units. Mr. Wolters failed to report his conviction. Recommend to revoke his certificates and deny his renewal applications.
- Anthony Downing was convicted of Aggravated Assault. Initially responsive to the original notices to provide documentation of the convictions. Then with the second notice refused to comply with any requests. Recommend to deny the renewal application and revoke his certificate.

Having heard Mr. Duck's synopsis and recommended disciplinary action for each case, Mr. Resanovich requested a motion to admit the sworn affidavit and the accompanying exhibits in the aforementioned cases into evidence.

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***ACTION: Motion to admit the sworn affidavits and accompanying exhibits in the aforementioned cases into evidence.*** Mr. Davis – First. Mr. McNutt – Second. None opposed. None – abstained.  
Motion approved.

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There being no further evidence, these proceedings are now closed at 2:04 p.m.

The procedural and jurisdictional matters have been satisfied, the proceedings will continue by deliberation on the sworn affidavits and exhibits. A written copy of the Executive Director's decision will be mailed to the respondent.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into Quasi-Judicial deliberations on the following matters pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C 4765.102(B). The committee will reconvene following deliberations.

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***ACTION: Motion to recess and go into Private Session for the purpose of quasi-judicial deliberation on these matters.*** Mr. Davis – First. Mr. McNutt – Second.

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#### Roll Call

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 2:07 p.m.

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***ACTION:*** In the matter of Fire Case Number 2013-134-F100, Matthew S. Griggs, Fire Certification Number 154235, the Committee finds that Mr. Griggs applied for renewal of his Level II Firefighter certificate; however he failed to submit a completed application. He failed to supply documentation of his criminal conviction, to include the court records, law enforcement report, and the background check. These actions are in violation of Sections 4765-23-02(A)(2), 4765-20-02(A)(1), and 4765-20-04(D) of the Ohio Administrative Code; therefore the Committee recommends to the Executive Director to deny Mr. Griggs' renewal application and revoke his firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2013-143-F300, Andrew S. Nickelson, Fire Certification Number 126905, the Committee finds that Mr. Nickelson failed to accurately document all continuing education requirements after attesting to the fact that he had satisfied the requirements to renew his firefighter certificate, in violation of Ohio Administrative Code Sections 4765-23-02(A)(2), 4765-22-01(C), 4765-20-07(A)(3), and 4765-20-13(B); therefore, the Committee recommends to the Executive Director to revoke Mr. Nickelson's firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2013-235-BF100, Brandon E. Wolters, Fire Certification Number 129772, the Committee finds that Mr. Wolters was convicted of Theft in Office, a fifth-degree felony. Additionally, Mr. Wolters failed to report his conviction to the Division, as required. Mr. Wolters violated Ohio Administrative Code Sections 4765-23-02(A)(1)(a) and 4765-22-01(D); therefore the Committee recommends to the Executive Director to deny Mr. Wolters' renewal applications and revoke his firefighter, fire safety inspector, and fire instructor certificates. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2013-293-F100, Anthony R. Downing, Fire Certification Number 150789, the Committee finds that Mr. Downing was convicted of Aggravated Assault, a fourth-degree felony, in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(a); therefore the Committee recommends to the Executive Director to deny Mr. Downing's renewal application and revoke his firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2013-349-F300, Scott A. Young, Fire Certification Number 133902, the Committee finds that Mr. Young failed to accurately document all continuing education requirements after attesting to the fact that he had satisfied the requirements to renew his firefighter certificate, in violation of Ohio Administrative Code Sections 4765-23-02(A)(2), 4765-22-01(C), 4765-20-07(A)(3), and 4765-20-13(A)(1); therefore, the Committee recommends to the Executive Director to revoke Mr. Young's firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

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***ACTION:*** In the matter of Fire Case Number 2013-518-F300, Robert R. McClure, Fire Certification Number 140862, the Committee finds that Mr. McClure failed to accurately document all continuing education requirements after attesting to the fact that he had satisfied the requirements to renew his firefighter certificate, in violation of Ohio Administrative Code Sections 4765-23-02(A)(2), 4765-22-01(C), 4765-20-07(A)(3), and 4765-20-13(A)(1); therefore, the Committee recommends to the Executive Director to revoke Mr. McClure's firefighter certificate.. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

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**FIRE INVESTIGATIONS, STAFF**

***ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B).*** Mr. Resanovich – First. Mr. Wright – Second. None opposed. None – abstained. Motion approved.

**Roll Call**

Mr. James Davis ..... Present                      Mr. Mark Resanovich.....Present  
 Ms. Deanna Harris ..... Present                      Mr. Dudley Wright II .....Present  
 Mr. Daryl McNutt ..... Present

The Committee returned from executive session at 2:23 p.m.

***ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements.*** Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-332-F100	2014-513-F500	2014-561-F100	2014-640-F500
2014-406-F300	2014-516-BF100	2014-598-F500	2014-641-F500

***ACTION: Motion to recommend to the Executive Director to close the following cases:*** Ms. Harris – First. McNutt – Second. None opposed. None abstained. Motion approved.

2013-638-BF100	2014-552-F100	2014-575-BF100
2014-70-F500	2014-553-BF100	2014-586-BF500 *No jurisdiction
2014-165-BF500 *Rescind NOH	2014-556-F100	2014-611-F200 *No jurisdiction

***ACTION: Motion to recommend to the Executive Director to close the following charter cases; send warning letter.*** Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-415-F300
2014-416-F300
2014-436-F300

***ACTION: Motion to recommend to the Executive Director to close the following audit cases:*** Ms. Harris – First. Mr. Davis – Second. None opposed. None abstained. Motion approved.

2013-93-F300	2013-106-F300
2013-95-F300	2013-107-F300
2013-100-F300	2013-113-F300

***ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements:*** Ms. Harris – First. Mr. Davis – Second. None opposed. None abstained. Motion approved.

2011-1271-F100	2014-215-F100
2012-348-F300	2014-325-F500
2013-266-BF100	2014-720-F100–Should be 2013-720-F100
2013-727-F100	

***ACTION: Motion to Recommend to the Executive Director to close the following cases. The following individuals were audited at their respective levels. They have opted to surrender their certificate to practice or certificate to teach:*** Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

*2014-467-F300 - DELETE	2014-486-F300	2014-534-F300
2014-469-F300	2014-489-F300	2014-542-F300
2014-471-F300	*2014-496-F300 - DELETE	2014-573-F300
2014-475-F300	2014-530-F300	2014-588-F300
2014-481-F300	2014-533-F300	

\*Correction

***ACTION:*** Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases: Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-152-BF100	2014-457-F500	2014-524-F300
2014-333-F300	2014-480-F300	2014-546-F300
2014-366-BF100	2014-484-F300	
2014-443-F300	2014-512-F500	

***ACTION:*** Motion to recommend to the Executive Director in the matter of 2012-413-BF500, rescind the previously issued Notice of Opportunity for Hearing and re-issue a Notice of Opportunity for Hearing. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2012-413-BF500
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***ACTION:*** Motion to recommend to the Executive Director in the matter of 2014-537-E300, accept surrender of all fire certificates. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-537-E300
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***ACTION:*** Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed “not involving moral turpitude”, local issues, and grandfathering issues of certification/conviction. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

2013-613-F100	2014-505-F100	2014-592-BF100	2014-627-F100
2013-729-F100	2014-518-F100	2014-594-BF100	2014-629-BF100
2014-339-BF100	2014-550-F300	2014-595-BF100	2014-631-F100
2014-376-F100	2014-560-F100	2014-600-BF100	2014-634-BF100
2014-417-F300	2014-564-F100	2014-604-BF100	2014-636-BF100
2014-418-F300	2014-565-F100	2014-607-BF100	2014-637-F300
2014-452-F300	2014-566-BF100	2014-613-F300	2014-645-F100
2014-501-F300	2014-589-F300	2014-618-F100	2014-646-BF100

**Old Business** ~ None.

**Action Item:** Mr. Davis requested that Executive Director House reach out to the Ohio Fire Marshal, Jeff Learning to discuss the Live Fire Training Rules.

**New Business** ~ None

**ADJOURNMENT**

***ACTION:*** Motion to adjourn. Mr. Harris – First. M. McNutt - Second

The meeting adjourned at 2:28 p.m.