

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE November 8, 2016	TIME 10:00 a.m.	LOCATION ODPS – Division of EMS – Conference Room 1106 1970 W. Broad St., Columbus, Ohio 43223
ATTENDEES	<i>Committee Members:</i>	Eric Waltemire-Chair, Phil McLean, Steve Robertson, Timothy Thomas Sr., and Dudley Wright	
	<i>(EMS) Staff:</i>	Executive Director Mel House, John Molnar, Doug Orahod, and Susan Edwards	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Kip Smith from Sinclair Community College, Sally Glombowski from Toledo Fire & Rescue, Kerry Gonzalez from Bowling Green State Fire School, Rich Ottensman from Owens Community College, Laura Walker from Sinclair Community College, Dan Swords from State Fire Marshall/Ohio Fire Academy, Jay Clevenger from State Fire Marshall/Ohio Fire Academy, Matt Wells from Ohio Department of Education, Jeremy Linn from Clark State/OSFSI.	
ABSENT	<i>Committee Members:</i>	Richard Sacco	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes	
DISCUSSION	<p style="text-align: center;">The meeting was called to order at 10:00 a.m.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px auto; width: 80%;"> <p style="text-align: center;"><i>Chairman Waltemire asked for a motion to approve the minutes from the September 13, 2016 meeting.</i></p> <p style="text-align: center;"><i>Motion to Approve the Minutes.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Robertson;</i> ◆ <i>Second: Chief Wright</i> <p style="text-align: center;"><i>None opposed. None abstained. Motion approved.</i></p> </div>	
TOPIC	→ EXECUTIVE DIRECTOR REPORT	
DISCUSSION	<p>There are a lot of things coming to fruition affecting the EMS office, including roll-out of new certification system, new website and before the end of the year the new EMS Education module of our database, transitioning from EMSIRS 2 to EMSIRS 3, transitioning our Trauma registry from Rehab to Digital Innovations and rolling out the new Grants system - all between now and the end of the year. Today we have a crew over at Alum Creek giving away a couple million dollars-worth of EMS supplies donated to us from the Ohio Department of Health. They are being donated to EMS agencies throughout Ohio. This is in addition to what we are working on for the Fire side including the hours guide, training rules and the new Hazard Recognition Officer certification course. We appreciate your cooperation and patience as we try and get all this done. At the end of the year, Microsoft will no longer support the software that our systems are on so we have until January 1 to move it from our servers.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		
TOPIC	→ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE	
DISCUSSION	<p>Jeremy Linn reported that the OSFSI had their annual Fall Symposium with a lot of good instruction and updates as well as a good turnout. Once again partnering with the Ohio Fire Academy and the Wexner Center for Arts and Medicine. We are going into a slow period now and will be getting ramped up in January.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		
TOPIC	→ STATE FIRE MARSHALL'S OFFICE	
DISCUSSION	<p>Dan Swords reported on the roll out of the new database at the Ohio Fire Academy which was an update to the old database from the 1980's. The Academy sent out over 40,000 emails to anyone who had taken a course</p>	

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either online or by direct delivery in the last five years and have had over 2,000 people log in over the last week with no major issues.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	→ INTRODUCTION OF NEW SUBCOMMITTEE MEMBER	
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DISCUSSION	Chief Waltemire introduced Chief Tim Thomas, new member of the committee. He will be representing the Ohio Fire Chiefs on the committee.	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC	→ DEMS FIRE EDUCATION REPORT	
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DISCUSSION	<p>Rules update presentation by Director Mel House. Changes from last meeting have been made, quick explanation of the changes and a few have been tweaked since being sent out last week for review. Once committee has moved forward with approval of the rules, we will make any changes to the rules suggested today and then conduct a stakeholder's meeting. The concept of the rules changes were presented at the Program Director's Conference in October and the only significant question that came up was the moving of the 20 hours from FF2 to FF1 and who would pay for those extra hours in FF1. I met with the Ohio Fire Marshall's office and they stated that the hours in FF 1 would be paid for by the Marshall's grant. Currently the hours are in the FF2 and are not covered. They will be covered in the FF1. The Marshall's office has also agreed to cover all pre-requisites so the EMS hours will be covered under the grant. Programs will just need to apply for it. Steve Robertson brought up the issue of which hours should be moved to FF1 and feels there should be a committee of subject matter experts to review and make a recommendation to the committee. Director House explained that Jack Smith from the Division of EMS will be drafting a recommendation as a starting point for the group that will meet as soon as we see the rules are going to move. The proposal is based on what is done nationally and you will need to Ohio-ize it. Chief Wright commented that more hours in FF1 would be a good thing because those who do not go on to FF2 will be getting more training.</p> <p>Director House began a review of changes to the proposed rules. If there are no questions I will just zip through these. If there are questions just speak up! In Chapter 21, we added the Hazard Recognition Officer. 20-02 in all of these we reordered the rules so the application comes last. Before they were out of sync and people would apply before they completed all of the requirements so you will find that all of these in 20 and 21 were reordered. The other thing we did per discussion at the last meeting was we relocated EVOC from the Firefighter I and Firefighter II courses and now it is a qualification. The programs can offer it or send them somewhere but they have to have the EVOC before they are permitted to test and submit their application. They can make it a prerequisite. One year prior to submission of the application. This committee will need to make a recommendation as to the objectives.</p> <p>Short discussion of the expected date of the proposed rules going into effect ensued.</p> <p>We have discussed thoroughly the problems with the current requirements meeting the NFPA – driving out on the road and some of the other things we just can't do it. Between now and when the rules are implemented which will be in early fall we need to come up with the Ohio course objectives for EVOC. Jack Smith from our office is doing a comparison of the 3 or 4 current programs to determine the commonalities and the differences to assist this group with coming up with course objectives that meet Ohio's needs. For the EVOC pre-requisite, the course may be completed 12 months prior to the course date and up to 12 months after the course start date so they have 24 months to complete the EVOC course pre-requisite. EVOC may be taken during the course. Chief Wright observed that that is different from the First Aid hours which needs to be taken prior to the start of the course. First Aid is a pre-requisite to the course. EVOC is a pre-requisite to becoming certified. Doug Orahoad stated that adjustments will be made to the Course and Examination Administration system to ensure that candidates testing will have to show completion of EVOC prior to taking the state certification exam. Discussion and clarification of proposed rules changes regarding EVOC ensued.</p> <p>Director House continued with the review of the proposed rules changes. 20-03 – we added the HRO, reordered the rule as discussed previously. Discussed who may teach HRO course.</p>	
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20-04 added HRO, also added incomplete application verbiage allowing incomplete applications to be returned with explanation of what is needed, currently all armed forces information is in 24. Proposed change attaches armed forces language to each section. 20-05 changed "home" to "personal" numbers, added affiliation requirement. 20-06 once again we added the HRO, added the Fire Safety Inspector evaluator exception. 20-07 added HRO renewal information, 18 months changed to 36 months for reinstatement and includes a \$75 fee, as well as increasing requirements based on length of time expired. 20-08 added HRO reinstatement, no other significant changes. 20-09 added HRO, added in HROs not eligible for reinstatement if revoked (disciplinary). Discussion to change this to be consistent and eligible for reinstatement. 20-10 reflects process change for reciprocity. Info packet is submitted once packet is complete we give the permission to test. After testing, they may complete an application. Incomplete information packets may be returned.

20-11 covers continuing education we wrote in that routine duties cannot be considered CE. No applicant may receive more than 12 hours online CE in one calendar day, may not receive credit for identical online CE more than once per year, military provisions. Chief Wright proposed that inspector CE drop to 24 hours per cycle. Ohio Fire Chiefs is on board with reducing the CE burden. Discussion of what should be considered Inspector CE. Discussion of routine duties vs. on-the-job training. **Motion to change Fire Safety Inspector CE hours from 10 hours per year to 8 hours per year (24 per 3 year cycle). Motion by Steve Robertson, seconded by Dudley Wright. All in favor, none opposed. Motion passed.** This language will need to be changed in several locations within the proposed rules. 20-12 (G) should change from "firefighter" to "fire safety inspector/hazard recognition officer". HRO language in (D), 6 hours of CE per year, same restrictions on online CE as fire safety inspector. 20-13 extension for fire certifications, up to 90 days, will add language that any extension requests will result in an audit for that certification. 20-14 added HRO and armed services verbiage, and consistent with the exemption rule there are no back to back exemptions. We found that the system as originally designed if you requested an extension on the EMS side, you were never audited. That glitch has been fixed. 20-15 added HRO. 20-16 added HRO, pro-rated CE chapter.

21-01 is a new rule with general provisions that require a certificate to teach. Will add appropriate language for instructors for HRO (fire instructor and FSI or FSI Instructor). 21-02 - relocated all entrance requirements for courses to Chapter 24. 21-03 reordered application verbiage, live fire training verbiage (C) anyone with an instructor card prior to 4/7/14 exempt, after that date have to take operations course in order to teach live fire evolutions. Changed rule date from 7/1 to 9/1. Effective 9/1 must also complete JPRs within 1 year, effective 3 yrs. later must be certified. Discussion regarding whether live burn must be under fire charter auspices. After 2020 must have certification. Lists requirements for Live Fire Instructor. Even people grandfathered will need to apply. Next area where there are changes is 21-06 added Live Fire Instructor and reordered the application, renewal requirements for Live Fire Instructor. If grandfathered and Live Fire expires, must take course. 21-08 revoked language if FI is taken away and reinstated, Live Fire is automatically reinstated. Revoked Live Fire Instructor is not eligible for reinstatement. 21-09 reflects changes in reciprocity process. 21-10 reordered application process. 21-11 reordered application process. 21-12 new rule for extensions, also relocated Armed forces language to 21-12. Will add audit language to this section. 21-13 added live fire instructor, exemption rule. Asst. fire instructor and live fire inst. not eligible for exemptions. 21-14 no new changes. 21-15 parts were moved to 20, added live fire instructor.

Chapter 22 and 23 are pretty quick so we will do 24 next. Definitions were moved to 25. 24-02 HRO and LFI a couple points. Permitted to teach secondary school FF I & II course if charter holds a FF II classification as long as it is in your charter application or you have written approval and you meet all FF I & II requirements. 70% of students enrolled in secondary course must sit for the state exam. Discussion regarding secondary schools and what counts as "enrolled". Any changes to the secondary programs will be sent to the committee prior to the January meeting. Voluntary surrender language was added. 24-03 added HRO, burn facilities to be 1403 compliant, working with Marshall's office and several charters to fund this requirement. Requiring instructors to be employed or contracted by the Charter. Will help with secondary program problems. PPE and SCBA shall meet NFPA1851 and 1852. Question about the NFPA section - will double check section reference. Change from teaching a course at every level to teaching a firefighter course at the highest level. Codified submitting course request 7 days prior to course start date. Documentation for NIMS, EVOC, Hazmat. 24-04 is the fire charter app. 24-05 renewal and conducting one course at each certification per cycle and at highest level for firefighter. 24-06 increased number of items for notification. Dudley Wright asked that fire pumps and ground ladder maintained and inspected be added to the rule. Discussion ensued regarding

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wording and standards. 24-07 volunteer surrender option and language regarding documentation when a program shuts down. 24-09 relocated entrance requirements restricts IDLH. 24-10 FFI transition originally 104 hours now 124 hours. Discussion regarding possible change in NFPA Hazmat. Change of language to (b)(1) suggested “may add program specific objectives approved by executive director.” Will need to change in all firefighter classification rules. 24-11 previously 140 hours now 160. Will look at 1072 issue to make sure there are no conflicts. 24-12 previously 108 hours now 88. 24-13 remains 244 hours. Did add some language regarding age for high school programs in (d) (e) and (f). 24-14 adds HRO. Discussion of hours ensued. 24-15 added live fire instructor, supervised teaching is last. 24-16 added entrance requirements. 24-17 added live fire instructor. 24-18 requires instructors to be employed or contracted with charter program. 24-19 on-line instruction of fire certification classes is not permitted. 24-20 added certification examination appeals process. Discussion ensued regarding allowing hybrid class for HRO with approval by executive director. Add on-line and distance learning courses shall be approved by executive director with advice and counsel of committee and remove HRO from (g). 24-21 permits use of FI cert as FSI as skills instructors for FSII, appeals process.

22-01 added HRO 22-02 added live fire instructor (remove Firefighter and Fire Safety Inspector from the title so it covers all instructors). 23-01 added HRO. Change “patient confidentiality” (delete (e)). Discussion of anonymous complaints. 25 is definitions and incorporated references.

Doug Orahood reported on the Ohio Fire Awards Program. Was well attended 2 lifetime achievement award winners were very touch. Have already met with State Fire Marshall’s office and Ohio Fire Academy regarding 2017 program. Held 2016 Program Director’s conference and had about 75 attendees. Attendees expressed concern about Volunteer Practical Skills requirement, concern about increased cost and which skills could be flip the switch and also the number of skills. Working on Practical Skills evaluator annual refresher course. Looking for system to replace LXR for test banks.

Question regarding hours changes. For courses approved after January 1, 2018.

John Molnar gave report on behalf of Jack Smith who was unable to attend meeting. FSI skills have been phase I and will go to Director House for review. FSI update – working development of HRO course and working with NFPA to see if we can use any of their course materials. Must develop test as well.

TOPIC	DIRECTOR’S REPORT
	None
TOPIC	OLD BUSINESS
	Chief McLean reported he put out an article regarding things going on in the committee.
TOPIC	NEW BUSINESS
	None.
TOPIC	→ ADJOURNMENT

At 12:17 p.m. Chairman Waltemire asked for a motion to adjourn

- *First: Mr. Robertson;*
- *Second: Chief Wright.*

None opposed, None Abstained, Motion Approved.

Meeting was adjourned at 12:17 p.m.