

Firefighter and Fire Safety Inspector Training Committee

MINUTES	DATE	TIME	LOCATION	
	January 14, 2014	10:00 a.m.	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218	
ATTENDEES	<p><u>Committee Members:</u> Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Phil McLean</p> <p><u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Rachel Moore, Mel House, Doug Orahood, John Sands</p> <p><u>ODPS Staff:</u> None</p> <p><u>Visitors:</u> Scott Walker, State Fire Marshal/Ohio Fire Academy; Steve Goheen, Ohio Society of Fire Service Instructors/Clark State Community College; Bill Brobst, University of Findlay; Laura Hoehne, University of Findlay</p>			
ABSENT	Committee Members: Eric Waltemire			
AGENDA TOPICS				
TOPIC	Welcome			
DISCUSSION	The meeting was called to order at 10:09. The meeting minutes from November 2013 were reviewed and approved without change; Sacco 1 st , Robertson 2 nd , none opposed, minutes approved.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Ohio Society of Fire Service Instructors			
DISCUSSION	The Executive Board meeting is being held this Saturday, January 18, 2014. The Ohio Symposium was a huge success; there were over 160 attendees during those two days.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	State Fire Marshal			
DISCUSSION	<p>Mr. Walker brought the State Fire Marshal report to the committee; he stated that there has been a number of staffing changes at the Fire Marshal. Ken Klouda moved from the FSI program to Fire Prevention, leaving an opening in the FSI program. Heidi Stone is now over the EMS Program.</p> <p>The FF1 grant program has been extremely successful, they are currently right on target; there will be another \$500,000 to be distributed for the fiscal year beginning on July 1, 2014. It has been a very positive experience for all the departments and charters in getting current volunteer firefighters trained to transition to the firefighter 1 certification.</p>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Fire Coordinator Report			
DISCUSSION	<p>Mr. Orahood sent an email out to all the Fire Program Directors letting them know that there will be a webinar discussing all the changes in the fire rules. The two dates are February 12, from 9-12, and February 25, from 1-4. All Program Directors need to participate in at least one of the webinars.</p> <p>The Practical Skills Sheets have been updated and are currently on the EMS website, and can be used by all the fire charters voluntarily until the Fire Rules officially go into effect on April 1, at that time they will be required as part of the fire training. Mr. Orahood is finishing up the Evaluator's Training Manual to go along with training evaluators for the implementation of the Practical Skills.</p> <p>The Objective Check-Off Sheets were changed around by Mr. Orahood, and he distributed copies to all the members of the committee for review. Mr. Waltemire and Mr. Goheen have some changes they want made on the check off sheets, they want to move some of the objectives around on the sheets. Mr. Orahood needs to get approval on the check off sheets so the division can move forward with fire rule filing. Mr. Orahood stated that any changes that the committee may want made to the check off sheets should be forwarded to him, Mr.</p>			

Waltemire, or Ms. Moore. We need a motion to approve the check off sheets to move forward with rule filing.

Mr. Steele made a motion to approve the objective check off sheets with the understanding that they can and will likely be amended. Mr. McLean 2nd. None opposed, Motion approved.

There will be a public hearing for the fire rules on February 18th, Director House would like as many members of the Fire Committee that are able to, to be in attendance. The meeting will start around 9 or 10 am, Director House will forward the final details to the committee members.

Mr. Robertson feels that the company level FSI topic should be revisited, the committee agrees, and will continue to discuss this topic at a future meeting.

Fire Testing is going fairly well, the division is continuing to work with the IT department to iron out all the bugs.

The IFSTA 6th edition is the newest version of training material that will be used, and the fire tests will need to be updated to go along with the most current version.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Executive Director Report
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DISCUSSION	<p>The Division is working on getting a PA2 (Program Administrator 2) job posted on the state hiring website. The PA2 will be part of the Education section, but will be focusing on the fire side of things. The ideal candidate will be a fire training specialist and will need a strong background in fire training and education. This will be a full time position. The committee is encouraged to pass on this information to anyone they know who may be interested in this job.</p> <p>Bill Brobst and Laura Hoehne from the University of Findlay came before the committee to present their most recent draft of the 1403 Live Fire Training course that they were hired to create. The pilot for this course is scheduled for January 27-29th at the Ohio Fire Academy. Mr. Brobst thanked the committee for the opportunity to do this; their goal is to do what the committee wants as far as the course is concerned. Day 1 consists of taking the text of NFPA Standard 1403, in the order that it is written to give a good knowledge and background to everyone taking the course. Day 2 consists of doing the actual live burn. By the end of day 2, all the students should be able to come away with all the knowledge and training to be able to run a live burn through their departments, or fire charters. Day 3 consists of working with an acquired structure, the class will be taken to an acquired structure, in the morning, and they will be able to take pictures, do drawings etc., and then the second half of the day they will go over the drawings and pictures and list what is necessary to prepare the house for an actual burn. They will work on a burn plan in the classroom. At the end of day 3, there should be a complete burn plan put into place. The University of Findlay feels that a day 4 and 5 could be added to the training. Day 4 would consist of prepping the acquired structure for the burn, and day 5 would be the burn day.</p> <p>Mr. Robertson shared his concerns about the timing on the modules, and that there isn't enough time for certain topics that should be covered. A lengthy discussion ensued regarding the proposed 1403 Live Fire Training Course.</p> <p>It has been decided upon that any instructor who had gone through the previous 1403 training course will be grandfathered in to the 1403 course requirement after the Fire Rules go into effect.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

New Business

Nominations were held for the Chair and Co-Chair of the committee.

For Chair of the committee, Mr. Sacco nominated Jim Steele, Mr. Wright 2nd, none opposed, selection approved.

For Co-Chair of the committee, Mr. Wright nominated Steve Robertson, Mr. Sacco 2nd, none opposed, selection approved.

ADJOURNMENT

A motion to adjourn was made by Mr. Steele, Mr. Sacco-1st, and Mr. Wright/Mr. Robertson-2nd. Meeting was adjourned at 12:13.

NEXT MEETING

Next meetings: (Every other month, 2nd TUESDAY. 10:00 am)

- Tuesday, March 11, 2014
 - Tuesday, May 13, 2014
 - Tuesday, July 8, 2014
 - Tuesday, September 9, 2014
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Firefighter and Fire Safety Inspector Training Committee

MINUTES	DATE	TIME	LOCATION	
	March 11, 2014	10:00 a.m.	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218	
ATTENDEES	<p><u>Committee Members:</u> Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Phil McLean, Deanna Harris</p> <p><u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Rachel Moore, Mel House, Doug Orahod, John Sands, Vesna Bogdanovska</p> <p><u>ODPS Staff:</u> None</p> <p><u>Visitors:</u> Ted Huffman, Tri-C; Daniel Waitkus, Tri-C; Randy Hormann, FCA; Steve Goheen, Ohio Society of Fire Service Instructors; Scott Walker, State Fire Marshal/Ohio Fire Academy; Dave Belcher, OSFSI; Terry Gill, Ohio Fire Academy; Sherman Smith, Cincinnati Fire Department; Hugh Hains, Cincinnati Fire Department; Ryan Swank, North Central Ohio Fire Training Academy; Gerald Robinson, State Fire Marshal/Ohio Fire Academy; Laura Hoehne, University of Findlay; Bill Brobst, University of Findlay.</p>			
ABSENT	Committee Members: Eric Waltemire			
AGENDA TOPICS				
TOPIC	Welcome			
DISCUSSION	The meeting was called to order at 10:09. The meeting minutes from January 2014 were reviewed and approved without change; Sacco 1 st , McLean 2 nd , none opposed, minutes approved. Wishing good luck to Rachel Moore in her new position with Highway Patrol.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Ohio Society of Fire Service Instructors			
DISCUSSION	Dave Belcher shared the report for the OSFSI; he stated that the regional programs have been temporarily suspended. On May 10 th , there will be a spring meeting held at the Ohio Fire Academy. They are also currently in the process of planning the Fall Instructor Development Symposium to be held in November at the Ohio Fire Academy.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	State Fire Marshal			
DISCUSSION	Mr. Walker shared the State Fire Marshal's report. He stated that during the current fiscal year 533 individuals were able to transition from Volunteer to the Firefighter 1 certification thanks to the grant offered by the State Fire Marshal. The new fiscal year will begin on July 1 st , at that time there will be another grant cycle beginning for departments/schools to be able to transition volunteer firefighters up to the firefighter 1 level. Kim Hodnet is the contact at the State Fire Marshal for the grant. The construction project on campus is continuing to move along.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Fire Coordinator Report			
DISCUSSION	<p>The new fire rules are set to be effective April 3rd, but a lot of things will need to be accomplished between now and that point. Mr. Orahod is working with groups of subject matter experts to review all the questions in the item banks for the Volunteer, Firefighter 1, and Firefighter 2 exams. They are hoping to remove any questions that are bad, and to get the item banks updated for the new curriculum. The updates and fixes on the web based testing system are set to be completed by the IT department in the next 30-60 days.</p> <p>The online Fire Instructor hybrid course for Cuyahoga Community College (Tri-C) was brought before the committee again hoping for final approval and to be able to present it. Mr. Orahod reviewed the course and the addendum that Mr. Huffman brought and recommended that the committee approve it and allow Tri-C to move ahead with the online Fire Instructor course. The online class records will need to be maintained the same as the paper class records are maintained and available for review during a site visit. The rules pertaining to online training classes and requirements are found in the OAC 4765-11-18.</p>			

This topic was discussed for a portion of the meeting; the committee felt that Day 2 of the course syllabus needed to match the cover letter that was attached to the proposed hybrid online instructor course. There also needs to be an updated make-up policy for class/online training that is missed by any of the students.

Mr. McLean made a motion to run a pilot of the hybrid online fire instructor course, and then have feedback from Tri-C on how the class went, no more than a couple weeks after the conclusion. Mr. Robertson second. None opposed, motion approved.

Testing: The Fire Safety Inspector test will not change, it is already built up to the current standard. As for the Practical Skills, 90% of the components are ready to go. The goal is to have everything completed with IT by April 3rd, so they are ready for the new fire rules effective date. There is a request for comment sheet on the EMS website that can be filled out if anyone has any suggested changes to be made to the skill sheets once they are being used by all of the fire training programs.

Webinar: The webinar seemed to be rather successful, the Division is willing to do Regional meetings for anyone who missed the webinar and has questions about the new fire rules, etc. Mr. McLean felt the webinar went real well, and thinks that is a good method to get people together for informational purposes, rather than having them drive to one central location.

Apollo Career Center sent in a request to use the Jones & Bartlett Navigate system as their learning management system. The committee determined that they needed to speak with Apollo to see which publisher they use, and what training they do, before they can make a decision as to whether or not the Navigate system would be an acceptable tool to use.

The committee discussed a few emails that were sent in with questions regarding fire training. One email expressed concern with firefighters being trained to do a 24 ft. ladder carry and rise, the committee determined that this was appropriate, and the issue is not with the carrying of the ladder, but the raising of it. Another email questioned if the division will offer the option of all currently certified firefighters to be grandfathered in to the ProBoard if they wish to have the certification. It was recommended that each individual who wants a ProBoard certificate will have had to have completed practical skills in their initial training, or they will need to go through a practical skills test to be able to be grandfathered into ProBoard. The third question was the desire to mandate May Day training, so that everyone who is trained as a firefighter will be trained properly so they can get out of bad situations safely and with no loss of life. It was determined that the Program Directors are more than welcome to add additional training hours to their classes to focus on May Day training.

The committee had a brief recess at 11:30.....the meeting was reconvened at 11:40.

1403 Live Fire Training pilot course: The class was well received, they were however unable to do the live burn on Day 2, because of the extreme cold temperatures on that day. The smaller charters that attended felt that Day 2 was doable, though they don't have the resources; the larger charters felt that 8 hours was not enough time to run the live burn. There was discussion that the JPR's relating to the live fire training should be on the shoulders of each of the individual fire schools. A lengthy discussion ensued regarding the live fire training course.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Executive Director Report
DISCUSSION	The Division is still in the process of trying to hire a PA2 (Program Administrator 2) who will be the Fire Training Specialist for the Division. They are looking for someone who has a strong background in firefighting and fire instruction. Interviews will start on Wednesday March 19 th .

The JCARR hearing for the fire rules is set for March 17, at 1:30 in the Senate Finance hearing room at the statehouse. Once the rules get past this point and are approved, they are set to be effective on April 3rd.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		
New Business		

ADJOURNMENT

A motion to adjourn was made by Mr. Steele, Mr. Wright-1st, and Mr. Robertson-2nd. Meeting was adjourned at 12:41.

NEXT MEETING

Next meetings: (Every other month, 2nd TUESDAY. 10:00 am)

- o Tuesday, May 13, 2014
- o Tuesday, July 8, 2014
- o Tuesday, September 9, 2014

FIRFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

MINUTES	DATE June 24, 2014	TIME 10:00 a.m.	LOCATION Washington Twp. FD-Admin. Bldg. 6200 Eiterman Rd., Dublin OH 43016
ATTENDEES	<i>Committee Members:</i>	Jim Steele (Chair), Eric Waltemire, Richard Sacco, Steve Robertson, Phil McLean	
	<i>(EMS) Staff:</i>	Mel House, Doug Orahoad, Dan Swords, Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	None	
ABSENT	<i>Committee Members:</i>	Dudley Wright II	

REVIEW OF LIVE TRAINING COURSE

TOPIC	<u>Welcome</u>		
DISCUSSION	➤ The meeting was called to order at 10:10 am.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	None	None	

TOPIC	<u>Meeting Discussion</u>		
DISCUSSION	<p>Discussion started with the Live Fire Training Course that was piloted in February. There were some issues; thoughts were that they would be selecting people from across Ohio to be a cross reference, but when the pilot course was running, only 28 people attended and half of the students were from the Ohio Fire Academy. This course did not get the opportunity for advice of counsel from the committee. They met in March 2014 and there was a discussion in previous meetings about the experience with the program. There were two (2) Fire Instructors that attended this program. There are about 6 pages with notes, but after that meeting, there was no information at all.</p> <p>All the course materials were sent on March 28. In May, a notification was received that a new class was presented from Hocking College which was very similar to the pilot course that was conducted by the Ohio Fire Academy years ago, offering a hybrid class on-line.</p> <p>It was discussed with the University of Findley that the committee wants the live fire training course to include a live burn. The class in Hocking College was scheduled last week but it was not a certified class. Notice was sent to them by division staff that the class needs to meet state standards, but there was no communication from them as of today.</p> <p>The discussion continued on the video for the pilot class. The one that is included in the program was received from the National Fallen Firefighters Foundation, but for Flow path, there needs to be more than one video shown.</p> <p>As a group, they have consensus on day one (1). This is a part of the class where they do more pilots testing and they are not aware of any issues for this part of the program. From the comment sheet, there are also a lot of positive comments for day three (3).</p> <p>The program has a problem with day two (2). The issue is with the live burn. It was advised at the time to include a live burn for this part of the 24 hour Operation level course. The goal was to produce a better class of instructor than was out there. The big concern on day two (2) from the pilot was what objectives they are really shooting at in live burn scenario. We waited for seven (7) years and now at the end it was rushed. The comment was made to increase the 24 hours; time can be a problem with JCARR.</p> <p>It was pointed out that there were close to 2700 Fire Service Instructors in the State of Ohio. Part of them does not want the live burn part in the class, and other part does not have ability to do it.</p> <p>Discussion returned to the materials provided from the University of Findley. It was pointed out that many of them were made correctly, like water flow calculation, but Findley did not have the same vision that the Fire Services Instructors have for live fires. There was talk about giving some examples for the day of burning, explaining the danger of using propane like liquid, pit fires, and doing acquired structures. It is</p>		

FIRFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

impossible to throw acquired structures in the additional 8 hours. Advice was that there needs to be a set minimum hours for that, not maximum. Discussion continued regarding the hours.

It was confirmed that the pilot was compressed and became a course for a short time. It was supposed to be ready in January, but because bad weather conditions the pilot was moved to February. This created some of the issues. It was advised to create a new rule about the hours for the class, and the same one will be pushed to go through JCARR at the end on this year. If a rule change is decided, it has to be now. Otherwise, it will have to wait for another five (5) years. Also, part of the discussion was to make some standards for Fire Charters that all need to be met.

Opinions for live burn continued in the discussion.

It was told that cost for becoming Fire Instructor is different in every school and they control that cost.

There was a discussion about fire charter audits and that they are a good way to control the schools. One of the ideas was the Division and Committee needs to control this new course. Discussion continued for Positional JPR's concept, in chapter 3 from the task book.

The conversation went back to the course, especially for live burn. 1403 was covered in day one (1). The question was who can do the class. If they do not have the props, why bother to do the class? Expenses were part of the conversation. It was told that the standards will go up if burns were added on.

Another question was what roll will be taken for Fire instructors in engineered buildings, roll as a student, as a safety officer or as a lead instructor. The concern is the minimum safety for this.

Conclusion was that this committee could correct this program. One proposal was to add on 2 more days in the course.

Conversations continued for Fire Charters. Right now there are Fire Charters that have the ability to teach any of the state certified classes; so that means that they can do the class without meeting new standards.

The committee is looking for directions if this needs to be pushed on, what the committee wants? Conclusions were that day one (1) is good and day three (3) is great the way it is. Day two (2) needs to be modified. Proposal was to flip day two (2) with day three (3) in the pilot. Ideas were written up on the representation wall board. (Please see the attachment below).

Discussion continued for adding guidance in the program and the committee members agreed on that. It just needs to be figured out how it can be accomplished.

It was pointed out that the committee made a mistake with the University of Findley because the guidance was not provided for live fire, but it was requested to be corrected.

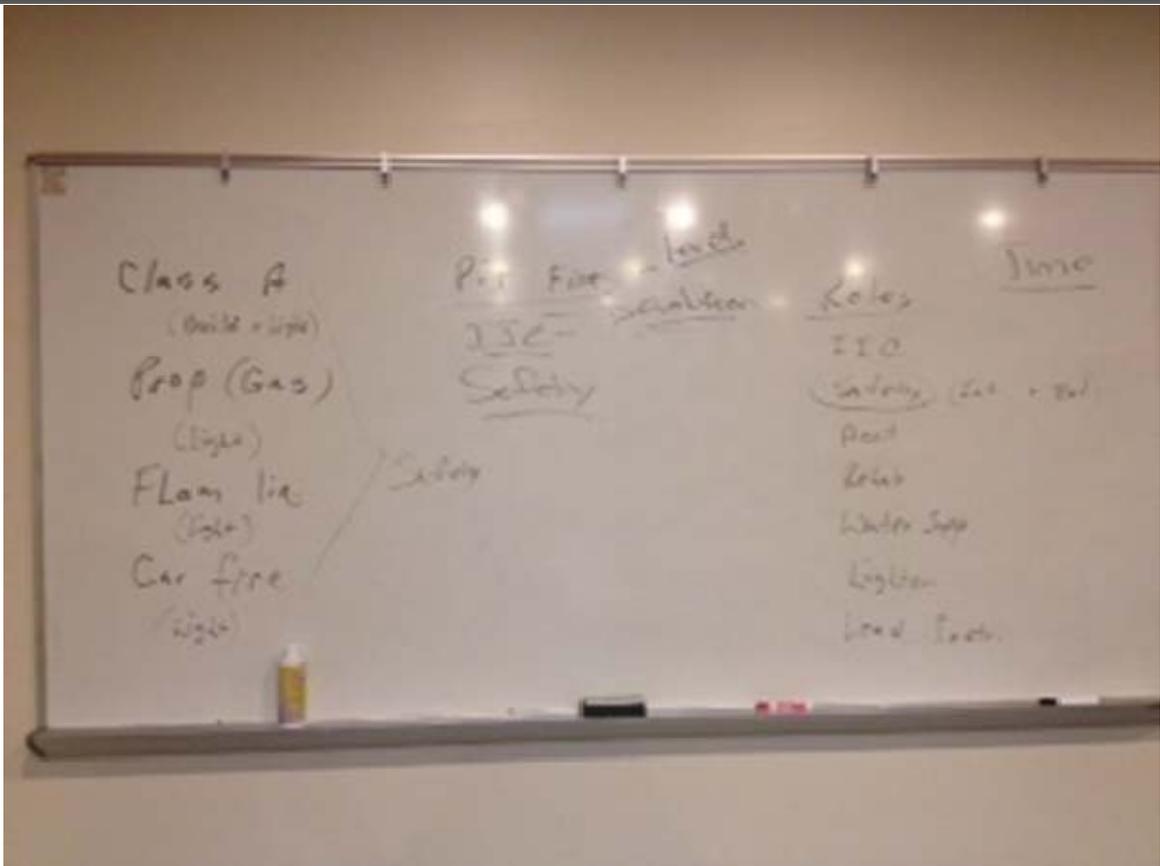
Few assignments were assigned, please see below.

Discussions continued with how many Fire Instructors were certified, and what will be reviewed. A suggestion was to develop a track that will show who is doing the class.

This meeting was closed with the decision that new rules need to be written up, with suggestions for the amount of hours needed to be added to the program.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Different burn evolutions (Tactics)	Eric Waltemire / Dan Swords	July (On the next meeting)
Side pictures requirements (Strategies)	Mr. Phil Mclean	July (On the next meeting)
Bringing draft rules	Mr. Melvin House	September Meeting

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TOPIC	<u>Adjournment</u>
DISCUSSION	➤ Meeting was adjourned at 1:05pm.
TOPIC	<u>Other</u>
DISCUSSION	➤ Next meetings: Tuesday, July 8, 2014
TOPIC	<u>Attachment</u>
DISCUSSION	

FIRFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

MINUTES	DATE	TIME	LOCATION
	July 8, 2014	10:00 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Phil McLean, Eric Waltemire	
	<i>(EMS) Staff:</i>	Mel House, Doug Orahoad, Dan Swords, Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	<i>State Fire Marshal/Ohio Fire Academy:</i> Scott Walker <i>Ohio Society of Fire Service Instructors:</i> Steve Goheen <i>OSFSI:</i> Dave Belcher; <i>FCA :</i> Randy Hormann; William Kramer	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	➔ <u>WELCOME & REVIEW / Approval of March 11th and June 24th, 2014 minutes</u>
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DISCUSSION	<p>The meeting was called to order at 10:04 am.</p> <p>The meeting minutes from March 11, 2014 were reviewed and approved without change.</p> <ul style="list-style-type: none"> • First: Richard Sacco • Second: Phil McLean • None Opposed, None Abstained, Minutes Approved.
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TOPIC	➔ <u>OPEN FORUM</u>
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DISCUSSION	<p>Mr. Bill Kramer, long time Director of University of Cincinnati and retired fire chief, brought a case to the committee, a student that has completed 296 hours of total 316 with a high score on the final exam at the academy. However, she did not complete the course due to a health issue. Mr. Kramer asked for consideration from the committee: if a student completed 90% or more of the course, and with a documented medical excuse for not finishing the practical portion of the training course, they should have some extended period to complete the rest of the course. He provided more documentation and information for this student.</p> <p>The committee discussed the issues and because there is only a one-year window, it is too late for the course to be completed. The rules currently state the student needs to take a new course of instruction.</p> <p>Executive Director House would discuss with ODPS Legal to see what discretion the division has in this matter.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	➔ <u>EXECUTIVE DIRECTOR REPORT</u>
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DISCUSSION	<p>Mr. House pointed out that 16 fire rules are re-drafted. He advised the committee to take a better look at the rules and if they want some changes, contact him in the next 2-3 weeks; otherwise it will have to wait for five (5) years.</p> <p>He explained that it was information on the Military Personal Espousal information, that Military updated the web page on their web site with easier access for veterans who want to know how to recertify and can get more information about reciprocity or continuing education. Ohio Division of EMS is trying to update the website and revise the information and that will help reduce phone calls. The Executive Director provided information on updating the division process for ADA accommodation for the testing process. If there are specific add-ons for this website, contact either Mr. Swords or Mr. Orahoad. Mr. Robertson asked for an explanation about reciprocity question connected with military applicant, and he presented the checklist with all the documentation for this application. It was pointed out that standards that Ohio required will be compared with applicant completed checklist.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

FIRFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

TOPIC	➔ <u>OHIO SOCIETY OF FIRE SERVICE INSTRUCTORS</u>	
DISCUSSION	<p>Mr. Dave Belcher pointed out the OSFSI participated in the Ohio Weekend at the National Fire Academy and it was a success. He invited the committee members to 6th Annual Instructor Development Symposium on November 14th and 15th, 2014 at the Ohio Fire Academy. He will e-mail flyers to Mr. Orahod for this symposium.</p>	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	➔ <u>STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT</u>	
DISCUSSION	<p>Mr. Scott Walker shared the State Fire Marshal's report. Currently they are rescheduling interviews for Fire Safety Inspector Coordinator's position.</p> <p>He discussed the new program for starting the Firefighter Level 1 class for Angola, Africa firefighters. Right now the start date for the class is August 3rd, subject to change. Currently there are 7,000 firefighters in Angola; they will try to grow to 14,000 firefighters. Now they are following the European fire system and they are trying to transition to the USA fire system.</p> <p>Also he pointed out how important the grants are for this mission.</p>	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	➔ <u>FIRE COORDINATOR REPORT</u>	
	❖ Fire Testing Update – Course Initiation Module	
	<p>Mr. Orahod discussed updates of the testing course. He presented a packet and he explained all examples in detail on how to complete Initial, Reinstatement or Reciprocity course, how to search and process the course, e-mail notifications if request has been approved or denied, and how to set up a course, verification of student information, viewing exam administration dashboard, adding students to written examination. The system will track the course and results will be electronically submitted. A big concern was that at the end of the testing, after passing the test, students will log out before they submit the application, so now with the new program, a pop-up "Warning" screen would help improve the procedure for completing the application. Also students will be able to review the test. It was mentioned that first they will need to be tested before going to production. This should be ready for use somewhere around September 1st. Right now, Mr. Orahod is working on the proctor manual on the entire process. The next step is to make a Power Point presentation explaining all the details for the program. Mr. Orahod spent over 1000 hours working with IT for this program. They will be taking a consideration for making a webinar for this program. Committee agreed that this is big improvement, a huge step forward, and an outstanding job.</p>	
	❖ Practical Skill Evaluator Webcast	
DISCUSSION	<p>It was mentioned that on the Ohio Division of EMS website there is a link for practical skill training program. Program Directors and students can use this link for refreshing their knowledge.</p>	
	❖ Ohio Fire and EMS Expo	
	<p>Fire and EMS EXPO made invitations for 3-4 rollouts. One of them is for high school programs. It is the only opportunity to get the high school instructors involved; they are not really attached to the adult program, and this will not allow misconceptions.</p>	
	❖ Status of Live Fire Training Course	
	<p>Mr. Swords worked with Mr. Waltemire and Mr. McLean on "Live Fire Training Course". Mr. Waltemire talked about "Teaching Points for Ignitable Liquid Fires", and "Teaching points for Portable Fire Extinguishers"; and presented the methods that instructor candidates need to be taught. He continued the discussion for Live Fire Training JPR's, NFPA 1403; 2012 edition.</p> <ul style="list-style-type: none"> • Performance Outcome: The instructor candidate shall demonstrate the ability to fill the role of Instructor. • Equipment Required: Live fire Training Structure, appropriate PPE and SCBA. • Conditions: Given a specific live fire training structure, the instructor candidate shall demonstrate the ability to perform task steps for: "Instructor", "Fire Control Team" and "Non-Gas-Fire Live Fire Training Structures". <p>Also, he spoke about "Site Requirements for NFPA 1403 Live Fire Instructors Training", the Firefighter Training Committee in coordination with The Ohio Division of EMS continues to improve and refine the details of the 1403 Live Fire Instructors Program. He talked about the basic training ground and</p>	

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basic classroom requirements.

The discussion continued on how to come up with the final format for both trainings. Division has two check-off sheets: objective sheet and skills sheet. The skill sheet can be used for JPR's and the objective sheet can be used for teaching points. This will be useful for the instructors, making sure that everything has been covered on the testing.

Mr. Jim Steele proposed a work session for August. He will inform committee members for the exact date.

❖ Ohio Fire Award Program

There were five (5) nominations presented: one (1) - Volunteer, one (1) - Fire Educator, one (1) - Fire Prevention Educator and two (2) - Fire Instructors. The committee needs more time to review the nominations. Mr. Orahood will send them electronically to all committee members and he will wait for the decision.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ CHAIR'S REPORT
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ NEW BUSINESS
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ OLD BUSINESS
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DISCUSSION	<p>Mr. Jim Steele discussed two (2) items of old business:</p> <ol style="list-style-type: none"> 1. One of them was discussion from the meeting on March 11th for Apollo Career Center that sent a request to use the Jones & Bartlett Navigate system as their learning management system. The Division of EMS contacted Apollo Career Center and let them know that they can use the system as a tool in the course, but cannot use it as the on-line program training. 2. Second item from old business was a question: Did we get any feedback from Cuyahoga Community College (Tri-C) on Hybrid Online Fire Course? Division of EMS did not get any feedback from Cuyahoga Community College (Tri-C), but will try to find out more information about Hybrid Online Fire Instructor course.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ ADJOURNMENT
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DISCUSSION	<p>A motion to adjourn was made by Mr. Steele:</p> <ul style="list-style-type: none"> • First: Mr. Jim Steele. • Second: Mr. Eric Waltemire. <p>Meeting was adjourned at 11:49 am.</p>
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TOPIC	→ NEXT MEETING
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DISCUSSION	<p>Next meetings: (Every other month, 2nd TUESDAY. 10:00 am)</p> <ul style="list-style-type: none"> ♦ TBD in August, 2014 ♦ Tuesday, September 9th, 2014 ♦ Tuesday, November 11th, 2014
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Ohio Department of Public Safety
John Born, Director

Division of Emergency Medical Services
Melvin R. House, Executive Director



Division of Emergency Medical Services
1970 West Broad Street
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State Board of Emergency Medical, Fire,
and Transportation Services
Daryl McNutt, Chair
Rebecca Baute, Vice-Chair
Dr. Carol Cunningham, State Medical
Director

AGENDA
Firefighter & Fire Safety Inspector Training Committee Meeting
State Board of Emergency Medical, Fire, and Transportation Services
1970 W. Broad Street, Conference Room 134 (Motorcycle Room)
Columbus, Ohio 43223
Wednesday, August 20, 2014
(Immediately following the EMFTS Board meeting)

FINAL
(Revised)

- **Roll Call**
- **Welcome and Introduction**
- **Open Forum**
- **Review and Approval of Consent Agenda (posted to website prior to meeting),** including minutes of June 18, 2014 meeting.
- **Fire Certification & Exemption Requests (Medical and Military),** Jean Booze
- **Committee Report**
 - **Firefighter & Fire Safety Inspector Training Sub-Committee,** Doug Orahood
- **Report and Recommendation in the matter of Fire Case(s):**
 - Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658
- **Fire Goldmans in the matter of Fire Case(s):**
 - Fire Case Number 2009-122-702, Jeremy T. Wilkins, Fire Certificate Number 146609
 - Fire Case Number 2012-772-F100, Rodney H. Quimby, Fire Certificate Number 42287
 - Fire Case Number 2013-213-F100, John M. McIntire, Fire Applicant Number 162555
 - Fire Case Number 2013-262-F100, Ashley R. Dick, Fire Applicant Number 162889
 - Fire Case Number 2013-344-F100, Todd A. Klavinger, Fire Certificate Number 123951
- **Fire Investigations, Melissa Vermillion and Staff**
 - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
- **Old Business**
- **New Business**
- **Adjournment**

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

MINUTES	DATE August 26 th , 2014	TIME 10:00 a.m.	LOCATION Washington Twp. FD-Admin. Bldg. 6200 Eiterman Rd., Dublin OH 43016
ATTENDEES	<i>Committee Members:</i>	Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Phil McLean, Eric Waltemire	
	<i>(EMS) Staff:</i>	Mel House, John Sands, Doug Orahood, Dan Swords, Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	None	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	→ STATUS OF LIVE FIRE TRAINING COURSE
DISCUSSION	❖ A review of the JPR's and Skill Sheets
	<p>Mr. Dan Swords presented the drafted document "Live Fire Training Operations Level Instructor" and "Objectives Check-Off sheets". The format was good, minor changes were applied.</p> <p>On the "Structure Fire (Above Ground Fire Attack)" page, line # 8: "Extinguish fire with direct, indirect, or combination attack as directed by officer" needs to be removed.</p> <p>Another change is line # 4 from the same page: "Prior to entry, check nozzle pattern and bleed air from hose line"; pressure needs to be added on in this requirement.</p> <p>Discussion continued for nozzle pattern and water fog pattern, explained by connecting. The conclusion was that they would stay on the checklist.</p> <p>Instructors Candidates, making sure that they will go through all the check-offs, will use these skill checklists. The goal from this was to standardize what can be presented in the fire class.</p>
	❖ Determination of the additional course hours: 8 or 16 hours
	<p>Considering that in the Live Burn Fire Class there cannot be more than twenty (20) students but no less than ten (10), additional eight (8) hours class should be added on in the course. Day one (1) is "Awareness" Class. Day tree (3) will be moved in the spot of day two (2), making the second day "Walk through the Live Burn Class and setting up for that class" spent at burn facility, presenting the plan to the group. The last two (2) days should be "Burn" classes: day three (3) all day at the burn facility, structure, interior fires and day four (4) exterior fires. Everybody agrees that this is a low frequency class.</p> <p>The ratio between instructors and students should be one (1) to five (5), and this ratio is listed in the "Standard".</p> <p>It was pointed out that the classes for Instructors are ready to be run at the Academy, indoor class, no burn, and they are not affected by these new requirements.</p> <p>The focus of this meeting was to make changes to 1403. Mr. Mel House is concerned that the Alliance partners will not agree to add more hours in the course, and the Alliance partner voice matter to EMS. He will consult to find out if he needs to do anything about adding hours for Live Burn Class, if that is possible, there will be not changes in the rules, but it needs to be confirmed with Public Safety Legal Services.</p>
	❖ Other items needed to allow for filing of rules
	<p>It was discussed for Instructors Certification. It was pointed out that there are many states that have Live Fire Instructor certification. A suggestion was made to have Instructors, Life Fire Instructors and Life Fire Instructor Trainers. In North Carolina there are 3 categories of Instructors, difference is their names: Instructor, Live Fire Instructor I and Live Fire Instructor II. Right now, there are sixty-four (64) Fire Charters who are maintaining classes for Instructors. The idea is for all Charters to send information for instructors yearly. Right now, they are sending updates for the new certified trainers, but do not send</p>

FIRFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

updates for the ones who are no longer with that charter. That will help track Live Fire Instructors and give statistics on how many Charters are offering classes, who are the Instructor trainers, and how often they do that training.

If an Instructor goes to a certification program to become a Live Fire Instructor, it is a rule change. The question was if it is allowed to add on another certification in the rules, because there will be two (2) different Instructor types. That is the cleaner way to hit that aim. Also, conversation continued about adding hours for that training. Right now there are four (4) hours of awareness and twenty-four (24) hours operation, total of twenty-eight (28) hours course; adding additional four (4) hours to operation, will be thirty-two (32) total hours for the course and that will be after the rule change.

Mr. Mel House pointed out that having a new rule for adding certification is not allowed. He talked with Public Safety Legal Services and they said “No” for adding more certifications. He explained that he received that answer two (2) years ago. Also, he attended a meeting with the alliance and pointed out that was a major pushback to adding any certifications, no more hours, no more certifications.

Mr. Jim Steele gave a suggestion to have a meeting with alliance partners and discuss about adding certification.

Discussion continued for Instructor trainers in Live Fire Training and Mr. Mel House explained the meaning of the rules.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ NFPA 1001 STANDARD – EMS OBJECTIVES
DISCUSSION	❖ Update of the hour guide for Vol. FF, FF1, FF2
	<p>Mr. Dan Swords presented a document from the guide for Volunteers Firefighter, Fire Fighter I and Fire Fighter II. Before changes can be made to the guide, there needs to be a talk about NFPA Standards. He presented the listing of the equipment. It needs to be decided on how many hours this will be break out. Right now there are eight (8) hours.</p> <p>Mr. Doug Orahod presented chapter four (4), Entrance Requirements from NFPA 1001 Standards. He reads:</p> <p>4.1. General. Prior to entering training to meet the requirements of Chapters 5 and 6 of this standard, the candidate shall meet the following requirements:</p> <ul style="list-style-type: none"> (1) Minimum educational requirements established by the authority having jurisdiction (2) Age requirements established by the authority having jurisdiction (3) Medical requirements of NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments <p>4.2. Fitness Requirements. Physical fitness requirements for entry-level personnel shall be developed and validated by the authority having jurisdiction.</p> <p>4.3. Emergency Medical Care. Minimum emergency medical care performance capabilities for entry level personnel shall be developed and validated by the authority having jurisdiction to include infection control, CPR, bleeding control, and shock management.</p> <p>Proposal was that the total hours do not need to be changed; changes should apply only on the portion of the hours in the guide.</p> <p>Mr. Doug Orahod talked about starting to develop some guides to provide for Program Directors from the CE Schools, explaining what is all included in that guide. He wants to try to provide all this on-line, to make it easier for searching what is needed.</p> <p>Conclusion was that this guide is OK without doing any changes on the same one.</p>
	❖ Discussion on creation of a hour guide for Fire Inspector, Fire Instructor and Fire Inspector Instructor courses
	<p>Mr. Jim Steele asked for a simple guide with certain course hours for all certification levels of Instructors. Mr. Dan Swords will provide that, he already has a draft for Inspectors.</p>

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE

	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None
TOPIC	→ <u>OPEN FORUM</u>		
DISCUSSION	Mr. Mel House gave updates about web-page updates, explaining the changes in IT department.		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None
TOPIC	→ <u>ADJOURNMENT</u>		
DISCUSSION	Meeting was adjourned at 12:30 pm.		
TOPIC	→ <u>NEXT MEETING</u>		
DISCUSSION	<p>Next meetings: (Every other month, 2nd TUESDAY. 10:00 am)</p> <ul style="list-style-type: none"> ◆ Tuesday, September 9th, 2014 ◆ Tuesday, November 11th, 2014 ◆ Tuesday, January 13th, 2015 		

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	September 9th, 2014	10:00 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218

ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Eric Waltemire
	<i>(EMS) Staff:</i>	<i>Executive Director:</i> Mel House, Doug Orahoad, Dan Swords, John Sands, Vesna Bogdanovska
	<i>ODPS Staff:</i>	None
	<i>Visitors:</i>	<i>State Fire Marshal/Ohio Fire Academy:</i> Scott Walker; <i>Ohio Society of Fire Service Instructors:</i> Steve Goheen; <i>Columbus State:</i> Derek Robinson; <i>Tri - C:</i> Ted Huffman; <i>OAPFF:</i> Jim Carney.
ABSENT	<i>Committee Members:</i>	Phil McLean

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
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DISCUSSION	<p>The meeting was called to order at 10:09 a.m. The meeting minutes from June 24th, 2014, July 8th, 2014, and August 26th, 2014, were reviewed and approved with one change: A motion to adjourn was made by Chairman Steele at the meeting on July 8th, 2014, and first approval was Mr. Richard Sacco, not Chairman Steele:</p> <ul style="list-style-type: none"> • First: Mr. Eric Waltemire • Second: Mr. Richard Sacco <p>None Opposed, None Abstained, Minutes Approved.</p>
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TOPIC	→ OPEN FORUM
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DISCUSSION	<p>Mr. Ted Huffman, Director of Cuyahoga Community College, distributed copies of the Hybrid-online Fire Instructor Trainer Course records, conducted from April 7th, 2014, to June 6th, 2014, for the sub-committees review. That is the first course utilizing the Jones & Bartlett NAVIGATE program for the online portion of the Fire Instructor course.</p> <p>Enclosed documents:</p> <ul style="list-style-type: none"> ♦ Course outline and schedule ♦ Course statistics ♦ Course evaluations ♦ Fire Instructor Test Scores ♦ Conclusions
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ EXECUTIVE DIRECTOR REPORT
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DISCUSSION	<p>Director House talked about the Fire Training rules; driven by the changing law in December and June, regarding Armed Forces for Renewals, Initials, Applications and Reciprocity Applications; affects all of the fire rules. So far, the rules are completed for Legal Services Chapter 11 and Chapter 20. The military rules on Chapter 22 and Chapter 23 have very little changes made on them. The next step is to work on Chapter 21, which is the Instructor rule. Director House explained the revisions will include incorporated reference rule and language. There are between twelve (12) to fifteen (15) rules that the only change is incorporated language.</p> <p>Rules will be presented to the committee members before they will be approved. They were to have</p>
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FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

been completed by June, but there are some delays. The language draft should be done by the end of the week.

Discussion continued for the transition from Firefighter I to Firefighter II. Right now, there are no existing objectives for the transition for Firefighter I. Chairman Steele will check the guide and review it.

It was discussed in the last work session about legal opinion for adding additional certifications. A couple of years ago, we were not allowed any additional certifications, but Director House will research this topic again.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

→ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE

DISCUSSION

Mr. Steve Goheen confirmed that the 6th Annual Instructor Development Symposium is on November 14th to 16th, 2014, at the Ohio Fire Academy and the flyers for this symposium are out. The symposium will feature speakers who are coming from out of the country.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

→ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT

DISCUSSION

Mr. Scott Walker pointed out that they have a newly hired Fire Safety Coordinator, Mr. Pat Lemming.
 Conversation continued about the grants. Director House talked about grants offered for courses for Firefighter I, confirming that the cost will be covered for the full class.
 The grants money will be provided to the State Fire Marshal's Office.
 Mr. Steve Goheen explained that two classes have gone up 60% for Firefighter II, which everybody agrees is good progress.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

→ FIRE COORDINATOR REPORT

❖ Fire Testing Update – Course Initiation Module

Mr. Orahood discussed updates on the fire testing system. He was hoping that he would have the webcast supplemented by September 1st, 2014, but now they are looking forward to November 1st, 2014, to be the possible implementation date.

Mr. Orahood pointed out that the system would be tested before it is released sometime in October. Couple of months delay, but making sure that it will be correct before release.

Functionality will be not changed.

❖ Status of Live Fire Training Course

DISCUSSION

Mr. Swords requested clarification regarding whether the Live Fire Training Operations Course JPRs and Skill Sheets were approved by the Committee and can they be made available to Charter Program Directors? The committee members indicated they were approved and could be made available to the Charters.

❖ Ohio Fire Award Program

The Ohio Fire Awards Program is scheduled for next week, September 17th, 2014, at 1:30p.m. at the Ohio Fire Academy. Last year's attendance was about two hundred and fifty (250) people.

All committee members are invited to the ceremony.

FIRFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

❖ Ohio Fire and EMS Expo

Ohio Fire and EMS EXPO is scheduled for September 25th and 26th, 2014, at the Columbus Convention Center.

EMS will be providing two breakout sessions.

- ◆ Dr. Linda Mirarchi will have about an hour and a half long session providing instructor training covering testing items.
- ◆ Also, Linda Mirarchi and Mr. Orahood will do a session with the Ohio Department of Education for High school programs, standardizing the junior year.

EMS will be doing these sessions on September 26th, 2014.

❖ Request for Changes for Practical Skill

Mr. Orahood presented two requests for changes for practical skill sheets:

- ◆ First one was for “Search and Rescue – Primary Search”
- ◆ Second one was for “Pre-Connected Flat Hose Load”.

Chairman Steele made a motion to accept both requested changes: “Search and Rescue – Primary Search” and “Pre-Connected Flat Hose Load” on 10-1 and 33-4.

- ◆ ***First: Mr. Eric Waltemire***
- ◆ ***Second: Mr. Richard Sacco***

None opposed, None Abstained, Motion Approved.

❖ Recommended Hour Guide

Mr. Dan Swords presented a paper: “Hour Guide for Fire Training Courses”. The Firefighter and Fire Safety Inspector Training Committee recommends all initial volunteer firefighting students complete the 16 Life Safety Initiatives as a pre-requisite to the volunteer firefighter course. For more information on the 16 Life Safety Initiatives go to <http://www.everyonegoeshome.com/initiatives.html>

As of January 24th, 2008, Firefighter I training included the 4 hours of Life Safety Initiatives and 16 hours of Emergency Vehicle Operation Course. Credit can be given in the Firefighter II Transition course for previous completion of these two courses. If not, those hours shall be included in the Firefighter II transition.

❖ Objective Check off Sheet Update

Changes were made on objectives for Firefighter I on the language and check off sheets just to reflect the language that was on the TIA. The JPR language did not make any sense for a candidate.

❖ Objectives Formatting Discussion

Mr. Dan Swords received feedback from Program Directors regarding the objectives formatting. Looking into an option to Check-off forms that can be created by Program Directors. Schools can move the objectives from the present format to how they will need them to fit their schedules, as long as every objective is included. Ohio Division of EMS is not concerned about changing the format but will need to review any document created with changes by Program Directors from each school; the concern is that all objectives will be checked off in the end, and objectives not be changed or amended.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

➔ **CHAIR’S REPORT**

DISCUSSION

Committee members will have a meeting with the Fire Alliance in November to discuss adding hours for Live Burn Operations class. Chairman Jim Steele is waiting for the final date. He hopes that will

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

be before next committee meeting.

Discussion continued about the cost of the course, after adding hours. Everybody agrees that it will be expensive.

Mr. Scott Walker asks for a copy of the proposal for the rule change connected with the course hours, and what the recommendations are, to put the cost to those changes. Because the Ohio Division Of EMS staff is still working on that subject, they cannot provide that information until it is finished. They will provide only what is ready, JPR's and Skills Check Off Sheets.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC → **NEW BUSINESS**

DISCUSSION

None

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC → **OLD BUSINESS**

DISCUSSION

Mr. Dudley Wright asked about the hour's requirement for the Fire Instructor.
 Mr. Doug Orahood split the total of 60 hours:

- ♦ 40 hours class,
- ♦ 10 hours student teaching,
- ♦ 8 hours module (4 hrs. Fire specific 4 hrs. awareness live burn) and
- ♦ 2 hours for testing.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC → **ADJOURNMENT**

DISCUSSION

A motion to adjourn was made by Chairman Steele:

- First: Mr. Eric Waltemire.
- Second: Mr. Richard Sacco.

Meeting was adjourned at 11:38 a.m.

TOPIC → **NEXT MEETING**

DISCUSSION

Next meetings: (Every other month, 2nd TUESDAY. 10:00 am)

- ♦ Tuesday, November 11th, 2014
- ♦ Tuesday, January 13th, 2015
- ♦ Tuesday, March 10th, 2015

TOPIC → **MINUTES APPROVED**

DISCUSSION

Jim Steele, Chair

Date



Ohio Department of Public Safety
John Born, Director

Division of Emergency Medical Services
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State Board of Emergency Medical, Fire,
and Transportation Services
Daryl McNutt, Chair
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Dr. Carol Cunningham, State Medical
Director

FINAL

AGENDA

Firefighter & Fire Safety Inspector Training Committee Meeting State Board of Emergency Medical, Fire, and Transportation Services 1970 W. Broad Street, Conference Room 134 (Motorcycle Room) Columbus, Ohio 43223

Wednesday, October 15, 2014

(Immediately following the EMFTS Board meeting)

-
- **Roll Call**
 - **Welcome and Introduction**
 - **Open Forum**
 - **Review and Approval of Consent Agenda**, including minutes of June 18, 2014 and August 20, 2014 meeting.
 - **Fire Certification & Exemption Requests** (Medical and Military), Jean Booze
 - **Committee Report**
 - **Firefighter & Fire Safety Inspector Training Sub-Committee**, Doug Orahood
 - **Report and Recommendation in the matter of Fire Case(s):**
 - Fire Case Number 2012-454-BF100, Robert E. Oldham, Fire Certificate Number 119331
 - Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658
 - **Fire Goldmans in the matter of Fire Case(s) ~ None**
 - **Fire Investigations, Melissa Vermillion and Staff**
 - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
 - **Old Business**
 - **New Business**
 - **Adjournment**



Ohio Department of Public Safety
John Born, Director

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State Board of Emergency Medical, Fire,
and Transportation Services
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**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE
STATE BOARD OF EMERGENCY MEDICAL SERVICES
OHIO DEPARTMENT OF PUBLIC SAFETY
MEETING MINUTES
October 15, 2014
~ FINAL ~**

Committee Meeting Date and Location: Wednesday, October 15, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio.

Committee Members Present: Deanna Harris, Daryl McNutt, Mark Resanovich, and Dudley Wright II

Committee Members Absent: James Davis

EMS Staff Present: Jean Booze, Anna Firestone, Sherry Harkness, Melvin House, Doug Orahood, Ellen Owens, Robert Ruetenik, John Sands, Dan Swords, Melissa Vermillion, and Rachel Zwayer

Assistant Attorney General: Summer Moses

Guest and Public Present: Robert E. Oldham, Greg Robbins, and Barry Seth (Lagrange Fire/Rescue)

Mr. Resanovich called the meeting to order at 3:12 p.m.

ROLL CALL

Mr. James Davis	Absent	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

WELCOME AND INTRODUCTION

OPEN FORUM ~ None

REVIEW AND APPROVAL OF CONSENT AGENDA

Mr. McNutt requested a motion to approve the Consent Agenda including the June 18, 2014 and August 20, 2014 Firefighter and Fire Safety Inspector Training Committee meeting minutes, the certifications, accreditations, and CE site requests for period August 20, 2014 through October 14, 2014.

ACTION: Motion to approve the Consent Agenda items including the June 18, 2014 and August 20, 2014 meeting minutes, the certifications, accreditations, and CE site requests for period August 19, 2014 through October 14, 2014. Mr. McNutt – First. Ms. Harris – Second. None – Abstained. None opposed. Motion approved.

FIRE CERTIFICATIONS & EXEMPTION REQUESTS (Medical & Military), Jean Booze

Certification, Jean Booze

Jean Booze reported on the CE exemptions requests; three were dual-certified (#2014-10-1, 2014-10-2, 2014-10-3) and one request for fire-only (#2014-10-5) all due to medical hardship. All failed to provide proper and/or complete documentation. The staff does not recommend approval and requests a motion to approve/deny the exemptions requests:

ACTION: Motion to deny the exemptions. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

Jean Booze reported on two CE exemption requests which were for FIRE-only due to military deployment. #2014-10-6 is House Bill 98 eligible for an extension for first certification cycle and #2014-10-7 two certification cycles (November 2008 and November 2011) military deployment and upon return a motorcycle accident leaving him unable to complete continuing education. Both supplied proper documentation. The staff recommends approval and requests a motion to approve the exemptions requests:

ACTION: Motion to approve the exemptions. Mr. McNutt – First. Ms. Harris – Second. None opposed. None abstained. Motion approved.

COMMITTEE REPORTS

Firefighter and Fire Safety Inspector Training Sub-Committee, Doug Orahod

Mr. Orahod presented an update to the EMS Ohio Course Examination System Manual changes have been concluded, manual to be released shortly, course dashboard has been created, user manual and training under development, and should be deployed in 45-60 days.

The Committee discussed the use of e-books as part of training courses as well as on-line distance learning. It was a consensus that the use of e-books is permitted as long as it does not replace the live face to face training with an instructor. However, on-line learning is not permitted. **ACTION ITEM.** Executive Director House will follow-up and report back to the Committee.

Executive Director reported that there will be changes in the fire rules in regards to veterans. There will be approximately fifty rules that was passed in April, that EMS staff will be reviewing, “cleaning-up”, and resubmitted with changes.

The Live Fire Training course – originally the course was scheduled as a 32 to 40 hours initial course. During the JCARR process, the training was changed to 24 hours. The entire 24 hours is used in teaching 1403. Many would like to see 8 hours added to allow for a live burn course. However it will create an issue due to the cost (unfunded mandate). ED House is meeting with the Fire Alliance to determine exactly what they would like to see in regards to the additional 8 hours for live burn training. In order to move forward with the additional 8 hours of training, all parties will have to be in agreement (Fire Alliance, charters, etc.). ED House will also be meeting with JCARR to discuss further.

REPORT AND RECOMMENDATION

Mr. Resanovich began the deliberation and noted that Executive Director Melvin House was also present. The Committee will be deliberating on two *Report and Recommendation* in the matter of:

- *Fire Case Number 2012-454-BF100, Robert E. Oldham, Fire Certificate Number 119331, and*
- *Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658*

The respondents did not file objections to the *Report and Recommendation* in the cases. Mr. Resanovich recognized Assistant Attorney General Summer Moses for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action.

AAG Moses presented Fire Case Number 2012-454-BF100, Robert E. Oldham, Fire Certificate Number 119331. AAG Moses requested that the Committee reject the hearing officer's conclusion that the convictions were not crimes involving moral turpitude based on consideration of the circumstances beyond the convictions. AAG Moses stated that evidence outside the conviction of unlawful restraint can be taken into consideration when making the recommendation (i.e., victim's statements, Detective Shilito's testimony, witness statements, and etc.). AAG Moses further stated that the report and recommendation does not take all the testimony and circumstances surrounding the conviction into consideration. AAG Moses requested that the Board affirm the conclusion that Mr. Oldham committed misrepresentation in applying for renewal of his certificate by checking that he did not have charges pending for a felony or misdemeanor, when in fact charges were pending at the time his renewal application was submitted. In addition, AAG Moses requested that the Committee rejects the recommendation of a proposed fine as the Committee does not have authority to impose a fine for misrepresentation on his application or a finding of moral turpitude.

Mr. Oldham addressed the Committee and asked that they take into consideration everything that he presented during the earlier EMFTS Board meeting.

AAG Moses had nothing further to present in the Robert Oldham case.

AAG Moses presented Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658. The case was presented to the Committee during the August 20, 2014 meeting. Due to the lack of a quorum the case is being re-presented to the Committee.

AAG Moses stated that the recommendation has not changed and is still to confirm that Mr. Robbins' was convicted of a misdemeanor involving moral turpitude. AAG Moses agrees that the Executive Director has the discretion to decide the issue and recommend that the Committee make a recommendation after considering the both the seriousness of the offense and the mitigating factors identified in the report. However, AAG defers to the Committee to advise on an alternate recommendation suggested by the hearing officer in this case to issue the license or go back and allow Mr. Robbins to resubmit a new complete application.

Mr. Robbins addressed the Committee. He stated that as far as his application being incomplete, he believed that he had provided all the information regarding his conviction that was available. The charge in which he was convicted does not amount to moral turpitude. He stated that he has been working towards establishing himself in the community; he's joined two fraternal organizations, involved in several programs for local fire department, and working towards an associate degree in Fire Science. He would like to continue being a positive asset to the fire community.

AAG Moses stated that the hearing officer's report was accurate and very thorough and the Committee should refer to that report when making the decision.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into quasi-judicial deliberations on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). The Committee will reconvene following deliberations.

ACTION: Motion to adjourn and go into Private Session for the purpose of quasi-judicial deliberation on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). Mr. Wright – First. Mr. McNutt – Second. .

ROLL CALL

Mr. James Davis	Absent	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 3:41 p.m.

ACTION: In the matter of EMS Case Number 2012-454-BE100, Robert E. Oldham, EMS Certificate number 119331, the Committee recommends to the executive director the following: Confirm and approve the findings of fact; Reject the conclusion (#1) that the convictions were not crimes involving moral turpitude based on consideration of the circumstances beyond the convictions, including the victim statement, witness statement, and testimony from Detective Shilito. The committee finds Mr. Oldham's convictions, Offenses Involving Underage Persons, a first-degree misdemeanor, in violation of Ohio Revised Code Section 4301.69(A) and Unlawful Restraint, a third-degree misdemeanor, in violation of Ohio Revised Code Section 2905.03(A) are in fact misdemeanors involving moral turpitude. Affirm the conclusion (#2) that Respondent committed misrepresentation in applying for renewal of his certification. Furthermore the Committee recommends that the Executive Director rejects the proposed recommendation and imposes the following sanctions: REVOCATION: Based on these facts, the Committee Recommends that the Executive Director revoke Mr. Oldham's firefighter certificate. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

ACTION: In the matter of Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658, the Committee recommends to the Executive Director to confirm and approve the findings of fact, conclusions of law, and the recommendation issued by the hearing examiner: 1) To deny Mr. Robbins' application as incomplete, allowing Mr. Robbins to submit a new, complete, up-to-date application if he chooses. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.. .

GOLDMAN PROCEEDINGS ~ None

FIRE INVESTIGATIONS, STAFF

ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B). Mr. Resanovich – First. Mr. Wright – Second. None opposed. None – abstained. Motion approved.

Roll Call

Mr. James Davis	Absent	Mr. Mark Resanovich.....	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from executive session at 2:56 p.m.

ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

2014-154-F300	2014-227-F100	2014-384-F300	2014-431-F300
2014-167-BF100	2014-281-F300	2014-397-BF100	2014-444-F100

<i>ACTION: Motion to recommend to the Executive Director to close the following cases:</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2010-162-F100 - *Rescind NOH	2013-249-BF100 2013-633-F100	2014-197-BF100 2014-266-F300	2014-428-BF100 2014-435-F300

<i>ACTION: Motion to recommend to the Executive Director to close the following cases. The following individuals were audited at their respective levels. They have opted to surrender their certificate to practice or certificate to teach:</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2014-29-F300 - *Rescind NOH 2014-320-F300 2014-323-F300	2014-363-F300 2014-374-F300 2014-463-F300	2014-467-F300 2014-478-F300 2014-496-F300	2014-497-F300 2014-501-F300 2014-540-F300

<i>ACTION: Motion to recommend to the Executive Director to close the following cases. The following individuals were issued Notices of Opportunity for Hearing. Subjects' cards have expired. Rescind Notices:</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2012-516-F100			

<i>ACTION: Motion to recommend to the Executive Director to close the following cases. Individuals did not supply required documentation; therefore, their applications were rendered incomplete:</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2014-33-F100			

<i>ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements:</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.				
2010-277-BF100	2012-295-F100	2014-107-BF100	2014-129-BF100	2014-215-F100

<i>ACTION: Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases:</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2012-413-BF500 2012-414-BF500 2012-415-BF500 2012-416-BF500 2013-275-BF100	2013-276-BF100 2013-277-BF100 2013-278-BF100 2013-279-BF100 2013-280-BF100	2013-281-BF100 2013-282-BF100 2013-283-BF100 2013-500-BF100 2014-88-F500	2014-170-F500 2014-312-BF100 2014-340-F100

<i>ACTION: Motion to recommend to the Executive Director to rescind NOH and continue with consent agreement:</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2012-120-F100			

<i>ACTION: Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed "not involving moral turpitude", local issues, and grandfathering issues of certification/conviction.</i> Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.			
2014-234-BF100 2014-359-F500 2014-396-BF100 2014-413-F500	2014-425-BF100 2014-429-BF100 2014-432-BF100 2014-434-F100	2014-438-BF100 2014-439-BF100 2014-453-BF100 2014-507-BF100	2014-510-BF100

Old Business ~ None.

New Business ~ None

ADJOURNMENT

ACTION: Motion to adjourn. Mr. Harris – First. M. McNutt - Second

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	November 12, 2014	10:00 a.m.	ODPS – Division of EMS – Conference Room C4-9 and C4-10 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Eric Waltemire, Phil McLean	
	<i>(EMS) Staff:</i>	<i>Executive Director:</i> Mel House, Doug Orahoad, Dan Swords, John Sands, Beverly Cooper, Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	<i>State Fire Marshal/Ohio Fire Academy:</i> Scott Walker, Patrick J. Lemming; <i>Ohio Society of Fire Service Instructors:</i> Dave Belcher; <i>Sinclair CC:</i> Geoffrey Garrison, Kip Smith; <i>Tri - C:</i> Ted Huffman, Daniel Waitkus;	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	→ <u>WELCOME & REVIEW / Approval of Minutes</u>		
DISCUSSION	<p>The meeting was called to order at 10:07 a.m.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px 0;"> <p><i>Chairman Steele made a motion for approving the meeting minutes from September 9, 2014. They were reviewed and approved without change.</i></p> <ul style="list-style-type: none"> ♦ <i>First: Mr. Phil McLean;</i> ♦ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>		
TOPIC	→ <u>OPEN FORUM</u>		
DISCUSSION	Chairman Steel asked the visitors to introduce themselves.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None		None	None
TOPIC	→ <u>EXECUTIVE DIRECTOR REPORT</u>		
DISCUSSION	<p>Director House talked about the Fire Testing, which will roll out in January. He stated that some improvements could be made. The manual is completed and drafted, and is in the review status from EMS staff. It should be completely done in the next couple of weeks.</p> <p>What is to follow is the run live meeting in the middle of December. The system is much more improved and will provide much more information.</p> <p>The webinar will run in December. If some of the programs want to join for a walk through, they are welcome to attend. The date is still not final for the webinar. Director House will confirm the date close to month in advance before actual date.</p> <p>The language draft of the rule 4765-24-03, “Fire-Military” rule, was presented to the committee members, and Director House explained the important points for that rule.</p>		

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

Chairman Steele made a motion for accepting the draft of rule 4765-24-03: "Military provisions related to Firefighter, Fire Safety Inspector, and Instructor certificates and application processing", and this motion is approval for this requested and revised rule to go through the JCARR process.

♦ *First: Mr. Phil McLean;*

♦ *Second: Mr. Eric Waltemire.*

None opposed, None Abstained, Motion Approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE						
DISCUSSION	<p>Mr. Dave Belcher provided the information about the fall conference; they will launch a pilot program across the nation for Firefighters.</p> <p>Chairman Steel talked about receiving some complaints in e-mails from Ohio Society members. In the e-mail was stated that committee members are not answering some of the questions that were asked from Ohio Society, questions connected with 1403. He clearly confirmed that he is providing answers for all the questions that are asked on this committee meeting.</p>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">ACTION ITEMS</th> <th style="width: 30%;">PERSON RESPONSIBLE</th> <th style="width: 30%;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">None</td> <td style="text-align: center;">None</td> </tr> </tbody> </table>		ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	None	None	None
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE					
None	None	None					
TOPIC	→ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT						
DISCUSSION	<p>Mr. Scott Walker gave updates on the Firefighter I training grant; one (1) million dollars. The plan is to be released December 7, 2014. A lot of schools are interested about these grants, and they will go very quickly.</p> <p>Another announcement was made that superintendent Mr. Dana Smith will leave the academy at the end of November and his replacement will be Steve Goheen starting November 24, 2014.</p> <p>Chairman Steel pointed out that programs like this are making a huge positive difference.</p>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">ACTION ITEMS</th> <th style="width: 30%;">PERSON RESPONSIBLE</th> <th style="width: 30%;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">None</td> <td style="text-align: center;">None</td> </tr> </tbody> </table>		ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	None	None	None
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE					
None	None	None					
TOPIC	→ FIRE COORDINATOR REPORT						
	❖ Status of EMS and Course Examination Administrative System						
DISCUSSION	<p>Mr. Orahood explained that EMS is working close to a year on transitioning current "EMS Test System" to "EMS Course Examination Administration System". This will allow the schools to set up the course easier. All of the development of IT is being completed; the manual is drafted and is going to final review. After that, a meeting will be set up and he will offer help, walk through with proctors, if needed.</p> <p>Mr. Orahood explained the updates on the fire testing system about tracking students, ADA students and options for adding students to the course. Also he spoke about ADA accommodations that need to be provided from the schools.</p> <p>Director House was talking about some duplicate records in the current system; they will be eliminated with the new system. He pointed out that the documentation sent to EMS for testing, from Program Directors, need to be fully completed and sent on time, certain days before student will take the test. The early request is really important, especially for ADA requests, they need to be close to thirty (30) days advance request.</p> <p>Conversation continued for the cost for ADA request.</p>						
❖ Request for Online FSI and Fire Instructor - Sinclair							
	<p>The Division received two (2) draft proposals for online classes, for "Fire Safety Inspector" class and "Fire Instructor" class, one from "Sinclair Community College" and the other one from "Cuyahoga</p>						

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

Community College”.

Geoffrey Garrison from “Sinclair Community College” presented their draft. All committee members agree that is good proposal, very detailed and very well prepared. If this draft is approved from this committee, classes will start in January.

Discussion continued with comparison between virtual class and traditional class.

Committee members are looking for some data about how many hours the students will put in, also for some students feedbacks.

Committee agrees that this draft could be like a pilot; but it is not approved to run yet.

❖ Online Fire Instructor – Cuyahoga Community College

Mr. Ted Huffman from “Cuyahoga Community College” presented their proposal for online class for “Fire Instructor”. He gave a suggestion to have only eight (8) hours virtual class on line, just to have more accurate tracking of the actual hours spent online.

It was pointed out that the next pilot would be run with forty (40) hours traditional class and eight (8) hours online class.

Also, Mr. Huffman offered to provide all available research, records and feedback to Committee members for review.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

➔ CHAIR’S REPORT

❖ Status of Live Fire Training Course

Chairman Steel talked about the Fire Training Course. The pilot was run in the academy and there were a lot of recommendations for changes on the program. The changes are not implemented, class can be run.

Mr. Scott Walker explained the demo of the pilot.

Director House pointed out that increasing the hours for this class is not something that the Deputy Director will approve. There needs to be a way for this class to be powerful without adding any hours.

Mr. Steve Robertson explained that thirty-two (32) hours length for “Live Fire Training Course” is the best choice for this program.

Discussion continued about delivering and cost for this class.

Mr. Swords will update the course, based on the suggestions.

Mr. Mclean presented “Draft Burn Layout for 1403 Skill Training”. He explained the content from this draft and also talked about accomplishing the skills and demonstrating the techniques. He will try to schedule the live burn. He pointed out that Wayne County offered to donate the time and staff for running this trial course.

Director House stated if some changes need to be done to the rules connected with this class; it needs to be done before May. Also he wants to have the exact hours for completion this class.

Discussion continued about “Live Burn Certification”. In the last meeting with the Alliance, it was confirmed that this level can be accomplished, but at least ten (10) rules need to be changed to reflect that certification level.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

➔ NEW BUSINESS

DISCUSSION

Mr. Scott Walker asked about Firefighters Reciprocity process, after six (6) months expiration of the certification. He said that they are having problems with the practical skills process.

Director House said that there is not a certain way to find the balance between the other states to prove that all firefighters can do all skills without requiring practical.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	→ <u>OLD BUSINESS</u>
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ <u>ADJOURNMENT</u>
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DISCUSSION	<div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin-bottom: 10px;"> <p><i>A motion to adjourn was made by Chairman Steele:</i></p> <ul style="list-style-type: none"> • <i>First: Mr. Eric Waltemire;</i> • <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div> <p>Meeting was adjourned at 12:22 p.m.</p>
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TOPIC	→ <u>NEXT MEETING</u>
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DISCUSSION	<p>Next meetings in 2015: (Every other month, 2nd TUESDAY. 10:00 am)</p> <ul style="list-style-type: none"> ♦ Tuesday, January 13, 2015; ♦ Tuesday, March 10, 2015; ♦ Tuesday, May 12, 2015; ♦ Tuesday, July 14, 2015; ♦ Tuesday, September 8, 2015; ♦ Tuesday, November 10, 2015.
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TOPIC	→ <u>MINUTES APPROVED</u>
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DISCUSSION	<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Jim Steele, Chair </div> <div style="width: 45%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date </div> </div>
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Ohio Department of Public Safety
John Born, Director

Division of Emergency Medical Services
Melvin R. House, Executive Director



Division of Emergency Medical Services
1970 West Broad Street
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State Board of Emergency Medical, Fire,
and Transportation Services
Daryl McNutt, Chair
Rebecca Baute, Vice-Chair
Dr. Carol Cunningham, State Medical
Director

AGENDA
Firefighter & Fire Safety Inspector Training Committee Meeting
State Board of Emergency Medical, Fire, and Transportation Services
1970 W. Broad Street, Conference Room 134 (Motorcycle Room)
Columbus, Ohio 43223
Wednesday, December 17, 2014
(Immediately following the EMFTS Board meeting)
~ FINAL ~

- **Roll Call**
- **Welcome and Introduction**
- **Open Forum**
- **Review and Approval of Consent Agenda**, including minutes of October 15, 2014 meeting.
- **Fire Certification & Exemption Requests** (Medical and Military), Jean Booze
- **Committee Report**
 - **Firefighter & Fire Safety Inspector Training Sub-Committee**, Doug Orahood
- **Report and Recommendation in the matter of Fire Case(s):**
 - Fire Case Number 2013-634-F100 Michael T Pacey Fire Certificate Number 164682
 - Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658
- **Fire Goldmans in the matter of Fire Case(s):**
 - Fire Case Number 2013-134-F100 Matthew S. Griggs, Fire Certificate Number 154235
 - Fire Case Number 2013-143-F300, Andrew S. Nickelson, Fire Certification Number 126905
 - Fire Case Number 2013-235-BF100, Brandon E. Wolters, Fire Certificate Number 129772
 - Fire Case Number 2013-293-F100, Anthony R. Downing, Fire Certification Number 150789
 - Fire Case Number 2013-349-F300, Scott A. Young, Fire Certification Number 133902
 - Fire Case Number 2013-518-F300, Robert R. McClure, Fire Certification Number 140862
- **Fire Investigations, Melissa Vermillion and Staff**
 - **Executive Session** for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22 (G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43 (A)(2) or 4765.102(B).
- **Old Business**
- **New Business**
- **Adjournment**



**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE
STATE BOARD OF EMERGENCY MEDICAL SERVICES
OHIO DEPARTMENT OF PUBLIC SAFETY
MEETING MINUTES
December 17, 2014
~ FINAL ~**

Committee Meeting Date and Location: Wednesday, December 17, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio.

Committee Members Present: James Davis, Deanna Harris, Daryl McNutt, Mark Resanovich, and Dudley Wright II

Committee Members Absent: None

EMS Staff Present: Jean Booze, Beverly Cooper, Anna Firestone, Sherry Harkness, Melvin House, Robert Ruetenik, John Sands, Dan Swords, Melissa Vermillion, and Rachel Zwayer

Assistant Attorney General: Brandon Duck

Guest and Public Present: Greg Robbins and Barry Seth (Lagrange Fire/Rescue)

Mr. Resanovich called the meeting to order at 1:07 p.m.

ROLL CALL

Mr. James Davis	*Absent	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

**Note: Mr. Davis stepped out prior to roll call and return shortly after.*

WELCOME AND INTRODUCTION

OPEN FORUM ~ None

REVIEW AND APPROVAL OF CONSENT AGENDA

Mr. Resanovich requested a motion to approve the Consent Agenda including the October 15, 2014 Firefighter and Fire Safety Inspector Training Committee meeting minutes, the certifications, accreditations, and CE site requests for period October 15, 2014 through December 16, 2015, 2014.

ACTION: Motion to approve the Consent Agenda items including the October 15, 2014 meeting minutes, the certifications, accreditations, and CE site requests for period October 15, 2014 through December 16, 2014. Mr. McNutt – First. Ms. Harris – Second. None – Abstained. None opposed. Motion approved.

FIRE CERTIFICATIONS & EXEMPTION REQUESTS (Medical & Military), Jean Booze

Certification, Jean Booze

Jean Booze reported on the CE exemptions requests; there were a total of three CE exemption requests all due to medical hardship: all three were dual-certified (#2014-12-2, 2014-12-3, 2014-12-4). There were no military exemption requests. The staff recommends approval and requests a motion to approve two of the requests (#2014-12-3, and 2014-12-4). All supporting documentation has been received for these three requests. However, staff does not recommend approval of one request (#2014-12-2) and requests a motion to deny this exemption request. Although staff has requested supporting documentation, this applicant has not complied and no supporting documentation beyond the original diagnosis from 2010 has been received.

ACTION: Motion to approve exemption requests for #2014-12-3 and #2014-12-4 and deny the exemption request for #2014-12-2. Mr. McNutt – First. Ms. Harris – Second. None opposed. None abstained. Motion approved.

COMMITTEE REPORTS

Firefighter and Fire Safety Inspector Training Sub-Committee, John Sands

Mr. Orahod was unavailable to present report, John Sands presented in his absence.

Web-based fire testing complete. The program directors and proctors as well as DEMS staff will be evaluating the new system December 18, 2014 prior to the training webinars in January and roll out in February.

REPORT AND RECOMMENDATION

Mr. Resanovich began the deliberation and noted that Executive Director Melvin House was also present. The Committee will be deliberating on two *Report and Recommendation* (R & R) in the matter of:

- *Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658*
- *Fire Case Number 2013-634-F100 Michael T Pacey Fire Certificate Number 164682*

The respondents did not file objections to the *Report and Recommendation* in the cases. Mr. Resanovich recognized Assistant Attorney General Brandon Duck for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action.

AAG Duck presented Fire Case Number 2013-634-F100, Michael T Pacey, Fire Certificate Number 164682. Mr. Pacey case involves his first degree misdemeanor conviction of unlawful sexual conduct with a minor. Mr. Pacey applied for his firefighter certificate in November 2012 and did report his conviction. Mr. admitted to sexual conduct with a fifteen-year old while he was nineteen-years old. The Board was provided with a copy of the R & R from the Hearing Officer. AG Duck agreed with the hearing officer's recommendation. AG Duck stated that in addition to the hearing officer's recommendation the Board may also impose additional sanctions. The hearing officer's recommendations were:

- 1) Mr. Pacey shall provide a fit-for-duty psychological evaluation at his expense.
Mr. Pacey completed the evaluation and staff report that indicated that he was not a threat and did not present sexual issues that may prevent him from being a firefighter.
- 2) Mr. Pacey provide an updated Bureau of Criminal Identification & Investigation Civilian Background check.
- 3) Mr. Pacey certificate once issued will be placed on probation for three years
- 4) Mr. Pacey shall provide another BCI & I background check upon renewal of his firefighter certificate.

Neither Mr. Pacey nor his attorney was present to offer testimony.

AAG Duck presented Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant number 192658. Mr. Robbins and his attorney were both present when the case was presented and discussed during the August 20, 2014 and again in October 15, 2014 Committee meetings.

The Board was provided with copies of the transcript and Report and Recommendation prior to the meeting. The AAG Duck presented a brief overview of the R & R. There were two issues to address: 1) incomplete application and 2) crime involving moral turpitude. As instructed and directed by AAG Duck, the Board reviewed certain sections of the hearing officer's report and recommendation. The hearing officer's recommendations were: 1) The Executive Director deny Mr. Robbins' applications as it is incomplete and 2) The Executive Director not deny Mr. Robbins' application on the basis of his conviction of a misdemeanor involving moral turpitude.

AG Duck explained the options available to the Board. As to the application, the Board can choose 1) adopt the hearing officer's recommendation and deny the application as incomplete; 2) deliberate and determine that the application is now complete because all information has been received. As to the issue involving moral turpitude, 1) The AG has determined that the crime did involve moral turpitude, however the Board can choose to adopt or modify the recommendation as well.

Mr. Robbins was present and addressed the Committee. He once again stated that as far as his application being incomplete, he tried to obtain the police report from Florida where the crime occurred. He was told there was no certified copy available via phone. However, with the application being submitted over two years ago, would he now be required to resubmit a new application? And as to the charge in which he was convicted, he is not denying the charges. He stated that he has been working towards establishing himself in the community; he's joined two fraternal organizations, involved in several programs for local fire department, and working towards an associate degree in Fire Science. He would like to continue being a positive asset to the fire community. He asks that the Board grant his certificate.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into quasi-judicial deliberations on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). The Committee will reconvene following deliberations.

ACTION: Motion to adjourn and go into Private Session for the purpose of quasi-judicial deliberation on the matter pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C. 4765.102(B). Mr. Davis – First. Mr. McNutt – Second. .

ROLL CALL

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 1:52 p.m.

ACTION: In the matter of Fire Case Number 2013-634-F100 Michael T Pacey, Fire Applicant Number 164682, the Committee recommends to the executive director the following: Confirm and approve the findings of fact; conclusion of law, and the recommendation issued by the hearing examiner.

- 1). ***Mr. Pacey shall be issued his firefighter certificate, however, prior to issuance of his firefighter certificate, Mr. Pacey shall complete the following:***
 - a) ***Mr. Pacey shall provide a fit-for-duty psychological evaluation, at his expense, as determined by a licensed mental health professional. This evaluation shall indicate that Mr. Pacey is mentally and emotionally stable and that he is free from any impairment that would render him unable to practice as a firefighter with reasonable skill and safety.***
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Additionally, this evaluation shall indicate Mr. Pacey is free from any psychological condition or impairment that poses a significant risk to his health and safety or to the health and safety of others. Upon successful completion of said evaluation, Mr. Pacey shall provide the Division of EMS with documentation of such. The executive director shall review the fit-for-duty, and, if satisfactory, he shall approve/accept it.

- b) Mr. Pacey shall provide an updated Bureau of Criminal Identification and Investigation Civilian Background Check (BCI&I) that does not reveal any other criminal violations, at his expense.***
- 2) Upon issuance of Mr. Pacey's firefighter certificate, his certificate shall be placed on probation for a period of three years. During the probationary period:***
- a) Mr. Pacey shall report any arrest to the Division of EMS within ten (10) days of the arrest.***
- b) Mr. Pacey shall fully disclose his conviction to any fire-related employer.***
- 3) Upon renewal of Mr. Pacey's firefighter certificate Mr. Pacey shall provide the Division of EMS with another BCI&I background check, at his expense.***

Ms. Harris – First. Mr. Davis – Second. None opposed. None abstained. Motion approved.

ACTION: In the matter of Fire Case Number 2012-268-F100, Gregory N. Robbins, Fire Applicant Number 192658, the Committee recommends to the Executive Director to confirm and approve the findings of fact, conclusions of law, and the recommendation issued by the hearing examiner. This recommendation is referring back to the original motion from the October 15, 2014 Fire Committee meeting: To deny Mr. Robbins' application as incomplete, allowing Mr. Robbins to submit a new, complete, up-to-date application if he chooses. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

GOLDMAN PROCEEDINGS

Mr. Resanovich called the proceedings to order at 1:58 p.m. on December 17, 2014 at the Ohio Department of Public Safety, 1970 West Broad Street, Conference Room 134, Columbus, Ohio Fire Members of the Committee present for these proceedings are:

ROLL CALL

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

There were six adjudication proceedings. Also present was Executive Director Melvin House. The proceedings are in the matter of:

- Fire Case Number 2013-134-F100 Matthew S. Griggs, Fire Certificate Number 154235
- Fire Case Number 2013-143-F300, Andrew S. Nickelson, Fire Certification Number 126905
- Fire Case Number 2013-235-BF100, Brandon E. Wolters, Fire Certificate Number 129772
- Fire Case Number 2013-293-F100, Anthony R. Downing, Fire Certification Number 150789
- Fire Case Number 2013-349-F300, Scott A. Young, Fire Certification Number 133902
- Fire Case Number 2013-518-F300, Robert R. McClure, Fire Certification Number 140862

These proceedings shall be affidavit-based adjudication relative to the Notification of Opportunity for Hearing mailed to the respondents in the aforementioned cases and believe to have been properly served according to the Administrative Procedures Act (Chapter 119 of the Ohio Revised Code).

The respondents did not properly request a hearing in the cases, these proceedings will be held today pursuant to *Goldman verses State Medical Board of Ohio*. The individuals do not have the ability to present written or oral testimony today but may be present to hear the proceedings and outcome.

All have received a sworn affidavit from the EMS Investigators and accompanying exhibits for the Goldman Proceedings in the board packet. The affidavits contain the evidence and testimony upon which was deliberated. Mr. McNutt stated that all have had an opportunity to

review the affidavits, accompanying exhibits, however, time was allowed review them. No additional review time was required.

In lieu of stenographic record being made, the minutes reflect that the original sworn affidavits and exhibits will be kept as the official records of the proceedings in the adjudication matters in the office of the Division of EMS.

Mr. Resanovich recognized Assistant Attorney Brandon Duck for the purpose of providing a brief synopsis of each case and recommendation for disciplinary action. AAG Duck was asked to present the first case.

AAG Duck presented the following case:

- Andrew Nickelson, Scott Young, and Robert McClure all failed to accurately document continue education requirements after attesting to the fact that they had satisfied the requirements. Recommend to revoke their certificates.
- Matthew Griggs failed to submit a completed application. He failed to supply documentation of his criminal conviction. Recommend to deny the renewal application and revoke his certificate.
- Brandon Wolters was a dual case (EMS & Fire). Mr. Wolters was convicted of *Theft in Office*. He stole and attempted to sell seven radio units. Mr. Wolters failed to report his conviction. Recommend to revoke his certificates and deny his renewal applications.
- Anthony Downing was convicted of Aggravated Assault. Initially responsive to the original notices to provide documentation of the convictions. Then with the second notice refused to comply with any requests. Recommend to deny the renewal application and revoke his certificate.

Having heard Mr. Duck's synopsis and recommended disciplinary action for each case, Mr. Resanovich requested a motion to admit the sworn affidavit and the accompanying exhibits in the aforementioned cases into evidence.

ACTION: Motion to admit the sworn affidavits and accompanying exhibits in the aforementioned cases into evidence. Mr. Davis – First. Mr. McNutt – Second. None opposed. None – abstained.
Motion approved.

There being no further evidence, these proceedings are now closed at 2:04 p.m.

The procedural and jurisdictional matters have been satisfied, the proceedings will continue by deliberation on the sworn affidavits and exhibits. A written copy of the Executive Director's decision will be mailed to the respondent.

Mr. Resanovich requested a motion to recess the meeting for the purpose of entering into Quasi-Judicial deliberations on the following matters pursuant to Ohio Revised Code Chapter 119 and that are required to be kept confidential under R.C 4765.102(B). The committee will reconvene following deliberations.

ACTION: Motion to recess and go into Private Session for the purpose of quasi-judicial deliberation on these matters. Mr. Davis – First. Mr. McNutt – Second.

Roll Call

Mr. James Davis	Present	Mr. Resanovich	Present
Ms. Deanna Harris	Present	Mr. Dudley Wright II	Present
Mr. Daryl McNutt	Present		

The Committee returned from private session at 2:07 p.m.

ACTION: In the matter of Fire Case Number 2013-134-F100, Matthew S. Griggs, Fire Certification Number 154235, the Committee finds that Mr. Griggs applied for renewal of his Level II Firefighter certificate; however he failed to submit a completed application. He failed to supply documentation of his criminal conviction, to include the court records, law enforcement report, and the background check. These actions are in violation of Sections 4765-23-02(A)(2), 4765-20-02(A)(1), and 4765-20-04(D) of the Ohio Administrative Code; therefore the Committee recommends to the Executive Director to deny Mr. Griggs' renewal application and revoke his firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

ACTION: In the matter of Fire Case Number 2013-143-F300, Andrew S. Nickelson, Fire Certification Number 126905, the Committee finds that Mr. Nickelson failed to accurately document all continuing education requirements after attesting to the fact that he had satisfied the requirements to renew his firefighter certificate, in violation of Ohio Administrative Code Sections 4765-23-02(A)(2), 4765-22-01(C), 4765-20-07(A)(3), and 4765-20-13(B); therefore, the Committee recommends to the Executive Director to revoke Mr. Nickelson's firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

ACTION: In the matter of Fire Case Number 2013-235-BF100, Brandon E. Wolters, Fire Certification Number 129772, the Committee finds that Mr. Wolters was convicted of Theft in Office, a fifth-degree felony. Additionally, Mr. Wolters failed to report his conviction to the Division, as required. Mr. Wolters violated Ohio Administrative Code Sections 4765-23-02(A)(1)(a) and 4765-22-01(D); therefore the Committee recommends to the Executive Director to deny Mr. Wolters' renewal applications and revoke his firefighter, fire safety inspector, and fire instructor certificates. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

ACTION: In the matter of Fire Case Number 2013-293-F100, Anthony R. Downing, Fire Certification Number 150789, the Committee finds that Mr. Downing was convicted of Aggravated Assault, a fourth-degree felony, in violation of Ohio Administrative Code Section 4765-23-02(A)(1)(a); therefore the Committee recommends to the Executive Director to deny Mr. Downing's renewal application and revoke his firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

ACTION: In the matter of Fire Case Number 2013-349-F300, Scott A. Young, Fire Certification Number 133902, the Committee finds that Mr. Young failed to accurately document all continuing education requirements after attesting to the fact that he had satisfied the requirements to renew his firefighter certificate, in violation of Ohio Administrative Code Sections 4765-23-02(A)(2), 4765-22-01(C), 4765-20-07(A)(3), and 4765-20-13(A)(1); therefore, the Committee recommends to the Executive Director to revoke Mr. Young's firefighter certificate. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

ACTION: In the matter of Fire Case Number 2013-518-F300, Robert R. McClure, Fire Certification Number 140862, the Committee finds that Mr. McClure failed to accurately document all continuing education requirements after attesting to the fact that he had satisfied the requirements to renew his firefighter certificate, in violation of Ohio Administrative Code Sections 4765-23-02(A)(2), 4765-22-01(C), 4765-20-07(A)(3), and 4765-20-13(A)(1); therefore, the Committee recommends to the Executive Director to revoke Mr. McClure's firefighter certificate.. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

FIRE INVESTIGATIONS, STAFF

ACTION: Motion to adjourn to Executive Session for the purpose of discussing proposed disciplinary action against certificate holders pursuant to Ohio Revised Code Section 121.22(G)(1) or pursuant to 121.22(G)(5) that involve matters required to be kept confidential under Ohio Revised Code Section 149.43(A)(2) or 4765.102(B). Mr. Resanovich – First. Mr. Wright – Second. None opposed. None – abstained. Motion approved.

Roll Call

Mr. James Davis Present	Mr. Mark Resanovich.....Present
Ms. Deanna Harris Present	Mr. Dudley Wright IIPresent
Mr. Daryl McNutt Present	

The Committee returned from executive session at 2:23 p.m.

ACTION: Motion to recommend to the Executive Director to accept the following Consent Agreements. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-332-F100	2014-513-F500	2014-561-F100	2014-640-F500
2014-406-F300	2014-516-BF100	2014-598-F500	2014-641-F500

ACTION: Motion to recommend to the Executive Director to close the following cases: Ms. Harris – First. McNutt – Second. None opposed. None abstained. Motion approved.

2013-638-BF100	2014-552-F100	2014-575-BF100
2014-70-F500	2014-553-BF100	2014-586-BF500 *No jurisdiction
2014-165-BF500 *Rescind NOH	2014-556-F100	2014-611-F200 *No jurisdiction

ACTION: Motion to recommend to the Executive Director to close the following charter cases; send warning letter. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-415-F300
2014-416-F300
2014-436-F300

ACTION: Motion to recommend to the Executive Director to close the following audit cases: Ms. Harris – First. Mr. Davis – Second. None opposed. None abstained. Motion approved.

2013-93-F300	2013-106-F300
2013-95-F300	2013-107-F300
2013-100-F300	2013-113-F300

ACTION: Motion to recommend to the Executive Director to close the following cases; individuals have met the stipulations of their Consent Agreements: Ms. Harris – First. Mr. Davis – Second. None opposed. None abstained. Motion approved.

2011-1271-F100	2014-215-F100
2012-348-F300	2014-325-F500
2013-266-BF100	2014-720-F100–Should be 2013-720-F100
2013-727-F100	

ACTION: Motion to Recommend to the Executive Director to close the following cases. The following individuals were audited at their respective levels. They have opted to surrender their certificate to practice or certificate to teach: Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

*2014-467-F300 - DELETE	2014-486-F300	2014-534-F300
2014-469-F300	2014-489-F300	2014-542-F300
2014-471-F300	*2014-496-F300 - DELETE	2014-573-F300
2014-475-F300	2014-530-F300	2014-588-F300
2014-481-F300	2014-533-F300	*Correction

ACTION: Motion to recommend to the Executive Director to Issue Notices of Opportunity for Hearings for the following cases: Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-152-BF100 2014-333-F300 2014-366-BF100 2014-443-F300	2014-457-F500 2014-480-F300 2014-484-F300 2014-512-F500	2014-524-F300 2014-546-F300
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ACTION: Motion to recommend to the Executive Director in the matter of 2012-413-BF500, rescind the previously issued Notice of Opportunity for Hearing and re-issue a Notice of Opportunity for Hearing. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2012-413-BF500

ACTION: Motion to recommend to the Executive Director in the matter of 2014-537-E300, accept surrender of all fire certificates. Ms. Harris – First. Mr. McNutt – Second. None opposed. None abstained. Motion approved.

2014-537-E300

ACTION: Motion to recommend to the Executive Director to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions that have previously been deemed “not involving moral turpitude”, local issues, and grandfathering issues of certification/conviction. Ms. Harris – First. Mr. Wright – Second. None opposed. None abstained. Motion approved.

2013-613-F100 2013-729-F100 2014-339-BF100 2014-376-F100 2014-417-F300 2014-418-F300 2014-452-F300 2014-501-F300	2014-505-F100 2014-518-F100 2014-550-F300 2014-560-F100 2014-564-F100 2014-565-F100 2014-566-BF100 2014-589-F300	2014-592-BF100 2014-594-BF100 2014-595-BF100 2014-600-BF100 2014-604-BF100 2014-607-BF100 2014-613-F300 2014-618-F100	2014-627-F100 2014-629-BF100 2014-631-F100 2014-634-BF100 2014-636-BF100 2014-637-F300 2014-645-F100 2014-646-BF100
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Old Business ~ None.

Action Item: Mr. Davis requested that Executive Director House reach out to the Ohio Fire Marshal, Jeff Learning to discuss the Live Fire Training Rules.

New Business ~ None

ADJOURNMENT

ACTION: Motion to adjourn. Mr. Harris – First. M. McNutt - Second

The meeting adjourned at 2:28 p.m.