

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	January 13, 2015	10:00 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218

ATTENDEES	<i>Committee Members:</i>	Chair: Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Phil McLean
	<i>(EMS) Staff:</i>	Executive Director: Mel House, Doug Orahoad, Dan Swords, Vesna Bogdanovska, Susan Edwards
	<i>ODPS Staff:</i>	None
	<i>Visitors:</i>	State Fire Marshal/Ohio Fire Academy: Scott Walker, Steve Goheen, Heidi Stone; Ohio Society of Fire Service Instructors and Ohio Fire Officials Association: Dave Belcher; Ohio Society of Fire Service Instructors: Jeff Cotner; Bloom Township Fire Department: Terry Gill
ABSENT	<i>Committee Members:</i>	Eric Waltemire

A G E N D A T O P I C S

TOPIC	→ <u>WELCOME & REVIEW / Approval of Minutes</u>
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DISCUSSION	<p>The meeting was called to order at 10:04 a.m.</p> <p><i>Chairman Steele made a motion for approving the meeting minutes from November 12, 2014. They were reviewed and approved with one change. On page 3, under Status of Live Fire Training Course in the CHAIR’S REPORT, the sentence “The changes are not implemented, so class cannot be run yet.” was changed to “The changes are implemented, and the class has run.”</i></p> <p><i>Motion to amend the Minutes.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Steve Robertson;</i> ◆ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> <p><i>Motion to Approve the Amended Minutes.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Phil McLean;</i> ◆ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p>
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TOPIC	→ <u>OPEN FORUM</u>
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DISCUSSION	Chairman Steele asked the visitors to introduce themselves.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ <u>EXECUTIVE DIRECTOR REPORT</u>
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DISCUSSION	<p>Director House talked about the Military Provisions Ohio Administrative Code Public Hearing held on December 29, 2014. The rule will be final filed on January 26, 2015 and the effective date is being worked on.</p> <p>Concentration continues on improving the charter review process and revise renewal process and identifying live burn facilities statewide that are NFPA compliant.</p> <p>He discussed the roll out of the web based testing system and training webinars. The first webinar is scheduled for Thursday, January 15 and will be held using “Go To Meeting” which limits log-ons to 100.</p>
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There are currently three webinars scheduled and more will be added if necessary.
 Discussed what is to be accomplished this year including finish revisions to the remainder of the fire training rules, Company Officer Inspector certification process, and live fire training process and asked for feedback from the Committee. He then took questions.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC → OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE

DISCUSSION

Mr. Dave Belcher provided the information and brochures about Ohio Weekend at the National Fire Academy scheduled for the first weekend in June. Mr. Belcher then distributed a letter from The Ohio Society of Fire Service Instructors regarding the Live Burn (NFPA 1403) Training curriculum with a list of questions.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC → STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT

DISCUSSION

State Fire Marshal Superintendent Steve Goheen gave brief update on courses. FF1 and FF2 were extended to 8 weeks including a week of night ops while cutting costs. Staff has been working diligently at new catalogue and it will be comprehensive and user friendly.
 Introduced new EMS coordinator Heidi Stone.
 Mr. Goheen also mentioned the Outreach program that the academy is working with to develop agreements with regional partners to make the “Academy close to home” a reality.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC → EMS FIRE EDUCATION REPORT

❖ Status of EMS and Course Examination Administrative System

DISCUSSION

Mr. Orahood started with the meetings and conferences that have been attended. Dan attended the OFOA meeting and opened a dialogue about what a Fire Inspector 1 and Fire Inspector 2 would look like and are waiting for feedback from the Ohio Fire Officials Association as to what each of those would look like to bring back to the committee. Work is being done to set the groundwork for the Company Level Inspector Certification.
 Director House commented that the current Fire Inspector Curriculum is a hybrid of Inspector 1, Inspector 2 and Inspector 3. It has been a long time since it has been looked and as we look at the NFPA requirements against what we are providing, is it giving the fire service what they need? Changes would improve reciprocity and Pro Board certification.
 Chairman Steele mentioned that close to 10 years ago when the Fire Inspector was revamped with the OFOA group to make sure the NFPA requirements were being met and that the ground work is probably still there.
 Mr. Orahood asked Mr. Swords to comment on the live fire training course. Mr. Swords commented that he would work with Chairman Steele to plan a work session where the curriculum could be laid out and he would accept feedback in the meantime.
 Chairman Steele stated he had received one phone call on the live fire training and with the live burn they could go in excess of the 24 hours. He noted that he saw nothing in the rule to prohibit that. Mr. Swords agreed that they could exceed. Mr. Robertson discussed live burn testing.
 Mr. Orahood reviewed the rollout of the new EMS Course Administration and Examination System which will replace the current EMS test system. Sessions were held with staff to catch bugs in system and review the training manual. 10 Program Directors and Proctors from around the state came in and tested the new system in December. The new system separates the responsibilities of the Program Directors and Proctors. The Webinars are scheduled for January 15, 22, and 28th. Each session is done through Go-To Meeting and is limited to 100 log ins. The session on January 15th is for Program Directors only. PDs will be responsible for training the Proctors with the manual. Testing will be suspended from February 2

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through February 8 to allow for testing and clean up. New system will go active on February 9. Mr. Robertson attended one of the sessions in December and agrees that the system will be an improvement. Chairman Steele asked about the number of charters and asked if the new system will be able to generate reports such as which charters ran what courses and for how many students. Per Mr. Orahod, we are working with the IT department to get Crystal Report to build reports.

Mr. Orahod presented a letter from Chief Siders regarding a question on a skill sheet 7-1 and turned the discussion over to Chairman Steele who had a conversation with Chief Siders regarding the skill sheet. Per Chairman Steele, the Chief's problem with the skill sheet was with the raise of the 35 foot ladder using only 2 people and that it should be a 3 person raise. Also the 5 minute time limit versus 10 minutes for a lighter, shorter ladder. Mr. Robertson believes that all times were changed to 10 minutes in the past and this one was somehow overlooked. After conversation, the decision was made to amend the time to 10 minutes and make the skill a 2 to 3 person raise and the text will be changed to reflect that a 28 foot ladder is 2 person and a 35 foot ladder is a 2 to 3 person raise. Mr. Swords will come up with language and send it out to the committee for review.

The second skill sheet for review is 7-2 which places a firefighter at the butt end of the ladder and a firefighter at the tip of the ladder. The question was raised whether this was for 1 or 2 candidates. After discussion, the conclusion was reached that Mr. Robertson will research and redo skill sheet 7-2 to be more in line with 7-1 and that one candidate will be tested at a time.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ <u>CHAIR'S REPORT</u>
	❖ Status of Live Fire Training Course

DISCUSSION	<p>Chairman Steele asked whether the work session on 1403 should be before or after the live training. After discussion, it was decided to wait until after the live training.</p> <p>Chairman Steele asked that people check back with their organizations about the Company Inspector course and what the feelings are. Similar to 2007-2008 but the intent is to have someone go out to do some hazard mitigation not to write the citation. Notice of hazard to document. Needs to be a certification for metropolitan departments to buy in to it. Previously, Chief of the Inspectors Bureau out of the Fire Marshal's Office objected to it and said they would not support it but the NFPA standard changed in 2013. The Marshal's office should be asked to talk with the Chief Inspector for buy in.</p> <p>Chairman Steele opened the floor for nominations for the Chair and Vice Chairman for the 2015 Firefighter and Fire Inspector Training Subcommittee. Chief Jim Steele was nominated for Chairman by Chief Dudley Wright and the nomination was seconded by Richard Sacco. None opposed, none abstained, and the nomination was approved. Chief Steele accepted the nomination. Chief Dudley Wright was nominated for Vice Chairman by Mr. Richard Sacco and the nomination was seconded by Mr. Steve Robertson. Chief Wright accepted the nomination.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ <u>NEW BUSINESS</u>
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DISCUSSION	None.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ <u>OLD BUSINESS</u>
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DISCUSSION	<p>Mr. Walker asked about the issue of reciprocity and/or reinstatement and the problem of how many practical skills the person needs to take and the availability of testing sites available, especially during the winter months. Discussion ensued and</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

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TOPIC	→ <u>ADJOURNMENT</u>
DISCUSSION	<p data-bbox="402 254 1109 289"><i>A motion to adjourn was made by Chairman Steele:</i></p> <ul data-bbox="516 296 938 363" style="list-style-type: none"><li data-bbox="516 296 938 327">• <i>First: Mr. Steve Robertson;</i><li data-bbox="516 327 938 363">• <i>Second: Mr. Dudley Wright.</i> <p data-bbox="402 365 1089 401"><i>None opposed, None Abstained, Motion Approved.</i></p> <p data-bbox="402 432 821 468">Meeting was adjourned at 11:30 a.m.</p>

FINAL

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MINUTES	DATE March 10, 2015	TIME 10:00 a.m.	LOCATION ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Phil McLean, Eric Waltermire	
	<i>(EMS) Staff:</i>	<i>Executive Director:</i> Mel House John Sands, Doug Orahood, Susan Edwards	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	<i>Ohio Fire Academy:</i> Steve Goheen; <i>Clark State Community College and Ohio Society of Fire Service</i> <i>Instructors:</i> Jeremy Linn; <i>Cuyahoga Community College:</i> Ted Huffman	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
DISCUSSION	<p>The meeting was called to order at 10:06 a.m.</p> <p><i>Chairman Steele made a motion for approving the meeting minutes from January 13, 2015. They were reviewed and approved.</i></p> <p><i>Motion to amend the Minutes.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Phil McLean;</i> ◆ <i>Second: Mr. Steve Robertson.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p>
TOPIC	→ OPEN FORUM
DISCUSSION	Chairman Steele asked the visitors to introduce themselves.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ EXECUTIVE DIRECTOR REPORT
DISCUSSION	<p>Director House discussed the confusion regarding the Volunteer Firefighter Personal Vehicle decal process. The standards for vehicle inspection and decal issuance have never been clearly defined. There is open dialogue about how that would look if volunteers wanted to use their personal vehicles. We have opened dialogue to determine if the law needs to be changed or whether rules can be written to define the process. Right now there is a law with no rules. This is being discussed and will be ongoing for a while</p> <p>The Military Provisions Rule had a hearing at the end of December and was effective February 5th so that is complete.</p> <p>Fire Rule revisions got pushed off until later. The Division is struggling with vacancies right now – 6 vacancies including Grants Administrator, Certification folks, and the Board Secretary. As soon as those positions are filled we will get back to working on some of these things.</p> <p>The other thing we have been working on that has taken a lot of time is the web based testing system. It was rolled out in February and we are struggling a little bit with the Instructor side of it. It works extremely well for Firefighter and Fire Safety Inspector however, as you are aware, it is very complex when you come to instructors. You have to take the Knowledge exam prior to the course, then finish the course and apply within two years of taking the exam. How do you build a system where you have an assistant fire instructor can take a FF I or FF II, you have a Fire Instructor that is required to take the FF II, you have the</p>

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Fire Safety Inspector Instructor that requires the Fire Safety Inspector exam. It is really complex and we are working through the IT issues we have some fixes and are meeting with IT folks this Thursday. The problem is exacerbated because we also conduct the EMS Instructor exam which has a whole different slew of rules and regulations and requirements outside of the two years. It needs to be refined and we are spending a lot of time on that and that should be done in the next couple of weeks.

Oil and Gas exercises – we participated in seven or eight oil and gas exercises spread across southeastern Ohio. They have had a significant number of oil and gas incidents in southeastern Ohio some resulting in loss of life, some of them minor, some resulting in evacuations for days and in one case a week. The Department of Public Safety along with ODNR, EMA and EMS of Public Safety, as well as EPA and other state agencies working with the locals to help them better coordinate their responses to the large scale oil and gas exercises. It is an extremely difficult situation for those fire departments with limited resources, limited access, and we are talking about significant events so we are now working with them to improve their plans to include incident command and coordination, to introduce them to folks from the state that can help and to introduce them to fire response plans. The fire chiefs participated in the exercises and to introduce them to where they can get the resources, from what their priorities should be with respect to evacuations and access and those kinds of things. These were very well received and I was extremely pleased by the cooperation from the locals and their expertise. Personnel and equipment they might not have the numbers and response times are sometimes delayed because they have to respond from home or from their job but I am really impressed with the quality of the discussion and it certainly will certainly over time will improve our ability to respond to incidents.

That’s all there is unless you have questions.

Steve Robertson: Will we track the number of Military?

Mel House: Yes, it is required. One of our struggles is that we need some IT fixes to make that possible. Certainly all of the paper applications we can track but until we get the electronic processes caught up it won’t be until next year we will be able to give you true numbers.

Discussion about the Volunteer Firefighter Decal for personal vehicles.

Chairman Steele asked if there were any pending rule revisions and Director House responded no, not on the Fire side. However the rules are currently being reviewed and any problems or inconsistencies are being tagged. Members were encouraged to review the rules and if they find anything that needs to be fixed, we will start to compile the ideas about what needs to be changed in the next month or so.

Chairman Steele asked if the oil and gas would result in additional hours in training. Director House replied no additional hours were being discussed but some training is being provided free of charge to local departments. Some discussion followed on Oil and Gas.

	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	➔ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE
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DISCUSSION	<p>Mr. Jeremy Linn gave an update on activities of the Ohio Society of Fire Service Instructors. The Society will be at FDIC in conjunction with the State Fire Marshall. There will be a booth where they will be spreading the good word about the Ohio Society of Fire Service Instructors. They are going to the Congressional Fire Caucus as part of a contingent from Ohio to speak with our legislators on Capitol Hill about the importance of the Safe Act and the grant process. May 16th is the Spring Meet at the Ohio Fire Academy which is essentially the Society’s business meeting. They will be electing officers and giving a report to members about actions at both the FDIC and the Congressional.</p> <p>The big event is the Ohio Weekend at the National Fire Academy. We have 29 applications in and room for 210, closes April 6th. Please spread the word. If anybody needs applications get ahold of me or anyone at the Marshall’s Office-they have the applications there. We are putting the challenge out that we would like for each member to bring a friend to the National Fire Academy – somebody new. We would like to fill all the seats up for the Ohio Weekend. October 30th and 31st. There is the 7th Annual Fall Instructors Symposium and again there will be different course paths for instructor CEUs at the Ohio Fire Academy.</p> <p>This coming Monday (March 16th), (Battalion) Chief Sean DeCrane is coming from the Cleveland Fire Department to give a 2 hour presentation on how the Cleveland Fire Department instituted the modern fire behavior fire practices in Cleveland and identifying some of the pitfalls that they had, specifically the push back of the science especially to the longtime members to those tried and true traditions. He is coming to the Springfield Fire Division and meeting with the chief officers to talk about how to implement that</p>
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process. We are going to be a Beta for him so he is going to compress down the 4 hour presentation he is doing at FDIC this year to 2 hours for us and it is going to be held at Clark State so if anybody would like information to send out to their email trees, it is going to be free and 2 hours of CEU. That is all I have.

Chairman Steele brought up letter from OSFSI President at January meeting to say that it had not been forgotten and he has been researching the issues in the letter. Chairman Steele had the director send him the Business Impact Statement as well as the Rules Summary and Fiscal Analysis which he read at some length and sent out to members of the committee to review and from that I can tell you that one of the questions they had was the financial impact of this and based on those two reviews that appear in the Business Impact Statement they thought the cost of compliance would run from 0 to \$750 and in the Rules Summary Fiscal Analysis they thought that might be more realistically between \$150 and \$500 for the additional 24 hours of instruction. I can't say I saw the instrument they used when they sent this out to the different locations and I don't really know much about the quantity of that research but that is what that document was indicating to the state when they submitted that for review. I assume those documents are readily available, if you want to read them we can probably get them to you and you can read the same data that I did.

Mr. Linn – Definitely. I think the Society and President Belcher and I would like to look at those documents.

Chairman Steele said that one of the other questions asked was and I will read this to you so you will understand – it says “What is the specific justification for this additional program requirement presented as an unfunded mandate.” Now I am old in the fire service so I don't recall ever a funded mandate. Maybe some of you can help me out if there is a funded mandate. Any change I've ever seen for Fire, for EMS side was up to the local charters to determine what the cost was going to be and maybe I'm full of it and you guys can help me out on that.

Mr. McLean – Mr. Chairman, I don't but that is always the push back. That was the pushback when we started the CE process and every new initiative that has been started in many, many years. The cost of training takes money. The cost of training takes the money from a Fire Department's budget and the Charter's planning there is always some cost associated with it. To me that is a good scape goat answer to derail whatever was trying to be implemented.

Chairman Steele – I know this is an excuse but I am going to use it but we are still plodding trying to research some of the questions that have been asked and it hasn't been forgotten.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	➔ <u>STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT</u>
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DISCUSSION	<p>Mr. Goheen, Superintendent, Ohio Fire Academy – lots of things going on. One of the things that we probably need to do some of the discussions again is the Reciprocity issue. We've probably had 5 people right now, 3 of which are from outside states, waiting on and it is still the whole issue with the skills testing piece and wrestling with that and right now we are making everybody wait until our Fire I and II classes come to a head so we can throw them into there to keep from having to test individually. We are getting an influx of those calls obviously we are the easy number to call. So that is somewhat of an issue. I understand it is in the rules, it is just probably something we need to - I don't know the word revisit because I don't know that I have an answer for it - but it is an issue that we are seeing from some of the rules changes relative to skills testing. I don't mean revisiting the rules as far as rules change but it is an issue that I do think we need to come up with from a state standpoint to maybe a standard as to what our answer would be from one Charter to the next.</p> <p>Lengthy discussion ensued regarding skills testing and “flip the switch” practical skills with regards to Reciprocity and Reinstatements. Suggestion of quarterly or regional skills testing, list of testing places on website, discussion of cost. In conclusion, Mr. Huffman will meet with Mr. Goheen to review skills and determine how long they will take to accomplish and publish fall schedules. Director House outlined what will become the new Reciprocity process and forms.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	➔ <u>EMS FIRE EDUCATION REPORT</u>
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DISCUSSION	❖ Status of EMS and Course Examination Administrative System
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Chairman Steele mentioned that Mr. Swords was not present today due to the death of his father and condolences were offered.

Mr. Orahood stated that he and Linda Mirarchi, from the Division of EMS have been invited to sit on a panel discussion for the Ohio Association of Fire Career and Tech Education PACE conference on April 21-22, 2015. That is mainly Adult Ed directors from Career Tech programs. Question on number of High School (HS) programs in the state – Mr. Orahood stated he has requested and is still waiting for information from the Ohio Dept. of Education regarding the number of HS programs. Many HS career centers offer their programs through community colleges. Generally existence of HS programs is discovered on site visits. Sit down with Dept. of Education is on agenda to discuss HS programs.

Live Fire Training Course update from Chairman Steele - scheduled at Wayne County for 3/31 and 4/1/15. Looking at about a 20 person class. Mr. Swords sent out email to previous students with pre-recs. First time we have tried the Live Burn part of it. Mr. McLean stated they were all set on the skills portion of it and JPRs can be condensed into one scenario. Chairman Steele stated that he had stressed to Mr. Swords the need to get participants from the high volume charters. Mr. McLean sent out draft Burn Layout that has the stations laid out which match up with the JPRs. Those are the stations we are planning for right now. We will see how the time frame goes. Second is the 1403 Skills Syllabus for when we start there at 8:30 on day 1 – all bullets have some names next to them and there are some lines that still need to be filled. If somebody wants to jump in there on review of the current course, review of the course hours, the JPRs - Steve and Eric may want to jump in on some of those. If anyone has an interest in filling some of these, that would be good. Time frame needs to be discussed. Once skills start, they should go fairly quickly. Station monitor is included to keep things moving. About 6 instructors from Wayne County have agreed to assist. Mr. Robertson suggested getting a goal for the number of skill stations for the first day and will get together with Mr. McLean to work within the time available. Mr. McLean commented that quite a few pieces of apparatus are committed to maintain the water supply and redundant water supply. There are quite a few folks signed on to help with this.

Chairman Steele asked about hourly breakdown of the current class as being taught currently. We put out an hourly course curriculum – Mr. Swords has done this for all of our courses now. Can we get that for this class? 24 hour class briefly discussed. Chairman Steele asked if Mr. Swords will be at the Live Burn and was answered yes. Chairman Steele believes Mr. Swords is the guy to provide the hourly breakdown. One of the objectives is to come up with the real time. Everybody keeps asking What is it? We need to run the pilot to figure that out. Director House – Mr. Swords has been authorized to do whatever you need. Mr. Orahood – you want to see if it is broken down in the recommended hour guide. Director House – we don't have the live fire training course in the certificate course format, just the agenda and recommended hours that is in the program. We can certainly covert it if you like. Just talk to Mr. Swords.

There was a question on whether people registering would receive information before the class. Answer was yes.

Mr. Orahood – In your packet we have received a request for a change to a practical skills sheet 18-1 Operating a Portable Fire Extinguisher to change it to “Flip the Switch.” Currently listed as a random skill that cannot be performed as a “Flip the Switch.” A fee is paid to rent portable fire extinguishers to instruct class on their use. There is a delivery fee involved with the fire extinguishers as well. The skill also involves live fire training and more instructors are needed to meet the NFPA 1403 standard. These same requirements must be met twice if this skill is not permitted to become “Flip the Switch.” To avoid unnecessary costs, it would be beneficial for skill to become “Flip the Switch”.

Question from Mr. Robertson – this is a program that is renting fire extinguishers? Answer – yes. Mr. Robertson suggested that the program buy pressurized cans and save on rent. I don't see a need for this to be a “Flip the Switch.” Comment from Mr. Wright – the challenge for any “Flip the Switch” skill is did they really learn the material or just remember it for 10 minutes in order to mimic the behavior. Mr. Robertson - In certain things like car fires and interior attack those are things that are hard to reproduce on skills paper but a pressurized can would take care of this. Set a fire on a bale of straw and use a pressurized can. Chairman Steele – this is a random skill and if I understand right you get to pick the type of fire. Answer – yes. Chairman Steele – would I be wrong to estimate that most charters pick an A fire? Mr. Linn – we use a Bulex Simulator but we have the ability to put a prop on there that simulates an electrical motor so they have to verbalize “Hey, I have a C fire and the priority is to de-energize.” But they are still using a pressurized can. Discussion of the benefits of Simulators follows. Mr. Wright says a Simulator cannot be used for this skill. Mr. Robertson – my input is we just discussed how difficult it is for the “Flip the Switch” days and how making that up for someone coming in for Reciprocity is that much harder because it is a

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“Flip the Switch” day. Chairman Steele - “Flip the Switch” skills are mandated skills. Are you OK with keeping it as a Random? Someone said “It is not a Mandatory skill, how can it be a “Flip the Switch”? All the “Flip the Switch” skills are Mandatory.” Someone else said “Not all Flip the Switch skills are mandatory. Extrication isn’t mandatory. Flammable liquids is “Flip the Switch” but not mandatory.” “Flip the Switch” has to do with expense. Decision is to leave it as Random and not change it to “Flip the Switch.”

Mr. Orahood – we held 3 Webinars in January on the new EMS Course/Exam Administration System. We shut down testing from February 2nd to the 8th to deploy the system and test it. As of February 9th, we went live. Since then, to date we have tested roughly 352 candidates in the last 30 days with very little issue. The biggest adjustment is getting the Program Directors to follow the manual and to set their courses up. We do have some challenges that we are working through the as far as finding the old data because the only date they could pick up when the system was deployed was the exam date not the course start date because that wasn’t entered as part of the information so that is a challenge that we are both working through – Program Directors and our office. Course-wise, some of the transitional issues are submitting that syllabus. The reason they need to submit that course syllabus prior to the course request is through our review we are finding a lot of technical errors as far as not meeting the hours or adding something into the hours that is not part of the recommended hours or not part of the course. Discussion regarding recommended hours, what is mandatory and what is not ensued and was clarified. Mr. Orahood continues - a lot of the things they are doing is adding their practical evolutions and the hours of testing into the course hours. Testing is not part of the course hours. So if you have an 8 hour day and 4 hours is training and in the afternoon you switch over to testing, that four hours in the afternoon cannot count toward the course hours.

Part of the reason we are doing that is so we can catch them and work with them and get it corrected and helping them understand they can’t do these things rather than wait 3 years and go on a site visit and find they’ve been doing it wrong for 3 years. We are trying to be preventive but sometimes they feel like we are punishing them or disciplining them and that is not the case. We are trying to be preventive in the maintenance of the program and make sure they got it right. The down side of that is Susan will email them continuously, generally at least every other day if they don’t get the information in to us and letting them know we can’t approve the course request which means they can’t request the test until we have the syllabus approved. We should probably in the next 30 days have built into the new Course and Exam Administration system the ability to attach that document to the course request and that gives us time to review it. If they don’t have it right, we are going to start denying the course and they will have to resubmit the course when they have the issue fixed. Director House commented that most of the programs are doing a good job. Mr. Orahood - Overall the system is working well. We held the webinars and it was mandatory. I can tell you I don’t think all of the Charters attended and we are looking at that. Director House - We can’t prove who attended and who didn’t. The “proof” is when they go to use the system and don’t know what they are doing. Mr. Orahood – they call me and I say “didn’t you read the manual, didn’t you attend the webinar?” We are working on the Instructor part of it. Director House – we could have done a quick “fix” but we want the fix to be logical so that when folks go in it makes sense. Someone (Steve Goheen?) - It’s driven us – we’ve changed our policy on how we are loading information. On the first day of classes with Fire and EMS students, we make them sit down at a computer as they come in for their ID card and they enter their information into that database so it’s their mistake if they put the wrong Social Security number or birth date in. Mr. Orahood – the way the system is now is if their information is not correct, they can’t test. The reason for that is we are trying to eliminate duplicate records within the database. It’s a learning curve for the Program Directors and we still have some them who are entering wrong information such as last name where the first name should be and that creates a record. There are some hoops you have to jump through to get that corrected. One is that the student needs to send us their driver’s license so that we know what their legal name is because we can’t change it without it. It’s a learning curve but I think once they get it, it will be an overall better system and give the school and program a little more control. Someone (Steve Goheen?) – and Doug actually all of our certified classes we are going to make the students sit down on the opening day and put their own information in on all certification classes. Mr. Orahood – it’s real easy if they already have a certification number. In your packet I have also included a breakdown by level of the tests that have been administered over the last 30 days you have that in your packet also. You had asked about the Fire Inspector exam and I think we are right around 34 or 35 knowledge exams we gave over the last 30 day period. 34 actual Fire Knowledge exams that were administered in the last month. “Added to Test” means the Program Director added the student to the test, “Logged into the Test” means the student actually sat there and logged into the exam and took the exam. “Graded” means they completed the process and graded

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the test. Added more than actually tested means the student didn't show up or for whatever reason did not sit down and take that test. Director House – just so you are aware, we have started to analyze some data from this year and initial certifications we are seeing on the fire side that certifications are relatively flat, a slight decrease in the number of total certifications but we are seeing a huge shift from Volunteer to Firefighter I primarily caused by the grants. A 15-16% shift and that should only get bigger now that we have the BWC funding so thanks to the Marshall's Office and BWC we are seeing a huge shift. The other thing we are seeing a significant shift in both the EMS and Fire side is an increase in instructors. While EMS providers and Fire providers total numbers are relatively flat, we are seeing a significant shift increase instructors. I will bring the data to the next meeting.

Mr. Orahood – In your packet, Mr. Swords had drafted language because we are getting a lot of calls from training programs regarding the use of electronic text books for initial fire training. This is not Online training. This is actually just an electronic version of the IFSTA book. Electronic is cheaper for the schools to purchase than it is to buy the actual books. So we were going to place this out on the website to give them some official language from the committee and the Executive Director on the use of ebooks. This is the language we came up with. We would like to get the opinion of the committee. I think we discussed this at a couple previous meetings. Short discussion of ebooks and their use followed. Clarified that this is guidance for Charters and does not change the rules or replace live face to face training. Committee OK'd language.

Mr. Orahood – I received a call from the Department of Education and was invited to a meeting made up of many industries throughout Ohio heating, air, construction, a lot of different ones associated with career tech school programs and they asked if we would be willing to take over the Skills USA competition for high school students throughout Ohio. I talked to the Chairman about his thoughts as well as the Executive Director. The way the competition is run now it will be April 14th at the Columbus Convention Center. The Department of Education had concerns about how it is being run now. Right now it is being coordinated by two instructors of two of the high school programs. The National Skills USA competition which each state sends two students that wins their local competition to the national which will be in Louisville this year. In looking at the competition and the information they sent I included some of the information in your packet today. The competition is basically a CPAT and follows the CPAT standards. The competition is currently only doing about 5 to 6 of the required events. In your packet I gave you the CPAT information and what their events are. I also included what the Skills USA events are and they are very similar. The Firefighting events from the National level is this document right here and it gives you the clothing requirements, the eligibility, the equipment and materials, the contest guidelines, scope of the competition. These are all based on the National standard, the NFPA standard competition and even has a breakdown of the times and the points that are awarded. Right now the event is not being consistent with the what the National competition as far as firefighter safety. There is also an oral assessment component and a written test. The written test is being administered but there is no oral assessment component. The Division of EMS, we don't have the staff to be able to score these events and to do these things so I talked to Chairman Steele and we reached out to the Ohio Fire Academy to partner this event. We are going to look at doing it in 2016. This year's event, the meeting was held in February so we didn't really have enough time to coordinate everything and do it this year so the two instructors are going to continue with that and then they are going to come and be part of the committee and group that will probably start up after the competition in April to start developing things for the next year's competition where we will hold it at the Ohio Fire Academy. But it's going to take the role of the Committee, the Academy, and the Division to coordinate the event. Instructors and evaluators that are not associated with the high school programs. The high school students put a lot of work in to this which is another reason I want to find out where the high school programs are and why they aren't participating. I would like to see every high school program in the state send two students to the competition. I think that's important. What I also found out is that they have a first aid/CPR competition at the national level. Currently they do not have a competition for that and have asked if we would be interested in doing that competition also. We will be looking at that. I wanted to make you guys aware because if we are establishing requirements for the oral assessment we need to develop that and hopefully have some participants from the Committee actually sit and evaluate and participate in this program. I think it's a good program for the high school programs around the state and I think it is great if we could send a couple people to the national level of Skills USA.

Mr. McLean “When we had a high school program at Akron we had always sent a few kids to the Ohio program to compete and it was a big deal for them to get ready throughout the year knowing that they had an opportunity to go to this so this looks good and I am glad to see it is going to the next level.” Mr. Orahood – the two instructors have worked really hard in developing this and the challenges are holding it at the Columbus Convention Center. They don't have the room, the resources or the equipment to test

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everyone. By moving it out to the Academy which is acceptable through the Department of Education we could actually go out there where we have the room and test the full program. We've even discussed the possibility of having what we call a practice day in the fall before the spring competition to give them an idea and a dry run through and to see how that would work. Discussion of CPAT and the competition back and forth ensued.

Mr. Orahood – the last thing I've got on my report is to inform the Committee that we have started doing audits again. We had 297 audits (EMS and Fire) in January so we are working through that process. Discussion of audits and CE followed.

Mr. Orahood - We've also updated the Reciprocity application process. Now the individual will verify their training and send it in with the application. If they don't have it then we will work with them till we get what is required but they will not submit the application until after they verify and submit the training. That is because we would have to take action upon them if they sent in an application. Right now we are verifying their training before they submit an application. Discussion of the new process and new forms ensued. We are slowly working on updating and creating a Program Director's manual on what is required from a program director through rule and policies and procedures. Susan is helping to break that manual down. It will be a Program Director's guide from the state level. We are trying to give them some guidance in a manual. We now have a testing manual for practicals and written testing operations and we want to give the program directors some guide of how you operate a fire charter and what is required of you as a program director. And that concludes my report.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ CHAIR'S REPORT
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	❖ Status of Live Fire Training Course
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DISCUSSION	Chairman asked if we have any feedback from Sinclair on their virtual classrooms? Mr. Orahood responded that he had not received any feedback but that he would contact Mr. Garrison at Sinclair to see how that was going and to report at the next meeting.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Feedback from Sinclair on Virtual classroom	Doug Orahood	Next meeting

TOPIC	→ NEW BUSINESS
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DISCUSSION	None.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ OLD BUSINESS
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DISCUSSION	Discussion on moving forward on Company level inspector, developing objectives, then hours. Discussion regarding what new Inspector levels would be. (Mr. Robertson) Mr. Orahood –we have met with OFOA and have requested information and have yet to receive anything. This is on the list to be resolved this year.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ ADJOURNMENT
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DISCUSSION	<p style="text-align: center;"><i>A motion to adjourn was made by Chairman Steele:</i></p> <ul style="list-style-type: none"> • <i>First: Mr. Steve Robertson;</i> • <i>Second: Mr. Phil McLean.</i> <p style="text-align: center;"><i>None opposed, None Abstained, Motion Approved.</i></p> <p>Meeting was adjourned at 12:05 p.m.</p>
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FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE May 12, 2015	TIME 10:09 a.m.	LOCATION ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218
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ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Dudley Wright, Richard Sacco, Eric Waltemire, Phil McLean
	<i>(EMS) Staff:</i>	<i>Executive Director:</i> Mel House, Doug Orahoad, Dan Swords, Susan Edwards
	<i>ODPS Staff:</i>	None
	<i>Visitors:</i>	<i>Ohio Fire Academy:</i> Steve Goheen, <i>State Fire Marshal Code Enforcement Bureau:</i> Jennifer Smith; <i>Ohio Society of Fire Service Instructors and Ohio Fire Officials Association:</i> Dave Belcher; <i>Sinclair Community College:</i> Geof Garrison, Robert Chambers
ABSENT	<i>Committee Members:</i>	Steve Robertson

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
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DISCUSSION	<p>Director House introduced Valerie Koker, the new Administrative Professional 4 for the Division of EMS and the EMS Board prior to the call to order. The meeting was called to order at 10:09 a.m.</p> <div style="border: 1px dashed gray; padding: 10px; margin: 10px 0;"> <p><i>Chairman Steele asked for a motion for approving the March 13, 2015 meeting minutes.</i></p> <p><i>Motion to Approve the Minutes.</i></p> <ul style="list-style-type: none"> ♦ <i>First: Mr. Eric Waltemire;</i> ♦ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>
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TOPIC	→ OPEN FORUM
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DISCUSSION	Chairman Steel asked the visitors to introduce themselves.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ EXECUTIVE DIRECTOR REPORT
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DISCUSSION	<p>Director House talked briefly about the Division and staff vacancies, as well as IT upgrades to the Course and Exam Administration System rolled out in February. Big changes will be the Exam Only option and the ability to attach course documents to the course request. Roll out to occur by June 30, 2015.</p> <p>Discussed work on Firefighter Reciprocity process and reported on the development of a Reciprocity packet to be sent out initially to Reciprocity seekers and drafted procedures for Reciprocity. Dan Swords worked diligently on the reciprocity procedures. Went from an Application Packet to a Reciprocity Request checklist. Once we have all the information in, we will determine eligibility and send letter telling them they are eligible to test. After testing, the card is issued.</p> <p>There was a question regarding military reciprocity and it was reported by Dan Swords that those were being approved as they come in.</p>
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FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

Also discussed was the Directives system to address problems that are seen across the state. Mr. Doug Orahood gave a brief overview of a request with documents and communications with Jusup Lowry of Action Training Systems, Inc. Materials were included as part of packet. There was a question as to whether any vendor would be able to make presentations to the sub-committee. The answer is no, this is not an opportunity for vendors to come in and push their products. Mr. Lowry was thought to have a Fire Charter willing to partner with to test this program. Committee can review the information included in today's packet and EMS staff will confirm that there is a partnering Fire Charter involved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Confirm Fire Charter Partner for pilot program and confirm with Legal the sunshine laws as applies to conference calls and/or web based presentation to meeting.	Doug Orahood	July 14, 2015

TOPIC	➔ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE	
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DISCUSSION	Mr. Dave Belcher discussed the upcoming annual spring business meeting this Saturday for the Ohio Society of Fire Instructors.	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	➔ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT	
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DISCUSSION	<p>Mr. Goheen discussed the Firefighter I grants. This year the money was not all spent. The remainder will be rolled over to next year for Firefighter I and transition training and there will be about \$1.2 million available. Applications may be submitted in early June. Delivery sites should re-apply each year. Can send to Kimberly or Lisa with first course. BWC did not want money back.</p> <p>The question was asked if the grant money would ever be available for Firefighter II training. The answer was hopefully but we just don't know yet. A brief discussion about training up and monthly numbers ensued.</p> <p>Fire Muster is coming up. 130 members will attend Ohio weekend in three weeks. The dates are already set for next year as the last weekend in June for Ohio weekend. Currently the academy is short staffed and someone was just hired for the open registrar position.</p> <p>Would also like to discuss changes to the Fire Safety Inspector curriculum. Discussions as a group regarding changes to curriculum. Ohio Fire Academy and State Fire Marshal's Office are behind it.</p> <p>Mr. Belcher added to discussion of the Fire Safety Inspector curriculum as the OFOA meets every other month and in off months convenes a focus group to discuss various issues. At last one, dialogue was opened about code enforcement. Ready to revamp Fire Safety Inspector curriculum putting more time behind the code book and redefine course and perhaps add company level inspector. To recap, some suggestions were pre-course testing or pre-requisites, more time being devoted to the code book, and also the CE side of it. Directions to possibly address with Doug and Dan and Academy staff with OFOA as subject matter expert.</p> <p>Discussion of Fire Safety Inspector course and training methods followed as well as types of certifications would be needed and what parts of the code book would be taught for each.</p> <p>Director House discussed that this will require a rules change and suggested that we look at the Standard, look at our needs at the Company level inspector, not piece by piece but as a whole and decide what we want this tiered continuum of increasing Fire Inspector knowledge to be and re-write the rules. He then suggested putting a group together to look at what we need and want and at the national standard. Whatever it does to the hours, it does to the hours.</p>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Put group together to look at needs and wants of Fire Safety Inspector classifications, develop written proposal for rewrite of code for Tiered FSI to move Ohio to the 1031 standard.	Doug Orahood	July 14, 2015

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING
SUBCOMMITTEE**

TOPIC	→ <u>SINCLAIR COMMUNITY COLLEGE</u>		
DISCUSSION	❖ Status of Hybrid Course		
	<p>Mr. Garrison gave some background on the approval of the Hybrid course Sinclair held beginning in January. Mr. Robert Chambers continued with the presentation as he taught the courses. Done in two phases with quality control officer including personal interviews with students in courses in addition to the questionnaires. Fire Safety Inspector and Fire Instructor courses team taught with Bryan Adams. Mr. Chambers taught the online portion of the course. Using Adobe Presenter were able to monitor when students were actually watching the recordings by imbedding questions. There was a problem in some cases with students having high enough quality videos at home. There were also virtual classroom sessions. Each student was required to have camera to enroll in the class. Many students were able to watch on their phones.</p> <p>Tried to condense the course from 10 weeks to 7 weeks. Out of 7 students, 6 students took the test and passed. One student withdrew because he found the condensed schedule too much.</p> <p>Geof Garrison asked what the process would be to continue to offer classes in this format. Dan Swords said that they would not need to re-apply. Chief Steele recommended a second pilot. Director House asked if there were any significant changes they would make after the first pilot. Mr. Chambers did say they would go back to the 10 week format rather than using the condensed format.</p> <p>A motion to allow a second pilot was made by Mr. Waltemire and seconded by Mr. McLean. None opposed, motion passed</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

TOPIC	→ <u>EMS FIRE EDUCATION REPORT</u>		
DISCUSSION	❖ Status of EMS and Course Examination Administrative System and Status of Live Fire Training Course		
	<p>Report from Mr. Orahood on panel discussion he attended with Linda Mirarchi presented by the Ohio ACTE/PACE. Adult education programs wanted a panel discussion on Fire and ems related training session. It was a small group about 8 people.</p> <p>EMS Course and Exam System updates are set to roll out on June 30, 2015.</p> <p>Mr. Orahood attended the Skills USA competition with Scott Walker. Some areas will need to be changed but will hopefully be run next year at the Ohio Fire Academy. Mr. Orahood is trying to set up a meeting with the Dept. of Education but hasn't yet received a response. There are some concerns with the High School programs. We have also been asked to do the EMS and AED/CPR parts of the competition as well.</p> <p>The Division held a conference call with a few of the Charters to discuss issues and a desire was expressed to have an annual Program Director's conference so we will try to set that up for the fall. We will also be updating the Proctor's manual as well as a Program Director's manual. The Division is also up for Pro Board re-accreditation.</p> <p>Also the Ohio Fire Awards are coming up. Please promote these awards in your region.</p> <p>Mr. Swords presented about the updated skills sheets which didn't get on the March agenda but are included today. Two Firefighter Flat Raise and Two Firefighter Ladder Carry and Raise. Chief Steele had no issues and asked for other feedback. No one had issues with re-write.</p> <p>Mr. Swords continued on to the Fire Simulators. We looked at what types of fire extinguisher simulators were on the market especially those that require the use of an actual fire extinguisher. The simulators that have actual fire and require actual fire extinguishers are considered props and are acceptable.</p> <p>Mr. Swords brought up the draft language that was sent out regarding the Live Fire Training positions and which of those positions need to be Instructors. Fire Control team - Igniter and observer need to be instructors because that is considered a functional assignment. No issues. As long as no issues, we will move forward. Then discussed conclusions from the Live Burn Pilot.</p> <p>Chief Steele mentioned that one charter wanted to do acquired structures and he felt that acquired structures could not be covered in a 24 hour course. Live Fire Certification will include the 24 hour course and would also include JPRs that they would have 1 year to complete. No one text was</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

recommended, text is ancillary. We found that regional training was not necessary. Currently no curriculum exists. CEUs – it was recommended to limit it as much as possible with the caveat that every five years or so there will need to be updating. Grandfathering – currently all instructors certified prior to 4/7/14 can teach live fire. Each charter has the ability to add requirements to who they choose to hire. Mr. Orahod suggested a Sunset rule – a time limit to submit the paperwork

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Clarify directive if necessary.	Dan?	July 14?

TOPIC	→ CHAIR'S REPORT
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	❖ Issue regarding Instructor's class student teaching
DISCUSSION	<p>Chief Steele brought up a call he received about an officer in an Instructor's course that was now being required to do teaching at that charter or under that instructor. That is up to the Charter Director and is allowable but it should be presented in writing and made clear at the beginning of the class. Response was that Mr. Orahod said the instruction had to be done at the same Charter. Mr. Orahod did not remember saying that and thought it was a misunderstanding. Instruction needs to be done at <u>a</u> charter under <u>an</u> instructor.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Work Session on the Live Fire Certification. Directive clarifying instructor training and teaching.	Dan Swords Doug Orahod	July 14, 2015

TOPIC	→ NEW BUSINESS
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ OLD BUSINESS
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DISCUSSION	None.
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TOPIC	→ ADJOURNMENT
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DISCUSSION	<div style="border: 1px dashed gray; padding: 10px; border-radius: 15px;"> <p><i>Chairman Steele asked for a motion to adjourn:</i></p> <ul style="list-style-type: none"> • <i>First: Mr. Richard Sacco;</i> • <i>Second: Mr. Eric Waltemire.</i> • <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div> <p>Meeting was adjourned at 12:34 p.m.</p> <p style="text-align: center;">❖</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	July 14, 2015	10:06 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Chair: Phil McLean, Steve Robertson, Richard Sacco, Eric Waltemire, and Dudley Wright	
	<i>(EMS) Staff:</i>	Executive Director Mel House, John Sands, Dan Swords, and Valerie Koker	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Ohio Fire Academy - Steve Goheen EMFTS Board Chair - Deanna Harris	
ABSENT	<i>Committee Members:</i>	Jim Steele	

A G E N D A T O P I C S

TOPIC	➔ WELCOME & REVIEW / Approval of Minutes		
DISCUSSION	<p>The meeting was called to order at 10:05 a.m.</p> <div style="border: 2px dashed gray; border-radius: 15px; padding: 10px; background-color: #f0f0f0;"> <p><i>Chairman Wright made a motion for approving the meeting minutes from May 12, 2015. Motion to Approve the Minutes.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Phil McLean;</i> ◆ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>		
TOPIC	➔ OPEN FORUM		
DISCUSSION	Chairman Wright acknowledged visitor, Steve Goheen, from the Ohio Fire Academy.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	None	None	
TOPIC	➔ EXECUTIVE DIRECTOR REPORT		
DISCUSSION	Executive Director House reported that a rules coordinator has been hired. There have been 20 requests for changes drafted and it is in the process of being completed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	None	None	
TOPIC	➔ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE		
DISCUSSION	None		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	None	None	

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	➔ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT		
DISCUSSION	Mr. Goheen stated the Ohio State Fire Marshal has received a purchase order to begin the academy classroom remodel. It will have state of the art classrooms to include new technology. One example of new technology is the ability for a student, who might be afraid to ask a question, to text a question to the instructor during class.		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC	➔ EMS FIRE EDUCATION REPORT		
	❖ Status of Live Fire Training Course		
DISCUSSION	<p>Report from Dan Swords that the Live Fire Training course has been updated based on comments received from the pilot. Mr. Swords discovered a better quality video regarding fallen firefighters and working to add that to the program.</p> <p>Mr. Swords responded to questions regarding the certification process and when the rules will change. Concerns were brought up with respect to the timeline. This process is out of our hands, therefore, we cannot control the timeline.</p> <p>Mr. Eric Waltemire presented a proposed <i>Path to Becoming a Live Fire Trainer</i>.</p> <ul style="list-style-type: none"> • Complete 40 Hour Public Safety Instructor Course including certification. • Enroll in the 24 Hour Live Fire Training Operations Course <ul style="list-style-type: none"> ➢ Complete the Life Fire Training Operations “certification” process within one year of completion of the course including live fire training. ➢ The live fire training “JPR’s” shall be sent back to the sponsoring charter for completion under the supervision of a chartered program/program director. ➢ Upon completion of the JPR process (shall be completed within one year of completion) the program director of the sponsoring charter shall submit a candidate application with a certificate of completion for the Life Fire Training operations course to the State of Ohio Division of EMS for certification. • All current Certified Fire Instructors (certified prior to April 7, 2014) shall be grandfathered in provided they accomplish the following: <ul style="list-style-type: none"> ➢ Submit grandfathering application for certification. ➢ Sunset on certification opportunity for 3 years after grandfathering process is established. • Continuing Education <ul style="list-style-type: none"> ➢ Count as part of the (6 Hour) student participation hours. ➢ Participate in a live fire training evolution during each certification cycle. <p>Note:</p> <ul style="list-style-type: none"> • The 24 hour Live Fire Training Operations course may be completed in any 24 hour combination as long as the entire process is completed within one year of enrollment. • A certified fire instructor may enroll in the 24 Hour Live Fire Operations at any point. <p><u>Points of Discussion regarding the Path to Becoming a Live Fire Trainer:</u></p> <ul style="list-style-type: none"> • Grandfathered Certified Fire Instructors • Charter Program – proof of participation and different rules. • Certifications – 1 year to complete at enrollment or at completion? • Suggestion to have opportunity to take the test 3 times (currently they can only take the test once) <p>Dan Swords asked if there were any other changes to the language in curriculum or certification process for acquired structures. The curriculum is available for acquired structure. Suggested to add a minimum of a 24 Hours Operation Course.</p>		

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MOTION:

- A Motion to take what Dan Swords has provided, incorporate the changes that Eric Waltemire proposed to the path to be a live fire instructor and add in the option to do additional training for acquired structure with a minimum of a 24 hour course.
- **First: Mr. Phil McLean;**
- **Second: Mr. Eric Waltemire.**

None opposed, None Abstained, Motion Approved

Mr. John Sands reported that the EMS course and examination system had a webinar to examine all of the updates that are being deployed today. Course attachments will deploy July 28, 2014. Director Melvin House stated the biggest challenge was the inability to take only the knowledge exam because it was necessary to sign up for a course. Now there is an option to sign up for the knowledge exam only. On August 1, 2015 the revamping of certification will be done.

Mr. John Sands reported they are working on the Skills USA to be held in 2016 at the Ohio Fire Marshal's Office. Ohio Department of EMS, the Ohio State Fire Marshal's Office and the Ohio Department of Education are working together regarding the Skills USA in 2016.

The Ohio Fire Awards still needs a recipient for one category. Mr. Dudley Wright expressed his concern with the nominating system, as it is not an effective process. Executive Director House stated that all the organizations were solicited, however, it is up to the organizations to nominate those who are worthy. Executive Director House stated that DAS gave the Division of EMS permission to purchase the awards. Mr. Wright expressed his appreciation for the funding of the awards and EMS organizing the process.

Action Items	PERSON RESPONSIBLE	DEADLINE
Committee members e-mail Doug Orahod with the Ohio Fire Awards.	Doug Orahod	July 17, 2015

TOPIC	→ CHAIR'S REPORT
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DISCUSSION	Mr. Dudley Wright thanked everyone for the work done on the 1403 project.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC	→ NEW BUSINESS
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DISCUSSION	<p>MOTION:</p> <ul style="list-style-type: none"> • To propose a rule change to allow 1 year from completion of courses to certify, excluding instructors. • First: Mr. Eric Waltemire • Second: Mr. Steve Robertson <p style="text-align: center;"><i>None opposed, None Abstained, Motion Approved.</i></p> <p>A discussion ensued regarding the levels of inspectors. Dan Swords was asked to send all of the members a copy of the curriculum and objectives of the current class and then have a discussion.</p>
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FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

Mr. Steve Goheen stated there are many complaints received regarding inspectors. The building industry would like to have inspectors who understand the building codes.

It was decided the committee will get the live fire and rules completed and then move forward on the research and have discussions at future meetings regarding inspectors.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Dan Swords to provide the curriculum and objectives of the current class to the members of the committee.	Dan Swords	None

TOPIC → **OLD BUSINESS**

DISCUSSION None.

TOPIC → **ADJOURNMENT**

DISCUSSION

A Motion to adjourn was made by Mr. Dudley Wright:

- *First: Mr. Steve Robertson;*
- *Second: Mr. Eric Waltemire,*
-

None opposed, None Abstained, Motion Approved.

Meeting was adjourned at 11:02 p.m.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	September 8, 2015	10:00 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Phil McLean, Steve Robertson, Richard Sacco, Eric Waltemire, and Dudley Wright	
	<i>(EMS) Staff:</i>	Executive Director Mel House, John Sands, Dan Swords, Doug Orahoad and Susan Edwards	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Ohio Fire Academy - Steve Goheen and Patrick Lemming, OSFSI – Dave Belcher, Cuyahoga Falls FD – Mike Dutton, Ret. Chief, Chippewa Twp. FD –Ron Browning, Chief	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes		
DISCUSSION	<p>The meeting was called to order at 10:00 a.m.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px 0;"> <p><i>Chairman Steele made a motion to approve the minutes from the July 14, 2015 meeting.</i></p> <p><i>Motion to Approve the Minutes.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Phil McLean;</i> ◆ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>		
TOPIC	→ OPEN FORUM		
DISCUSSION	Chairman Steele acknowledged visitors, and asked them to introduce themselves.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
TOPIC	→ EXECUTIVE DIRECTOR REPORT		
DISCUSSION	Executive Director House spoke about rules and moving forward on revisions. Plan to have draft to October Board meeting. CSIO takes 120 days for review. Looking at a year until the rules are in affect. Discussion of approval process.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
TOPIC	→ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE		
DISCUSSION	President Belcher presented information for the Ohio Society of Fire Service Instructors. Working on professional development at the Ohio Fire Academy in October. Committee members are welcome to stop by.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	➔ <u>STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT</u>		
DISCUSSION	<p>Mr. Goheen stated that the Hall of Fame awards are coming up on September 16 at the Ohio Fire Academy. Free volunteer class that the Academy runs twice a year starts Saturday September 12 and is full with 25. There were 40 + applicants.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None		
TOPIC	➔ <u>EMS FIRE EDUCATION REPORT</u>		
DISCUSSION	❖		
	<p>Report from Doug Orahood. A lot of things going on – Steve already mentioned the Hall of Fame awards on the 16th. On September 24 and 25, Dan Swords, John Sands and myself will be speaking at the Ohio Fire and EMS Expo. Steve Robertson and Dan Swords will be doing a presentation on Live Fire Operations Course updates. John Sands and I will be doing an EMS and Fire update. On October 22 we will be doing a Program Director’s In-House Training here in the ODOT auditorium. We have been receiving a lot of calls at the Division of EMS regarding specialized training courses such as Tech Rescue courses, Fire Officer courses, and how they would be able to issue Pro Board for the training. We had a conference call with Pro Board to get information and details. We will be holding a meeting here at ODOT on November 12 with Fred Piechota and possibly one or two others from Pro Board to speak and answer questions on delegation of authority for Fire Certification for Pro Board for specialized courses that may already be out there.</p> <p>Doug Orahood gave an overview and demonstration of the updated Course and Examination Administration System. There will be a session on this at the upcoming In House Program Director’s Conference.</p> <p>Dan Swords went over the Fire Safety Inspector Course documents and the curriculum as it is being taught currently. This provides a starting point for review and suggested a committee be made to review where we want to go with the Inspector course here in Ohio. Mr. McLean brought up that Mr. Dutton and Mr. Browning here today were involved in the past in the Fire Safety Inspector course planning. Discussion regarding possible three tier “Inspector” certification including “Hazard Inspector” at ‘Company’ level.</p> <p>Doug Orahood presented request for comment on “One Firefighter Extension Ladder Carry and Raise” brought up by Steve Robertson. Mr. Robertson proposes changing this skill to include “low or high shoulder carry.” Change approved.</p> <p>Dan Swords stated that the Live Fire Ops course is updated and changes made. Next step is to start burning discs and sending them out to the Chartered programs.</p>		
	Action Items	PERSON RESPONSIBLE	DEADLINE
	Form work group for Inspector level courses Coordinate meeting and gather emails of members	Mr. McLean Mr. Swords	Nov. 10, 2015
TOPIC	➔ <u>CHAIR’S REPORT</u>		
DISCUSSION	<p>Chairman Steele asked Director House to discuss issues with the Volunteer Firefighter course. Pass rate issues are being evaluated, there appear to be more course objectives than fit in the 36 hour course. There appear to be instructional inconsistencies. We can look at the questions and work with schools with low pass rates. Should we take the course objectives and develop a course to improve instructional consistency, thereby ensuring knowledge and skills necessary to function as a firefighter and improving ability to pass the test? Discussion followed regarding options. Chief Steele requested data on the Volunteer Firefighter course problem.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	Prepare data on Volunteer pass rates	Mr. Orahood	Nov. 10, 2015

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	→ NEW BUSINESS
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DISCUSSION	None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	→ OLD BUSINESS
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DISCUSSION	None.
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TOPIC	→ ADJOURNMENT
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DISCUSSION	<p align="center"><i>A Motion to adjourn was made by :</i></p> <ul style="list-style-type: none"> • <i>First: Mr. Waltemire;</i> • <i>Second: Mr. Wright.</i> <p align="center"><i>None opposed, None Abstained, Motion Approved.</i></p> <p>Meeting was adjourned at 11:59 a.m.</p>
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FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	November 10, 2015	10:00 a.m.	ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43218

ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Phil McLean, Richard Sacco, Eric Waltemire, and Dudley Wright
	<i>(EMS) Staff:</i>	Executive Director Mel House, John Sands, Glenda Woodgeard, Dan Swords, Doug Orahood and Susan Edwards
	<i>ODPS Staff:</i>	None
	<i>Visitors:</i>	OSFSI – Dave Belcher, <i>Ohio Fire Academy</i> - Steve Goheen, Sinclair Community College – Geoff Garrison, Robert Chambers, Kip Smith, ODE – Matt Wells
ABSENT	<i>Committee Members:</i>	Steve Robertson

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
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DISCUSSION	<p>The meeting was called to order at 10:03 a.m.</p> <p><i>Chairman Steele asked for a motion to approve the minutes from the September 8, 2015 meeting as corrected.</i></p> <p><i>Motion to Approve the Minutes.</i></p> <ul style="list-style-type: none"> ♦ <i>First: Mr. Richard Sacco;</i> ♦ <i>Second: Mr. Eric Waltemire.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p>
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TOPIC	→ OPEN FORUM
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DISCUSSION	<p>Chairman Steele acknowledged visitors, and asked them to introduce themselves.</p> <p>“Kip” Smith spoke regarding EVOC training and the use of driving simulators. Sinclair currently uses the simulators as part of their EVOC training (hours in addition to 16 required hours.) Asks that committee consider recognizing time in a simulator as part of the EVOC training. Experience of running about 500 students through the simulator prior to EVOC training has shown that students do much better not only on highway portion of the training but also on the cone course. Discussion of course objectives and the use of the simulator. Director House questioned why part of the current hours could not be accomplished using simulator. Further discussion dealt with intent of rule and taking vehicles off campus. Mr. Orahood mentioned that Great Oaks recently got rid of their simulator. Chief Steele observed that if used in addition to the 16 hours, use of a simulator is an allowable option but to make part of the 16 hours would require re-examination of the rules. Director House asked Mr. Garrison if he had a course outline showing use of simulator and Mr. Garrison agreed to put one together and went ahead to describe the course. Chief Steele agreed to take the simulator question under advisement and will review the course outline when supplied.</p> <p>Mr. Garrison from Sinclair voiced a concern over the rule regarding prior EVOC training being acceptable for the FF I & II but not for the FF I course. Asked for clarification/explanation or to reconsider rule. Discussion held for later when changes to rules are reviewed.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review course outline.	Committee	When supplied.

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	➔ EXECUTIVE DIRECTOR REPORT		
DISCUSSION	Executive Director House apologized for the meeting room and indicated that beginning in December, the Conference Center on the first floor would be completed and all public meetings would be held on the first floor in the Conference Center. He then introduced Glenda Woodgeard, new Administrative Professional 2, who just started in the position vacated by Vesna. Rules discussion will be held for later in the meeting.		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None		
TOPIC	➔ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE		
DISCUSSION	Mr. Belcher reported that the Society recently held their Symposium at the Ohio Fire Academy and had over 200 attendees with representation from the Committee and from the Division of EMS. The input was appreciated and he thanked the committee for their support.		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None		
TOPIC	➔ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT		
DISCUSSION	Mr. Goheen reported that it was a busy summer at the Academy but right now things are winding down and they are retooling for the spring. Classroom remodel starts next week and the burn building will be undergoing renovation in January or February. The dorms and cafeteria are also being remodeled.		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None		
TOPIC	➔ EMS FIRE EDUCATION REPORT		
DISCUSSION	❖		
	<p>Mr. Orahood introduced Matt Wells from the Ohio Department of Education. He is a formerly from Tri-Rivers and is now with the Department of Education over career tech programs.</p> <p>Director House went through proposed rules changes with a PowerPoint presentation. Proposed changes include a change to the rules to not allow day-to-day activities to be counted toward CE by changing “may” to “shall”, moving definitions to the actual chapter – 11-Charterers, 20-Firefighter and Inspectors and 21-Instructors, adding Military changes contained in HB 98 and HB 488, adding a classification for live fire instructor, adding a Continuing Education certification, Charter applications for additional classifications, voluntary surrender provision to charters for classifications no longer taught, language clarification for Charter requirements, written policies to students, NIMS documentation in files, discussion regarding educational testing for entrance requirements, incomplete applications allowed to be returned instead of being sent to investigations, prior approval of changes to charter, 1 course each year at or below your certification per cycle-change to 1 firefighter course at the highest level during cycle, offsite and course requests must be made in advance, add reinstatement for charter if certification was voluntarily surrendered, life safety initiatives as part of hours of course and certificate for EVOC but not part of FF I, change in hours from 156 to 140 plus EVOC (16 hrs), remove highway driving from skill sheet, allow Charterers to come up with own objectives as long as there is a crosswalk, reorganization of verbiage with one minor change-supervised teaching may not occur until student has received 40 hours of instruction, add live fire instruction language including JPRs, some renumbering due to moving a rule from 21-06 to 11-17, 17 is Fire Instructor and Fire Safety Inspector Instructor Trainers which fit better in 11-17, adding required orientation, 18 goes back to High School programs requires FF I & II would need to run through a Charter – either their own Charter or another, Mr. Waltemire asked if it was in writing anywhere that even for adult education the instructors need to be employees of the charter and if not it should be - Director House stated he would look into it and discuss with Legal, offsite request prior to course start date, 19 prohibits online training for the fire courses, 20 is cleaning up of language-no content changes. Chapter 20 – moved instructor language primarily to 21, added incomplete application language, added definitions, added a 1 year cap “from course completion”, Mr. Waltemire discussed changing the 1 year from the start date of the course to the end date of the course and Director House confirmed that change was included, military</p>		

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

language, “personal” telephone number and email address, rescinding old 1970 language, new Reciprocity language reflects new process and Mr. Swords outlined the new process, incomplete packets are returned as incomplete, no routine duties counted for CE-will need to take back to the Alliance and discuss, “shall” replaced “may”, definitions and general provisions are new, incomplete applications instructor training, live fire training course must meet minimums to teach course, allow submission of Live Fire Training course from IFSTA as long as JPRs completed could get certificate, three years from rule enactment for grandfathering Live Fire, moved instructor trainer to 11, applying FF II knowledge exam to instructor knowledge exam-outlines process, live fire instructor renewal requirements, new reciprocity procedure. Chairman Steele recommended meeting with Alliance to go through the whole packet with all changes outlined in a legislative format.

Safety Inspector discussion led by Mr. McLean to recap the meeting held in Ashland on October 29. Goal to look at current Inspector class and compare it to the 1031 Standard, look at a lower level class developed as a prototype years ago, and Plans Examiner Level 3 in 1031. Mr. McLean referenced work by Mr. Dudley prior to the meeting comparing the 72 hour class to the NFPA level 2 course. Mr. Dudley said the group believes that the current 72 hour course meets the NFPA Inspector I and may also meet Inspector II level but there may be some nuances to Level II that it may not meet but could with some tweaking. Mr. McLean than talked about the language on the skill sheets with wording for example “verify” vs. “evaluate” and says he believes the current 72 hour course meets both Level I and II in the NFPA standard. The group then looked at the prototype course “Hazard Recognition Officer” that Mr. (Mike) Dutton developed on a few years ago. Mr. Dutton had about 8 chapters worth of materials developed and the group reviewed them. The “Hazard Recognition Officer” would conduct hazard assessments of a commercial facility but this would not be classified as an inspection nor would the Hazard Recognition Officer be classified as an Inspector. The assessment would be a lower level than the 72 hour class. Any serious problems would be kicked up to the Fire Safety Inspector to follow up on. The 8 chapter topics include interpersonal skills, communications, building construction, behavior chemistry, hazard recognition, fire system, pre-incident planning, residential, and procedures and hazards. It was agreed that meeting attendees would review the topics and come up with an opinion regarding how in depth each topic should be covered for the HRO then come up with the hour requirement recommendation for the course. The Level III inspector level will be discussed at a later date. The next meeting of the group will be December 14, 2015 in Ashland. Pat Lemming is actually going to take the NFPA Inspector I course to see how they teach it. Discussion was held regarding how the “HRO” would be designated and the legalities of entering a business.

Mr. Orahoad presented information updates regarding Pro Board Informational meeting for Delegation of Authority originally scheduled for November 12 has been postponed until after January 1st. For the Pro Board reaccreditation, there are some things that need to be cleaned up. Some practical skills will need to be updated and will get out to the committee. For example we test Salvage but don’t have a skill for Overhaul. Some gaps on written questions as well. We will be correcting that and getting it back to them. The committee had asked that we get some data on the volunteer courses statewide. We are working with our IT department to get access to some of the raw data that comes in. We are also working on validating the data to make sure information that is reported is valid. Ohio Fire Award program went well. We are trying to come up with ways to increase the number of nominations. Ohio Fire/EMS Expo had a secondary program discussion with the instructors and program directors and learned some of the frustrations that come with the secondary level and ways to increase success. There are about 16-17 secondary programs in Ohio. Continuing dialogue with the Ohio Department of Education. We held the Charter Program Directors Conference and In Service Training. There were about 94-95 attendees. We went over rules, certification, testing system. One of the biggest discussions was centered around ADA requirements. We are reviewing our policy, what documentation is needed and what needs to be contained in that documentation. Another area of discussion was about when you can add and when you can remove students from the course dashboard in the testing system.

Action Items	PERSON RESPONSIBLE	DEADLINE
Research educational testing for entrance requirements, add to 11-02.	Dan	January 12, 2016
Check data on change in Charter language from once per year to once per cycle at request of Chief Steele.	Dan	

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

Language that instructors need to be employed by Charter-run by legal.

Mel/Dan

Check on Live Fire training grandfathering and sunset date (will require discussion with IT) 3 yrs from rule enactment.

Mel

TOPIC → **CHAIR'S REPORT**

DISCUSSION

The January meeting is scheduled to occur during muzzle loading week just keep that in mind. That meeting is the elections for Chair and Vice Chair. Chairman Steele reviewed some of the questions he had been fielding lately including upgrading by taking a test without taking the course, and ADA requests.

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

TOPIC → **NEW BUSINESS**

DISCUSSION

None

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

None

TOPIC → **OLD BUSINESS**

DISCUSSION

None.

TOPIC → **ADJOURNMENT**

DISCUSSION

Chairman Steele asked for a motion to adjourn :

- *First: Mr. Waltemire;*
- *Second: Mr. Sacco.*

None opposed, None Abstained, Motion Approved.

Meeting was adjourned at 12:28 p.m.



Firefighter and Fire Safety Inspector Training Subcommittee

Fire Chief Jim Steele, Chair

**Ohio Department of Public Safety Room 134
1970 West Broad Street, Columbus, Ohio 43223
January 13, 2015 10:00 AM – 1:00 PM**

Approval of November, 2014 Minutes

Open Forum

Executive Director Report

Executive Director Mel House

Committee Chair Report

Fire Chief Jim Steele

1. Nomination for Chairman and Vice Chairman

Ohio Fire Organization Reports

Ohio Society of Fire Instructors

President Dave Belcher or Designee

Ohio State Fire Marshal – Ohio Fire Academy

Superintendent Steve Goheen or Designee

EMS Fire Education Report

Doug Orahood/Dan Swords

1. Meeting and Conferences

- a. Ohio Fire Official Association

2. Live Fire Training Course

3. EMS Course and Examination System

- a. Training Material Review was conducted on December 11th and December 18th

- b. State Fire Charter Training – Thursday January 15, 2015 1:00 PM – 4:00 PM

Thursday January 22, 2015 9:00 AM – Noon

Wednesday January 28, 2015 9:00 AM – Noon

- c. Testing suspended February 2nd through February 8th

- d. Deployment and Implementation – February 9th, 2015

4. Practical Skill Discussion

EMS 1207 7-1 Two Firefighter Ladder Carry and Raise Discussion

EMS 1244 7-2 Raise A Ladder-Two Firefighter Flat Raise

New Business

Old Business

Adjournment



Firefighter and Fire Safety Inspector Training Subcommittee

Fire Chief Jim Steele, Chair

Ohio Department of Public Safety Room 134
1970 West Broad Street, Columbus, Ohio 43223
March 10, 2015 10:00 AM – 1:00 PM

Approval of January, 2015 Minutes

Open Forum

Executive Director Report

Executive Director Mel House

Ohio Fire Organization Reports

Ohio Society of Fire Instructors

President Dave Belcher or Designee

Ohio State Fire Marshal – Ohio Fire Academy

Superintendent Steve Goheen or Designee

EMS Fire Education Report

Doug Orahood/Dan Swords

1. Meeting and Conferences

- Panel Discussion for Ohio Association for Career and Technical Education PACE Conference April 21 and 22, 2015

2. Live Fire Training Course Update

- Burn Pilot Progress

3. Skill Sheet 18-1 Fire Extinguisher

4. EMS Course and Examination System – **Update on Status**

- EMS Course and Examination Administration Webinar Update

5. Electronic Textbook Discussion

6. Skills USA Discussion

7. Fire Audits / Fire Forms Update

Committee Chair Report

Fire Chief Jim Steele

New Business

Old Business

Adjournment



Firefighter and Fire Safety Inspector Training Subcommittee

Fire Chief Jim Steele, Chair

Ohio Department of Public Safety Room 134
1970 West Broad Street, Columbus, Ohio 43223
May 12, 2015 10:00 AM – 1:00 PM

Approval of March, 2015 Minutes

Open Forum

Executive Director Report

Executive Director Mel House

Ohio Fire Organization Reports

Action Training Systems, Inc.

Jusup Lowry

Ohio Society of Fire Instructors

President Dave Belcher or Designee

Ohio State Fire Marshal – Ohio Fire Academy

Superintendent Steve Goheen or Designee

- Fire Safety Inspector Course

Sinclair Community College – Report on Hybrid Course

Geof Garrison

EMS Fire Education Report

Doug Orahood/Dan Swords

1. Meeting and Conferences

- Panel Discussion for Ohio ACTE/PACE April 21 and 22, 2015

2. Live Fire Training Course Update

- Discuss live fire training instructor positions draft directive
- Live Fire Training Operations Course – conclusions from Wayne county burn pilot?

3. EMS Course and Examination System – **Update on Status**

- Conference Call EMS Course and Examination Administration

4. Use of Simulators for Fire Extinguisher

5. Skills USA Discussion

Committee Chair Report

Fire Chief Jim Steele

New Business

Old Business

Adjournment

Firefighter and Fire Safety Inspector Training Subcommittee

Fire Chief Jim Steele, Chair

Ohio Department of Public Safety Room 134
1970 West Broad Street, Columbus, Ohio 43223
July 14, 2015 10:00 AM – 1:00 PM



Approval of May, 2015 Minutes

Open Forum

Executive Director Report

Executive Director Mel House

Ohio Fire Organization Reports

Ohio Society of Fire Instructors

President Dave Belcher or Designee

Ohio State Fire Marshal – Ohio Fire Academy

Superintendent Steve Goheen or Designee

EMS Fire Education Report

Doug Orahood/Dan Swords

1. Live Fire Training Course Update
2. EMS Course and Examination System – **Update on Status**
 - EMS Course and Examination Administration Updates
 - July 7, 2015 Webinar
 - July 15, 2015 Deployment
3. Skills USA Discussion Update
4. Ohio Fire Awards

Committee Chair Report

Fire Chief Dudley Wright

New Business

Old Business

Adjournment



Firefighter and Fire Safety Inspector Training Subcommittee

Fire Chief Jim Steele, Chair

**Ohio Department of Public Safety Room 134
1970 West Broad Street, Columbus, Ohio 43223
September 8, 2015 10:00 AM – 1:00 PM**

Approval of July, 2015 Minutes

Open Forum

Executive Director Report

Executive Director Mel House

Ohio Fire Organization Reports

Ohio Society of Fire Instructors

President Dave Belcher or Designee

Ohio State Fire Marshal – Ohio Fire Academy

Superintendent Steve Goheen or Designee

EMS Fire Education Report

Doug Orahood/Dan Swords

Demonstration of EMS Course and Examination System
2015 Ohio Fire Awards Program
2015 Ohio Fire EMS Expo
2015 Ohio Fire Program Director Training
Pro Board Informational Meeting on Delegation of Authority
Fire Safety Inspector Course Documents
Skill Sheets – Request for Comments

Committee Chair Report

Fire Chief James Steele

New Business

Old Business

Adjournment

***Note: Due to construction in the ODPS lobby, when arriving, Committee Members and guests will need to enter using the door adjacent to the ODPS employee entrance. Also due to construction, access to the public restrooms is unavailable. An escort can be arranged to accompany anyone needing to use the facilities elsewhere in the building.**



Firefighter and Fire Safety Inspector Training Subcommittee

Fire Chief Jim Steele, Chair

**Ohio Department of Public Safety Room C5-2
1970 West Broad Street, Columbus, Ohio 43223
November 10, 2015 10:00 AM – 1:00 PM**

Approval of September, 2015 Minutes

Open Forum

Executive Director Report

Executive Director Mel House

Ohio Fire Organization Reports

Ohio Society of Fire Instructors

President Dave Belcher or Designee

Ohio State Fire Marshal – Ohio Fire Academy

Superintendent Steve Goheen or Designee

EMS Fire Education Report

Doug Orahood/Dan Swords

Fire Rules Discussion
Fire Safety Inspector Discussion
Pro Board Informational Meeting on Delegation of Authority
Pro Board Re-Accreditation
Test Report for Volunteer Firefighter
2015 Ohio Fire Awards Program
2015 Ohio Fire EMS Expo
2015 Ohio Fire Program Director Training

Committee Chair Report

Fire Chief James Steele

New Business

Old Business

Adjournment

Note: When Arriving due to construction in the ODPS lobby. Committee Members and guest will need to enter the door adjacent to the ODPS employee entrance. Notify the officer at the desk that you are here for the meeting and an EMS staff member will escort you to the meeting room.