

TRAUMA COMMITTEE MEETING

MINUTES	DATE	TIME	LOCATION
	November 9, 2016	10:00 am	ODPS Shipley Building 1970 W. Broad St., Columbus, OH 43223

ATTENDEES	<p><u>Committee Members:</u> Joyce Burt; Herb de la Porte; Laurie Johnson, MD; Greg Nemunaitis, MD; James Sauto, MD; Michael Shannon, MD; Diane Simon; Howard Werman, MD</p> <p><u>ODPS Staff:</u> Tim Erskine; Ryan Frick; Carol Cunningham, MD</p> <p><u>Visitors:</u> Sign in sheet on file</p>
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AGENDA TOPICS

TOPIC	Call to order, introductions, approval of minutes, research presentation
DISCUSSION (Simon)	<p>Ms. Simon called the meeting to order at 10:10 a.m. Introductions were made. The minutes from the September meeting were reviewed. Motion to approve the September 2016 minutes by Werman, second by Shannon. All in favor, none opposed, no abstentions. Motion passed. Ron Henlein from People Working Cooperatively gave a presentation on the home modification program that was started with an injury prevention research grant from the Board.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	System Status Update
DISCUSSION (Erskine)	<p>There has been no change in the number of trauma centers, n=49. The ACS turnaround time is currently running 15-16 weeks.</p> <p>Trauma registry submissions are coming into line with normal submission status. Some technical issues remain on the submitters end, primarily at the regional level, and some back data from 2014 is still outstanding.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Liaison Reports
DISCUSSION (Various)	<p>Legislative update: No changes in anything but the lame duck session will start soon</p> <p>EMS Medical Director: The annual RPAB all-member meeting will be tomorrow at 10am followed immediately by the RPAB Chairs' meeting. EMS guidelines are undergoing revisions and will include a new chapter on care in austere environments.</p> <p>Ohio Department of Health: ODH has set up a hotline for the recall of naloxone MADs. The Violence and Injury Prevention Program has released updated data sheets on youth suicides and intimate partner violence, currently working on falls and TBI sheets. The youth concussion Return To Play website has been revamped with updated resources, including Return To Learn.</p> <p>EMFTS Board: The last Board meeting of 2016 will be December 14, a week earlier than normal due to the holidays. The Board's retreat next year will be February 16. EMSC is working on educational modules for care of children in disasters. Also, EMSC's Equipment for Ambulances list is being changed to include demonstrated competency in the use of that equipment. The Active Shooter subcommittee is developing a statewide guidance based on county-level best practices. The EMS Scope of Practice has been changed to allow basic EMTs to transport non-infusing saline locks and central lines in certain circumstances. The recommendation from the Trauma Committee to the Board to consider a graduated motorcycle helmet law was referred back to the Committee to gather data on MC crashes, mortality and organ donation. Ms. Simon asked for volunteers in assisting in gathering that data. Mr. de la Porte, Drs. Johnson and Sauto agreed to assist Ms. Simon and Mr. Erskine. A status report is to be provided at the next meeting.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Provide preliminary data on MC organ donations		Organ Donation workgroup	January 11
TOPIC	Framework Implementation Workgroups		
DISCUSSION (Various)	<p>Goal 1: No report.</p> <p>Goal 2: Covered in the ODH Liaison report</p> <p>Goal 3: No report.</p> <p>Goal 4: No report.</p> <p>Goal 5: No report.</p> <p>Goal 6: Waiting for rehab service locator data to be posted to the website.</p> <p>Goal 7: Continuing to try to validation between EMSIRS and OTR; Working on a collaborative project with Goal 4 comparing EMSIRS-2 and EMSIRS-3 but this will be delayed until mid-2017.</p> <p>Goal 8: Subcommittee goals were set: Reviewing submission status on backlogged data, educating free-standing EDs on data submission, continuing education with TACR quiz. The AOTR presented a poster at the TQIP Annual Meeting about registrar education and included the TACR quiz as one of the tools. It was well-received.</p> <p>Goal 9: No report.</p> <p>Goal 10: No report.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
TOPIC	Strategic Plan revision		
DISCUSSION (Simon)	<p>A draft of a new strategic plan was distributed to the Committee. It was developed by a workgroup based on the last system reassessment. It is much smaller and has a shorter timeline, two years instead of five. One of the measureable goals is to conduct a resource assessment, which has never been done. Another goal is to restructure the Committee's meeting structure to more effectively provide system oversight. A third goal is to ensure a competent workforce. Motion to approve the strategic plan made by Werman, seconded by Shannon. All in favor, none opposed. Motion passed. Ms. Simon will take the plan to the December Board meeting for their approval.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Get EMFTS Board approval of strategic plan		Simon	December 14
TOPIC	Research Grant Priorities		
DISCUSSION (Erskine)	<p>The grants section has changed the way it gets ideas for research grant topics. They issued a Request for Information to ask for topics.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
TOPIC	Standard Operating Procedure		
DISCUSSION (Erskine)	<p>The SOP states that the SOP must be reviewed every two years. The known need is for rules of succession. Ms. Haley suggested language.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Create a draft SOP with succession language		Erskine	January 11
TOPIC	Committee member recruitment and retention		
DISCUSSION (Simon)	<p>The continuing vacancies were discussed. Nominating organizations for vacant positions will be contacted and reminded, and hospitals will be sent notice of vacancies to generate interest. The 'one person per health system' clause was discussed. The Committee created language to move health system from a prohibition to a consideration and allow 2 members per hospital / EMS agency. This will be submitted to the Board in December.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Submit membership language change to EMFTS Board		Simon	December 14
TOPIC	NBATS		
DISCUSSION (Simon)	<p>A copy of the NBATS tool was distributed and discussed. It is still in draft and being discussed by the ACS but looks to become part of the verification process.</p>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	COTS Data Submission Timeline / TVA Data Dictionary Timeline	
DISCUSSION (Various)	Ms. Graymire discussed the COTS data submission timeline and its utility. Mr. Erskine discussed the Trauma Vendor Alliance's timeline for creating data dictionary updates.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Adjournment	
	Committee was adjourned at 12:30pm	

ACTION ITEMS	PERSON RESPONSIBLE
Provide preliminary data on MC organ donations	Organ Donation workgroup
Get EMFTS Board approval of strategic plan	Simon
Create a draft SOP with succession language	Erskine
Submit membership language change to EMFTS Board	Simon

ATTACHMENTS
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NEXT MEETING
Next meetings: (Bimonthly, the second Wednesday of odd-numbered months at 10:00am)
o January 11, 2017
o March 8, 2017
o May 10, 2017
o July 12, 2017
o September 13, 2017
o November 8, 2017

MINUTES APPROVED
Date