

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	November 12, 2014	10:00 a.m.	ODPS – Division of EMS – Conference Room C4-9 and C4-10 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	<i>Chair:</i> Jim Steele, Dudley Wright, Richard Sacco, Steve Robertson, Eric Waltemire, Phil McLean	
	<i>(EMS) Staff:</i>	<i>Executive Director:</i> Mel House, Doug Orahood, Dan Swords, John Sands, Beverly Cooper, Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	<i>State Fire Marshal/Ohio Fire Academy:</i> Scott Walker, Patrick J. Lemming; <i>Ohio Society of Fire Service Instructors:</i> Dave Belcher; <i>Sinclair CC:</i> Geoffrey Garrison, Kip Smith; <i>Tri - C:</i> Ted Huffman, Daniel Waitkus;	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes		
DISCUSSION	<p>The meeting was called to order at 10:07 a.m.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px 0;"> <p><i>Chairman Steele made a motion for approving the meeting minutes from September 9, 2014. They were reviewed and approved without change.</i></p> <ul style="list-style-type: none"> ♦ <i>First: Mr. Phil McLean;</i> ♦ <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>		
TOPIC	→ OPEN FORUM		
DISCUSSION	Chairman Steel asked the visitors to introduce themselves.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	None	None	
TOPIC	→ EXECUTIVE DIRECTOR REPORT		
DISCUSSION	<p>Director House talked about the Fire Testing, which will roll out in January. He stated that some improvements could be made. The manual is completed and drafted, and is in the review status from EMS staff. It should be completely done in the next couple of weeks.</p> <p>What is to follow is the run live meeting in the middle of December. The system is much more improved and will provide much more information.</p> <p>The webinar will run in December. If some of the programs want to join for a walk through, they are welcome to attend. The date is still not final for the webinar. Director House will confirm the date close to month in advance before actual date.</p> <p>The language draft of the rule 4765-24-03, “Fire-Military” rule, was presented to the committee members, and Director House explained the important points for that rule.</p>		

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Chairman Steele made a motion for accepting the draft of rule 4765-24-03: "Military provisions related to Firefighter, Fire Safety Inspector, and Instructor certificates and application processing", and this motion is approval for this requested and revised rule to go through the JCARR process.

♦ *First: Mr. Phil McLean;*

♦ *Second: Mr. Eric Waltemire.*

None opposed, None Abstained, Motion Approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE
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DISCUSSION	<p>Mr. Dave Belcher provided the information about the fall conference; they will launch a pilot program across the nation for Firefighters.</p> <p>Chairman Steel talked about receiving some complaints in e-mails from Ohio Society members. In the e-mail was stated that committee members are not answering some of the questions that were asked from Ohio Society, questions connected with 1403. He clearly confirmed that he is providing answers for all the questions that are asked on this committee meeting.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT
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DISCUSSION	<p>Mr. Scott Walker gave updates on the Firefighter I training grant; one (1) million dollars. The plan is to be released December 7, 2014. A lot of schools are interested about these grants, and they will go very quickly.</p> <p>Another announcement was made that superintendent Mr. Dana Smith will leave the academy at the end of November and his replacement will be Steve Goheen starting November 24, 2014.</p> <p>Chairman Steel pointed out that programs like this are making a huge positive difference.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ FIRE COORDINATOR REPORT
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	❖ Status of EMS and Course Examination Administrative System
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DISCUSSION	<p>Mr. Orahod explained that EMS is working close to a year on transitioning current "EMS Test System" to "EMS Course Examination Administration System". This will allow the schools to set up the course easier. All of the development of IT is being completed; the manual is drafted and is going to final review. After that, a meeting will be set up and he will offer help, walk through with proctors, if needed.</p> <p>Mr. Orahod explained the updates on the fire testing system about tracking students, ADA students and options for adding students to the course. Also he spoke about ADA accommodations that need to be provided from the schools.</p> <p>Director House was talking about some duplicate records in the current system; they will be eliminated with the new system. He pointed out that the documentation sent to EMS for testing, from Program Directors, need to be fully completed and sent on time, certain days before student will take the test. The early request is really important, especially for ADA requests, they need to be close to thirty (30) days advance request.</p> <p>Conversation continued for the cost for ADA request.</p>
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	❖ Request for Online FSI and Fire Instructor - Sinclair
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	<p>The Division received two (2) draft proposals for online classes, for "Fire Safety Inspector" class and "Fire Instructor" class, one from "Sinclair Community College" and the other one from "Cuyahoga</p>
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Community College”.

Geoffrey Garrison from “Sinclair Community College” presented their draft. All committee members agree that is good proposal, very detailed and very well prepared. If this draft is approved from this committee, classes will start in January.

Discussion continued with comparison between virtual class and traditional class.

Committee members are looking for some data about how many hours the students will put in, also for some students feedbacks.

Committee agrees that this draft could be like a pilot; but it is not approved to run yet.

❖ Online Fire Instructor – Cuyahoga Community College

Mr. Ted Huffman from “Cuyahoga Community College” presented their proposal for online class for “Fire Instructor”. He gave a suggestion to have only eight (8) hours virtual class on line, just to have more accurate tracking of the actual hours spent online.

It was pointed out that the next pilot would be run with forty (40) hours traditional class and eight (8) hours online class.

Also, Mr. Huffman offered to provide all available research, records and feedback to Committee members for review.

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

➔ CHAIR’S REPORT

❖ Status of Live Fire Training Course

Chairman Steel talked about the Fire Training Course. The pilot was run in the academy and there were a lot of recommendations for changes on the program. The changes are not implemented, class can be run.

Mr. Scott Walker explained the demo of the pilot.

Director House pointed out that increasing the hours for this class is not something that the Deputy Director will approve. There needs to be a way for this class to be powerful without adding any hours.

Mr. Steve Robertson explained that thirty-two (32) hours length for “Live Fire Training Course” is the best choice for this program.

Discussion continued about delivering and cost for this class.

Mr. Swords will update the course, based on the suggestions.

Mr. Mclean presented “Draft Burn Layout for 1403 Skill Training”. He explained the content from this draft and also talked about accomplishing the skills and demonstrating the techniques. He will try to schedule the live burn. He pointed out that Wayne County offered to donate the time and staff for running this trial course.

Director House stated if some changes need to be done to the rules connected with this class; it needs to be done before May. Also he wants to have the exact hours for completion this class.

Discussion continued about “Live Burn Certification”. In the last meeting with the Alliance, it was confirmed that this level can be accomplished, but at least ten (10) rules need to be changed to reflect that certification level.

DISCUSSION

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

TOPIC

➔ NEW BUSINESS

Mr. Scott Walker asked about Firefighters Reciprocity process, after six (6) months expiration of the certification. He said that they are having problems with the practical skills process.

Director House said that there is not a certain way to find the balance between the other states to prove that all firefighters can do all skills without requiring practical.

DISCUSSION

ACTION ITEMS

None

PERSON RESPONSIBLE

None

DEADLINE

None

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TOPIC	→ <u>OLD BUSINESS</u>		
DISCUSSION	None		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	→ <u>ADJOURNMENT</u>		
DISCUSSION	<div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px auto; width: 80%;"> <p><i>A motion to adjourn was made by Chairman Steele:</i></p> <ul style="list-style-type: none"> • <i>First: Mr. Eric Waltemire;</i> • <i>Second: Mr. Richard Sacco.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div> <p>Meeting was adjourned at 12:22 p.m.</p>		

TOPIC	→ <u>NEXT MEETING</u>		
DISCUSSION	<p>Next meetings in 2015: (Every other month, 2nd TUESDAY. 10:00 am)</p> <ul style="list-style-type: none"> ♦ Tuesday, January 13, 2015; ♦ Tuesday, March 10, 2015; ♦ Tuesday, May 12, 2015; ♦ Tuesday, July 14, 2015; ♦ Tuesday, September 8, 2015; ♦ Tuesday, November 10, 2015. 		

TOPIC	→ <u>MINUTES APPROVED</u>		
DISCUSSION	<div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="border-top: 1px solid black; width: 40%; text-align: center;"> <p>Jim Steele, Chair</p> </div> <div style="border-top: 1px solid black; width: 40%; text-align: center;"> <p>Date</p> </div> </div>		