



RESOURCE MANAGEMENT - AGENDA

MEETING INFORMATION

Date: June 17, 2014
Time: 10:00 AM – 11:30 AM
Location: ODPS, 4th Floor, EMS Conference Room C4-8

AGENDA

Item/Presenter

1. Call to Order/ Mark Resanovich
2. Welcome-Introduction/ Mark Resanovich
3. Roll Call/ Julie McQuade
4. Approval of Previous Meeting Minutes/ Mark Resanovich
5. Old Business
 - a. Priority 1- Ethics update/Julie McQuade
 - b. Priority 1- Update on improvements to grant/Julie McQuade
6. New Business
 - a. Review and Recommendation of EMS Priority 1 grant award
 - b. Review and Recommendation of EMS Priority 2 grant award
 - c. Review and Recommendation of EMS Priority 3 grant award
 - d. Review and Recommendation of EMS Priority 4 grant award
 - e. Review and Recommendation of EMS Priority 5 grant award
 - f. Review and Recommendation of EMS Priority 6 grant award
 - g. Withdrawal of committee members
 - h. Requested for additional items to be added to approved Training and Equipment List
7. Open Forum
8. Adjournment

NEXT MEETING

August 19, 2014, 10:00 a.m., EMS Conference Room C4-8

Resource Management Committee Meeting

MINUTES	DATE	TIME	LOCATION
	June 17, 2014	10:00 a.m.	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<u>Committee Members:</u> Mark Resanovich, Dudley Wright, Keith Loreno, Diane Simon, Dennis Hartman, Mbabazi Kariisa		
	<u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Diane Walton		
	<u>ODPS Staff:</u>		
	<u>Visitors:</u> Lucrecia Johnson,		
ABSENT	Executive Committee Members:		

AGENDA TOPICS

TOPIC	
Welcome	
	The meeting was called to order at 10:10 am.
	The meeting minutes from the December 17, 2013 were reviewed and approved without change.
	<i>ACTION: Motion to approve the minutes from the December 17, 2013 meeting.</i> Keith Loreno – First. Dudley Wright - Second – Second. None opposed. None abstained. Motion approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC

The committee requested staff review the tape from the December meeting regarding discussion on impact on Level 1 Trauma Center's – December's meeting was not recorded.

A grant applicant spreadsheet was presented to the committee and discussed. There was a total of \$2,850,000 available for grant awards. Priority 1 applicants were scored and recommended by the Resource Management Committee, Priority 2 and 4 applications were reviewed by the Pennsylvania Trauma System, Priority 3 applications were reviewed by the Ohio Department of Health. Priority 6 grant applications were reviewed by Linda Mirarchi-Wilson DEMS Education staff member.

Priority 1 Grant Awards - \$2,290,500 – first Keith Loreno second Diane Simon
703 were received - 60 were denied - 52 for not reporting, 2 were denied because they were deemed not eligible (no runs, no transports), 2 denied were for not spending the money in the previous 2 grant periods, 1 faxed in the application to our office, 1 was denied because it was postmarked after the deadline date (April 1st 5:00 pm). Dennis Hartman abstained from Allen Clay Joint (62-001), Keith Loreno from Fostoria Fire Department (74-009) Dudley Wright from Monroe Township Fire Department (45-019) Mark Resanovich Greentown Fire Department (76-215).

Priority 2 Grant Awards - \$150,274
3 awarded
First Keith Loreno, second Dudley Wright

Priority 3 Grant Awards - \$167,220
4 awarded
First Keith Loreno, second Dudley Wright

Priority 4 Grant Awards - \$\$78,267
2 awarded
First Keith Loreno, second Dudley Wright

Priority 5 Grant Award – no awards

Priority 6 Grant Awards - \$12,450

3 awarded

First Keith Loreno, second Dudley Wright

The Resource Committee requested that all applications be reviewed by legal to make sure they meet the Administrative Code.

Request was made to withdraw committee members Dr. Nowak and Patricia Wilezewski.

Discussion to add two (2) pieces of equipment to the training & equipment list:

1. Cryothermic - Excel Cryo Cooling System
2. EMS SignPost

Both items were tabled until the October meeting.

Next Committee Meeting

ODPS, 4th Floor, EMS Conference Room C4-8 October 14th, 2014 10:00 AM



RESOURCE MANAGEMENT - AGENDA

MEETING INFORMATION

Date: October 14, 2014
Time: 10:00 AM – 11:30 AM
Location: ODPS, 4th Floor, EMS Conference Room C4-8

AGENDA

Item/Presenter

1. Call to Order/ Mark Resanovich
2. Welcome-Introduction/ Mark Resanovich
3. Roll Call/ Julie McQuade
4. Approval of Previous Meeting Minutes/ Mark Resanovich
5. Old Business
 - a. Request of items possibly being added to the Training and Equipment List
6. New Business
 - a. Review 2014-15 Priorities 1-6 grant application for recommendation to State Board of Emergency Medical, Fire and Transportation Services (BEMFTS)
 - b. Priority 1 Power Point Presentation/ Patrick Wilson
7. Open Forum
8. Adjournment

NEXT MEETING

December 16, 2014, 10:00 a.m., EMS Conference Room C4-8

Resource Management Committee Meeting - NOTES

Notes	DATE	TIME	LOCATION
	October 14, 2014	10:00 a.m.	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218

ATTENDEES	<u>Committee Members:</u> Mark Resanovich, Diane Simon <u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Julie M. McQuade <u>ODPS Staff:</u> Anna Firestone (legal), Patrick Wilson (Director office) <u>Visitors:</u> Denise Resanovich
------------------	---

ABSENT	Dennis Hartman, Geoffery Dutton, Keith Lorenzo, Dudley Wright II, Mbabazi Karilisa, William Longworth, Diane Walton (staff)
---------------	---

AGENDA TOPICS

TOPIC	Welcome
	<p>The meeting was called to order at 10:15 am.</p> <p>Visitors were recognized, Denise Resanovich, chairperson’s wife (chauffeur)</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><u>ACTION:</u> No motion taken due to no quorum. Will be on December meeting agenda for approval.</p> </div>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	Members	December committee meeting

TOPIC	
--------------	--

Old Business:

Request to add items to Priority#1 Training & Equipment list:
 Two items that were tabled from last committee meeting – Cryothermic and EMS Core System program. Items were tabled until after Patrick Wilson does his Power Point for further discussion. .
 (More discussion was brought up after Patrick’s presentation) see below.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Items were tabled for December meeting due to not having a quorum to discuss or vote.	Members	December committee meeting

TOPIC	
--------------	--

New Business:

Review of 2015-16 Priorities #1-6 grant applications for recommendation to Board. EMS staff reviewed application for grammar and legal section reviewed the agreement wording. Question was brought up about dates on application. Julie commented all dates were removed for last grant cycle. Legal, Anna Firestone, reviewed the application and agreement and made one change to the agreement where it referred to research change it to grants on page 4 under Ohio Ethics Law heading. Mark stated the grant applications will be presented to the board tomorrow but will not ask for a vote until after Patrick’s presentation and wait till December meeting to approve the application. He would like to hear comments from MOC meeting before approving the grant applications. Prefer to have a quorum for approval of grant applications.

Priority #1 presentation:
 Mark stated Patrick’s power point was put together in regards to grant monies shrinking and the concerns to better utilize the limited funding on the priorities and improve the distribution of funds

for priority 1. Also possibly changing the process of the grantees telling us what they want up front instead of just picking items off the Training & Equipment list after the grant was approved.

Patrick Wilson's presentation: Process and Improvement team (Geoff Dutton and Ted Wendling) Mel requested a deeper look at the Priority 1 grant. (See attached presentation)

Priority 1 grant present requirements:

- Don't require the agencies to provide a spending plan
- Application simple they complete a one page application. Given between \$1,500 – \$15,000 (\$15,000 possible agencies visited)
- Not competitive on proposals

Results from presentation given by Patrick Wilson- Mark requested items changed on the presentation:

1. Remove names of agencies mentioned in presentation, page 10. Changed to "one large fire department"
2. Remove South Euclid and University Hts. Fire departments also on page 10.

Other discussion came up on slide #13 "Recommendations for FY 2015-16: concerns if an agency that needed money for large items but another agency has all needs minimum priorities but needs gloves would they be considered? Mark answered yes but would be scored lower. Mark requested the word "standard" be changed to "priorities" on slide #13.

Discussion on length of grant cycle changed to 9 month from 12 month period. Mark recommends this be left up to Mel and EMS staff to discuss. Mark requested Patrick to keep the mention of the 12 to 9 month suggestion in the presentation in order to hear questions by the board. Mark requested Patrick to remove the non-transporting and transporting agencies names from slide #12.

Mark brought up he doesn't see the seat belt funds available going up again, but funds will keep declining.

Continued discussion on the capnography: Mark brought up that if this is added to the equipment list, that this is going to be costly so he feels minimums should be removed so those that cannot afford to purchase the item will not be limited.

Diane Simon and Mark agree the board should consider these changes in 2015-16 grant cycle.

Mark will present to board tomorrow but won't ask for a vote since the resource committee did not have a quorum.

Julie asked committee consider for grant cycle 2015-16 changing the number of days grantees can submit their reimbursement request presently from 30 days from invoice date to 90 days. Mark recommended 60 days, because that should be enough time for everyone to get their invoices in. Julie will add the change and have it ready for approval at the December meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approval of grant applications at December meeting	Members	December
TOPIC		

Returned to Old business:

Mark requested cost of core system works cost was \$6,000 and the Cryothermic system cost was not listed. Mark feels the core system is more than a public relation issue not an ems issue. Concerns with medication changes not kept up to date. The average person would not probably keep it up.

Concerns with the Cryothermic products:

1. Product may expire before use because it isn't used frequently.

2. It is a high cost for an item that is used one time

Mark and Diane feel it is high cost for a one time product but feel it should still be tabled to December for a quorum vote. Feel this just a new improved way to do something that can be done with just by using a collar and ice packs.

Feel both items would not be a good justification to be put on the training and equipment list, however would like to table these items again in order for a quorum to vote on the items.

Next Committee Meeting

ODPS, 4th Floor, EMS Conference Room C4-8, December 16th, 2014, 10:00 AM

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Discuss and vote with quorum present.	Members	December committee meeting

TOPIC

Last item: Julie will be retiring November 28th.

Meeting was adjourned at 11:20 a.m.



RESOURCE MANAGEMENT - AGENDA

MEETING INFORMATION

Date: December 16, 2014
Time: 10:00 AM – 11:30 AM
Location: ODPS, 4th Floor, EMS Conference Room C4-8

AGENDA

Item/Presenter

1. Call to Order/ Mark Resanovich
2. Welcome-Introduction/ Mark Resanovich
3. Roll Call/ Diane Walton
4. Approval of Previous Meeting Minutes/ Mark Resanovich
5. Approval of Minutes from June 17, 2014
6. Old Business
 - a. Request of items possibly being added to the Training and Equipment List
Cryothermic Systems & EMS Signpost
 - b. Base grant awards on targeted Board priorities or initiatives:
Establish minimum priorities for equipment that the Board believes all ambulances should carry and require agencies to use their grant money to purchase those items
Capnography, or 12 Lead ECG, for example
 - c. Require applicants to specify on their applications the items they intend to buy
 - d. Review and/or Revise Scoring Criteria gets monies to areas in need, by using comments from a group of past and present recipients, as well as those that have not applied
Use data of where the locations of the EMS agencies are and their areas they cover.
Increase award amounts in order to provide funds to purchase the larger items
Defund for one year agencies that leave \$300 or more of a grant unspent

We also need to lessen the burden on grantees by requiring invoices to be submitted within 60 days of the invoice date
Submission within 30 days is burdensome on both the agencies and the small number of EMS staff handling the monthly invoices
Inform grantees that EMS will begin enforcing the 5% penalty for late invoices
Require all hardship applications to be approved by the EMS Executive Director – copy of current hardship application attached –
Shorten the grant cycle to nine months so that unspent money can be reallocated
Narrow the definition of grant-eligible agencies
Non-transporting agencies that currently receive P1 grants need to be required to submit the number of calls they responded to in the past year on their applications
Using the scoring process can help reduce the eligibility of the non-transporting recipients

7. New Business

- a. Review 2015-16 Priorities 1-6 grant applications for recommendation to State Board of Emergency Medical, Fire and Transportation Services (EMFTS)
- b. Funding levels for fiscal year 2016 need to be discussed for priorities 2, 3, 4, 5 & 6. The last few years funding levels were:
 - 2 - \$138,000
 - 3 - \$131,000
 - 4 - \$129,000
 - 5 - \$127,000
 - 6 - \$125,000 (only used \$12,450 in FY15)

8. Open Forum

9. Adjournment

NEXT MEETING

February 17, 2015
EMS Conference Room C4-8

Resource Management Committee Meeting - NOTES

Notes	DATE	TIME	LOCATION
	December 16, 2014	10:00 a.m.	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<u>Committee Members:</u> Mark Resanovich, Dudley Wright, <u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Beverly Cooper, Ellen Owens, Diane Walton <u>ODPS Staff:</u> <u>Visitors:</u>		
ABSENT	Executive Committee Members: Patrick Wilson		

AGENDA TOPICS

TOPIC	Welcome
	<p>The meeting was called to order at 10:15 am.</p> <p>Old Business:</p> <ol style="list-style-type: none"> a. Request of items possibly being added to the Training and Equipment List – Cryothermic Systems & EMS Signpost - Committee decided not to add items to the list. b. Need to lessen the burden on grantees by requiring invoices to be submitted within 60 days of invoice date. Submission within 30 days is burdensome on both the agencies and the small number of EMS staff handling the monthly invoices. <div style="border: 1px solid black; background-color: #e0e0e0; padding: 5px; margin-top: 10px;"> <p><u>ACTION:</u></p> </div>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Committee decided not to add items to training & equipment list. Beginning in fiscal year 16 – all invoices are due within 60 days from purchase and a 5% penalty for late invoices will be accessed.	Committee members - staff	

TOPIC	
-------	--

New Business:

- a. Review 2015-2016 Priorities 1-6 grant application for recommendation to the State Board of Emergency Medical Fire and Transportation Services (EMFETS).
- b. Funding levels for fiscal year 2016 need to be discussed for priorities 2, 3, 4, 5 & 6. For 2015 they were
 - 2 - \$138,000
 - 3 - \$131,000
 - 4 - \$129,000
 - 5 - \$127,000
 - 6 - \$125,000

Discussion was made to only have durable items on the Training & Equipment List for FY-16. Decision was made to remove all disposable items from the equipment list. Mr. Resanovich & Mr. Wright reviewed list and removed items that did not belong. Updated list to start on July 1, 2015.

Mark Resanovich requested that the committee meet with the Ethics Commission at the next Resource Committee meeting on February 17, 2015. Anna Firestone will contact the Ethics Commission to set up the meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
--------------	--------------------	----------

Training & Equipment List/Expenditure Form (EMS0076) was taken To the board on December 17th, 2014 and approved with changes. Changes will be Effective July 1, 2015

Anna Firestone will contact the Ethics Commission to set up a meeting with the Resource Committee.

