

## EMS SYSTEM DEVELOPMENT COMMITTEE MEETING

<b>MINUTES - DRAFT</b>	<b>DATE</b> June 14, 2016	<b>TIME</b> 1:00PM	<b>LOCATION</b> ODPS – Room 1101 1970 W. Broad St., Columbus, Ohio 43223
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<b>ATTENDEES</b>	<p><u>Members</u>: : Deanna Harris, Chair; Karen Beavers; Dan Ellenberger (arrived 1:26 PM); Herb de la Porte; Mark Resanovich (arrived 1:24 PM); Barry Seth; Vincent Gildone</p> <p><u>ODPS-Division of Emergency Medical Services (EMS) Staff</u>: Ellen Owens; Sue Morris; Tim Erskine</p> <p><u>Guests</u>: None in attendance</p>
<b>ABSENT</b>	Members: Jim Davis; Joshua Tilton

### AGENDA TOPICS

<b>TOPIC</b>	<b>Welcome</b>
<b>DISCUSSION</b> (Ms. Harris)	The meeting was called to order at 1:06 PM. Ms. Harris welcomed the members.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None.		

<b>TOPIC</b>	<b>Approval of Minutes</b>
<b>DISCUSSION</b> (Ms. Harris)	Minutes of the April 19, 2016 meeting were distributed and reviewed. Motion by Mr. de la Porte, second by Mrs. Beavers to accept the minutes as written. Abstention by Mr. Gildone. Motion carried.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None.		

<b>TOPIC</b>	<b>C.A.R.E.S. Registry / Development of Executive Summary</b>
<b>DISCUSSION</b> (Ms. Harris)	<p>Mr. Erskine provided background information on the Cardiac Arrest Registry to Enhance Survival (C.A.R.E.S.) program. The program is currently housed at Emory University (Georgia). It was started with Center for Disease Control funding but is now self-sustaining. Mr. Erskine provided information from the C.A.R.E.S. website, including a sample letter to hospitals explaining C.A.R.E.S. and a letter of support from The Joint Commission.</p> <p>Ms. Harris had invited Carol Jacobson from the Ohio Hospital Association to attend the meeting but she was unavailable. She reported Cleveland Clinic has indicated a willingness to provide funding for one year for Ohio to participate in the program.</p> <p>Mr. Resanovich stated he thought the hospitals were already reporting to some database. Ohio must have hospital participation to make the program work.</p> <p>Mr. Erskine advised EMS data points are already being collected through E.M.S.I.R.S. but a legislative change would be needed to permit the data to be transmitted to C.A.R.E.S. Language to permit submission of the data has been drafted and included in the proposed trauma bill. The bill does not appear to be moving forward, so the DPS legislative liaison is looking for other viable bills to carry the language. Hospitals have only five mandatory questions to answer and an additional five optional questions, all discharge related. Ms. Harris indicated she and Mr. Ellenberger will reach out to the hospital representative on the EMFTS Board, Steven Jones, to request his assistance in gaining support from the Ohio Hospital Association.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Reach out to Mr. Jones for assistance in obtaining support for C.A.R.E.S. from the O.H.A.	Ms. Harris & Mr. Ellenberger	None established

<b>TOPIC</b>	<b>Annual Report</b>
	Mr. Erskine the straggler data for 2015 has now been received and he can now begin developing the annual report. Any ideas and suggestions are welcome. Mr. Erskine will review the minutes of the December meeting which included a lengthy discussion of the report and recommended additions.
<b>DISCUSSION</b> (Mr. Erskine)	Mr. Erskine also reported that with Digital Innovations, we will have the email address of everyone reporting data and will be able to send them a message when the annual report is available. Ms. Harris asked if emails could also be sent to EMS providers. Mr. Erskine advised information could be sent out through the ListServ but the number of certificate holders signed up to receive notices was minimal. Ms. Harris asked if the emails provided on the certification applications by the providers could be used. Ms. Owens advised past legal interpretation regarding the use of emails obtained from the certification applications was that the emails could only be used to send information directly related to the individual's certification and could not be used for other purposes. Ms. Harris indicated she would like the Board to ask the current legal counsel to review the previous interpretation regarding the use of provider emails and also to discuss the option of changing the application to allow certificate holders to opt out of the ListServ if they did not wish to receive notices.

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Review December committee meeting minutes for recommended additions to annual report	Mr. Erskine	Prior to drafting report
Recommend to EMFTS Board that it seek legal interpretation of use of emails submitted through certification applications for sending notifications (such as availability of annual reports) and the possibility of changing online application to allowing them to opt out of receiving notices.	Ms. Harris	June EMFTS Board meeting

<b>TOPIC</b>	<b>N.E.M.S.I.S. Reporting</b>
<b>DISCUSSION</b> (Mr. Erskine)	Mr. Erskine reported they are conducting vendor testing. There are four remaining vendors to be contacted. A training module will be available for those reporting. A legislative change will be needed to allow submission of data to N.E.M.S.I.S.

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Continue to work with vendors on data submission and with DPS legislative liaison on seeking legislative change.	Mr. Erskine	None established

<b>TOPIC</b>	<b>Release of Data</b>
<b>DISCUSSION</b> (Ms. Harris)	Ms. Harris advised EMSIRS data pertaining to the address where Narcan was administered has been provided to the Attorney General's office in the past. This is being reviewed by current legal counsel.

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>TOPIC</b>	<b>Trauma Committee – Work Group 10 request regarding special populations</b>
<b>DISCUSSION</b> (Mr. Erskine)	Mr. Erskine advised the Trauma Strategic Plan includes ensuring equitable treatment of patients with special needs. The goal is to ensure EMS providers are educated in how to handle special needs patients and also to educate those with special needs on what to expect. N.E.M.S.I.S. V3 will be collecting data on special populations, i.e. those with a history of mobility problems. The definition of special populations was created by the Trauma Committee in 2013.

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Send the definition of special population and the list of data elements to be collected in N.E.M.S.I.S. V3 to the committee	Mr. Erskine	None established

**TOPIC****Old Business****DISCUSSION**  
(Ms. Harris)

Ms. Harris reported Mr. Rob Jackson will be coming to the August meeting to discuss the dispatch rules. She has also invited Mr. John Kubincanek who has been conducting dispatch classes at Cuyahoga Community College to attend.

**ACTION ITEMS****PERSON RESPONSIBLE****DEADLINE**

None

**TOPIC****Adjournment****DISCUSSION**  
(Ms. Harris)

Motion to adjourn by Mr. de la Porte, second by Mr. Ellenberger. Meeting was adjourned at 2:47 PM.

**ACTION ITEMS****PERSON RESPONSIBLE****DEADLINE**

None

**Next meeting: August 16, 2016**