

TRAUMA COMMITTEE MEETING

MINUTES	DATE	TIME	LOCATION	
	January 8, 2014	10am	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218	
ATTENDEES	<p><u>Committee Members:</u> John Crow, MD; Herb de la Porte; Vickie Graymire; Kitty Hevener; Debra Myers; Ed Michelson, MD; Greg Nemunaitis, MD; Kevin Pugh, MD; John Ross; Jonathan Saxe, MD; Michael Shannon, MD; Howard Werman, MD</p> <p><u>Non-voting Liaisons:</u> Carol Jacobson (OHA); Steven Steinberg, MD (EMFTS Board)</p> <p><u>ODPS Staff:</u> Tim Erskine; Rhonda Evans; Ryan Frick; Sue Morris; Schuyler Schmidt</p> <p><u>Visitors:</u> Sign in sheet on file</p>			
ABSENT	<p>Committee Members: Joe Brown; Jan Gorniak, DO; Kathy Haley; Laurie Johnson, MD; Jason McMullen, MD; Sidney Miller, MD; James Owen; Diane Simon; Richard Ziegler, DDS</p>			
AGENDA TOPICS				
TOPIC	Call to order, introductions			
DISCUSSION (Saxe)	Dr. Saxe called the meeting to order at 1001. Introductions were made.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Approval of Minutes			
DISCUSSION (Saxe)	Motion to approve September 2013 minutes by Werman, second by Michelson. All in favor, none opposed, no abstentions. MOTION PASSED.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Medical Director Update			
DISCUSSION (Cunningham)	Dr. Cunningham noted there are several openings for RPAB Chairs. If anyone knows of interested emergency medicine physicians, please contact Dr. C.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Acknowledgement			
DISCUSSION (Saxe)	Dr. Saxe noted that this would be Vickie Graymire's last meeting as she is retiring at the end of this month. He thanked for her service to the state in multiple roles. M. Graymire was presented with a plaque acknowledging her service.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Trauma Research Grant Policy			
DISCUSSION (Wilson)	Patrick Wilson from ODPS addressed the Committee to introduce and discuss the new processes for reviewing and approving trauma research grants. These were developed to prevent any appearance of conflict of interest or other improprieties which the previous processes had unintentionally allowed. Significant discussion followed. The document outlining the process will be distributed to the Committee for further discussion.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
Send grant review process revisions to Committee		Erskine	ASAP	
TOPIC	System Status Update			
DISCUSSION (Saxe/Erskine)	Mr. Erskine reported that two Level 3 trauma centers (East Ohio Regional Hospital in Martins Ferry and Robinson Memorial in Ravenna) will be at the expiration of their provisional status at the end of the year. The ACS has no requests for visits from either. Dr. Saxe reached out to both via telephone to determine if assistance could be offered but he received no response from either. Discussion ensued with regards to the Trauma Committee's role in assisting distressed trauma programs. It was generally agreed that the Trauma Committee should determine what help it can provide in these situations and at			

least provide networking opportunities to centers. This would also help move us towards the ACS's view of a more inclusive trauma system.

Trauma registry submission status was reviewed. No significant anomalies were noted. Progress of new registry system was discussed.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Create draft for a distressed trauma center assistance program	Saxe	March 12

TOPIC	Trauma Triage 3-Year Review	
DISCUSSION (Saxe/Erskine)	<p>The Committee reviewed the comparison between the CDC triage guidelines and Ohio triage rules prepared by Dr. Werman. After review and discussion, the following motions were made:</p> <ul style="list-style-type: none"> • Under physiologic criteria, add “Need for ventilator support.” Motion by Michelson, second by Haley. All in favor. None opposed. MOTION PASSED. • Under anatomic criteria, add “Open skull fracture.” Motion by Michelson, second by Haley. All in favor. None opposed. MOTION PASSED. • In physiologic criteria for pediatrics, include “Respiratory rate less than 20 in infants less than 1 year old.” Motion by Crow, second by Michelson. All in favor. None opposed. MOTION PASSED. • Under physiologic criteria, delete “Need for endotracheal intubation.” Motion by Michelson, second by Haley. All in favor. None opposed. MOTION PASSED. 	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make changes to draft triage rules and move to next step in the process	Erskine	ASAP

TOPIC	Goal Workgroup Reports	
DISCUSSION (Respective Chairs)	<p><u>Goal 1:</u> No report. Dr. Steinberg noted that the first draft of new trauma legislation has been released.</p> <p><u>Goal 2:</u> No report.</p> <p><u>Goal 3:</u> No report.</p> <p><u>Goal 4:</u> No report.</p> <p><u>Goal 5:</u> No report.</p> <p><u>Goal 6:</u> Dr. Nemunaitis gave a presentation on a survey sent to rehab facilities. One significant finding: Only 47% were aware of requirement to submit data to OTR. Many of the findings are things the workgroup can work towards helping to improve.</p> <p><u>Goal 7:</u> No report.</p> <p><u>Goal 8:</u> No report.</p> <p><u>Goal 9:</u> No report.</p> <p><u>Goal 10:</u> No report.</p>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Liaison Reports	
DISCUSSION (Erskine)	No updates on legislation. No reports from ODH or EMFTS Board. Medical director's report given earlier.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Old Business	
DISCUSSION (Erskine)	The EMFTS Board passed the RPAB Region 1 triage protocols unanimously. The recommendation to the Board to develop a unique identifier resulted in the Board expressing the need for a pilot study.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Connect Dan Paoletti and Tim Erskine to discuss HIE and EMS.	Jacobson	
Contact NOTS to determine progress of banding program	Saxe	

TOPIC	Adjournment	
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DISCUSSION (Saxe)	Meeting was adjourned at 11:59AM
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send grant review process revisions to Committee	Erskine	ASAP
Create draft for a distressed trauma center assistance program	Saxe	March 12
Make changes to draft triage rules and move to next step in the process	Erskine	ASAP
Connect Dan Paoletti and Tim Erskine to discuss HIE and EMS.	Jacobson	
Contact NOTS to determine progress of banding program	Saxe	

ATTACHMENTS
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NEXT MEETING
Next meetings: (Bimonthly, the second Wednesday of the month at 10:00am) <ul style="list-style-type: none"> o March 12, 2014 o May 14, 2014 o July 9, 2014 o September 10, 2014

MINUTES APPROVED
May 14, 2014

TRAUMA COMMITTEE MEETING

MINUTES	DATE	TIME	LOCATION	
	March 12, 2014	10am	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218	
ATTENDEES	<p><u>Committee Members:</u> Kathy Haley; Kitty Hevener; Laurie Johnson, MD; Ed Michelson, MD; Greg Nemunaitis, MD; John Ross; Jonathan Saxe, MD; Michael Shannon, MD; Diane Simon; Howard Werman, MD</p> <p><u>Non-voting Liaisons:</u> Jolene DeFiore-Hyrmer (ODH)</p> <p><u>ODPS Staff:</u> Carol Cunningham, MD; Tim Erskine; Rhonda Evans; Ryan Frick; Sue Morris; Schuyler Schmidt</p> <p><u>Visitors:</u> Sign in sheet on file</p>			
ABSENT	<p>Committee Members: Joe Brown; Jan Gorniak, DO; John Crow, MD; Herb de la Porte; Jason McMullen, MD; Sidney Miller, MD; Debra Myers; James Owen; Kevin Pugh, MD; Richard Ziegler, DDS</p>			
AGENDA TOPICS				
TOPIC	Call to order, introductions			
DISCUSSION (Saxe)	Dr. Saxe called the meeting to order at 1005. Introductions were made. It was noted that a quorum is not present therefore no business can be conducted. Informational updates were discussed.			
ACTION ITEMS			PERSON RESPONSIBLE	DEADLINE
None				
TOPIC	Trauma Center Status			
DISCUSSION (Saxe)	Mr. Erskine reported two level 3 trauma centers nearing the end of their provisional designation have not yet applied for a reverification visit by the ACS. Possible interventions were discussed. It was generally agreed that “distressed” trauma centers would be identified by the EMS Office, who would make a referral to OCOT and OSTNL. They would then offer assistance to the “distressed” centers, especially in a face-to-face meeting. Assistance would have to be provided by people not connected to the EMSFTS Board and its structure.			
ACTION ITEMS			PERSON RESPONSIBLE	DEADLINE
None				
TOPIC	DI Trauma Registry update			
DISCUSSION (Erskine)	The direct entry portion of the registry is up and running. Several small hospitals are entering their data already. There are no technical difficulties being encountered, only lost password issues. We are still waiting on CDM to finish its export file to get trauma center and regional data.			
ACTION ITEMS			PERSON RESPONSIBLE	DEADLINE
None				
TOPIC	Legislative update			
DISCUSSION (Saxe/Erskine)	Mr. Erskine updated the committee on the recent passage of HB170, the naloxone bill. Dr. Saxe reported that the proposed trauma legislation is in its third version and interested party meetings are being set up presently.			
ACTION ITEMS			PERSON RESPONSIBLE	DEADLINE
None				
TOPIC	ODH Liaison report			
DISCUSSION (DeFiore-Hyrmer)	ODH will be launching its Safe Sleep campaign in April to promote infant safe sleeping practices. A toolkit is available for healthcare providers to assess elderly people and their risk of falling. HB204, a graduated driver’s license bill, has been introduced and ODH is advocating its support. Dr. Wymyslo is no longer Director of ODH.			
ACTION ITEMS			PERSON RESPONSIBLE	DEADLINE
None				
TOPIC	Medical Director’s report			

DISCUSSION
(Cunningham)

NASEMSO has developed a Model EMS Clinical Guidelines document. The draft will be available for public comment until April 30.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC

Goal Workgroup Reports

DISCUSSION
(Respective Chairs)

Goal 1: No report.
Goal 2: No report.
Goal 3: No report.
Goal 4: Reviewed the trauma triage guidelines and the Committee’s proposed changes. The workgroup recommends the addition of automatic crash notification to match the CDC guidelines. The workgroup also recommended the removal of transport exception #3 (shortage of resources). Mr. Erskine noted that this was in the rules because the law required it to be in the rules. The workgroup further recommended EMD be added to the approved list for EMS Training and Equipment Grants.
Goal 5: No report.
Goal 6: No report.
Goal 7: Ryan Frick and Schuyler Schmidt spoke with TQIP to get their risk adjustment strategy to develop an Ohio-specific version. Much work to be done.
Goal 8: No report.
Goal 9: A public information dissemination scheme sheet was developed to outline strategic actions and milestones.
Goal 10: A service animal video “first draft” has been completed. The workgroup would like to request the EMFTS Board add “translation services with certified medical interpreters” to the approved list for EMS Training and Equipment Grants.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC

Adjournment

DISCUSSION
(Saxe)

Meeting was adjourned at 11:41AM

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

ACTION ITEMS

PERSON RESPONSIBLE

None – no quorum

ATTACHMENTS

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NEXT MEETING

Next meetings: (Bimonthly, the second Wednesday of the month at 10:00am)

- o May 14, 2014
- o July 9, 2014
- o September 10, 2014

MINUTES APPROVED

May 14, 2014

TRAUMA COMMITTEE MEETING

MINUTES	DATE	TIME	LOCATION	
	May 14, 2014	10am	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218	
ATTENDEES	<p><u>Committee Members:</u> John Crow, MD; Herb de la Porte; Kathy Haley; Kitty Hevener; Debra Myers; John Ross; Jonathan Saxe, MD; Michael Shannon, MD; Diane Simon; Howard Werman, MD; Richard Ziegler, DDS</p> <p><u>Non-voting Liaisons:</u> Jolene DeFiore-Hyrmer (ODH); Steven Steinberg, MD (EMFTS Board)</p> <p><u>ODPS Staff:</u> Carol Cunningham, MD; Tim Erskine; Rhonda Evans; Ryan Frick; Schuyler Schmidt</p> <p><u>Visitors:</u> Sign in sheet on file</p>			
ABSENT	<p>Committee Members: Joe Brown; Jan Gorniak, DO; Laurie Johnson, MD; Jason McMullen, MD; Ed Michelson, MD; Sidney Miller, MD; Greg Nemunaitis, MD; James Owen; Kevin Pugh, MD</p>			
AGENDA TOPICS				
TOPIC	Call to order, introductions			
DISCUSSION (Saxe)	<p>Dr. Saxe called the meeting to order at 1005. Introductions were made. It was noted that a quorum was not present at the March meeting therefore no business could be conducted and there are no minutes. Motion to approve January minutes by Crow, seconded by Werman. All in favor, none opposed. MOTION PASSED.</p>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Trauma Center Status			
DISCUSSION (Erskine)	<p>Mr. Erskine reported one trauma center (ProMedica Toledo) still in progress with the ACS, one hospital (West Chester) is operating on provisional status as a new trauma center and three hospitals on safety net provisional status. Grandview Hospital has applied for an ACS consultation to be a level 3.</p>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Ohio Trauma Registry update			
DISCUSSION (Erskine)	<p>The Committee reviewed the Submission Status Report for the previous quarter. Mr. Erskine noted that well over 90% of all records received by OTR are now being received in a timely manner. Only two hospitals are not in compliance. The number of rehab facilities reporting to the rehab registry doubled in the last quarter of 2013.</p> <p>Dr. Steinberg asked how the numbers of acute care discharges to rehab match to the number of rehab records being received. The Research and Analysis staff will look into this. Ms. Myers requested also that the number of non-trauma center transfers out be compared to the number of transfers in to trauma centers.</p>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
Compare number of discharges to rehab to number of rehab admits; Compare number of transfers out to transfers in. Presentation on data integrity checks.		Erskine	July 9, 2014	
TOPIC	Goal Workgroup Reports			
DISCUSSION (Respective Chairs)	<p><u>Goal 1:</u> New trauma system legislation has been drafted and two interested party meetings have been held by the sponsor (Rep. Grossman), with one more pending.</p> <p><u>Goal 2:</u> At its last meeting OIPP began to explore ways of coordinating IP efforts with trauma centers' IP programs. OIPP and ODH VIPP will be holding classes on using evidence-based injury prevention measures.</p> <p><u>Goal 3:</u> No report.</p> <p><u>Goal 4:</u> Because of the lack of quorum at the last Committee meeting, Chairman Ross took the workgroup's recommendations on modifications to the triage criteria directly to the EMFTS Board for its consideration. The workgroup's recommendation on adding automatic crash notification was accepted by the Board. Chief Ross presented the Elderly Fall</p>			

Prevention Resources Guide to the Committee. Ms. Hevener noted that many agencies serving blind/visually impaired that provide various services which can be considered fall prevention. These will be added at the next update. Mr. Erskine noted that many of the resources were contributed by members of OIPP, making the task easier.

Goal 5: No report.

Goal 6: No report.

Goal 7: Mr. Schmidt presented the progress being made on Ohio's risk adjustment strategy based on TQIP. Work remains to be done. Concerns were raised about quality and consistency of the data. Goal 8 is working on data dictionary training and creation of audit filters to improve validity.

Goal 8: Waiting on the export of data to the new system. Report writing and data validation processes will be addressed next week.

Goal 9: No report.

Goal 10: Continuing to work on service animal video project. Goal 4 is looking for some changes to the video. The workgroup recommended that medical translation / interpretation services be added to the list of allowable Priority 1 grant items. **Motion to recommend the EMFTS Board add certified medical translator / interpreter services to the Priority 1 equipment list, seconded by Haley. Friendly amendment by Ross to also recommend emergency medical dispatch be added to the list. Amendment accepted with second. All in favor, none opposed. MOTION PASSED.**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Take Priority 1 recommendation to the EMFTS Board	Saxe/Erskine	June 18, 2014

TOPIC	Legislative Update
DISCUSSION (Saxe)	No other legislation of interest beyond trauma legislation discussed earlier.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Medical Director's Report
DISCUSSION (Cunningham)	The RPAB Chair's meeting this afternoon will be discussing the trauma legislation. Dr. Cunningham was able to put in "a plug" for the Elderly Fall Prevention Resource Guide during a radio interview in Cleveland on Saturday

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Department of Health Liaison Report
DISCUSSION (DeFiore-Hyrmer)	Unintentional overdose report was released and showed an increase in the incidence of overdose but a decrease in the number of prescription drug OD deaths for the first time.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC	Old Business
DISCUSSION (Erskine/Saxe)	The trauma triage revisions are wending their way through the JCARR process and are on schedule for implementation late this year. Dr. Saxe is going to be sending a letter to the Ethics Commission regarding possible ways to make the grant review process less cumbersome and problematic.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	New Business
DISCUSSION (Erskine)	Mr. Erskine introduced the draft "Distressed Trauma Center" policy. It was recommended that a purpose statement be included. Motion to accept the distressed trauma center policy as an internal operations policy made by Shannon, second by Simon. All in favor, none opposed. MOTION PASSED.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Insert purpose statement in distressed trauma center policy	Erskine	ASAP

TOPIC	Adjournment	
DISCUSSION (Saxe)	Meeting was adjourned at 11:55AM	
ACTION ITEMS		PERSON RESPONSIBLE
None		
ACTION ITEMS		PERSON RESPONSIBLE
Compare number of discharges to rehab to number of rehab admits; Compare number of transfers out to transfers in. Presentation on data integrity checks.		Erskine
Take Priority 1 recommendation to the EMFTS Board		Saxe/Erskine
Insert purpose statement in distressed trauma center policy		Erskine
ATTACHMENTS		
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NEXT MEETING		
Next meetings: (Bimonthly, the second Wednesday of the month at 10:00am)		
o July 9, 2014		
o September 10, 2014		
o November 12, 2014		
MINUTES APPROVED		
July 9, 2014		

TRAUMA COMMITTEE MEETING

MINUTES	DATE	TIME	LOCATION	
	July 9, 2014	10am	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218	
ATTENDEES	<p><u>Committee Members:</u> John Crow, MD; Herb de la Porte; Kathy Haley; Kitty Hevener; Jason McMullen, MD; Ed Michelson, MD; Debra Myers; Greg Nemunaitis, MD; James Owen; Kevin Pugh, MD; John Ross; Michael Shannon, MD; Diane Simon; Howard Werman, MD; Richard Ziegler, DDS</p> <p><u>Non-voting Liaisons:</u> Jolene DeFiore-Hyrmer (ODH); Steven Steinberg, MD (EMFTS Board)</p> <p><u>ODPS Staff:</u> Carol Cunningham, MD; Tim Erskine; Ryan Frick; Sue Morris; Schuyler Schmidt</p> <p><u>Visitors:</u> Sign in sheet on file</p>			
ABSENT	Committee Members: Joe Brown; Jan Gorniak, DO; Laurie Johnson, MD; Jonathan Saxe, MD			
AGENDA TOPICS				
TOPIC	Call to order, introductions			
DISCUSSION (Haley)	Meeting was called to order at 10:05AM. Introductions were made. Mr. Erskine announced that Dr. Miller retired on June 28 and is no longer a member of the Committee, also Rhonda Evans was promoted and has taken a job with the Department of Rehabilitation and Corrections. Anna Firestone, ODPS Associate Legal Counsel, announced that the Director of Public Safety mandated that both the EMFTS Board and the Trauma Committee take ethics training. Motion to approve May minutes by Werman, seconded by Hevener. All in favor, none opposed. MOTION PASSED.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Trauma Center Status			
DISCUSSION (Erskine)	Mr. Erskine reported no change in number of centers. Grandview Hospital had its consultation visit for provisional designation / initial verification. No word yet on the results.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
None				
TOPIC	Ohio Trauma Registry update			
DISCUSSION (Erskine)	Mr. Erskine reported that the amount of compliance is tremendous, in excess of 95% for OTR - Acute Care and the number of submitting rehab centers and overall number of rehab records is climbing. After review of the Submissions Status Report the Committee referred a rewrite of the report to Goal 8. Dr. Steinberg asked if there were any data sources available to verify the number of records being received. Staff will work with OHA to compare OTR numbers to inpatient record numbers. Mr. Schmidt reported on the number of transfers out vs. transfers in. The numbers are closer than had been expected but there are some educational opportunities.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE	
- Revamp submission status report - Work with OHA to compare inpatient records with OTR records		Staff, Goal 8 Staff	November 12 September 10	
TOPIC	Goal Workgroup Reports			
DISCUSSION (Respective Chairs)	<p><u>Goal 1:</u> 3 interested party meetings were held regarding the trauma legislation. Many good recommendations were made and will be incorporated.</p> <p><u>Goal 2:</u> ODH is sponsoring an evidence-based injury prevention workshop by Johns Hopkins in November. The Older Adult Falls coalition is updating its state plan. The Child Injury Action Group is developing a child injury video for law enforcement. Ms. DeFiore-Hyrmer reported that a modification to the 'Child Concussion Return to Play' law was made in the mid-biennial review. It requires ODH to empanel a committee to set standards for education, training and the creation of return to play guidelines, and this committee will be 50% chiropractors. There are no neurosurgeon spots on this committee. Motion: Recommend to the EMFTS Board that the Trauma Committee be represented on</p>			

the Committee at ODH to implement the Return to Play rules. Motion by Werman, second by Michelson. All in favor, none opposed. MOTION PASSED.

Goal 3: Ms. Jacobson reported that Goal 3 has completed its tasks in the Framework. The details will be sent to staff for distribution.

Goal 4: Mr. Ross reported that Goal 4 is nearing completion, also. It has worked with Goal 10 on a training video. They are also working with the EMS for Children Committee on PI for EMS.

Goal 5: Ms. Jacobson reported that Goal 5 is on hold pending the changes in the trauma legislation.

Goal 6: Dr. Nemunaitis reported that Goal 6 has put together a good list of rehab facilities. Using that list the compliance with submitting to the rehab registry is going up. Also working on rehab guidelines as recommended by the ACS state review.

Goal 7: Due to difficulties in getting attendees the Goal 7 meetings are being changed to coincide with OSTNL meetings.

Goal 8: Ms. Myers reported data validation reports are being created for the DI system.

Goal 9: Mr. Abbey reported that a document with selected items from the OSU marketing program was created and will be taken to the entire Goal workgroup for input.

Goal 10: Ms. Hevener reported that work has started on educational materials for service dog teams on what to expect when they need emergency services (the consumer version of the EMS CE). She also reported that the video on serving service animal teams CE video is complete, as is a tri-fold pamphlet. Although time had been set aside to view the video in its entirety, several members had to leave early, threatening loss of quorum and preventing action before the video could be viewed completely. It was decided that the video link would be sent to all Committee members for review at their convenience with discussion later.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
- Send recommendation to EMSFTS Board to get Trauma Committee representation on the Return to Play Committee	Erskine	ASAP
- Review service animal team video, send comments	All	2 weeks

TOPIC	Legislative Update
DISCUSSION (Erskine)	HB 588 and SB 347 were introduced, creating the Medical Orders for Life Sustaining Treatment (MOLST) protocol to replace current DNR-CC/DNR-CCA.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Medical Director's Report
DISCUSSION (Cunningham)	No report from RPABs.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Department of Health Liaison Report
DISCUSSION (DeFiore-Hyrmer)	Ms. Defiore-Hyrmer reported that there has been no activity noted in replacing the Director, Division Chiefs and Assistant Division Chiefs. The measles outbreak is consuming much of ODH's time and attention. The Safe Sleep campaign is being rolled out statewide.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Old Business
DISCUSSION (Haley)	- Mr. Erskine reported the public comment period for the triage rules ends tomorrow. Things remain on track for a November effective date. - Trauma research grant awards were reviewed.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	New Business
DISCUSSION (Haley)	Dr. Werman recommended that a reminder be sent to the Committee before the next meeting to allow for an additional 45 minutes as the ethics training will extend the amount of time needed for the meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send ethics training reminder with reminder of additional time needed for the meeting	Erskine	August 27

TOPIC	Adjournment	
DISCUSSION (Haley)	Meeting was adjourned at 12:12PM	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
- Revamp submission status report	Staff, Goal 8	November 12
- Work with OHA to compare inpatient records with OTR records	Staff	September 10
- Send recommendation to EMSFTS Board to get Trauma Committee representation on the Return to Play Committee	Erskine	ASAP
- Review service animal team video, send comments	All	2 weeks
Send ethics training reminder with reminder of additional time needed for the meeting	Erskine	August 27

ATTACHMENTS
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NEXT MEETING
Next meetings: (Bimonthly, the second Wednesday of the month at 10:00am)
o September 10, 2014
o November 12, 2014
o January 14, 2015
o March 11, 2015
o May 13, 2015

MINUTES APPROVED
September 10, 2014

TRAUMA COMMITTEE MEETING

DRAFT MINUTES	DATE	TIME	LOCATION
	September 10, 2014	10:00 a.m.	ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<p><u>Committee Members:</u> John Crow, MD; Herb de la Porte; Kathy Haley; Kitty Hevener; Jason McMullen, MD; Ed Michelson, MD; Debra Myers; Greg Nemunaitis, MD; James Owen; John Ross; Jonathan Saxe, MD; Michael Shannon, MD; Diane Simon; Howard Werman, MD; Richard Ziegler, DDS</p> <p><u>Non-voting Liaisons:</u> Jolene DeFiore-Hyrmer (ODH);</p> <p><u>ODPS Staff:</u> Carol Cunningham, MD; Tim Erskine; Ryan Frick; Executive Director Melvin House; Sue Morris; Schuyler Schmidt</p> <p><u>Visitors:</u> Sign in sheet on file</p>		
ABSENT	Committee Members: Kevin Pugh, MD		
AGENDA TOPICS			
TOPIC	Call to order; Approval of minutes		
DISCUSSION (Saxe)	<p>Meeting called to order at 10:04am. Dr. Saxe announced that the mandatory ethics training scheduled for today was cancelled due to unforeseen circumstances in the ODPS Legal Office. Director House said that alternative avenues of getting the training would be explored as it must be done before the end of the year. Ms. Haley noted two corrections on the July minutes: Haley was the person to adjourn the meeting and Erskine gave the legislative update. Motion to approve the July 2014 minutes with noted corrections by Michelson, second by Shannon. All in favor, none opposed, no abstentions. MOTION PASSED.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Make corrections to July minutes		Erskine	ASAP
TOPIC	System status update		
DISCUSSION (Erskine)	<p>Mr. Erskine reported that Grandview Medical Center had its ACS consultation visit and has received the written report. This makes them very close to declaring provisional status as a Level 3 center. Ahuja Medical Center in Beachwood has scheduled a Level 3 consultation visit in December. Mr. Erskine also presented the Goal 8 models of new quarterly reports, divided into compliance and reported records reports. Another report, which does not yet have a model, is a quarterly ‘snapshot’ of the annual report. A 4th, one-time report is in the works on a description of the records that are submitted late. This will benefit future researchers who request records from the most recent reporting period where all records may not yet be in the data system.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
TOPIC	Legislative update		
DISCUSSION (Erskine)	<p>Mr. Erskine reported there is a new draft of the trauma legislation. This is the 4th iteration and significantly reworked after the interested party meetings. Dr. Saxe said the overall reception has been positive.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
TOPIC	Medical Director’s report / Ohio Department of Health / EMFTS Board		
DISCUSSION (Erskine/DeFiore-Hyrmer)	<p>Mr. Erskine relayed Dr. Cunningham’s report that the RPAB Chair’s meeting will be held tomorrow here at ODPS. Mr. Erskine also reported that the concussion “Return to Play” legislation has passed. It was included in the budget at the last minute. The committee creating the guidelines for return to play is still being formed and while its membership is specified in law, there are several medical professions that must be consulted by the committee. These include neurosurgery, emergency medicine, emergency nursing and pediatric emergency medicine. The idea has been floated to ODH that the relevant Trauma Committee members would be ideal for consultation. Ms. DeFiore-Hyrmer arrived and reported that September 23, the 1st day of fall, is Falls Prevention Awareness Day and</p>		

many activities are being planned around the STEADI U toolkit. OIPP is sponsoring a daylong seminar on evaluating injury prevention programs being put on by 2 injury prevention experts from Johns Hopkins. The OIPP Promising Practices Awards nominations are due September 29. There was no report from the EMFTS Board.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Framework implementation workgroups	
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DISCUSSION (Multiple)	<p>Ms. Hevener requested to go first.</p> <p>Goal 10: Ms. Hevener reported that the OSU has two errors. First, having a blind person feel a badge for 1st responder identification won't work because blind people don't know what a badge feels like. Second, the video says that service dogs have tattoos in their ear identifying it as a service animal; this is not universal and some breeders use ear tattoos on their dogs. She feels these would be harmful if taught.</p> <p>Goal 1: The trauma legislation was discussed earlier during the legislative update</p> <p>Goal 2: The OIPP report was given during the liaison reports</p> <p>Goal 3: No report</p> <p>Goal 4: No report</p> <p>Goal 5: No report</p> <p>Goal 6: Dr. Nemunaitis reported that the number of rehab facilities reporting to the Rehab Registry continues to increase. A rehab report has been developed. Space on the EMS Division website for rehab information has been requested. The workgroup will meet later today. Mr. Erskine reported that a contract is being worked on to have Digital Innovation create a rehab module for the Trauma Registry.</p> <p>Goal 7: Mr. Schmidt reported that the risk adjustment model was continuing to be refined. Regional variation is now being included in the model.</p> <p>Goal 8: Ms. Myers reported that pursuant to the question at the last committee meeting of, "Are we getting all the data we are supposed to be getting?" she is working with OHA to compare her registry numbers with OHA's numbers. The 2015 NTDB update is being reviewed to align the OTR dictionary with it.</p> <p>Goal 9: The Ohio Trauma System logo is still being worked on.</p>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Trauma Triage 3-year review	
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DISCUSSION (Erskine)	Mr. Erskine updated the committee on the status of the revised triage rules. They will be submitted to JCARR and should be in effect at the end of November.	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Trauma grant proposals	
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DISCUSSION (Simon)	Ms. Simon requested any ideas from the committee for focus areas within the research priorities.	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send focus area ideas for trauma research grants to Ms. Simon	All	ASAP

ACTION ITEMS	PERSON RESPONSIBLE
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TOPIC	Trauma Committee SOP	
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DISCUSSION (Saxe)	<p>The committee discussed the current SOP. Dr. Crow suggested adding term limits to the document. Mr. Erskine noted that the committee itself cannot remove a member, only the Director of ODPS can do that. The issues of "fresh blood" and institutional memory were discussed. Motion to amend SOP to include sending a letter to nominating organizations to affirm their appointee on a 4-year cycle (25% of the membership annually) made by Crow, second by Michelson. All in favor, none opposed, no abstentions. MOTION PASSED. Mr. Erskine reported that he would have to send this to the Director's office as it involves the Director's appointees. Motion to add all meeting</p>	
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materials to be sent out at least one week ahead of meeting made by Haley, second by Myers. All in favor, none opposed, no abstentions. MOTION PASSED.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Modify SOP as described and refer to ODPS Director	Erskine	ASAP

TOPIC	Continuing education video	
DISCUSSION (Saxe)	Dr. Saxe asked for the committee to make a final vote on which CE video to use, either Goal 10s or OSU's. Motion to use the OSU video with an errata message made by de la Porte, second by Owen. 12 in favor, 1 against, no abstentions. MOTION PASSED. Motion to assign Goal 10 the job of creating the errata statement made by Werman, second by Michelson. 12 in favor, 1 against, no abstentions. MOTION PASSED.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Create errata statement from OSU video	Goal 10	

TOPIC	Adjournment	
DISCUSSION (Saxe)	Dr. Saxe adjourned the meeting at 11:28am	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

SUMMARY OF ACTION ITEMS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make corrections to July minutes	Erskine	ASAP
Send focus area ideas for trauma research grants to Ms. Simon	All	ASAP
Create errata statement for OSU video	Goal 10	

ATTACHMENTS

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NEXT MEETING

Next meetings: (Bimonthly, the 2nd Wednesday of odd-numbered months at 10:00am)

- o November 12
- o January 14
- o March 11
- o May 13
- o July 8
- o September 9
- o November 11 (Veteran's day holiday - will have to be rescheduled)

MINUTES APPROVED

Date