

EXECUTIVE COMMITTEE MEETING

MINUTES	DATE June 17, 2015	TIME 8:30 a.m.	LOCATION ODPS-Division of EMS – C4-8 Conference Room 1970 W. Broad St., Columbus, Ohio 43223
ATTENDEES	<i>Executive Committee Members:</i>	Tom Allenstein, Pamela Bradshaw, Geoffrey Dutton, Deanna Harris, Mark Resanovich, Julie Rose and Dr. Steve Steinberg	
	<i>(EMS) Staff:</i>	Executive Director Melvin House, Valerie Koker, and Ellen Owens	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	None	
ABSENT	<i>Committee Members:</i>	Becky Baute, Jim Davis, Dr. Edward Michelson, and Dr. Hamilton Schwartz	

A G E N D A T O P I C S

TOPIC	Welcome
DISCUSSION	<p>The meeting was called to order at 8:34 a.m. The meeting minutes from December 17, 2014 were reviewed. Minutes are approved with the following change; amend the minutes to show Julie Rose as present.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><i>ACTION: Motion to approve the minutes from the December 17, 2014 meeting.</i> Mr. Allenstein – First. Dr. Steinberg – Second. None opposed. None abstained. Motion approved.</p> </div>
TOPIC	Chair’s Report and Committee Reports
DISCUSSION	<p>Chairperson Harris requested the Committee chairs review the roster to identify who is active and who is inactive. Executive Director House stated each Committee is required to have two Board members; a chairperson and vice chairperson. Some of the committees lack diversity and if a committee member is not active they will need to be removed. Mr. Resanovich stated the importance of members participating due to the necessity of having a quorum. Ms. Harris asked the chairperson’s to identify a vice chairperson for each committee.</p> <p>Ms. Harris received a request from Mr. Davis to step down as chair of the EMS Systems Development Committee. Ms. Harris will seek approval to step down from Integrated Healthcare and then seek the chair of the EMS Systems Development Committee. Ms. Harris created a matrix to show each committee’s chairperson and vice chairperson. Ms. Harris reminded the Board members that each month a list of the Board members and all committee members are included in the Board Packet.</p> <p>Ms. Rose asked if the plan for the Specialty Care Committee is to repopulate. The committee is on hiatus due to legislative changes.</p> <p>A discussion evolved regarding certifications and endorsements. Executive Director House suggested Board members speak to their nominating organizations and discuss what they want to accomplish.</p>

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At the Board meeting Mr. Resanovich will request Barry Seth be added to the Resource Management Committee.

Mr. Resanovich stated there will be Board discussion regarding grants; requesting to award three grants at \$15,000 and one grant at \$30,000. The committee will also ask that it be written into the grant that the recipient purchase a heart monitor with capnography. Next year the committee will be looking at a better way to find those who really are in need of a grant. The system and scoring will be revised. Prospective recipients will also be asked what they are seeking to purchase with the grant money. The committee is addressing the needs and would rather see it go towards improvement of the system instead of returning to the general fund.

The Resource Management Committee would like to recruit new members to fill the vacancies.

Tim Erskine inquired about the data dictionary workgroup. Executive Director House stated the workgroup would be appointed by the committee chairperson.

MOC will request a motion regarding certifications of medical directors. The idea is to create a voluntary certificate of recognition for people who meet the requirements of medical directors and to create a pool of people for when an agency needs a medical director. A lengthy discussion ensued and it was proposed that a meeting with the legal department would be the best avenue at this time.

Ms. Harris stated the Board Proclamation will be tabled until the August 19, 2015 EMFTS Board meeting.

The 12-lead EKG and electronic transmission white paper written by Dr. Cunningham will be provided to the Board members and will seek approval at the August 21, 2015 EMFTS Board meeting.

Executive Director House suggested that the committees work on the action items from the board meetings in order to move EMS forward. ED House reported the ethics training will either be in August or October prior to the EMFTS Board meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	Old Business
DISCUSSION (Strategic Plan)	<u><i>EMS Strategic Plan, Key Focus Areas</i></u>
	<p><i>Priority Area #1: Time Critical Diagnosis Ad-Hoc Committee, Geoff Dutton, Chair</i></p> <ul style="list-style-type: none"> ○ 1.2.3 – Craft concepts from which legislation or rules can be drafted as it relates to EMS standard of care. Geoff Dutton stated this has been completed. <p><i>Priority Area #2: Dispatch (EMS System Development Committee, Jim Davis, Chair)</i></p> <ul style="list-style-type: none"> ○ The committee has not had a meeting for a couple months. Executive Director House is seeking financing for an REP. The correct information has not yet been obtained in order to move forward.

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Priority Area #3: Education (Education Committee, P. Bradshaw, Chair)

- 2.1.1 - Analyze certification exam results to determine area of deficiencies is still ongoing. Ms. Bradshaw stated these issues will most likely always be ongoing.
- 2.2 – Ms. Bradshaw reported that as more schools become accredited there will be more activity.

Priority Area #4: Medical Direction (Medical Oversight Committee (MOC), Geoff Dutton

- Mr. Dutton – 1.2.1 through 1.2.4 (*Seeking statutory authority to develop and require medical director certification for all agency medical directors.*) A meeting with the legal counsel is necessary to inquire as to what can be accomplished regarding these issues.
- The alignment with the State's Homeland Security regions will come into effect, July 1, 2015. Dr. Cunningham will bring a list of physicians to the Board meeting for approval.
- Ms. Owens stated the rural southeast area is open. The current two physicians decided not to reapply. It was suggested to have town meetings to propel interest in that area. If committee members are aware of someone who may have an interest; direct those to the committee and an application will be sent.

Priority Area #6: Health and Safety (EMS System Development Committee, Deanna Harris for Jim Davis)

- The EMSIRS annual report is done; however, it is still a draft. A motion to approve will be requested at the Board meeting. Once approved the report will be placed on the website. Dr. Cunningham has agreed to write a forward regarding the EMSIRS Report.
- 1.1.1 - *Identify the number of accidents involving emergency vehicles in Ohio.* – Collection of the data is ongoing and will be discussed at the next committee meeting.
- Mr. Resanovich suggested that the Homeland Security Committee will work on #2; *Violence in the workplace and assault on providers.*

Priority Area #7: Disaster Preparedness (Homeland Security Sub-Committee, Mark Resanovich, Chair)

- Everything is completed except the CHEMPACK. Recommendations were received from the Ohio Department of Health and hopefully by August the modifications will be brought to the Board.

Priority Area #8: Specialty Care (Specialty Care Ad-Hoc Committee, vacant, Chair and Medical Transportation Committee, Tom Allenstein, Chair)

- Ms. Rose said the committee would take on the critical care section and create a path for the future. The committee is in the process of vetting out whether this is something good for Ohio patients, if so, we will continue to work on certifications or endorsements.

Priority Area #9: Community Paramedicine (Community Paramedicine Ad Hoc Committee, Deanna Harris, Chair).

- Ms. Harris reported it is in Substitute HB 64, and it should be known by the end of the month if the bill passes.

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Priority Area #10: Medical Transportation (Medical Transportation Committee, T. Allenstein, Chair).

- 2.1.1 is ongoing due to working with the other committees. Mr. Allenstein said the important issue is if we should start a process to change legislation since it is so broad. The standard of practice will be addressed and incorporated into the rules.
- The change to the Triple K (KKK) specifications will be effective July 1, 2015 for newly built ambulances. With multiple ambulances they will need an additional stretcher. The cost can be as much as \$28,000 for each ambulance.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	NEW BUSINESS
DISCUSSION	None

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Adjournment</u>
DISCUSSION	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"><u>ACTION: Motion to adjourn.</u> Ms. Bradshaw – First. Mr. Allenstein – Second</div> <p>The meeting adjourned at 9:38 a.m.</p>

TOPIC	<u>Next Meeting</u>
DISCUSSION	The next Executive Committee meeting will be held on August 19, 2015, 8:30 a.m.
