

# EXECUTIVE COMMITTEE MEETING

MINUTES	DATE August 19, 2015	TIME 8:30 a.m.	LOCATION ODPS-Division of EMS – C4-8 Conference Room 1970 W. Broad St., Columbus, Ohio 43223
<b>ATTENDEES</b>	<i>Executive Committee Members:</i>	Tom Allenstein, Becky Baute, Pamela Bradshaw, Geoffrey Dutton, Deanna Harris, Mark Resanovich, Julie Rose and Dr. Steve Steinberg, Dr. Hamilton Schwartz	
	<i>(EMS) Staff:</i>	Executive Director Melvin House, Valerie Koker, and Ellen Owens	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	None	
<b>ABSENT</b>	<i>Committee Members:</i>	Jim Davis	

## A G E N D A   T O P I C S

TOPIC	Welcome
<b>DISCUSSION</b>	<p>The meeting was called to order at 8:36 a.m. The meeting minutes from June 17, 2015 were reviewed.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b><i>ACTION: Motion to approve the minutes from the June 17, 2014 meeting.</i></b> Mr. Allenstein – First. Ms. Bradshaw – Second. None opposed. None abstained. Motion approved.</p> </div> <p>Executive Director House distributed Chapter 4765-8 and Chapter 4765-9 for review. With the approval of the EMFTS Board these will be filed with the Business Impact Analysis with the Common Sense Initiative Office. Chapter 8 is being filed as no change and Chapter 9 has two rule changes.</p> <p>All EMFTS Committee members will be appointed or reappointed in February at the 2016 Retreat. All current members with the exception of those committee members who were appointed in the last quarter of 2015 are required to submit an application and updated resume.</p> <p>A discussion ensued regarding the responsibilities of the chair, vice chair, liaison and support personnel.</p>

TOPIC	Chair's Report and Committee Reports		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	Update document of responsibilities of the chair, vice chair, liaison and support personnel	Valerie Koker	

TOPIC	Old Business
<b>DISCUSSION (Strategic Plan)</b>	<p><b><u>EMS Strategic Plan, Key Focus Areas</u></b></p> <p><u>Time Critical Diagnosis</u> Priority 1 – No updates.</p> <p><u>EMS System Development Committee</u> Ms. Harris will make contacts regarding dispatch practices.</p> <p><u>Education Committee</u> Ms. Bradshaw stated everything has been completed except for 2.2 which requires</p>

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funding to conduct a cost and operational needs assessment.

Medical Direction

No updates.

EMS Systems Development

1.1.2 is ongoing.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	NEW BUSINESS
<b>DISCUSSION</b>	None

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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TOPIC	Adjournment
<b>DISCUSSION</b>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p><b><u>ACTION:</u> Motion to adjourn.</b> Ms. Bradshaw – First. Ms. Rose – Second</p> </div> <p>The meeting adjourned at 9:41 a.m.</p>

TOPIC	Next Meeting
<b>DISCUSSION</b>	The next Executive Committee meeting will be held on December 16, 2015, 8:30 a.m.