

# EXECUTIVE COMMITTEE MEETING

DRAFT MINUTES	DATE December 16, 2015	TIME 8:30 a.m.	LOCATION ODPS-Division of EMS – Conference Room 1102 1970 W. Broad St., Columbus, Ohio 43223
<b>ATTENDEES</b>	<i>Executive Committee Members:</i>	Tom Allenstein, Becky Baute, Karen Beavers, Pamela Bradshaw, Deanna Harris, Julie Rose, Dr. Hamilton Schwartz, Diane Simon	
	<i>(EMS) Staff:</i>	Tim Erskine, Executive Director Melvin House, Valerie Koker, and Ellen Owens	
	<i>ODPS Staff:</i>	Michael Wise	
	<i>Visitors:</i>	None	
<b>ABSENT</b>	<i>Committee Members:</i>	Jim Davis and Mark Resanovich	

## A G E N D A   T O P I C S

TOPIC	Welcome
<b>DISCUSSION</b>	<p>The meeting was called to order at 8:32 a.m. The meeting minutes from August 19, 2015 were reviewed.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b><i>ACTION: Motion to approve the minutes from the Executive Committee Meeting on August 19, 2015.</i></b> Mr. Allenstein – First. Dr. Schwartz – Second. None opposed. None abstained. Motion approved.</p> </div>
TOPIC	Chair’s Report and Committee Reports
<b>DISCUSSION</b>	<p>Ms. Harris reminded those that wish to be reappointed to a committee is required to submit a new application. Committee members appointed during the fourth quarter of 2015 shall not be required to submit a new application. A discussion ensued as to whether Board members need to submit resume/cv. It was decided that they did not need to submit a resume since it is on file as a board member. A document regarding the responsibilities of committee members, liaisons, and support personnel were distributed to all members.</p> <p>Executive Director Mel House reported that the recording and microphones for the new conference center has not been installed. The old sound system will be utilized until the new system is in place.</p> <p>Motions to be brought before the Board:</p> <ul style="list-style-type: none"> <li>• To move Chapter 4765-8 and 4765-9 to JCARR (Diane Simon)</li> <li>• RPAB 6 made changes to protocols/need approval (Tim Erskine)</li> <li>• To approve the Alliance of Ohio Trauma Registrars equivalent course (Tim Erskine)</li> <li>• To have Resource Committee to review the incorporation of pediatric research grants. (Dr. Schwartz)</li> </ul> <p>A discussion ensued regarding ethics and the future of the Resource Committee. Therefore it was decided the pediatric research grant motion will not be brought to the Board at this time.</p> <ul style="list-style-type: none"> <li>• To add a vice chair to the Critical Care committee. (Julie Rose)</li> </ul>

# EXECUTIVE COMMITTEE MEETING

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
None	None	None	

TOPIC	Old Business
<b>DISCUSSION (Strategic Plan)</b>	<p><b><u>EMS Strategic Plan, Key Focus Areas</u></b></p> <p><i>Priority Area #1: Time Critical Diagnosis Ad-Hoc Committee</i></p> <ul style="list-style-type: none"> <li>○ 1.2.3 – Craft concepts from which legislation or rules can be drafted as it relates to EMS standard of care. Ms. Harris reported this as complete.</li> <li>○ 1.2.4 – A large group of stakeholders met and have found leaders within the group to represent each of the communities; trauma, stemi, and stroke. This will be an ongoing process as this is in the early formative stages.</li> </ul> <p><i>Priority Area #2: Dispatch (EMS System Development Committee, Deanna Harris, Chair)</i></p> <ul style="list-style-type: none"> <li>○ Ms. Harris reported the committee met December 15, 2016. Dispatch will continue to be reviewed, however, EMS does not have authority over dispatch.</li> </ul> <p><i>Priority Area #3: Education (Education Committee, P. Bradshaw, Chair)</i></p> <ul style="list-style-type: none"> <li>○ The National Registry will be presenting a new program; National Continued Competency Program. The education committee will meet at Columbus State on January 11, 2016 and also attend the National Registry presentation.</li> </ul> <p><i>Priority Area #4: Medical Direction (Medical Oversight Committee (MOC))</i></p> <ul style="list-style-type: none"> <li>○ Mr. Dutton was not in attendance.</li> </ul> <p><i>Priority Area #5: Data (Deanna Harris)</i></p> <ul style="list-style-type: none"> <li>○ 1.1.1 - Review and refine the “Data Usage” policy. A process is written, however, EMS Legal will need to be included in the discussion. The data usage policy was included in your board packet.</li> <li>○ 1.1.3 – Create and publish an EMFTS board annual report. <i>Ongoing.</i></li> <li>○ 1.1.4 – Create quality improvement program. The National Standards will be incorporated into the Ohio report. <i>Ongoing.</i></li> <li>○ Tim Erskine reported on the EMS Compass Project. <a href="http://www.emscompass.org">www.emscompass.org</a></li> </ul> <p><i>Priority Area #6: Health and Safety (EMS System Development Committee, Deanna Harris)</i></p> <ul style="list-style-type: none"> <li>○ 1.1.3 – Driver Training - A motion was made at the August board member and needs to be incorporated into the rules. <i>Completed.</i></li> </ul> <p><i>Priority Area #7: Disaster Preparedness (Homeland Security Sub-Committee, Mark Resanovich, Chair)</i></p> <ul style="list-style-type: none"> <li>○ No report - Mark Resanovich not present.</li> </ul> <p><i>Priority Area #8: Specialty Care</i></p> <ul style="list-style-type: none"> <li>○ 1.1.4 – EMS Legal will be asked to review the authority of the EMFTS Board to create certifications. If it is not permitted by law then new legislation would be needed.</li> </ul>

## EXECUTIVE COMMITTEE MEETING

*Priority Area #9: Community Paramedicine (Community Paramedicine Ad Hoc Committee, Deanna Harris, Chair).*

- Ms. Harris reported the resource paper was placed on the EMS webpage regarding Integrated Mobile Healthcare.
- Ms. Harris suggested that the Integrated Healthcare Committee be disbanded due to all of the objectives being met.

*Priority Area #10: Medical Transportation (Medical Transportation Committee, T. Allenstein, Chair).*

ED House reported that there is a proposed bill that would essentially change the definition of an ambulance. A meeting will be set up with the sponsor. Alex Lapso will provide more information at the Board meeting.

- *1.1.1 and 1.1.2 – Rules* - Mr. Allenstein reported the committee is currently working on the Medical Transportation rules. *Ongoing.*

**EMFTS Board Action Items**

- Adopt federal recommendations or national standard for the Medical Transportation Committee to draft Ohio specific ambulance requirements. *On hold.*
- *Trauma Committee – Burn Centers – ongoing.*
- *EMS System Development – Dispatch Certification – ongoing.*
- EMS Awards – Tom Tallman will have a report at Board meeting – *complete.*
- Charter’s policies to determine extreme weather. Dan Swords will present at the Firefighter and Fire Safety Inspector Training Subcommittee – *ongoing.*

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	NEW BUSINESS
DISCUSSION	None

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	Adjournment
DISCUSSION	<p><b><u>ACTION: Motion to adjourn.</u></b> Mr. Allenstein – First. Ms. Beavers – Second</p> <p>The meeting adjourned at 9:45 a.m.</p>

TOPIC	Next Meeting

## EXECUTIVE COMMITTEE MEETING

### DISCUSSION

The next Executive Committee meeting will be held on April 20, 2016, 8:30 a.m.