

**FINAL**

**STATE BOARD OF EMERGENCY MEDICAL SERVICES  
OHIO DEPARTMENT OF PUBLIC SAFETY  
MEETING MINUTES  
December 19, 2012**

Board Meeting Date and Location: December 19, 2012, 1970 W. Broad Street, Columbus, Ohio 43223.

Board Members in Attendance: Ms. Pamela Bradshaw, Dr. Deanna Dahl-Grove, Mr. James Davis, Mr. Matthew Dick, Mr. Geoff Dutton, Ms. Deanna Harris, Mr. William Mallory, Mr. Mark Marchetta, Mr. Daryl McNutt, Dr. John Pakiela, Mr. James Parrish, Dr. Wendy Pomerantz, Mr. Gary Redd, Mr. Mark Resanovich, Mr. Bruce Shade, Dr. Brian Springer, Dr. Steven Steinberg

Board Members Absent: Ms. Vickie Graymire

Staff Members Present: Kelly Beall, Jean Booze, Alan Boster, Director Charles, Sean Crowley, Dr. Carol Cunningham, Vicki Davies, Rhonda Evans, Tim Erskine, Winston Ford, Ryan Frick, Thomas Gwinn, Melvin House, Thomas Macklin, Sue Morris, Doug Orahood, Ellen Owens, Bob Ruetenik, John Sands, Joe Stack, Yvonne Tertel, Melissa Vermillion, Diane Walton, and Melissa Wulliger.

Guest and Public Attendance: Bradley Troy, Air Evac Life Team, Robert Homman, Knox County Career Center, Terrie Stewart, OSU, Kathy Haley, Children's Hospital, Dawn Wrask, Rural Metro, Lynn Haas, Cincinnati Children's Hospital.

Dr. John Pakiela chaired the meeting and called to order at 9:00 AM. He noted for the record that a quorum was present to conduct business.

Roll Call

Dr. John Pakiela (Acting Chair)	Here	Mr. William Mallory	Here
Ms. Pamela Bradshaw	Here	Mr. Mark Marchetta	Here
Dr. Deanna Dahl-Grove	Here	Mr. James Parrish	Here
Mr. James Davis	Here	Dr. Wendy Pomerantz	Here
Mr. Matthew Dick	Here	Mr. Gary Redd	Here
Mr. Geoff Dutton	Here	Mr. Mark Resanovich	Here
Ms. Vickie Graymire		Mr. Bruce Shade	Here
Ms. Deanna Harris	Here	Dr. Brian Springer	Here
Mr. Daryl McNutt	Here	Dr. Steve Steinberg	Here

OPEN FORUM

Nothing was brought forward.

Consent Agenda

Vice chair Dr. John Pakiela requested a motion to approve the Consent Agenda items that were posted to the EMS website prior to the meeting, including the October 16, 2012 EMS meeting minutes.

**ACTION: Motion to approve the Consent Agenda items including: October 16, 2012 EMS Board minutes, EMS certifications, accreditations and CE Sites requests for the period of October 1 through November 30, 2012.** Dr. Pomerantz first, Mr. Marchetta second. None opposed. None abstained. Motion approved.

Investigations, Melissa Vermillion

**ACTION: Motion to adjourn and go into executive private session for the purpose of discussing proposed disciplinary actions against certificate holders which is pending or eminent court action under O.R.C. 121.22(G)(3) and involves matters that are required to be kept confidential under O.R.C. 149.43(A)(2)**

**PUBLIC RECORD**

**and O.R.C. 4765.102(B) at 9:05 a.m.** Mr. Mallory first. Ms. Dahl-Grove second. None opposed. None abstained. Motion passed.

Roll Call

Dr. John Pakiela (Acting Chair)	Here	Mr. William Mallory	Here
Ms. Pamela Bradshaw	Here	Mr. Mark Marchetta	Here
Dr. Deanna Dahl-Grove	Here	Mr. James Parrish	Here
Mr. James Davis	Here	Dr. Wendy Pomerantz	Here
Mr. Matthew Dick	Here	Mr. Gary Redd	Here
Mr. Geoff Dutton	Here	Mr. Mark Resanovich	Here
Ms. Vickie Graymire		Mr. Bruce Shade	Here
Ms. Deanna Harris	Here	Dr. Brian Springer	Here
Mr. Daryl McNutt	Here	Dr. Steve Steinberg	Here

**\*\*The Board reconvened from private session at 9:16 AM.**

**ACTION: Motion to accept the following Consent Agreements:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-290-E100	2012-331-E300	2012-483-E100	2012-566-E300
2012-274-BE100	2012-446-E100	2012-534-E100	2012-644-E300

**ACTION: Motion to close the following cases:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2010-486-E100 – <i>Accept withdrawal of application; rescind notice of opportunity for hearing</i>	2011-1265-BE100 – <i>Rescind notice of opportunity for hearing</i>	2012-540-E300	2012-671-E100
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**ACTION: Motion to close the following cases; the Board refers case to local medical director/department:**

Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-565-E400 – <i>Refer to medical director</i>	2012-612-E400 – <i>Refer to local department</i>
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**ACTION: Motion to close the following cases, re-open if subject re-applies:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2009-281-304 – <i>Accept withdrawal of application</i>	2009-540-102 – <i>Accept withdrawal of application</i>	2009-574-304 – <i>Rescind notice of opportunity for hearing</i>
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**ACTION: Motion to Issue Notices of Opportunity for Hearings for the following cases:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-238-E300	2012-334-E300	2012-359-E100	2012-462-E300	2012-524-E100
2012-332-E300	2012-336-E300	2012-461-E300	2012-478-E300	2012-595-E300

**ACTION: Motion to accept the following cases for “Other” issues:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-352-E300 – <i>Suspend case until certification renewed</i>
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**ACTION: Motion to close the following cases due to one of the following reasons: inadvertently marked yes to conviction question, misdemeanor convictions which the Board has previously deemed “not involving moral turpitude,” continuing education cases which now meet the requirements, local non-patient care issues, and grandfathering issues of certification/conviction.** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-283-E100	2012-650-E100	2012-691-E100	2012-728-BE100	2012-747-E100
2012-512-BE100	2012-651-E100	2012-698-E100	2012-730-E100	2012-748-E100
2012-527-BE100	2012-656-BE100	2012-703-E300	2012-732-E100	2012-749-BE100
2012-543-F100	2012-657-BE100	2012-708-E100	2012-733-E100	2012-751-E100
2012-627-E100	2012-673-BE100	2012-710-E100	2012-734-E100	2012-774-BE100
2012-643-E100	2012-680-BE100	2012-726-E100	2012-736-E100	2012-776-E100

**ACTION: Motion to accept the following adjudication order:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2011-787-E300 – Rescind Goldman Adjudication Order; continue with previous consent Agreement
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**ACTION: Motion to close the following cases and re-open if contact is made:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-313-B500	2012-320-B500
2012-323-B500	2012-370-F500

**ACTION: Motion to accept the following consent agreements:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-580-E500
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**ACTION: Motion to accept the notice of opportunity for hearing in the following cases:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-872-E500	2012-847-E500
2012-848-E500	

**ACTION: Motion to accept the withdrawal of the applications in the following cases and close the cases:** Dr. Dahl-Grove first, Dr. Pomerantz second. None opposed. Ms. Bradshaw and Mr. Resanovich abstained. Motion approved.

2012-910-E500	2012-909-E500
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Chair Report, Vice Chair – Dr. Pakiela

Dr. Pakiela thanked the EMS Board and staff for their support. He is resigning from the EMS Board December 31, 2012. Executive Director House presented Dr. Pakiela a certificate of service award. No report.

State EMS Medical Director Report, Dr. Carol Cunningham

Dr. Cunningham discussed the RPAB appointments that were emailed in the EMS Board Packet and miscellaneous updates. She discussed the American Board of Emergency Medicine EMS subspecialty examination applications for the first Board examination is open until June 2013 with the exam expected to be given in the fall 2013. **ACTION: Motion to accept RPAB appointments and applications that were emailed in the Board Packet.** Mr. Marchetta first, Dr. Pomerantz second. None opposed. None abstained. Motion approved.

Assistant Attorney General, Yvonne Tertel

AAG Tertel presented a summary and status of the workload in 2012 with case update, Administrative Investigation cleanup and continued case projection.

Associate Legal Counsel, Winston Ford

Associate Legal Counsel Winston Ford provided an update on the Ohio Trucking Association's legal challenge to ODPS's use of abstract fees to fund EMS and other ODPS agencies. Specifically, Mr. Ford stated that the Ohio Supreme Court ruled in ODPS's favor on December 5, 2012. However, Mr. Ford reminded Board members of a companion lawsuit that is still pending in the Supreme Court.

EMS Legislative Liaison, Andy Spencer

No report from Andy Spencer per the EMS Board Secretary Vicki Davies.

Executive Director, Melvin House

Executive Director House welcomed Mr. Gary Redd from the City of Marion to the EMS Board. Mr. Redd replaces the vacancy left by Mr. Quinn who resigned from the EMS Board. Executive Director House presented Chief Parrish who is resigning from the EMS Board on December 31, 2012 with a certificate of service award.

Executive Director House gave an update on the staff vacancies and distributed a revised organizational chart for an efficient and balanced span of control. Director House thanked Geoff Dutton for his assistance with the evaluation of staff and work flow process.

Executive Director House requested approval to implement the online process exclusively for the EMS application process. This will save staff processing time and in turn will benefit our constituents. Executive Director House is reviewing the accreditation and chartering process for consistency and staff cross-training. Executive Director House reported that the Star of Life Awards, to be held May 15<sup>th</sup>, is a continued joint function with American College of Emergency Physicians (ACEP). He asked for confirmation on the date and the same format as last year, a luncheon at the Bridgewater Conference Center in Powell, Ohio. Dr. Pakiela requested approval to proceed to plan the event. None opposed. Executive Director House will continue with the event plans. Executive Director House reported on the BMV next of kin program, and it is expected to include emergency medical information. DEMS will be asked to form a small workgroup to identify the elements of medical information that may be needed.

Executive Director House reported on the OMTB merger legislation that was pulled from the House Bill 532 in the eleventh hour. This was an item in the Division's Strategic Plan; and was approved and adopted by unanimous vote. During the legislative process Executive Director House received information that individuals on the Board and the organizations they represent were opposed to the merger. Executive Director House asks if something changes, let him know. Executive Director asks for is open dialogue rather than discovering during the legislative process members are now opposed, that creates a very difficult position. He then asked the EMS Board members to review the Strategic Plan and it be prepared to discuss it at the February Board Retreat.

Director Charles thanked the EMS Board for all of their work and dedication. He reported that there have been a few bumps with the Administrative Investigation, the recent loss of Executive Directors and budget issues; however, he appreciates what the Board Members and support staff does. He thinks the best thing for good government is the merger. He stated that we are not done and hopefully we get everyone on Board.

Further discussion from Dr. Springer, Mr. Davis, Executive Director House and Dr. Pakiela on the OMTB merger with all members requested open communication. There was some discussion regarding the Board members responsibility to stay informed and to communicate with their appointing organizations as well as DEMS.

Mr. Davis discussed some of the testimony from Ohio Association of Critical Care Transport. He reported that they did not feel they were a part of the EMS Board, and OACCT should not be regulated under EMS. Mr. Davis advised that may be an issue that EMS should review with or without the merger. Mr. Shade advised that

the Ambulance and Medical Transportation Assoc. is supportive of the bill providing all public and private providers are licensed.

Certifications, John Sands (Jean Booze)

John Sands introduced Jean Booze as the new Certification Coordinator. Jean will start doing the reporting at the February retreat and he wanted the EMS Board to meet her. John Sands reported October 1<sup>st</sup> through November 30<sup>th</sup> 2012, 2252 certifications, the staff request motion and approval. **ACTION: Motion to approve certifications:** Moved by Dr. Pomerantz, Mr. Marchetta second. None opposed. None abstained. Motion approved.

John Sands reported the extensions for October 1<sup>st</sup> through November 30<sup>th</sup>, 2012. There were 90 extensions and the staff request motion and approval. **ACTION: Motion to approval extensions:** Moved by Mr. Marchetta, Dr. Dahl-Grove second. None opposed. None abstained. Motion approved.

John Sands reported medical and military exemptions for October 1<sup>st</sup> through November 30<sup>th</sup>, 2012. There were four total, two medical and two military; the staff request motion and approval of certification numbers 113797, 83366, 110307 and 94422. **ACTION: Motion to approve exemptions:** Moved by Mr. Marchetta, Dr. Pomerantz second. None opposed. None abstained. Motion approved.

Education, John Sands

No reports or requests.

Dr. Pakiela requested a moment of silence to recognize the victims and their families in Connecticut from last week's tragedy; for all of the emergency responders, police, fire and EMS. A moment of silence was conducted.

COMMITTEE REPORTS

EMSC Committee, Dr. Wendy Pomerantz

The Emergency Department Pediatric Prepared Program (EDPP) has three applications for recognition and four requests for information and site visits are being prepared for the applicants. As a reminder, Nationwide Children's Hospital will host the first Ohio Pediatric Emergency Medicine Fellowship Conference in Columbus, Ohio on January 31, 2013. Ohio EMSC will participate in the National Pediatric Readiness Project, a national survey designed to determine pediatric readiness in hospital emergency departments throughout the country. The survey will be sent to Ohio hospitals in the spring of 2013. The Ohio EMSC will conduct a performance survey of Ohio EMS agencies concerning pediatric medical direction and pediatric equipment beginning late 2013.

The EMSC committee has pediatric representation for all of the goal workgroups under the Trauma Committee. The committee has signed a cooperative agreement with the Ohio American Academy of Pediatrics (AAP) to promote bicycle safety and distribute bicycle helmets purchased with EMSC Grant funds. The program is called "Put a Lid on It". The BMV is printing CHAD stickers to distribute to families with children in car seats. The EMSC committee would like to make a motion for Rashida Woods and Terry Kirkham to fill all seats on the committee. **ACTION: Motion to add Rashida Wood and Terry Kirkham to the EMSC Committee:** Dr. Pomerantz first, Mr. Marchetta second. None opposed. None abstained. Motion approved.

EMS System Development, Dr. Pakiela

Dr. Pakiela reminded committee chairs that they are to determine their legislative needs and report them to Mr. Davis. Committee chairs were also reminded to update the dashboard for the strategic plan and the updates will be posted on the website following each Board meeting.

Homeland Security, Mr. Resanovich

Mr. Resanovich reported that the Homeland Security Committee submitted the 2012 accomplishments to Executive Director House. Mr. Resanovich reported at the last Board meeting the draft of the EMS Annex to the Ohio Medical Coordination Plan was distributed to the Board for input. As none has been received, Mr. Resanovich requested approval of the draft annex to meet deliverables of the Ohio Hospital Association grant. **ACTION: Motion to approve the EMS Annex and allow the Executive Director to submit the plan to the Ohio Hospital Association:** Mr. Resanovich first, Dr. Pomerantz second. None opposed. None abstained. Motion approved.

Human Resources and Education (HRE) – Pam Bradshaw

Ms. Bradshaw reviewed the strategic plan timelines and the membership of the sub-committees. The goals are being reviewed and may be revised to be clear and more efficient; especially 3.1, 3.2 and the language of 3.3. The subcommittee hopes to have it to the Board prior to the Board Retreat for discussion.

The Education sub-committee draft of the Instructor Curriculum was sent to the Fire Committee for approval and reviewing the accreditation process. With the EMT audits, Registry cards, refresher classes and transition course for EMT-Intermediates can transition to an Advanced EMT under the Registry requirement. The National Registry requires completion of a transition course to upgrade from an EMT-Intermediate to an Advanced EMT. The EMS Board had approved the AEMT refresher course as the state approved transition course. The National Registry requires all EMT-Intermediates that took the I-85 examination to also take the new Advanced EMT examination. The gap analysis completed by the Education completion had indicated Ohio's EMT-I course supersedes the AEMT course.

Dr. Pakiela recalled from a previous Board meeting where a representative from the Registry presented before the Board that a retest was not required. Mark Resanovich agreed that some individuals were going to be grandfathered in. Ms. Bradshaw said anyone that did not have a Registry card does not have to test. However, the Registry advised if an individual has a Registry card, an assessment is required. Ms. Bradshaw asked if we should seek clarification from the Registry. Dr. Pakiela suggested that the Registry be contacted for clarification. John Sands seeking a point of clarification, EMS started taking Advanced EMT test after the June Board meeting, are those individuals required to retest? Ms. Bradshaw reported that from the way it reads on the paper from the Registry, individuals that want to maintain the Registry card will have to, but if they do not want to maintain the Registry card, they will not have to. Check with the National Registry.

Specialty Care, Dr. Brian Springer

Dr. Springer reported there was not a quorum at the November meeting and the committee worked on old business. A letter of support was received from the Ohio Association of Critical Care Transport. The concept paper has been reviewed by Ohio Fire Chiefs' Association and he is currently addressing questions and/or concerns they have. The committee has begun to take the concept paper and transition it into a document to use as a foundation for legislation.

Medical Oversight Committee (MOC), Dr. Brian Springer.

Dr. Springer reported the committee has reviewed the dashboard and the EMS ground transportation document. It appears that a similar document is required by law. Assistance from the System Development committee will be needed. **ACTION: Motion to nominate paramedic Brent Parquette to the Medical Oversight Committee:** Dr. Springer first, Dr. Dahl-Grove second. None opposed. None abstained. Motion approved.

The committee is reviewing the use of intranasal Narcan by EMT's Basic; however, currently there is not enough evidence to recommend any changes. The committee is working to promote research in this area and once results are received, the issue will be revisited. The PowerPoint training module for use of Epinephrine auto-injectors by the EMT-Basic (EMT) was presented for discussion. **ACTION: Motion to approve the use**

**of the presentation.** Dr. Springer first. Mr. Marchetta second. None opposed. None abstained. Motion approved.

Policy and Regulation, James Davis

Mr. Davis discussed group legislative needs and priorities for 2013. Mr. Davis requested two items for the EMS Board agenda in February. First, the legislative needs of EMS and whether we should seek an all-encompassing EMS bill rather than adding language to other bills that are introduced. And second, is a discussion on time critical diagnosis legislation and which agency would be the best fit. Dr. Pakiela suggested that Andy Spencer may assist with an overview of that process.

Resource Management, Mr. McNutt

Mr. McNutt discussed the 2013-2014 grant cycle; the grant applications were in the Board packet. Mr. McNutt requested approval of Priority 1 with approximately the same funding as last year and the funding is the same for all six priorities.

**ACTION: Motion to approve Grant Priority 1 Application:** Mr. McNutt first. Mr. Marchetta second. None opposed. None abstained. Motion approved.

Priority 2 through 5 only the numbers were changed to bullet points, so they are not ranked.

**ACTION: Motion to approve Grant Priority 2 Application, Trauma Procedures:** Mr. McNutt first. Mr. Marchetta second. None opposed. None abstained. Motion approved.

**ACTION: Motion to approve Grant Priority 3 Application, Injury Prevention:** Mr. McNutt first. Mr. Shade second. None opposed. None abstained. Motion approved.

**ACTION: Motion to approve Grant Priority 4 Application Trauma Rehabilitation:** Mr. McNutt first. Mr. Shade second. None opposed. None abstained. Motion approved.

Priority 5 is different. It is research-based and three items were classified as Priority 5. After an in-depth discussion on Narcan being used by First Responders and EMT's Basic, the Grants Committee would like to direct the focus the application to emergency medical dispatch, as the committee felt this would be more beneficial to the entire state. A short discussion on Priority 5 followed between Dr. Pakiela, Mr. McNutt, Mr. Resanovich and Dr. Cunningham for clarification. Dr. Pakiela said the Narcan issue was raised by Project Dawn, a group that is reviewing the use of intranasal Narcan by first responders, EMT Basics, and emergency responders that is not currently in their scope of practice. There are several steps to make that happen.

**ACTION: Motion to approve Grant Priority 5 Application, Research based:** Mr. McNutt first. Mr. Shade second. None opposed. None abstained. Motion approved.

**ACTION: Motion to approve Grant Priority 5 Application, Research based:** Mr. McNutt first. Mr. Shade second. None opposed. None abstained. Motion approved.

**ACTION: Motion to approve Grant Priority 6 Application, School funding:** Mr. McNutt first. Dr. Dahl-Grove second. None opposed. None abstained. Motion approved.

Mr. McNutt noted that Alan Boster will be retiring as of December 31<sup>st</sup> and thanked him for his many years of service.

Trauma System, Tim Erskine

Tim Erskine discussed that Ohio has 47 trauma centers, 14 level I with three pediatrics, 13 level II with two pediatrics and 20 level III. Mr. Erskine reported the review process of the American College of Surgeon (ACS) has been strained due to the State of New York requesting a consult for each Trauma Center. This created a

significant near disaster for Hillcrest Hospital, level II trauma center in Cleveland. They were within 96 hours of having to stop trauma operations, before the ACS processed the documents for re-verification. The trauma system has entered into a contract for the Trauma Registry and EMSIRS and the vendor is Digital Innovation (DI). This vendor has significant experience with both EMS and trauma. DI facilitates the National Trauma Data Bank and the American Burn Association Registry. The timeline and implementation is being reviewed with the hospital trauma registry first. Beginning January 2013 hospitals may collect data by using the new dictionary which was approved at the last Board meeting. The hospitals will hold data until the system can accept the data, and this was agreed to by the Registry sub-committee and came independently by the vendor. The ten workgroups are working well and producing a summary of a variety of the group activities. For example, the people with functional needs workgroup has created a draft definition of functional needs and tailored the language to EMS and emergency care. The need of medical accommodation to ensure proper treatment, with the trauma committee approval it should be presented at the February retreat.

The public educational workgroup decided to take a marketing approach to trauma and contacted the Ohio State University Fisher College of Business' marketing department. This worked out well with the start of the next semester and this will be the senior class capstone project. The Trauma Committee will assist with the review process and have the ability to use any or all of the ideas produced by from the teams at no expense to our agency. We look forward to see this rolled out during the trauma awareness in May.

Tim Erskine advised the results of all trauma-related research that involved priority two through five grant funding be presented to the Trauma Committee by the researchers along with the study results. Trauma is currently funding the study and traditionally the presentations were made at the February Board meeting. There was an inquiry about inviting them to the Board retreat. After a discussion with the Board, it was decided that, if a presentation is made at the retreat, this is no reason for them to make two presentations.

Mr. Davis noted the length of time it has taken to get this up and running as far as the data package. He asked if the Trauma Committee and data collection individuals are satisfied, if they need anything else, and about the risk adjustment in that packet. He stated that Mr. Erskine made it sound like it is moving forward and that is going great, and Mr. Davis did not want to get blindsided by someone because they are not happy.

Dr. Steinberg noted that this was part of the plan and that the Board Strategic Plan is very big, broad and lengthy. He said that clearly, we are making headway in certain areas, particularly areas Tim is involved with the Registry, and being able to get usable data will help the state. On the risk adjustment issue, we are struggling. We have had a few presentations, and we are not where we should be. We don't have a solution in place or on the immediate horizon for the risk adjustment part what is necessary; however, progress is being made. Tim Erskine advised things are moving along now with the vendor contract being approved, and the projected implementation of the trauma registry is expected to be around June 2013.

#### Old Business

Dr. Pakiela there is a requirement by the Governor of 60% attendance and this will be reviewed at the February retreat.

Executive Director House reported the division is reviewing the certification process to make it more efficient and reduce errors. One area that will assist tremendously is, with the Board's approval, the implementation of EMS online applications and the elimination of paper application. Currently the fire applications are all online and it has worked very well. He would like to move to that same type of operation on the EMS side, along with the improvement of the notification process. Director House assured the Board that he will allow significant resources to reach out to individuals to let them know there has been a change and to ensure no one falls through the cracks. This is a huge issue at EMS and results in a number of unnecessary delays. This change is one that is already working on the fire side will benefit all individuals involved. Paper applications will be

available upon request and this change includes initial and renewal applications. The Board discussed and said since it is successful on the fire side, it makes sense to implement for the EMS side. **ACTION: Motion to move forward to electronic application for EMT's, only mail paper applications upon requests.** Mr. Shade first. Mr. Marchetta second. None opposed. None abstained. Motion approved.

EMS Board discussed the length of Board retreat, and it will be held Wednesday, February 20 through Friday, February 22, 2013. The Board retreat will be on Wednesday and Thursday, with the Board meeting on Friday.

For the EMS 20<sup>th</sup> Anniversary planning, a suggestion was made to recognize people that are still around that were instrumental in starting the EMS Board. A committee was established to organize the event and will be led by Mr. Dick and Ms. Harris. The event may merge with EMS Week. The Board meeting will be May 15<sup>th</sup> and the award ceremony may be the night before meeting. The committee may look for a location on Tuesday, May 14<sup>th</sup>, 2013 for the 20<sup>th</sup> anniversary, and the sub-committee of Mr. Dick and Ms. Harris will determine the particulars of that event.

Committee accomplishments have been turned into Executive Director House and will be seen in February at the retreat with the Executive Director's report.

Tim Erskine reported a correction to the funding from the American College of Surgeons Trauma System consultation. This is a program where the ACS comes in and reviews the trauma system for the State of Ohio, it is performed similar to the NHSTA Technical Assessment that was completed for EMS where they have a panel of experts and local experts come to them, give testimony, and that is evaluated. That was awarded last year and the visit has been scheduled for May 5<sup>th</sup> through May 8<sup>th</sup>, 2013. The Board was advised to mark their calendars as their expertise may be needed.

#### New Business

Dr. Pakiela reported that the International Trauma Life Support (ITLS) conference will be held in Columbus, Ohio on February 28 through March 3, 2013 at the Crowne Plaza North.

Dr. Pakiela discussed the election of EMS Board Officers. During the last meeting, there were two nominations for Chair. He reported that Mr. Resanovich has withdrawn his name and asked Mr. Shade if he was willing to serve.

**ACTION: Open vote: All raise your hand. It is a unanimous vote for Mr. Bruce Shade.**

Dr. Pakiela noted that Chief McNutt and Deanna Harris were nominated for Vice Chair. Ms. Harris informed him that she wants to withdraw her name from consideration. Dr. Pakiela asked Chief McNutt if he was willing to serve as Vice Chair.

**ACTION: Open vote: All raise your hand. It is a unanimous vote for Chief Daryl McNutt.**

Dr. Pomerantz said she has stopped receiving the Siren. Dr. Pakiela informed her that she must complete a request form to sign onto the Division of EMS listserve. There has been a technical issue on the availability and it will be worked on internally.

**ACTION: Motion to Adjourn (except for fire members)** Dr. Dahl-Grove first, Mr. Marchetta second. None opposed. None abstained. Motion approved at 11:20 a.m.