

## EXECUTIVE COMMITTEE MEETING

MINUTES ~FINAL~	DATE October 16, 2013	TIME 8:30 a.m.	LOCATION ODPS – Division of EMS – C4-8 Conference Room 1970 W. Broad St., Columbus, Ohio 43223
<b>ATTENDEES</b>	<u>Executive Committee Members:</u> Tom Allenstein, Becky Baute (EMFTS Board Vice Chair), Pamela Bradshaw, James Davis, Geoffrey Dutton, Deanna Harris, Daryl McNutt (EMFTS Board Chair), Dr. Wendy Pomerantz, Mark Resanovich, and Dr. Steve Steinberg <u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Tim Erskine, Melvin House, Sherry Harkness, and Ellen Owens <u>ODPS Staff:</u> None <u>Visitors:</u> None		
<b>ABSENT</b>	Executive Committee Members: Dr. Brian Springer and Jim Steele		

### AGENDA TOPICS

TOPIC	Welcome
<b>DISCUSSION</b> (D. McNutt)	The meeting was called to order. The meeting minutes from the August 22, 2013 were reviewed and approved without change.  <div style="border: 1px solid black; padding: 5px;"> <b><i>ACTION: Motion to approve the minutes from the August 22, 2013 meeting.</i></b> Mark Resanovich - Dr. Wendy Pomerantz – Second. None opposed. None abstained. Motion approved.                     </div>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Chair's Report						
<b>DISCUSSION</b> (D. McNutt)	<u>Medical Transportation Committee &amp; Critical Care Subcommittee</u>  Staff met on October 4, 2014 to review and discuss the applications received for members of the Medical Transportation Committee and Critical Care Subcommittee. The applicants will be presented to the EMFTS Board for review and approval at today's (10/16/13) EMFTS Board meeting.						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">ACTION ITEMS</th> <th style="width: 20%;">PERSON RESPONSIBLE</th> <th style="width: 20%;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td>None</td> <td></td> <td></td> </tr> </tbody> </table>		ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	None		
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None							

TOPIC	Old Business
<b>DISCUSSION</b> (ALL)	<u>EMFTS Board Committee Application Status</u> Executive Committee discussed the current EMFTS Board Committee application process. <ul style="list-style-type: none"> <li>• New Member Applications – forward to Sherry Harkness for processing; applications will be researched (EMS investigations &amp; Google search – Committee Chairs are asked to allow time for this review/research); forwarded to EMFTS Board Chair, appropriate committee chair, and staff committee liaison for review, consideration, and presentation to the EMFTS Board for appointment. Committee Chairs must submit names to the EMFTS Board Chair prior to EMFTS Board meeting for presentation. Applicants will be notified via letter from Executive Director House of appointment.</li> <li>• Current Committee Members – must complete and submit an updated application and current curriculum vitae or resume ensuring compliance with rules. EMFTS Board members need only submit an updated application.</li> <li>• Committee Chairs are asked to be aware of the location/area and the organizations/associations in which the members are representing. Areas and organizations must be evenly represented.</li> <li>• If the Committee would have a need for exceptions pertaining to the Ohio Administrative Code 4765-2 (<a href="http://codes.ohio.gov/oac/4765-2">http://codes.ohio.gov/oac/4765-2</a>), the request must be presented to the Board and a waiver may be granted via motion.</li> </ul> Committee Chairs are to assess their current committee member requirements/needs and forward to Sherry Harkness or Executive Director House.  <u>EMS Strategic Plan, Key Focus Areas</u> Changes and updates that were discussed and noted during the August meeting, were made to all areas. Committee Chairs are asked to review during their respective Committee meetings and

TOPIC	Old Business (con't.)
DISCUSSION (ALL)	<p>forward any changes and/or updates to Ellen Owens or Sherry Harkness prior to the December 18, 2013 EMFTS Board meeting. The EMS Strategic Plan, Key Focus Areas will be presented to the EMFTS Board for review and approval at the December meeting.</p> <p>One correction noted to Priority Area Five, Strategy #3. <u>Violence in the workplace and assault <b>dog</b> providers.</u> “<b>Dog</b>” was changed to “<b>on</b>”.</p> <p><u>Position Paper Review Status</u> All position papers are available on the EMS website and each was assigned to a Committee. For that reason, each Committee is asked to continually review and forward any changes/updates to ensure the papers are always current. Many of the Position papers are extremely outdated and need to be reviewed and updated accordingly, at the very least, all papers need to be updated with the Board change from EMS to EMFTS. Dr. Cunningham has recently reviewed several of the papers and forwarded those papers to all Board members for review and comment. All Committees are asked to do the same and forward the drafts to Sherry Harkness to be included in the December Board packet. The plan is to review and update annually.</p> <p><u>Action Items Update</u></p> <ol style="list-style-type: none"> <li>1) Director House to follow up with Carol Jacobson, OHA regarding status of the Ohio Medical Coordination Plan. <b>Update:</b> Executive Director House sent an email to Carol Jacobson waiting for a response. The plan is currently with OHA ODH along with the Crisis Standards of Care.</li> <li>2) Director House to reach out to Larry Bennett and the University of Cincinnati regarding Community Paramedicine trainings. <b>Update:</b> Director House is currently working with Anna Firestone to draft language to address the issues with the current law, Community Paramedicine and the University of Cincinnati. Language will be pushed out to address the issues statewide.</li> <li>3) Director House to request Anna Firestone to attend Community Paramedicine Ad-Hoc Committee meetings. <b>Update:</b> Anna Firestone although not available to attend the entire meeting, was able to attend part of the meeting on October 16<sup>th</sup> and will continue to plan to be available. With the sensitivity of Community Paramedicine, it may be beneficial to include one of the Assistant Attorney Generals, Brandon Duck or Summer Moses. Executive Director Mel House will request their attendance. However, if there are questions that need to be addressed prior to the meeting, the Committee is asked to forward to Executive Director House who will in turn forward to the Assistant Attorney General(s) for response.</li> </ol> <p>The Executive Committee briefly discussed Community Paramedicine. Although current law does not support the practice of Community Paramedicine, it is happening statewide. We need to be actively involved to ensure compliance with the scope of practice as well as the law. All in agreement that the law needs to be changed.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Committee Chairs are to assess their current committee member requirements/needs and forward to Sherry Harkness or Executive Director House.	All Committee Chairs	12/16/13
Committee Chairs are to review the EMS Strategic Plan, Key Focus Areas with their Committee and forward any changes and/or updates to Ellen Owens or Sherry Harkness prior to the December 18, 2013 EMFTS Board meeting	All Committee Chairs	12/6/13
Committees to review and update their assigned position papers and submit a draft to Sherry Harkness.	All Committee Chairs	12/6/13

TOPIC	New Business
DISCUSSION (ALL)	<p><u>Naloxone Administration (HB 170) (Geoff Dutton)</u> The Executive Committee discussed HB 170 and the need to modify the current scope of practice to allow for the administration of intranasal naloxone. Legislation is going to pass HB 170 as an emergency bill which will allow the administration of Naloxone by essentially anyone. By changing the scope of practice, which will still require medical director approval and training, EMS will be pulled from the bill and not added as legislation. The change to the scope of practice will be brought before</p>

TOPIC	New Business (con't)
DISCUSSION (ALL)	<p>the Board for approval via a motion at today's meeting. Dr. Cunningham will be developing the on-line training program. The training will be available on the EMS webpage at no charge.</p>
	<p>The concern is that there has been and may be a shortage of Naloxone. The Board will address this concern by requesting an amendment to the HB 170 to include language that will give hospitals, and EMS agencies priority to the available Naloxone resources.</p>
	<p><u><i>Pre-Hospital Use of Ultrasound Research Project (Geoff Dutton)</i></u>  The Medical Oversight Committee (MOC) will be apprising the Board today that OSU will seek and the MOC will recommend a waiver to the scope of practice to allow OSU to perform a feasibility study for the use of pre-hospital ultrasound (12 month project). OSU still needs to gather and submit the required information per <i>OAC 4765-6-04 Research Study Impacting Scope of Practice</i>. Once complete the information will be formally presented to the Board, possibly during the December meeting. The information presented during today's Board meeting is for informational purposes only.</p>
	<p><u><i>Committee Membership – NEW Appointments</i></u>  The Medical Transportation Chair, Tom Allenstein, Critical Care Subcommittee Chair, Julie Rose, EMFTS Chair, Daryl McNutt, and EMS Executive Director Mel House and EMS staff met on October 4, 2013 to review the Medical Transportation Committee and the Critical Care Subcommittee applications and select potential members to be presented to the Board for approval. The lists of those potential members were presented to the Executive Committee for review and discussion. All applicants that applied were placed on one or both committees (with the exception of one applicant). If all potential members are approved, the Medical Transportation Committee will be seeking a waiver of the maximum of 15 members from the Board via motion during today's meeting.</p>
	<p>Other Committees presenting new member applicants for approval from the Board will be the Resource Management Committee, Community Paramedicine, and EMS Children.</p>
	<p><u><i>Motions for the Board</i></u>  The Executive discussed the possible motion that the Committees will be presenting to the Board.</p>
	<p>Community Paramedicine Committee (Deanna Harris):</p> <ul style="list-style-type: none"> <li>• Remove Gary Redd from the Committee</li> <li>• Add several new committee members</li> <li>• Allow more than 15 members</li> <li>• Committee to develop and the Board send out communications to stakeholders regarding the status of community paramedicine in Ohio.</li> <li>• Recommend that the EMFTS Board seek legislative changes to ORC to allow for community paramedicine in Ohio.</li> <li>• Move forward with previously approved motion regarding creating and releasing a RFP utilizing Priority Five Funding for community paramedicine research projects.</li> <li>• Discussion regarding a potential violation of ORC in regards to an organization actively practicing community paramedicine. Details are not to be discussed as the violation has the potential to moving into investigations.</li> </ul>
	<p>Education Committee (Pam Bradshaw)</p> <ul style="list-style-type: none"> <li>• Discussion regarding the National Accreditation pass rate of 70% vs Ohio Accreditation of 80%. The Education Committee would like to present a motion to the Board that would lower Ohio's rate to match the National accreditation pass rate. After discussion the Executive Committee determined that more information is necessary before moving forward with the change. The Education Committee must first conduct a gap analysis between the two accreditations (Ohio vs National). Once the analysis is complete the recommendation will then need to be brought before the Board for further discussion and final decision.</li> </ul>
	<p>Resource Management Committee (Mark Resanovich)</p> <ul style="list-style-type: none"> <li>• Motion to add a new member</li> <li>• While reviewing applications for Priority 2 – 6. Recommendation was made to change the name to the grant applications to include "Trauma". After discussion, the Executive Committee agreed that the name does not need to be changed at this time. However, will still bring to the Board for discussion.</li> </ul>

TOPIC	New Business (con't)
DISCUSSION (ALL)	<p>EMS Systems Development Committee (Jim Davis)</p> <ul style="list-style-type: none"> <li>Need to form additional workgroups under the EMS Systems Development Committee to address Data and Dispatch. EMS will assist with forming those groups. Executive Committee was in agreement to move forward with forming said workgroups.</li> </ul> <p>Time Critical Diagnosis Committee (Geoff Dutton)</p> <ul style="list-style-type: none"> <li>Would like to organize a meeting of stakeholders with outside presenters from other states. Possibly have another organization take lead to cover the funding aspect. Request assistance/input from Representative Grossman.</li> </ul> <p>Open Board Seats Currently all nominations at the Governor's office, waiting for announcement.</p>
	<p><b><i>ACTION: Motion to adjourn.</i></b> Dr. Pomerantz</p>
<p>The meeting adjourned at 9:35 a.m.</p>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The Education Committee is to complete a gap analysis between the Ohio and the National accreditations criteria and present findings to the Board.	Education Committee	?

ALL ACTION ITEMS	PERSON RESPONSIBLE
Committee Chairs are to assess their current committee member requirements/needs and forward to Sherry Harkness or Executive Director House.	All Committee Chairs
Committee Chairs are to review the EMS Strategic Plan, Key Focus Areas with their Committee and forward any changes and/or updates to Ellen Owens or Sherry Harkness prior to the December 18, 2013 EMFSTS Board meeting	All Committee Chairs
Committees to review and update their assigned position papers and submit a draft to Sherry Harkness.	All Committee Chairs
The Education Committee is to complete a gap analysis between the Ohio and the National accreditations criteria and present findings to the Board.	Education Committee

ATTACHMENTS
<ul style="list-style-type: none"> <li>None</li> </ul>

NEXT MEETING
<p>Next meeting:</p> <ul style="list-style-type: none"> <li><b><u>Wednesday, December 18, 2013 at 8:30 a.m.</u></b> ODPS, Division of EMS 1970 W. Broad St., Conf. Rm. C4-8 Columbus, Ohio 43223</li> </ul>