

State Board of Emergency Medical, Fire, and Transportation Services
Ohio Department of Public Safety
RETREAT MINUTES
Wednesday, August 21, 2013
FINAL

Board Retreat Date and Location: Wednesday, August 21, 2013 at the Columbus Firefighters Facility (Union Office), located at 379 West Broad Street, Columbus, Ohio 43215, beginning at 10:00 a.m.

Board Members Present: Thomas Allenstein, Kent Appelhans, Rebecca Baute, Karen Beavers, Pamela Bradshaw, Geoff Dutton, Vickie Graymire, Deanna Harris, Ernest Hatmaker, Daryl McNutt, Wendy Pomerantz, Mark Resanovich, Julie Rose, Brian Springer, Steven Steinberg, Thomas Wappner, and Dudley Wright.

Board Members Absent: Gary Cates, and Jim Davis

DPS and EMS Staff Present: Jean Booze, Dr. Carol Cunningham, Vicki Davies, Tim Erskine, Rhonda Evans, Anna Firestone, Ryan Frick, Sherry Harkness, Melvin House, Tom Macklin, Julie McQuade, Linda Mirarchi, Sue Morris, Ellen Owens, Robert Ruetenik, John Sands, Schuyler Schmidt, Andy Spencer, Joe Stack, Diane Walton, Pam Watkins, and Connie White

Assistant Attorney General: Brandon Duck, and Yvonne Tertel

Guest and Public Present: None

Welcome and Introduction ~ Mel House, EMS Executive Director

Executive Director House welcomed all to the first meeting of the newly formed State Board of Emergency Medical, Fire, and Transportation Services. He reviewed the day's events and an introduction of all present was made.

EMS & EMFTS Roles & Responsibilities ~ Mel House, EMS Executive Director

Presentation of the Division of Emergency Medical Services (EMS) and the State Board of Emergency Medical, Fire, and Transportation Services (EMFTS) roles and responsibilities. (Division EMS PowerPoint - Attachment 1). A few of the key points reviewed and discussed were:

- *Current Board Members and their representing agencies.* All Board members are reminded, when making decisions to consider who they are representing.
- *Ohio Revised Code (ORC) & Ohio Administrative Code (OAC).* The Board is directed by the ORC & OACs, therefore all Board members are asked to review and become familiar with the following:
 - ORC Chapter 4765: Division of Emergency Medical Services
 - ORC Chapter 4766: State Board of Emergency Medical, Fire, and Transportation Services
 - OAC 4765: State Board of Emergency Medical Services
 - OAC 4766: Ohio Medical Transportation Board
- EMFTS Board Committees (Statutory), Committees & Subcommittees (Standing) and the Ad Hoc Committees/Subcommittees. The committees drive the Board. This is where most of the work is done then brought before the Board for approval.
- ODPS Division of EMS organization chart. Review of where DPS-EMS is located. All are welcome to stop by anytime.
- Certification and Re-Certifications – Fire, EMS and Dual Certified
- Training and Education – Accreditation/Chartering, Curriculum and Testing
- Trauma System Coordination and Data Management – Statewide Trauma System Lead Agency, Trauma and EMS, Data Collection, and Management
- Ohio Medication Transportation and EMS Merger – The Division of EMS is now a “one-stop-shop” for emergency medical care and transportation, including vehicles, aircraft,

equipment, personnel certification, accreditation of training programs, data collection and analysis, complaint processing, investigations, and grants.

- Audits – completed monthly 10% chosen randomly.
- Ohio EMS Information Technology and Website (www.ems.ohio.gov) – A complete revamping of the Division of EMS Information Technology systems including the website is underway which will start with fire testing, then will work through fire and EMS certifications, investigations, medical transportation, education, grants, and audits. It will include online application submissions, and upgrades to improve accuracy of information and staff efficiency. One service used frequently utilized is the ASK EMS. Anyone may submit a question or concern via email to ASKEMS@dps.state.oh.us and an EMS staff member will respond.
- Email Listserv – Broadcast announcement email lists created to improve outbound communications. Link available at www.ems.ohio.gov. All Board members are asked to sign-up.
- Ohio EMS Grant Program – funds equipment, training, and research grants.
- Ohio EMS for Children – promotes children issues for the Division of EMS.
- Siren Newsletter – a quarterly newsletter of the Division of Emergency Medical Services and the Emergency Medical, Fire, and Transportation Services Board. A good source to keep current with conferences, EMS issues, rule updates, and etc.
- EMS Education Programs – all EMS education programs that are at the paramedic level are now required to apply for national accreditation (Substitute H.B. 128) as mandated by the National Registry of Emergency Medical Technicians (NREMT). Because the process to become a nationally accredited site is costly; included in the passage of Substitute H. B. 128 (129th General Assembly) is a process to allow for EMS grant funding. Out of fifty Ohio paramedic programs, nine are currently accredited, thirty-two have applied for accreditation, and five have verbally committed to complete the accreditation process.

Opening Remarks – Daryl McNutt, Board Chair

Daryl McNutt welcomed all. We will be working hard to accomplish many things together as the new Board. If anyone has any questions, please do not hesitate to contact him directly.

Board Meeting Consent Agenda & Board Packet ~ Mel House

Prior to each Board meeting you will receive via email a Consent Agenda and a Board packet. A quick overview of the contents was presented.

- *Consent Agenda.* Items included will require your review prior to the meeting. During the Board meeting, you will be asked to accept the contents of the Consent Agenda.
 - EMFTS Board Meeting Minutes
 - Certifications Monthly Totals (Jean Booze) – will include the two months prior to the Board meeting. And will also be posted to the EMS website monthly. The report includes certification totals for EMT Initial, Renewal, Reinstatement, and Reciprocity; Fire Service Initial, Renewal, Reinstatement, and Equivalency; and Instructor Initial and Renewals with a Monthly, Year-To-Date and Total Active certifications. The report also includes the Total Certified Personnel for all areas.
 - Certificates of Approval and Initial Accreditations (John Sands & Linda Mirarchi) – Reports of organizations eligible to teach initial training, upgrade training, Continuing Education, and Refreshers. Includes a report of the Initial Approvals, Renewals, Reinstatements, and Expired or Relinquished Programs; and a report of the Initial Accreditations, Renewals, Reinstatements, and Voluntary Surrender. These organizations are visited by EMS Staff every 3 to 5 years for approval. If there are any issues with an organization, it will not be included in the Consent Agenda, but will be brought before the Board for discussion/recommendation and if necessary will be brought for Case Review.

- Board Packet
 - Cover Memo to Board
 - Draft Agenda (Final Agenda given at the meeting)
 - Monthly List of Extension Request (Jean Booze) – Board will be given a total number EMT extensions request (EMT only and for 90 days). EMT (not Fire) are permitted to request an extension of 90 days to complete their continue education requirements for the certification renewal period. Fire certificate holders are not permitted. As long as the extension request is submitted prior to the certification expiration date it will be permitted (with Board approval). The Board will be asked to ratify the request via a motion.
 - EMS and Fire Exemption Requests (Medical & Military) (Jean Booze) - Exemptions requests (EMT & Fire) are permitted from certificate holders for military, medical or special hardship reasons. Form complete with required documentation. The Board will be again asked to approve the request via a motion.
 - Accreditation/Certificates of Approval with Contingencies (John Sands & Linda Mirarchi) – Issues that are found and taken to Case Review are then brought before Board with recommendations (from the Case Review Team). The Board can approve a Provisional Certificate of Approval or a Certificate of Approval with Contingencies. The organization has two years to meet those conditions.
 - Board Action Items (Pending & Complete) (Mel House) – Items that are brought before the Board will be tracked with the item, responsible individual, and status and presented to the Board each meeting.
 - Miscellaneous Handouts

Board Meeting Agenda Review – Daryl McNutt, Board Chair

Review of the EMFTS Board meeting agenda of August 22, 2013. No questions.

Board Chair & Vice Chair Elections:

The Board elects the Chair & Vice-Chair annually. The filling of the vacant Vice-Chair will only be until December. During the October Board meeting nominations will be made for the Board Chair and Vice-Chair for 2014. The Board is asked to be thinking of those nominations.

The Board Chair is responsible of running the board meeting, establishing the meeting agendas and drives the appointment of the committee chairs and members. The Vice-Chair sits in for the Board Chair when not available and will also assist when needed.

Firefighter & Fire Safety Inspector Training Subcommittee meetings are only attended (by statue) the representatives from the Ohio Fire Chiefs' Association, Ohio State Firefighters Association , State Firefighters a the Ohio Association of Professional Firefighters. The other Board members are not required to attend.

Public Hearing/Rule Review Overview – Linda Mirarchi

A quick overview of the rule process was presented. The Board will have little interaction with the actual rule review process (mostly administratively). However, the rules will be brought before the Board several times for approval as they travel through the process. Currently all of EMS Rules are being reviewed due to R.C. 119.032 five-year rule review. EMS Staff will review and update the rules; Board Committees will review those changes; and then bring before the Board for final approval.

There will be a Public Hearing tomorrow prior to the Board meeting. The first Public Hearing beginning at 9:30 a.m. will be on OAC Chapters 4765-15 "EMT-Basics," 4765-16, "EMT-Intermediates," and 4765-17, "EMT-Paramedics" Chapter 4765-15 sets forth the curriculum standards to be met by EMT training and refresher training programs, the conditions under which an EMT certificate to practice may be renewed, and the emergency medical services that may be performed by an EMT; Chapter 4765-16 sets forth the curriculum standards to be met

by AEMT training and refresher training programs, the conditions under which an AEMT certificate to practice may be renewed, and the emergency medical services that may be performed by an AEMT; Chapter 4765-17 sets forth the curriculum standards to be met by paramedic training and refresher training programs, the conditions under which a paramedic certificate to practice may be renewed, and the emergency medical services that may be performed by a paramedic. The second Public Hearing beginning at 9:40am will be OAC 4765-16 "EMT-Intermediates" This rule sets forth the curriculum standards to be met by AEMT training and refresher training programs, the conditions under which an AEMT certificate to practice may be renewed, and the emergency medical services that may be performed by an AEMT.

Scope of Practice – Ellen Owens

Division of EMS, has developed a defined scope of practice for EMS providers. It is maintained in matrix form and available on-line as a reference for public access. This scope of practice addresses all levels of EMS providers and has been approved by the Board. Updates to the scope of practice are made as necessary and after approval by the Board. Occasionally Board Committees will bring to the Board a request to modify the scope of practice. Current Law permits the Board to make these modifications to the scope of practice on a permanent basis or the Board may approve the modification on a limited time basis or for research purposes only for a limited amount of people. The motion must be made clear as to when the scope of practice modification will take effect.

Board Binder Review – Vicki Davies

Each Board member received an EMFTS Board handbook to be used as a reference guide. The binder contained the following information: Division of EMS Mission and Vision Statement; Legal section (executive orders, ethics, ORC/OAC, Sunshine Law, etc.); Meeting schedule (Board & Committees); Board Member listing; Committee Contact Information; EMS Staff Contact information; EMS Organizational Chart; Board Nominating Organization/Seat chart; Travel Information; and Investigation Compliance & Enforcement flow charts. Board members will receive updates as necessary. Questions regarding the contents, contact Sherry Harkness, Board Secretary.

Board & Committee Expense Reimbursement – Diane Walton

To be reimbursed for travel expenses all Board members are required to complete the State of Ohio Travel Expense Report (OBM 7148). The form along with original receipts is to be returned to the Division of EMS, attention Diane Walton, within 60 days of travel. To be eligible for travel/lodging reimbursement, the meeting location must be greater than forty-five miles of your residence and/or headquarters. An overnight stay is also required for lodging, meal and incidental expense reimbursement. Board members are approved for an overnight stay if you are required to attend a meeting the day before the Board meeting or any early morning meeting and you meet the basic requirements. For detailed reimbursement information, please review the OBM Travel Rule at <http://obm.ohio.gov/MiscPages/TravelRule>. Reimbursement is based on rates for lodging within the Continental United States (CONUS) set by the federal General Service Administration (GSA). Visit GSA at <http://www.gsa.gov/portal/category/21287> to see current rates. Maximum rates for lodging are set by location. Per Diems for meals and incidentals are set by lodging location. The current Per Diem for lodging allowed is \$94.00 per night. Refer to the Board handbook for more details.

Before reimbursement can be made each Board member must complete and submit a Vendor Information Form (OBM-5657) and Form W-9 (provided).

EMS Grants Program – Julie McQuade

The Board reviewed and discussed the handout Emergency Medical Service Grant Priorities (EMS Grant Priorities - Attachment 2). Grant Period – Applications excepted beginning February 1st and closes April 1st. There are six priorities to the EMS Grant program funded by the seatbelt violations with a total amount of funds available of \$3.1 mil: Priority 1 Training and Equipment (OAC 4765-5-02 Criteria for Eligibility); Priority 2 Trauma Research; Priority 3 Injury Prevention Research; Priority 4 Trauma Rehabilitation Research; Priority 5 EMS Board Research; and Priority 6 Assistance to Paramedic Training Programs.

Legal Considerations

Assistant Attorney General Office ~ Yvonne Tertel & Brandon Duck

There was a recent change within the Assistant Attorney General's office as to the assignment for the Board. Although Yvonne has served as the Board's AG for the six years, with the change, Ms. Tertel will no longer serve as the Board's Assistant Attorney General. With the merger of the EMS & OMTB Boards, the new Board will be served by the Executive Agencies section of the Attorney General's office. The EMFTS Board will be represented by Assistant Attorney Generals, Brandon Duck and Summer Moses.

Ms. Tertel explained, reviewed, and discussed in detail the Board processes for legal considerations, enforcement, case review, notices, hearings, moral turpitude, etc. Detail information was provided via handouts (Attachments 3, 4, 5, 6 & 7). Ms. Tertel explained how the Board operated as the EMS Board. However, as the new EMFTS Board, processes may change.

The EMFTS Board operates as an "umbrella" board vs a free standing board (i.e, OMTB Board). A free standing board has the authority to hire, fire, responsible for the budget, discipline matters, etc. However with an umbrella format, the Board operates under the umbrella of the Ohio Department of Public Safety within a partnership.

"Law & Order" Handout (Attachment 3) – explains the Who (board and staff); What (certificate & discipline matters); Where (open & closed meetings) (example article – "State investigates whether Regina Romero violated meeting laws" (Attachment 4)); When (bimonthly); Why (purpose); and How (law, statute, ORC, OAC). The Ohio Attorney General's Office (Executive Agencies Section) will handle the disciplinary track. Certificate holders' issues become cases, given to investigative staff, then to the Case Review Team. The Case Review process – members of Board are appointed to represent the full board at the Case Review meetings (these meetings are closed due to investigative/quasi-judicial). EMS investigations will then bring forth all information from each case which is reviewed and discussed. The recommendations are brought before the Board for final decisions.

"Legal Consideration" Handout (Attachment 5) – explains the current process of case reviews and disciplinary actions; Overview of the Process; Types of Actions Impacted; Available Options; Decision Makers & Ultimate Arbiters; Frustrating Factors; Board Process; and After the Decision is Made.

"Types of Violations" Handout (Attachment 6) – explains the types of violations that will be brought before the Board. Compliance Oriented Violations (least serious), i.e, CE incomplete; Status Oriented Violations (serious), i.e., Criminal convictions (not practice related); and Practice Oriented Violations (most serious), i.e., Criminal convictions (practice related), boundary breach.

"Moral Turnpitude" Handout (Attachment 7) – defines/clarifies "moral turpitude".

Executive Sessions – the Board must go into Executive Session via a motion which will be closed to the public during the investigative review due to the confidential law enforcement investigatory materials. The Board meeting will recess during the Executive Section. The case review liaison may attend during the Executive session to answer questions. However, during a deliberation (evidentiary review), the liaison must leave the session. The meeting then reconvenes and motions are made as to the decisions in each case.

Case Investigations ~ Executive Director Mel House

The current staffing issue is being addressed. Although currently investigations are behind, we are beginning to catch up with additional staff being reassigned to assist.

The Case Review Team currently consists of Mark Reasonvich and Daeanna Harris with the addition of Thomas Allenstein for Medical Transportation. The Board is asked to consider if the Review Team should remain as is including Mr. Allenstein or if the Board would like it to change. The Board will discuss and decision made during the Board meeting on August 22, 2013.

ODPS Legal/OEMS Legal Counsel ~ Anna Firestone

Anna Firestone explained the roles of ODPS Legal Counsel and how it differs from the role of the Assistant Attorney General. The Legal Section's role is to provide guidance, interpret law when in question, and assist with making the policies. The Assistant Attorney General's role is to protect ODPS, the Division of EMS, and the EMFTS Board, to ensure the laws/rules/regulations are being followed; the Board is acting within the requirements of due process, and if necessary will represent and defend the Board when/if violations occur.

The Board reviewed and discussed the Legal Section of the Handbook. Ms. Firestone asked that the Board refer to the Board Handbook Legal Section for more detail.

Open Meetings Law: Ohio law requires that "public bodies" conduct their business in open meetings. An open meeting is a prearranged gathering of a majority of the members of a public body to discuss or conduct public business. The EMFTS is a "public body" and must conduct its meetings in open sessions, including all the committees, and workgroups. Members must be present in person during the meeting in order to be considered present, vote, or be counted as part of a quorum. Public bodies cannot meet via video or telephone conferencing.

"Round Robin" is prohibited.

Quorum: A majority of all seated members of the board is a quorum. A quorum will depend on how many members are currently sitting on the board. Therefore this may change depending on if there are any vacancies. In order for the Board to conduct business a quorum must be present. The Board is asked to be present as much possible at all meeting including committees/workgroups. Board members must attend at least three-fifths of the regular and special meetings held during any two-year period. If you are not able to attend a meeting, please notify the Board Secretary, Committee Liaison or Chair.

Abstentions: You should abstain from an issue if you feel that doing otherwise would be a conflict of interest. If you or your organization will profit from an issue in which the Board is voting, you must abstain. If there is even the appearance of impropriety, Board members should consider abstaining. Members of Case Review cannot discuss investigative issues nor can they vote on these matters. Board members cannot abstain in order to avoid voting on an issue.

Executive Session and Quasi-judicial Proceedings: The EMFTS Board is considered Quasi-judicial." Quasi-judicial hearings require privacy to deliberate, i.e., to evaluate and resolve the disputes." and therefore are not subject to the Open Meetings Act. Executive sessions are also

an exception to the openness requirement. However, the Board cannot vote or take official action in an executive session. All voting must be done during the open session.

FOLLOW UP...Can the Board break from Executive Session go into an open session for a "test vote" then back to Executive Session for additional discussion? Mr. Duck and Ms. Firestone believed that was allowable. However, Ms. Firestone will research and follow up with a definite answer.

Financial Disclosure Filing: Ohio's law requires the Board members to file personal financial disclosure statements each year. You may file on-line. Refer to the handbook for more detail

Ethics Training: All Board members are required to take Ethics Training. The training is available on-line. Board members will be provided a link to the training.

Legislative Affairs - Andy Spencer, Legislative Liaison

Andy Bowsher and Andy Spencer are the Legislative Liaison for ODPS. They meet with Legislators and interest parties to review constituent issues. They also meet with other agencies to discuss EMS issues. They track legislation for EMS and report to the Board. Prior to meeting Board members will be provided a Legislative Tracker which is a current list of any legislation dealing with EMS issues and where it stands in legislation.

A quick overview and discussion of how a Bill becomes a law.

Board members may meet with Legislators and lobbyist. When speaking publicly, the Board is asked to be clear and convey that you are speaking for your organization and not the Board. You may only speak on the Board's behalf when you are given authority by the Board or the Chair.

If anyone sees/hears anything that may affect EMS, Trauma, Medical Transportation, notify EMS, the Board, or Executive Director House. We will refer it to Legislative or Legal for research.

Ohio Administrative Code Review/Promulgation, Pam Watkins, ODPS Legal Services

Ms. Watkins provided an in-depth overview and discussion on the ODPS Rule Making Process. (ODPS Rule Making Process Handout (PowerPoint) Attachment 8)

Public Affairs, Geoff Dutton, ODPS Special Project Team

Communications office is a resource for the Board. Many items that the Board will deal with such as legal, legislative, investigative, discipline, all these issues can potentially become Communications issues.

All Board members represent many organizations (wear many hats). It is important that Board members remember for whom they are representing and/or speaking. ODPS Communications asks that when speaking publicly and to the media, to keep a few things in mind:

- Calls from reporters/constituents - Do not ignore them.
- Coordinate with the Communications – they need to be aware of the issue (if they are not already)
- Communications can assist with responding correctly.
- Public Forums – when speaking on EMS, Medical Transportation, keep in mind that Communications can help and/or refer to the correct person to respond.

Resources:

- EMS Facebook page
- Public Safety – New Director John Born – re-enforce what/why we do what we do.
- Launch Magazine

If anyone has any thoughts or ideas to improve Communications, contact our China Dodley, ODPS-Office of Communications, Public Information Officer. Ms. Dodley has been assigned as the EMS Board contact. (614) 466-3551.

Medical Transportation, Connie White

Reviewed and discussed responsibilities of the Medical Transportation Section. (Handout – Attachment 9). The Medical Transportation section is responsible for the licensing of Emergency Medical service organizations to include but no limited to commercial ambulance services, hospitals, and funeral homes; Non-emergency medical service organizations (ambulette services); and air medical services organizations.

With the merger EMS is trying not to make many changes to current processes. However, as time passes we may make changes when needed and if necessary.

A list of the Medical Transportation Renewal Applications, New Services, New Headquarter and Satellite Locations, and Upgrade in Level of Service will be given to the Board each meeting for review and approval.

Strategic Plan, Ellen Owens

The EMS Strategic Plan is available on line at http://www.publicsafety.ohio.gov/links/Strategic_Plan_Final_Feb2012.pdf. The foundation of the plan came from the 2011 Needs Assessment. The recommendations from the assessment helped create the Strategic Plan. The Board identified nine Key Areas from the plan. All areas have been assigned a committee.

- Priority Area 1 – Time Critical Diagnosis, assigned to the Time Critical Diagnosis Ad-Hoc Committee
- Priority Area 2 – Dispatch, assigned to EMS System Development Committee
- Priority Area 3 – Education, assigned to Education Committee
- Priority Area 4 – Medical Direction, assigned to Medical Oversight Committee
- Priority Area 5 – Data, assigned to EMS System Development Committee
- Priority Area 6 – Health and Safety, assigned to EMS System Development Committee
- Priority Area 7 – Disaster Preparedness, assigned to Homeland Security Sub-Committee
- Priority Area 8 – Specialty Care, assigned to Specialty Care Sub-Committee
- Priority Area 9 – Community Paramedicine, assigned to Community Paramedicine Ad-Hoc Committee

Board to review progress in October.

Priority areas will be revisited during the February retreat.

All Board members are invited to join any of the committees.

State EMS Medical Director Report, Dr. Carol Cunningham

Dr. Cunningham is the medical director appointed by the Board and serves at the pleasure of the board. Dr. Cunningham advises the EMS Executive Director and the board with regards to adult and pediatric trauma and emergency medical services issues. Dr. Cunningham attends each meeting of the board and is available for advice to all committees. However, Dr. Cunningham cannot vote. Board members are welcome to contact Dr. Cunningham as anytime via email or phone.

The state of Ohio has Local EMS Medical Directors. The Board has voted to create the EMS Medical Director certifications. This will provide an EMS Medical Director Repository listing who is serving as the Emergency Medical Director, as every EMS agency in Ohio is required to have one. EMS Medical Directors must be Board Certificated in EMS medicine. However, the

Medical Director can request a waiver for the certification from the Board. Dr. Cunningham will review the request for a waiver with input from the Regional Directors and Regional Physician Advisory Board. Dr. Cunningham will then bring the waiver request along with their recommendations to the Board for review and approval. R

Dr. Cunningham will occasionally consults with investigations when involving patient care, local issues, breach of scope of practice, etc. She will review and give her recommendations. The case with her recommendations will then go to Case Review.

Regional Physician Advisory Boards: The State of Ohio has ten Regional Physician Advisory Boards (ORC 4765.05) which oversees the delivery of prehospital emergency medical services in their region. Each RPAB shall be composed of no more than nine physicians. The Board recently approved to realign the RPAB regions to coincide with the Homeland Security Regions.

The RPAB Rules are up for review in January.

The Chairs of the RPAB meet four times each year. The next meeting is September 2013. And the Annual All RPAB meeting is the 2nd week of November.

The National Association of State EMS Officials is the lead National Agency for the State EMS offices. Mel House is the primary representative for Ohio, Dr. Cunningham is the Medical Director's Council. Great resource to check what other state are doing.

Dr. Cunningham recently took an Oath of Office to serve as the EMS Medical Director for the National EMS Advisory Council (NEMSAC). Information obtained from that council Dr. Cunningham will share for information purposes only.

EMFTS Board Committees, Sub-Committees, Workgroups, & Ad-Hoc Committees

Committee Overview, Ellen Owens

Committee, Sub-committees, Workgroups, and Ad-Hoc Committee is where the most work is done. The Committees will bring all recommendations to the Board for review and approval. Refer to the Committee rules/process in the Board Handbook). Committees chairs are recommend by the Board Chair with approval of the Board. Board Chair appoints members with approval from the Board. There are a minimum of two Board members on each committee. Term is for one year. Workgroup members are approved by the Committee Chair and not needed approval from the Board.

All members must complete and submit an application for review and approval of the Board.

Chairs must complete agendas and minutes. Meeting announcements must be posted. Chairs must keep the members up to date with any changes. Members must notify the Chair if they are unable to attend the meeting. EMS staff will serve as Liaisons and Administrative support.

The Medical Transportation Committee and Critical Care Sub-Committee Chairs will be nominated and selected during the Board meeting on August 22, 2013. Member applications will be reviewed and presented to the Board for approval at the October 2013 meeting.

Community Paramedicine Ad Hoc committee, Deanne Harris

Reviewing Community Paramedicine interest. The Community Paramedicine Ad Hoc Committee was established to "Create a viable avenue for community paramedicine programs to be developed in such a manner that it can be designed to fit local needs and fill gaps in health care access and delivery. Currently this concept is being explored by this committee and community paramedicine is not currently a recognized specialty by the Board.

Education Committee, Pam Bradshaw

The EMS Education Committee consists of EMS Educators from all levels of education, i.e. college, vocational, private, fire-based. This Committee reviews all rules and curriculum related to the education of pre-hospital providers in the State of Ohio. Currently rules to move Ohio to the National standards.

Specialty Care Sub-Committee, Brian Springer

The Specialty Care Sub-committee addresses issues pertaining to education and training outside the established EMS curriculum. Areas of importance include aeromedical, critical care transport, HAZMAT, and tactical EMS. The sub-committee is looking into instituting a program of education endorsement for training programs in those areas.

EMS For Children Committee, Wendy Pomerantz/Joe Stack

EMS for Children is a national program designed to reduce child and youth disability and death due to severe illness and injury. Ohio EMS for Children was created to incorporate pediatric issues into all aspects of Ohio's EMS system. Ohio EMS for Children is currently working to improve pediatric pre-hospital medical direction, pediatric pre-hospital equipment, and pediatric care in the emergency department. (Ohio EMS for Children PowerPoint– Attachment 10)

Currently the EMS-C is in need of another Board member. Becky Baute was interested and volunteered to be the second Board member to sit on the committee.

EMS Systems Development Committee, Executive Director Mel House

The EMS System Development Committee is charged with improving the EMS in Ohio. Current initiatives include emergency medical dispatch, EMS and trauma data analysis, and provider health and safety.

Homeland Security Sub-Committee, Mark Resanovich

The Homeland Security Sub-Committee is a sub-committee of the EMS System Development Committee. The sub-committee deals with issues which affect the fire and emergency medical services. The sub-committee has been instrumental in revising and teaching CHEMPACK deployment and use in conjunction with the Ohio Department of Health (ODH) and has helped support ODH in the continued development of hospital preparedness planning. The sub-committee developed guidance for Crisis Standards of Care and identified strategies and programs to protect the EMS workforce and their families during a disaster.

Ohio EMA has included Medical Transportation in the National Disaster Plan.

Executive Committee, Daryl McNutt

The EMS Executive Committee consists of the Committee Chair from each committee and sub-committee. The committee works to develop a cohesive EMS system, through coordination of legislative and rule-making initiatives, EMS Strategic Plan implementation and committee activities.

Medical Oversight Committee, Brian Springer

The Medical Oversight Committee addresses issues pertaining to quality assurance, medical control, scope of practice, medical standards of curricula or other related issues as may be assigned by the board. Issues come from the EMFTS Board, RPAB, and other Medical Directors.

Medical Transportation Committee & Critical Care Sub-Committee

Yet to be formed. The Chairs will be nominated and selected during the Board meeting, August 22, 2013.

Resource Management Committee, Mark Resanovich

The Resource Management Committee is responsible for developing a method to identify, categorize and coordinate resources necessary for establishment and operation of regionalized, accountable EMS and trauma systems. In addition, the committee is charged with developing a public awareness and education program about the EMS system, including the public's role, public's system access, what to do during an emergency, and prevention strategies.

Time Critical Diagnosis Ad Hoc Committee, Geoff Dutton

The Time Critical Diagnosis Ad-hoc Committee was formed for a limited time basis only. It is not a standing committee. Once goal is achieved the committee will disband. The committee currently advises the Board on initiatives to ensure patients with time-critical illnesses or injuries are diagnosed, treated and transported to the most appropriate hospital as quickly as possible. The committee, while focused on EMS, seeks broad input from stakeholders across the continuum of care.

Trauma Committee, Tim Erskine

The Trauma Committee was created as part of the Ohio Trauma System to advise and assist the Board in matters related to the care of severely injured persons, provide oversight of the Ohio Trauma System and operations of the Ohio Trauma Registry. The Trauma Committee is composed of 24 members, spelled out in the ORC and appointed by the Director of Public Safety. The Committee is charged with reviewing trauma triage rules and setting priorities for trauma research grants.

RECESS until Thursday, August 22, 2013 at 9:30 a.m. at the Ohio Department of Public Safety, Motorcycle Room (Room 134), 1970 West Broad Street, Columbus, Ohio 43223

NEXT BOARD MEETINGS

Thursday, August 22, 2013. State Board of Emergency Medical, Fire, and Transportation Services meeting and Firefighter and Fire Safety Inspector Training Committee, beginning at 9:30 a.m., at the Ohio Department of Public Safety, Conference Room 134 (Motorcycle Room.), 1970 West Broad Street, Columbus, Ohio 43213.

Wednesday, October 16, 2013. State Board of Emergency Medical, Fire, and Transportation Services meeting and Firefighter and Fire Safety Inspector Training Committee, beginning at 10:00 a.m., at the Ohio Department of Public Safety, Conference Room 134 (Motorcycle Room.), 1970 West Broad Street, Columbus, Ohio 43213.

NOTE: Attachments are available upon request.

- Attachment 1: Division EMS Director Mel House PowerPoint
- Attachment 2: EMS Grant Priorities, Julie McQuade
- Attachment 3: "Law & Order" Handout, Yvonne Tertel
- Attachment 4: "State investigates whether Regina Romero violated meeting laws", Yvonne Tertel
- Attachment 5: "Legal Consideration" Handout, Yvonne Tertel
- Attachment 6: "Types of Violations" Handout, Yvonne Tertel
- Attachment 7: "Moral Turnpitude" Handout, Yvonne Tertel
- Attachment 8: *ODPS Rule Making Process* Handout (PowerPoint), Pam Watkins
- Attachment 9: Responsibilities of the Medical Transportation Section, Connie White
- Attachment 10: Ohio EMS for Children PowerPoint, Joe Stack