

## CRITICAL CARE SUB- COMMITTEE

MINUTES	DATE December 15, 2015	TIME 01:00 PM	LOCATION ODPS Conference Room 1106
<b>ATTENDEES</b>	<i>Committee Members:</i>	Julie Rose (Chair), Amy Haughn, Brian Byrd, Keith Wohlever, Linda Hines, Lori Mizla, Marisa Maxey, Michael Jackson.	
	<i>(EMS) Staff:</i>	Dave Fiffick, Connie White, Cindy Gossard, Michael Wise	
	<i>ODPS Staff:</i>		
	<i>Visitors:</i>	Tom Allenstein, Kent Appelhaus, Tim Pickering	
<b>ABSENT</b>	<i>Committee Members:</i>	Adam Howard, Daniel Ellenberger, Natasha Meinert, Scott Swickard, William Longworth.	

### A G E N D A   T O P I C S

TOPIC	<b>Welcome – Julie Rose</b>
<b>DISCUSSION</b>	<p>Thank you from Julie Rose for coming and adjusting seating.</p> <p>Reminder of Room rules as it stands with food and drink.</p>

TOPIC	<b>Review and Approval of August 18, 2015 Minutes – Julie Rose</b>
<b>DISCUSSION</b>	<p>Motion to approve: Keith Wohlever Seconded: Linda Hines</p> <p>All were in Favor.</p> <p>Two Acronyms corrected by Linda Hines</p> <p>ACEP under SharePoint NHTSA mentioned by Linda Hines.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<b>Review Committee Goals and Objectives Update – Julie Rose</b>
<b>DISCUSSION</b>	<p>The committee goals and objectives have been discussed in previous meeting, but for review: Purpose has been established and is on the top of the agenda, then to identify the kinds of transports or definition of Critical Care. The definition was read as determined last meeting.</p> <p>Four (4) Pillars of What we would Consider when discussing our work:</p> <ol style="list-style-type: none"> <li>1. Appropriateness of the use of Critical Care Resources</li> <li>2. Safety Issues</li> <li>3. Education and Training for Critical Care</li> <li>4. Quality Assurance</li> </ol> <p>Also the Medical Transportation committee can refer something to us if they feel it is in the scope of our work. We have defined the larger work of this committee but still have work to do for specific objectives of the committee.</p> <p>Ms. Rose stated she hopes all have filled out committee applications and that they plan to serve next year. Brian Byrd stated that due to job responsibilities, he will not be able to serve next year and asked what it takes to recommend someone.</p>

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Anyone can be recommended and an application needs to be submitted. Kent Appelhans should be accepted as committee member due to the need to have two board member on sub-committee as co-chair.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	Updates – D. Fiffick
<b>DISCUSSION</b>	<p>SharePoint: interesting program but difficult to use. All email addresses in cloud are now moved over to be able to use. M. Maxey said she needed to reset her password but now in. SharePoint is to be used as a repository of documents for meetings and other times and we are still evaluating how it works with this committee.</p> <p>Michael Wise just walked into meeting:  D Fiffick, introduced Mike Wise from Nursing Board  J Rose commented that not being able to hold conference calls throughout committee hinders success  M Wise said it would require a law change. The law is to provide public access to conversations and information.  Lori Mizla stated the board of Education was told they are not allowed to do phone conferences due to not being able to prove who is on the phone line.  Possible Webinar?  J Rose says want to use SharePoint to review documents prior to meeting, less review.</p> <p>D Fiffick opened SharePoint and conducted a review. If you have been on the committee, you already have email in SharePoint. Both committees (Medical Transportation and Critical Care) e mail accounts have been merged into the SharePoint account. D Fiffick will sent out email again, will require a change of password at log in. Time was spent for members to try to open SharePoint.</p> <p>Committee members were asked to go to SharePoint and review the documents that are currently there. Anyone wanting to add a document to SharePoint should send it to D. Fiffick and he will download it to SharePoint. K Wohlever stated he sent several documents to D Fiffick for upload to SharePoint.</p> <p>J Rose asked the committee to keep sending in documents they are of value to the committee and we will upload.</p> <p>J Rose Specialty Care Transport Issue: proposal to the Medical Oversight committee was several transports based on limited intervention in higher level transports. Under the current situation we are in there is no definition in Scope of Practice for those skills to require additional training. Dr Cunningham wants the committee to consider special endorsement for Critical Care Level in State of Ohio.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	Identify Viable Projects Support Goals and Objectives
<b>DISCUSSION</b>	<p>J. Rose stated that the Specialty Care Transport came in at the beginning. We are looking for what it is that this group can do to improve critical care in the State of Ohio.</p> <p>4 Pillars of our work were stated again. She asked the group to evaluate if there is any merit to having a critical care endorsement in the state of Ohio as a project we would take on. In the beginning Director House stated that this committee should evaluate the appropriate use of critical care resources i.e.</p>

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Air, more than one helicopter arriving at the scene for safety issues. Is this an issue in Ohio? K Appelhaus and others mentioned there has been times when this has happened.

Ohio Assoc of Critical Care Transports was mentioned as a possible resource of information. They has spent a lot of time on unified communication plans within OACCT.

L. Hines asked if there is a strategic plan by the board in what direction we should go. Is this a critical care issue or transportation issue?

J Rose suggested we take that question to the Chair of the Medical Transportation committee to determine where the issue needs to be discussed and evaluated. Two questions: unnecessary multiple responses and if necessary response, when are certain services need and who determines appropriateness. There is a potential need for education of the referral source.

D Fiffick suggested we see what OACCT has done and how it can be used by this committee to address these issues. After identifying the problem what do we do now?

T Allenstein asked if we are going to write rules over how to send helicopter, probably not but what we can do is determine when it is appropriate.

D Fiffick also brought up another big issue Mobile Stroke unites licensed as Mobile Intensive units but dual responding with ALS units. Do we get into the medical issues by "stroke" unit?

Appropriate request of appropriate resources. How do we determine appropriate request of appropriate resources? We need adequate data and better understanding of providers to prevent unnecessary multiple responses.

In the strategic plan there was a desire to identify endorsement for a certification for Critical Care.

Waterline Break in parking lot – Break

D Fiffick within six months we will begin to work on the Ambulance Rules. They will be given to us one year in advance, therefore we have only 3 meetings to spend on them, due by April 2017.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Open Discussion – Julie Rose</u>
<b>DISCUSSION</b>	<p>How do we get someone from OACCT to the February meeting? T Allenstein will find a way to take care of bringing to the February Meeting.</p> <p>M Maxey questioned if we are able to separate the groups (Medical Transportation and Critical Care) in SharePoint. D Fiffick will work on how to do this.</p> <p>J Rose asked how do we know there is something new to look at in SharePoint? D Fiffick will send out an email when there is new information to be viewed.</p>

TOPIC	<u>Next Meeting &amp; Adjournment</u>
<b>DISCUSSION</b>	<p>Next meeting will be February 16, 2016, from 1:00 – 2:30 (the day after Presidents Day) Location: ODPS Conference Room 1106</p> <p>A motion for adjournment was entertained from Amy Haughn and Seconded by Keith Wohlever. All in attendance were in favor and the meeting was adjourned at 2:24 PM</p>

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<b>TOPIC</b>	<u>Minutes Approved</u>
<b>DISCUSSION</b>	<hr/> <p style="text-align: center;">XXXXXXXXXX, Chair</p> <p style="text-align: right;">Date</p>