

**EDUCATION COMMITTEE MEETING**  
**BWC Building, Pickerington**  
**MAY 7, 2008**  
**10:00 a.m.**

**In Attendance:**

Daniel Beil	Chuck Milam
Pam Bradshaw	Linda Mirarchi
Jim Davis (p.m.)	Ellen Owens
Jim Holcomb	Millie Pontious
John Kennington	John Sands
John Kubincanek	Chuck Sowerbrower
Lorrie Laing	Melinda Steele
Mark Mankins	Melissa Vermillion

Future monthly committee meetings have been scheduled at a DPS facility (conference room) to allow EMS personnel to be in close proximity to their offices. .

**Status Reports on Rule Revision**

**New 4765-7-12 Initial On-line Training** – final review of rules affected (will be posted on EMS website for public input). M. Vermillion feels these rules are close to final, except for Legal review. If finalized today, they can be posted on the website in draft form then brought back to the Education Committee meeting; and finalized there in order to send to the Rules Committee.

- 4765-7-12 (A)(7)(b) and (c); 4765-7-12 (A)(8)(b), (c) and (g) - Discussed need for school to have policy that addresses hardware, software and Internet connection speed; industry standard for acceptable down time; online delivery's impact on course hours; course hours versus competency; and legal requirements for course hours. M. Vermillion will revise these Sections in accordance with revisions suggested by committee members and EMS Education staff, and then, she will e-mail to all committee members.
- 4765-7-02 Accreditation of Ohio EMS training programs – Rule has been reviewed and minor changes were made. There will be a change to (A)(9). Some additional language changes are anticipated when Legal reviews the document.
- New 4765-7-09 Approval of Ohio EMS continuing education programs – Read through the changes that had been suggested at last meeting; specifically, 4765-7-09 (A)(2)(j) and 4765-7-11 (K). Needs EMS Education staff review to determine impact on operations.
- 4765-7-11 Continuing education course requirements for Ohio EMS accredited and approved institutions - Section (K) regarding first responder and EMT refresher courses needs to be reviewed, discussed and rewritten.
- 4765-12 First Responder - Committee members, D. Beil and J. Kubincanek reviewed this rule; however, they made changes to an old draft of the rules. M. Vermillion will e-mail the current version.

**4765-18 Instructor** - M. Mankins is chair of the work group to revise Chapter 18.

- 4765-7-18-10 Special Topic Instructor – M. Mankins and P. Bradshaw discussed proposed revisions after last week’s work group meeting. A rough outline was presented and distributed which M. Mankins will finalize and present at the next committee meeting. The STI issues need to be addressed and resolved. Discussed STIs who just teach CE or labs, transition of STIs to Assistant Instructors, instructor’s education requirements, exams, a four-year transition period, certification process, expense for the assistant instructor in obtaining certification, etc. (Refer to chart attached).

J. Holcomb suggested that the STI rule be filed with no changes since we need more time to address the proposed changes and gather public input. It was agreed to file 7-18 with no changes with the intent that it can be finalized by the end of the year for filing with JCARR.

- 4765-18-02 General Provisions – There are minimal changes to this rule.
- 4765-18-03 EMS Instructor Training Program Entrance Requirements – Discussed need to make EMS consistent with Fire.
- 4765-18-04 EMS Instructor Training Program Curriculum - (A) added a minimum of seventy hours for an EMS instructor training program; and the need for curriculum to include EMS and Fire being the same. There was a discussion regarding instructors’ experience, skills, knowledge, curriculum and qualifications to teach.
- 4765-18-05 Criteria for a Certificate to Teach – Reviewed changes made. Discussion topics included the amount of time to take the knowledge test and instructor’s test; whether the knowledge test should be an entrance requirement into the course; allowing the knowledge exam to be developed by the program and not the state; tying the techniques exam to the knowledge test so it can be specific to EMS or Fire; adding understanding of the ORC and OAC into the knowledge test; and qualifications for certificate to teach at each level. M. Mankins will concentrate on renaming this rule to make it more specific.
- 4765-18-09 Physician as an EMS Instructor – There was a discussion regarding program medical director, state medical director and physicians as instructors. Per E. Owens, the RPAB reference should be eliminated from this rule.

The rules will go back to the work group for further discussion at several more meetings. Committee members were asked to send in any changes, questions or comments to L. Laing or M. Vermillion.

### **Status Report on Work Groups for Upcoming Rules to be Reviewed**

**4765-6 Curriculum** – no discussion

**4765-19 Continuing Education** - no discussion

## **General Discussion**

J. Holcomb will present a memo to the May Board which will include the STI portion of the rules; he will inform the Board that these rules are not finalized because the Committee needs to analyze it further. This memo will also mention that several changes will be made related to Instructors, changes to Physicians as EMS instructors, etc., since we feel these changes will clarify and further enhance the emergency medical service instructor's program.

L. Laing distributed a copy of the CE site visit form that is under revision and asked the committee to provide her with any comments and suggestions by the next meeting.

L. Laing distributed an ODPS legal opinion to committee members representing accredited programs regarding their ability to comment on a proposed contract's scope of work when their institution might later bid on the contract.

Meeting adjourned.