

FINAL

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE
MEETING MINUTES
January 15, 2008**

Chaired by: Phil McLean

Meeting Date and Location: December 11, 2007, Ohio Department of Public Safety,
1970 West Broad Street, Columbus, Ohio 43223

Committee Members Present: Brent Gates, Jim Holcomb, Jim Steele, Richard Sacco,
Mark Lundy and Mark Mankins

Committee Members Absent: Bob Babb, Terry Gill (Holcomb present)

Staff Present: Richard Rucker, Lorrie Laing, Yvonne Tertel, Heather Reed Frient, Doug
Orahood, Summer Boyer, Thomas Macklin, Melissa Vermillion.

Guests: Charlie Dixon and Frank Conway

The meeting was called to order at 10:07 a.m.

**REVIEW AND APPROVAL OF THE DECEMBER, 2007 FIREFIGHTER AND
FIRE SAFETY INSPECTOR TRAINING COMMITTEE MINUTES**

ACTION: Motion to approve the December, 2007 Committee minutes. Steele
first. Gates second. None opposed. Motion approved.

Doug Orahood introduced Lorrie Laing, Supervisor of Operations to the committee.

AG/LEGAL REPORT

Yvonne Tertel deferred to Heather Reed Frient regarding the process legal is working on
to structure the fire case reviews. Ms. Reed Frient explained that they are talking about
having one member of the committee serve on case review and one member of the EMS
board serve as well to offer consistency, at least for the first year. This way it will least
affect a quorum or a closed executive session. Rich Rucker would not be in case review
but would be in executive session.

Ms. Reed Frient final filed the rules January 14, 2008 and put them on a disk to give to
China Dodley to upload to the EMS website. A fire chief called with questions about
renewal and she thinks that several firefighters will have questions, also. The fire chief
also brought up grammatical errors and typos that need to be corrected. She is trying to
have JCARR treat it as a non-compliance issue which will not affect the effective date of

the rules. The same fire chief also mentioned a PowerPoint presentation that someone is giving to the fire community that Ms. Reed Frient thinks might have incorrect information. Mr. Orahood stated that he is currently working on a presentation to begin giving at town meetings starting January 26, 2008; he will submit it to the committee for approval prior to giving the presentation at town meetings and it will be treated as the official presentation that will be given by all members. Mark Mankins asked Mr. Rucker where the Division stands on online training and if the PowerPoint presentation can be placed on the website as a resource for the fire service community. Mr. Rucker answered that Summer Boyer and John Sands will be attending training the first week of February to begin developing online training.

Mr. McLean asked if there was any discussion regarding the JCARR hearing. One JCARR member had a question regarding whether or not the Division made an effort to reach out to the fire community before and during creation of the new rules. The executive director of JCARR answered and said yes, the Division worked extensively to make an effort to contact the Ohio fire service, including holding a public hearing.

OPEN FORUM

No business brought forward.

STAFF REPORT, Doug Orahood

Mr. Orahood passed out the fire report and asked the committee if they had any questions. No questions.

Mr. Orahood explained that the new online certification process allows students to become certified immediately if they pass the test. Mr. McLean stated that the University of Akron was one of the first schools to use the paperless system and attested to the ease of use. He said that he has also heard several comments at various fire and county meetings in support of the new web-based testing.

Mr. Orahood explained in detail the online certification renewal process that will begin January 25, 2008. Jim Holcomb reminded the committee that the process is case sensitive.

FIRE CHARTER REPORT, Doug Orahood

Five site visits were conducted in December. Two charters expired and will have to file new applications to become charters again; notifications have been sent to both schools. Shaw High School's charter was renewed. Two site visits are scheduled for January.

The schedule for the 2008 fire committee meetings was passed out and reviewed. April's meeting will be moved from April 8th to April 15th due to some members attending FDIC.

Firefighter and Fire Safety Inspector Training Committee

IT was able to put all the fire certifications on one card, as discussed at December's meeting. Firefighters will receive only one card containing all their levels of certification, instead of multiple cards as in the past.

The Division has been getting many calls regarding the new driver training requirements added to the curriculum. Charlie Dixon and Frank Conway have offered to let the Division use the Ohio Fire Academy's course objectives to put on the website for other schools to reference, upon approval by the committee. The OFA is also willing to offer "train the trainer" classes to train fire instructors on the driver training requirements on site.

The Town Meetings letter containing the dates and locations of the fire rules rollout meetings has been mailed out to all fire charters, EMS accreditations, fire agencies, and fire departments. The meetings will start January 26th and run through March 22nd and will be in the eight Homeland Security regions. Mr. Mclean said that he would like at least one member of the fire committee at each of the town meetings to show cohesion between the committee and Division.

Mr. Mankins reminded the committee about the Worthington Professional Firefighters Safety Seminar in Worthington January 24-25, 2008. They are expecting 300-400 people. He offered to have a laptop on site at this seminar to help firefighters register for certification renewal.

CHAIR'S REPORT, Phil McLean

The 1403 class was conducted at the University of Akron January 7-10. Twenty seven people were enrolled in the course. Mr. McLean passed out copies of the evaluations the participants filled out at the end of the course. The committee members discussed the possibility of adding the live fire training to the instructor program, in addition to the curriculum already in place, or creating another certification.

Mr. McLean asked about the progress of the Volunteer course curriculum development. Mr. Orahoad said that he is still developing a group to work on the project and will set the dates and times this will take place when the town meetings are complete.

The chair asked the committee members to submit to him any information they want in the annual report.

CHAIR AND CO-CHAIR NOMINATIONS

Chair – Phil McLean nominated by Steele. Richard Sacco second. None opposed. Motion approved.

Co-Chair – Brent Gates nominated by Steele. Mr. Sacco second. None opposed. Motion approved.

PROJECT GOALS FOR 2008, Phil McLean

Mr. McLean would like to finish the 24 hour hazard recognition course. He plans on having the course in a presentation for committee member approval within the next few months. The driver training curriculum also needs to be completed. Several members would like to begin a plan to implement NFPA 1403 standards into rule in some way.

Mr. Orahod stated that the Ohio Fire Academy contacted him regarding the possibility of a new certification level of Fire Investigator. Charlie Dixon asked if there is a chance for the board to consider creating this new certification level to be more in line with national certifications. Mr. Orahod expressed his concern over an elective certification. He believes that everyone who takes such a course should be required to be certified in it or, if not, it should be labeled as a credential.

NEW BUSINESS

None.

OLD BUSINESS

Mr. McLean expressed concern over the development of the Volunteer course and wonders if developing new course objectives will be a waste of time.

ADJOURNMENT

ACTION: Motion to adjourn. Steele first. Mankins second. None opposed.
Motion approved.

Meeting adjourned at 11:49 a.m.