

FINAL

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE
MEETING MINUTES
January 8, 2013**

Chaired by: Dudley Wright filling in for Jim Steele

Meeting Date and Location: January 8, 2013, Ohio Department of Public Safety 1970
West Broad Street, Columbus, Ohio 43223

Committee Members Present: Eric Waltemire, Richard Sacco, Phil McLean, Bob Babb,
Dudley Wright

Committee Members Absent: Jim Steele, Mark Lundy, Mark Mankins

Staff Present: Doug Orahoad, Melissa Wulliger, Rachel Moore, Melvin House, John
Sands, Ellen Owens, Jean Booze

Guests: Dave Belcher, Ohio Society of Fire Service Instructors/Violet Township Fire
Department; Mark DelTosto, Columbus Fire; Ian Garriott, Columbus Fire; Gary Redd,
EMS Board; Steve Goheen, Ohio Society of Fire Service Instructors/Clark State; Aaron
Dupree, Ohio Fire Academy/State Fire Marshal

The meeting was called to order at 10:05AM.

**REVIEW AND APPROVAL OF THE NOVEMBER 13, 2012 FIREFIGHTER AND
FIRE SAFETY INSPECTOR (FFSI) TRAINING COMMITTEE MINUTES.**

ACTION: Motion to approve the November 13, 2012 FFSI committee minutes.
McLean First. Sacco Second. None opposed. Motion approved.

OPEN FORUM

None.

EXECUTIVE DIRECTOR REPORT

Mr. House introduced Jean Booze, the new certification coordinator to the committee.
Ms. Booze has been with the division for 3 months now, and is working with her
supervisors to refine the certification process. Some reorganization has been done in the
division, moving the certifications section from John Sands in Operations over to Ellen
Owens in Grants and Certifications, this helps to balance out the span of control and
workload in the Division.

Fire Rules, the stakeholder's meetings are now completed, a number of revisions were
suggested, agreed upon, and have been made to the rules. Changes have been made to
rule 4765-21-03 regarding the 1403 Live Fire Training standards. Changes were also

made to rule 4765-21-09 regarding the required training for Fire Instructor's and Assistant Fire Instructor's. Anyone who will be doing live burn training as part of training firefighters; will have to complete the 24 hour 1403 course. This course will be required of all individual's training to be an Instructor or an Assistant Instructor. All the current Fire Instructors who were already certified before this rule goes into effect will be able to be grandfathered in. This rule should be in place by July of this year. There were questions about issuing a certification for Live Fire Training, but this is something that may be done further down the line. A new rule can be added at a later time, it just wasn't feasible with the rule filing deadline coming up so soon.

Mr. McLean stated that the EPA requires any Live Fire Training that is done to be conducted according to the NFPA Standard 1403.

Rule 4765-21-04, a change was made to (A) (6); Mr. Steele stated that he wanted this rule to be returned to its previous wording from the original rule.

A 1403 course power point was passed out to the committee, showing the course requirements, which will need to be completed by all instructors. Mr. McLean stated the 1403 course instructor book has been completed, the student textbook for the 1403 Live Fire Training was written by Jones and Bartlett. The committee wants to move forward with creating a workgroup to work on the 1403 course and they will decide on a chair for the workgroup as well to work on this course during the next few months.

A presentation for was held for Mr. Babb honoring his upcoming retirement and thanking him for his seven years of service on the fire committee.

OHIO SOCIETY OF FIRE SERVICE INSTRUCTORS UPDATE

Mr. Belcher made the committee aware of the Ohio Weekend being held at the National Fire Academy in June. He also stated that they will be holding Fire Instructor Updates in the four corners of the state in 2013 with the spring meeting wrap up being done here in Central Ohio.

STATE FIRE MARSHAL/OHIO FIRE ACADEMY REPORT

None

CERTIFICATION REPORT

Mr. Orahood presented the certification report to the committee, as part of his Fire Coordinator report.

Mr. McLean stated that as a test of the online certification renewal process, he postponed renewing his card, to see how many reminders were sent to him regarding it. He stated that there were a very large number of reminders, and notices sent to him, and he does not understand why it is so difficult for individual's to realize that it is time for them to renew.

Mr. House stated that the division is in the process of upgrading the online certification renewal system so that individuals who have more than one certification will have each one of their certifications brought up on screen, one after another, and they will have to actively fill it out, or state “no” that they don’t wish to renew it. The reasoning for this is that there were quite a few individuals who renewed one of their certifications, and thought it covered all their certifications, and found out after their expiration date, their additional certifications had expired because they failed to renew each one individually. In the next six months we are going to be moving to all online applications except for in special situations, the paper application will still be around.

FIRE COORDINATOR REPORT

An outline of the new EMS & Fire Instructor training program was shared with the fire committee; it had already been approved by the EMS Training Committee. The outline shared the specifics on a 4 hour administrative portion, and a 4 hour portion dedicated to NFPA Standard 1403 live fire training. This total 8 hour portion is specific to the Fire Instructor training, just as there is a portion included specifically on EMS Instructor training, in their course. Mr. Mankins was one of the individual’s, who specifically worked on helping to create this program. Also, the number of actual hours for the main course has been reduced from 50, down to 40, the Fire Specific training, EMS Specific training, student teaching hours etc., are still included in the program. It was decided by the committee members that were present to wait until all the members were present in order to make a decision to accept the change in the Fire Instructor Course. Mr. House stated that is okay, we just need to have the decision made by the time that the fire rules are set to go into effect.

Fire testing, the Fire Safety Inspector item bank has been completed, and the new online fire testing system is scheduled to go into effect this week, it will be tested by the division before going live and being sent around and used by all the schools. Once the system is in production, the item banks will need to be entered into the system to develop multiple versions of each test. Hopefully it should be completed by the end of this month. A Business Case Study was created, and needed to be sent to the Governor for approval to be able to go forward with the launching of the testing validation program.

The Firefighter 1 & 2 2013 standards have been updated, and the curriculum taught around the state may need to be updated as well. The new textbooks are due to be out this spring, and new testing item banks will be created as well. Additional questions will need to be added to test EVOC training, the Sixteen Life Safety Initiatives, and Hazardous Materials training, the number of additional questions to cover this training will be brought before the committee for approval before being added to the test.

Mr. Orahoad also presented the stats from the Cuyahoga Community College online instructor course with the committee. Mr. Steele wanted the information presented to be compared to the new rules that were created and slated to go into effect the middle of this year. The overall scores from the course were pretty good. Mr. Wright stated that there

is not a lot of teaching of instructional methods included in the course set up. Mr. Waltemire had concerns as well, he stated that student teaching is a very important part of the course, and it is very important that the course works to develop the instructor. Mr. McLean stated that he is concerned with doing the majority of Fire Instructor training online, rather than in person. He feels instructors need to be trained the right way, and that is through in person, face to face training. Cuyahoga Community College has 32 hours of their Instructor course held in the classroom, the committee feels that they need to spend more time on actual instructor skills. The committee wants to see more instructional techniques being taught in person, and evaluations of an individual's ability to teach a course. Mr. Orahod and Mr. House will get in contact with Mr. Huffman at Cuyahoga Community College, to let him know what the committee wants to see before they approve this program. They want to see more instructional techniques in direct contact hours, evaluation of ability for individuals to teach, and to make sure they are able to deliver a training course.

Mr. Orahod wanted some feedback from the committee on the practical skills testing. The Division is hoping to have the skills sheets included as a mandatory part of training on July 1st. When should the mandatory skills be done, and when should the random skills be done? Skill sheets that require large logistical plans, such as Live Burns, Auto Extrication, Search and Rescue, Gas Fires, and Car Fires, can be done on a flip the switch day. The Committee doesn't want to allow flip the switch on all the mandatory skills. There are six skills that can be completed during the actual training course, all the rest need to be done at the end of the course. Mr. Orahod is hoping to do a practical skills evaluator training sometime in February.

CHAIR'S REPORT

Nominations were held for the Chair and the Vice Chair of the committee.

ACTION: Mr. Steele was nominated to maintain the chair's position. McLean first. Waltemire second. None opposed. Motion approved.

ACTION: Mr. Wright was nominated to maintain the vice chair's position. Babb first. Sacco second. None opposed. Motion approved.

NEW BUSINESS

None

OLD BUSINESS

None

Thank you again to Chief Babb for his many years of service to the committee.

ADJOURNMENT

ACTION: Mr. Wright entertained a motion to adjourn. Babb First. McLean & Waltemire Second. Meeting adjourned at 11:18.

