

FINAL

**FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING COMMITTEE
MEETING MINUTES
November 13th, 2007**

Chaired by: Phil McLean

Meeting Date and Location: November 13th, 2007, Ohio Department of Public Safety,
1970 West Broad Street, Columbus, Ohio 43223

Committee Members Present: Brent Gates, Mark Lundy, Terry Gill, Bob Babb, Jim
Steele, Richard Sacco, and Mark Mankins

Committee Members Absent:

Staff Present: Richard Rucker, Yvonne Tertel, Heather Reed Frient, Doug Orahood,
Summer Boyer, Thomas Macklin, Linda Mirarchi, John Kennington and Melissa
Vermillion

Guests: James "Jim" Davis and James Holcomb

The meeting was called to order at 10:02 a.m.

**REVIEW AND APPROVAL OF THE OCTOBER 9th, 2007 FIREFIGHTER AND
FIRE SAFETY INSPECTOR TRAINING COMMITTEE MINUTES**

ACTION: Motion to approve the October 9th, 2007 Committee minutes. Steele
first. Gill second. None opposed. Motion approved.

STAFF REPORT, Doug Orahood

Mr. Orahood passed out the fire report and asked the committee if they had any
questions.

Mr. McLean asked if the training numbers for this year down from previous years. He
stated that between the University of Akron, Stark State, Cuyahoga Valley and Tri-C, all
of the classes they have tried to run, more have been cancelled than actually ran due to
not having enough people to participate in the class.

Mr. Orahood stated that there have been approximately 3,000 individuals to test using
web based testing. It's running smoothly, and we are not experiencing any problems.

Mr. Orahood stated he and Mr. Kennington have been working with IT for about a month and we are waiting on one additional component of a security feature for the web based testing. When that feature is in place, the student will be able to take the test and upon completion of the test and with the program directors check mark stating that they have met all the requirements to be certified, they will then be forwarded directly to the certification application. If they answer all of the questions correctly, it will take them to the DMA form to answer the questions on-line and will be certified as firefighters before leaving their seat.

*****Mr. Lundy arrived at 10:10 a.m.*****

Mr. Orahood said that we are in the process of sending Summer Boyer as the fire representative of Cincinnati; we have purchased the software to be able to establish and set up on-line training. The committee will hopefully be involved in that, once Ms. Boyer is trained and then trains the committee will be able to place continuing education courses on-line.

Mr. Orahood stated that we have been approved for two of the four regional coordinators that we have requested. We are looking to place them in Northeast and Southeast Ohio. Mr. Orahood said he has had inquiries from each of the areas expressing an interest in the coordinator positions and asked the committee if they knew of anyone in those areas that may be interested to let him know as soon as possible.

FIRE CHARTER REPORT, Summer Boyer

Met with Denny Powell from Green County Career Center on October 26, 2007 and Steve Goheen from Clark State on November 2, 2007, to review their charters, answered questions, and made corrections and suggestions.

Miami Valley CTC's sent a new charter application due to expiration in June 2007.

Current Charters

Ms. Boyer and Mr. Orahood had a site visit on October 23, 2007. We have written a letter requesting the charter respond to the site audit report.

FIRE RULES DISCUSSION

Ms. Vermillion stated rules 4765-20-19, 4765-20-20 and 4765-20-21, paragraph C needed to additional timelines for continuing education requirements for those firefighters who are currently certified as EMTs. The firefighter certification will expire on the individual's birthday in the same year the EMT certificate expires.

ACTION: Motion to amend rules 4765-19, 4765-20 and 4765-21 with changes.
Mankins first. Babb second. None opposed. Motion approved.

Ms. Reed Frient said the Rules Public Hearing is scheduled for December 11th, and asked the committee to take a look at the final draft before making a revision.

AG/LEGAL REPORT

Ms. Reed Frient went over with the committee what to expect on the day of the public hearing being held December 11th.

Ms. Reed Frient stated that, in addition to individuals testifying in opposition to the rules, individuals can also attend the public hearing and testify in support of the rules. She stated if an individual would like to be in attendance, but is unable to appear, they could submit something in writing, via e-mail or fax and it will then be read into the transcript. Ms. Reed Frient stated she is going to give China Dodley the public hearing notice that was filed with the rules and have it posted on the EMS web site.

Mr. McLean stated that he felt that through each committee member's organizations get someone to attend the public hearing to testify.

MEDIA RELEASE / NOTIFICATION CHANGES

Mr. Orahod introduced China Dodley, Public Information Officer to the committee.

Next phase – we had talked about doing regional meetings once the fire rules were in place. Mr. Orahod said we also would like to do some media releases on the rules in order to get the information out so that people are aware of what's going on and that they're be required to apply on-line to get their certification. Mr. Orahod asked the committee how we now get the information out to all the firefighters in regard to the certification process. Mr. Orahod said he needs the committee to give him their contact people; we would like to get media releases out on the organizations web site.

Mr. Orahod stated that the committee had talked about regional town meetings – and asked if the committee would still like for that to be done in order to discuss the fire rules, and certification process.

Mr. Gates said he recommend that it be done by request only.

The consensus of the committee was that they felt going out into the different regions would prove to be beneficial to fire services and that it should be done.

It was agreed to conduct one regional town meeting across the state in each of the eight homeland security districts at a chartered institution.

CHAIR'S REPORT, Phil McLean

The chair shared a letter written by Tom Beatty regarding 1403, which stated there are two items that continue to come up: one is live fire training course.

Firefighter and Fire Safety Inspector Training Committee

1403 class that's coming up in Akron, still talking to the folks and hoping that in December he will have the exact curriculum from them as to what we're going to do for those days. Mr. McLean said they have spots available for any committee members that may be interested. Mr. McLean said he's had some individuals ask how are we going to create a new certification program – this is a pilot program to look and evaluate and see what we want we want to do with it. That's the purpose of this.

The fire committee meeting will be moved from January 8th, 2008, to Tuesday, January 15th, 2008 at 10:00 a.m., due to the live fire training course being held in Akron, OH, January 7th through January 10th, 2008

NEW BUSINESS

Mr. McLean said that with December and January approaching the committee needs to give some thought to the Chair position, and whether some one new would like to take over.

OLD BUSINESS

No comments were brought forward.

ADJOURNMENT

ACTION: Motion to adjourn. Steele first. Mankins second. None opposed.
Motion approved.

Meeting adjourned at 11:45 a.m.