

Ohio State Board of Emergency Medical Services Incident Reporting System Advisory Committee

Meeting Minutes

August 18, 2011

I. Call to order

John Kubincanek called to order the regular meeting of the Incident Reporting System Advisory Committee (IRSAC) at 10:00 AM on August 18, 2011 in the ODPS EMS Conference Room 5-8.

II. Roll call

The following members were present: Herb de la Porte, Ray Friedman, John Kubincanek, Brian Rogers and Bernie Schweter.

The following ODPS staff members were present: Anne Vitale and Sue Morris

III. Approval of minutes from last meeting

The minutes from the last meeting were reviewed.

Motion by Rogers, seconded by Schweter: To amend the current and all future minutes to show the nature of discussion and exact wording of the motions with notation of the names of members voting and abstentions. All members in attendance voted to approve.

The minutes were approved with the above amendment.

IV. Open issues

- a) Funding for Software: The committee would like to know if an EMS grant can be used to fund the purchase or maintenance agreement.
- b) Joint Registry Oversight Committee: Tabled, awaiting additional information
- c) Benchmark report: The committee requested a quick look at the procedures being reported to EMSIRS.
- d) Non-Compliant Agencies/Civil Authority List: The committee would like to begin the Non-Compliant Agency process to notify the Civil Authority of those agencies that are not reporting.
- e) Response from vendors: Ms. Morris gave a written report of the vendors that have responded to the request for information in regards to the cost of moving from EMSIRS version 2 to version 3.

- f) Response from absent members: Mr. de la Porte is in attendance and in good standing. No response was received from Ms. Skidmore.
- g) EMSIRS-3: This is going to be released in October, 2011. The committee will be working on the data dictionary for EMSIRS version 3.

New business

- a) Agency Update form: Ms. Morris shared the new Agency Update Form that was recently changed to collect the names and contact information of the Civil Authorities and the data reporting method of the agency
- b) Data Request Reports: Ms. Morris gave a written report of the Data request. Mr. Friedman recommended the Data Request report be posted to the web. Mr. Schweter suggested that an article in the Siren sharing what EMS reporting has done or what it has been used for as a way to generate more interest in the data, thus improving patient care in the state of Ohio. This report to become an agenda item.
- c) Mr. Kubincanek will be giving a report to the EMS board in reference to ending submission to EMSIRS version 1.

V. Adjournment

With a motion by Mr. De la Porte, seconded by Mr. Schweter, Mr. Kubincanek adjourned the meeting at 12:00 PM.

Minutes submitted by: Sue Morris