

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	<ul style="list-style-type: none"> • DATE • August, 18, 2015 	<ul style="list-style-type: none"> • TIME • 02:30 PM 	<ul style="list-style-type: none"> • LOCATION • Ohio Department of Transportation • Conference Room G A
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ATTENDEES	<i>Committee Members:</i>	Thomas Allenstein (Chair), D. DeVore, D. Wolters, L Hines, L Mizla, M. Resanovich, P Wright, P Koster, T. Wappner, V. Harris
	<i>(EMS) Staff:</i>	Mel House, Dave Fiffick, Cindy Gossard, Connie White
	<i>ODPS Staff:</i>	
	<i>Visitors:</i>	Mike Jackson
ABSENT	<i>Committee Members:</i>	B. Byrd, D Wright II, E Hatmaker, K Beavers, K. Appelhans, P Westlake, W Longworth

A G E N D A T O P I C S

TOPIC	<u>WELCOME & REVIEW / Approval of Minutes</u>
DISCUSSION	<p>The meeting was called to order at 2:30 p.m.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>Chairman Allenstein made a motion for approving the meeting minutes from June 16, 2015. They were reviewed and approved without change.</p> <ul style="list-style-type: none"> • First: Mr. Paul Westlake • Second: Mr. Thomas Wappner </div> <p>None opposed, None abstained, Motion Approved</p> <p>D. Fiffick stepped out so Chairman Allenstein skipped over Inspectors and SharePoint.</p>

TOPIC	<u>ANYTHING TO ADD TO AGENDA</u>
DISCUSSION	<p>Chairman Allenstein reported that he has no further updates related to the triple K specs. J. Rose mentioned, from the Critical Care Sub-Committee, that Stryker is working on a less expensive option for the new cot mounting regulations.</p> <p>Chairman Allenstein reported next meeting is scheduled for Oct. 20 and he will be out of town and will make sure K. Appelhans as Co-Chair is here to hold the meeting. There may be a quorum issue and may have to reschedule, Tom will send out an email tomorrow to see if there is a need of a secondary date.</p> <p>Julie Rose informed the committee, the Medical Oversight committee did not meet today so still waiting for their suggestions for language on definition of “Critically Injured”.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

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TOPIC	Inspectors/SharePoint
DISCUSSION	<p>Mr. Fiffick reported that we began using the new decals the end of July and it is going well. All services renewing from this time forward will get the new decal.</p> <p>Inspector training on September 16, will be at the Ohio State Highway Patrol Academy. We will be covering the vehicle part of the inspection with the inspectors. Then from this we will be updating inspection forms to highlight critical and safety items, if a violation of one of these items and can't be immediately repaired it will be an automatic re-inspection. We have also began charging for re-inspections now.</p> <p>It was brought to the attention of the committee that for security reasons, the decals were designed to be permanent and not able to be moved once they are attached. They can only be removed by scraping it off.</p> <p>Mr. Fiffick stated that we intended to have SharePoint today, but still having some glitches. So hopefully will have for next meeting. He also informed the committee he has downloaded some documents and rules for them to read and review. There is also a link to go directly to EMS webpage.</p> <p>The site will be used to share documents. If you want anything added send to him and he will add it. There can be no communicating back and forth due to the Sunshine Law. Link will be sent out again.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	RULES REVIEW: Mr. Koster and Mr. Wappner
DISCUSSION	<p>Mr. Koster provided a handout and began review and discussion of the first four rules:</p> <p>Rule 4766-02, Sections -01 thru -04: Clarification as it relates to grammar, no substantial changes. Entered into discussion on names and dba's, incomplete applications, and the forms we use will change to adapt to the Rule changes.</p> <p>It was decided that the committee is cleaning up and rewording, reserving a final vote for the end of the process. Legal is to be involved at some point, too.</p> <p>Another consideration was brought up to add language regarding whether Ambulances should be housed indoors due to medications under controlled environment and transporting patients in climate controlled vehicle.</p> <p>Mr. Fiffick presented the question to the committee is there anything you want to accomplish, ex: equipment lists being approved by the board yearly, as opposed to being a rule that is reviewed every five year, much like Scope of Practice.</p> <p>Also Liability insurance being cancelled and reinstated every month is an issue to keep track of consistently and accurately. Is this something we want to put in the rule?</p> <p>3:22 p.m. Karen Beavers entered meeting.</p> <p>Mr. Wappner was asked about ambulette rules. It was brought up by Mr. Fiffick that there is problem with VIN's and the need to clean up database for new decals. The problem is more pronounced in the ambulette services. Also the type a license plates in the Cleveland area cannot be commercial plates.</p> <p>Also, Mr. Fiffick brought up the practice of ambulette services and satellite sites. Some services are allowing drivers to take vehicles home and work from there. We will not inspect the residence for the items needed in a satellite but will require the service to provide the address where the vehicle will be parked and the service must make sure vehicle is at satellite for inspections.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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None	None	None
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TOPIC	OPEN DISCUSSION: Mr. Allenstein
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DISCUSSION	<p>Summary: Mr. Fiffick will resend the SharePoint.</p> <p>Mr. Wappner will be getting the Rules for Ambulette. Mr. Koster will continue to work on Ambulance. When completed this board will vote on them and the presented to full board for approval.</p> <p>Will look at the Oct 20th date in relation to the full board meeting.</p> <p>Mr. House gave an update on the construction in the Shipley building and how it will affect the committee meetings, board meetings and availability of rooms.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Adjournment</u>
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DISCUSSION	<p>Mr. Allenstein called for a motion of Adjournment. Mark Resanovich made a motion, Seconded by Doug Wolters, all were in favor.</p> <p>Adjourned: 3:36 p.m.</p>
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TOPIC	<u>Next Meeting</u>
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DISCUSSION	<p>Next Meeting: October 20 2015 2:30 p.m. – 4:00 p.m.</p> <p>Location TBD</p>
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TOPIC	<u>Minutes Approved</u>
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DISCUSSION	<p style="text-align: center;">_____</p> <p style="text-align: center;">XXXXXXXXXX, Chair</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Date</p>
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