

MEDICAL TRANSPORTATION COMMITTEE MEETING

MINUTES	DATE October 18, 2016	TIME 02:30 PM	LOCATION ODPS SHIPLEY BUILDING CONF RM 1106
ATTENDEES	<i>Committee Members:</i>	Thomas Allenstein, Kent Appelhans, David DeVore, Douglas Wolters, Linda Hines, Lori Mizla, Paul Westlake, Paul Wright, Thomas Wappner, Natasha Meinert, Michael Jackson, Amy Haughn	
	<i>(EMS) Staff:</i>	Mr. Fiffick, L. Smith, M. House, and C. White	
	<i>ODPS Staff:</i>		
	<i>Visitors:</i>		
ABSENT	<i>Committee Members:</i>	Vincent Harris, Dudley Wright II., Phil Koster	

A G E N D A T O P I C S

TOPIC	Welcome: T. Allenstein
DISCUSSION	<p>Meeting Convened at 2:36 PM</p> <p>Review and approval of the August 16, 2016 minutes.</p> <p>Motion to approve the last meeting minutes: 1st – T. Wappner 2nd – P. Westlake</p> <p>All were in favor to accept</p> <p>Mr. Fiffick – Received a call regarding the K Spec standards and if they apply to bariatric ambulances and cots; the callers understanding was there was a waiver for bariatric units and bariatric cots. Not all bariatric cots do not fit into the new securement mechanism. Caller was advised, that no matter what you are using the vehicle for; if the vehicle was built after July 2015 it has to comply with K Spec standards. There is no waiver or exemption for bariatric units.</p> <p>Mr. Fiffick – The Division of EMS has the opportunity to update or make needed changes in Revised Code Sections 4765 and 4766. This opportunity is only to make changes in existing law that need to be done right away. Mr. Fiffick explained that he submitted a change for ORC, Section 4766.07 (C)(2). This section currently requires ambulances being built be compliant with ONLY the K Spec standards. Proposed language would allow for ambulances being built be compliant not only with the K Spec standards but also any other national standard certified by ANSI.</p>

TOPIC	Rules –
DISCUSSION	<p>Mr. Fiffick:</p> <p>Ambulance rules - CSIO had no recommendations or changes. Will present ambulance rules to board tomorrow recommending they be sent to JCARR</p> <p>MoICU rules – Going through the same process we are going through with the ambulette rules. Both MoICU and Ambulette rules will be filed at the same time.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

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TOPIC	Ambulette Rules 4766-3
DISCUSSION	<p>Mr. Fiffick Rules Review:</p> <p>Ambulette rules - Changes/suggestions are needed by November 1st from committee. Draft rules will to be sent to stakeholders for comments around November 1st. Stakeholder comments need to be back by November 15th in order to prepare a final draft for committee review and approval at the December 13th committee meeting. Committee will then need to approve the rules and send to the Board for approval. The Board will then send the rules to CSIO for review</p> <p>Review of vehicle equipment and supply inspection form.</p> <p>Overview of some of the proposed changes:</p> <ul style="list-style-type: none"> • Definitions sections follow the same as ambulance terminology. Changes are just to make it more clearly to the reader. • New license: The application, all documents and fees (complete application) must be received within 30-day of receiving the application or everything will be returned and service will have to start over. • Renewal license: The application, all documents and fees (complete application) must be received on or before the service’s expiration date. If a complete application is not received prior to the service’s expiration date the license will expire and the service will have to re-apply for licensure. <p>Services are notified of missing documents or fees required to process their application. A form is faxed, and/or emailed to the service with a deadline for returning the required items. We have been using this process for months at it is working very well. The proposed rule change makes it clearer for services to understand the application process.</p> <ul style="list-style-type: none"> • License plates: Added to make it clear that if the (GVW) is greater than 10,000 lbs. they must get commercial plates, if the (GVW) is less than 10,000 lbs., they must get Ambulette license plates. • Renewals: Applicants are not required to submit a color photo or trip/run report. • Decal Reprint fee if because of service error, \$5.00 • Transportation Records – Certificate of Insurance must list vehicles. • Communication – Keep a dispatch log; to follow up on complaints. • Discussion on bungee cords, not permitted <p>Driver Training and Qualifications:</p> <ul style="list-style-type: none"> • If applicant has lived in Ohio for the past five or more years, BCI check is required. • If applicant is not a resident of Ohio or has not resided in Ohio for the past five years an FBI check is required. • Signed Statement by physician; Added in Nurse practitioner or Physician’s Assistant. • BCI – select code “Other” when searching.

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Lifts and Ramps – Open for discussion

- Suggestion: recordkeeping to show the lift / ramp has been looked at.
- Suggestion: Inspected by service daily – refer to new form.
- Propose: owner show record of inspection monthly or per manufacturer recommendations.

Discussed other proposed changes:

- Should ambulette services have the following:
- Procedure manual, cleaning schedule, clean and free of debris, etc.
- Definition of clean, example: garbage, free of cockroaches, wires hanging from ceiling, etc.
- State and local fire codes for headquarters and satellite.

Equipment List for Ambulette:

- Mr. Fiffick – Committee needs to focus on inspection sheet.
- All references to Administrative Code have been taken out.
 - Everything bolded is safety type item and will require re-inspection if not working properly.
 - Mentioned the new vests (tear-away); can discuss at a later date.

DRAFT Ambulette Rules:



4766-3_Revised_110
22016.pdf

Discussion on the following question:

Q: If a services license expires, are they eligible to bill?

A: No. If the service is no longer licensed they are not permitted to bill for transports that require the service to be licensed.

TOPIC	Adjournment		
DISCUSSION	<p>Next meeting is December 13, 2016 from 2:30 PM – 4:00 PM in ODPS Conference Room 1106</p> <p>4:16 PM Adjournment – T. Allenstein 1st motion – D. Wolters 2nd – D. DeVore All were in favor.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None
TOPIC	<u>Minutes Approved</u>		
DISCUSSION	_____	_____	_____
	Ms. Julie Rose, Chair		Date