

MEDICAL TRANSPORTATION COMMITTEE MEETING

MINUTES ~FINAL~	DATE February 18, 2014	TIME 2:30 p.m.	LOCATION ODPS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43223
ATTENDEES	<p><u>Medical Transportation Committee Members:</u> Tom Allenstein (Chair), Kent Appelhans, Karen Beavers, Brian Byrd, Jeremy Cornette, David DeVore, Vincent Harris, Ernest Hatmaker, Linda Hines, Philip Koster, William Longworth, Mark Resanovich, Thomas Wappner, Paul Westlake, Douglas Wolters, and Paul Wright</p> <p><u>ODPS-Division of Emergency Medical Services (EMS) Staff:</u> Rachel Moore and Connie White</p> <p><u>EMFTS Board Members:</u> Daryl McNutt and Julie Rose</p> <p><u>ODPS Staff:</u> None</p> <p><u>Visitors:</u></p>		
ABSENT	<p>Medical Transportation Committee Members: Lori Mizla, Thomas Reed, Louise Weller, and Dudley Wright II</p>		

AGENDA TOPICS

TOPIC	Welcome and Introduction		
DISCUSSION (T. Allenstein)	<p>Tom Allenstein, Chair called the meeting to order at 2:34 p.m. A quick introduction of those members present.</p> <p>The meeting minutes from December 17, 2013 were reviewed and approved without change.</p> <div style="border: 1px solid black; padding: 5px;"> <p><i>ACTION: Motion to approve the minutes from the December 17, 2013 meeting.</i> Paul Wright – First. Kent Appelhans – Second. None opposed. None abstained. Motion approved.</p> </div>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			

TOPIC	Description of Committee Overview		
DISCUSSION (T. Allenstein)	<p>The Committee discussed the purpose of the Medical Transportation Committee and agreed to the following description:</p> <p><i>“The purpose of the Medical Transportation Committee is to identify and address issues pertinent to all medical transportation within the State of Ohio”.</i></p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			

TOPIC	Review of Online CPR/First Aid for Ambulettes (OAC 4766-3-13)		
DISCUSSION (T. Allenstein)	<p>The Committee discussed an inquiry from a company requesting the possibility of using a CPR online/e-course (i.e., www.eCPRCertification.com). Currently ambulette companies are required to provide CPR training per OAC 4765-3-13. The current rules require that each driver/attendant must have proof of successful completion of the “American Red Cross” or equivalent certifying organization basic course in first aid as approved by the board. The Committee was in agreement that there is not only a need but an expectation from the public that ambulette drivers/attendants should indeed complete a course that includes a practical application of the skills. The concern being that there are no guarantees that the on-line/e-course was actually completed by the individual in which the certificate is issued. There are too many unknown factors when dealing with online/e-courses. After much discussion the Committee agreed not to recommend any online/e-course that does not involve a practical application of the skills.</p> <div style="border: 1px solid black; padding: 5px;"> <p><i>ACTION: Motion not to approve any CPR/First Aid online/e-course training that does not involve a practical application of the skills.</i> Doug Wolters – First. Paul Wright – Second. None opposed. None abstained. Motion approved.</p> </div>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			

TOPIC		Appropriate Use of Helicopters		
DISCUSSION (T. Allenstein)	The Committee discussed the concern with the appropriate use of helicopters to transport patients. There are two main issues:			
	<ol style="list-style-type: none"> 1) Several agencies are being contacted to transport the same patient via helicopter, which results in several helicopters arriving on the same scene. <ol style="list-style-type: none"> a) Weather shopping (one agency declines the run due to weather, another agency then contacted for the same run. b) ETA shopping. c) Lack of communication between agencies. 2) The need to determine if and when a helicopter is actually necessary to transport a patient. 			
	The Committee discussed the need to possibly develop additional training to educate providers and dispatchers when calling for a helicopter. As well as OAEMS is planning to add an inside class to their conference to address said issues.			
The Critical Care Subcommittee will make a recommendation to the EMFTS Board to form a workgroup to gather the data pertaining to the utilization of helicopters and solicit information from hospitals and air medical providers. Once the data is collected, the workgroup present their findings to the Subcommittee. The data will be used to determine if there is an issue that needs to be addressed and then move forward accordingly.				
		ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		None		
TOPIC		Scope of Practice and the Relationship to Medicare SCT Billing Code		
DISCUSSION (T. Allenstein)	Some providers are concerned that the current Medicare guidelines for billing of a specialty care transport is in conflict with the State Scope of Practice. This conflict may cause Medicare reimbursement and billing issues when providers are using the specialty care transport SCT billable code (i.e., BLS transport vs a critical care transport.) The claim can and has been denied and/or the reimbursement reduced . The Committee discussed these specific concerns. After much discussion, the Committee agreed that the concern is more a Scope of Practice issue and should be addressed by the EMFTS Board directly. The Chair will take the concern to the EMFTS Board for further discussion.			
			ACTION ITEMS	PERSON RESPONSIBLE
		None		
TOPIC		Future Meeting Dates and Location		
DISCUSSION (T. Allenstein)	Many committees meet the day before the EMFTS Board meeting and that has been a struggle with coordination as many members serve on several committees that meet the same day and time. To alleviate the-day-before-board-meeting scheduling conflicts it has been proposed that the Medical Transportation Committee and the Critical Care Subcommittee meet another day.			
	The Critical Care Subcommittee is contemplating meeting the same day as the Ohio Association of Critical Care Transport (last Friday of each odd month). If this also works for the Medical Transportation Committee to meet, both committee meeting dates can be changed accordingly. Tom Allenstein will work with Julie Rose (Critical Care Subcommittee Chair) and Kent Appelhans (MT Committee Vice Chair) to decide the future meeting dates and forward to the Committee once determined.			
		ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		Chair forward future meeting dates to Committee.	Tom Allenstein	ASAP
TOPIC		Open Discussion		
DISCUSSION (All)	<u>Rule Review</u> – list of rules to be reviewed with due dates to be provided to the Committee.			
	<u>New Services & Vehicle Licensing.</u> Committee still concerned with the delay of licensing new services and vehicles due to Pharmacy Board issues/delays. As this is a longtime concern, Mr. Allenstein will follow up with EMS Executive Director House and EMFTS Board Chair McNutt regarding the proposed meeting between EMS and the Pharmacy Board to discuss the Committee's concerns.			

TOPIC Open Discussion (con't)		
<p><u>Ambulette Rules</u> – the rule requires that all services must complete passenger assistance training. The Committee would like to develop a standard training for all services throughout the state. The Committee will develop a list of objectives that must be included in each training. Once developed and approved by the EMFTS Board, the Inspectors will confirm that the training did indeed contain those objectives. (i.e. Ohio Department of Aging’s DRIVE program). Will be added as a future agenda item.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provide list of the required objectives	Connie White	Next meeting
Provide information of the DRIVE program	Connie White	Next meeting
ALL ACTION ITEMS		PERSON RESPONSIBLE
Chair forward future meeting dates to Committee.		Tom Allenstein
Provide list of the required objectives		Connie White
Provide information of the DRIVE program		Connie White
ATTACHMENTS		
<ul style="list-style-type: none"> • None 		
NEXT MEETING		
<p>Next meeting:</p> <ul style="list-style-type: none"> • Friday, March 28, 2014 ~ <i>cancelled</i> ODPS, Division of EMS 1970 W. Broad St., Columbus, Ohio 43223 		

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	DATE June 17, 2014	TIME 2:30 p.m.	LOCATION ODPS – Division of EMS 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Tom Allenstein (Chair), Kent Appelhans, Brian Byrd, Jeremy Cornette, David DeVore, Linda Hines, Philip Koster, William Longworth, Thomas Reed, Mark Resanovich, Thomas Wappner, Louise Weller, Paul Westlake, Vincent Harris, Dudley Wright II, and Paul Wright	
	<i>(EMS) Staff:</i>	Melvin House, David Fiffick, Connie White and Vesna Bogdanovska	
	<i>Visitors:</i>	Daryl McNutt and Julie Rose	
ABSENT	<i>Committee Members:</i>	Karen Beavers, , Ernest Hatmaker, Lori Mizla, Douglas Wolters	

AGENDA TOPICS

TOPIC	Welcome & Review / Approval of February 18, 2014 minutes (Tom Allenstein)		
DISCUSSION	<ul style="list-style-type: none"> ➤ The meeting was called to order at 2:45 pm ➤ The meeting minutes from February 18, 2014 were reviewed and approved without change. <ul style="list-style-type: none"> • First: Kent Appelhans • Second: Linda Hines ➤ None Opposed, None Abstained, Minutes Approved. 		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

TOPIC	Ohio Specific rules on ambulance specification KKK / NFPA		
DISCUSSION (Tom Allenstein)	<p>The KKK standards were extended through January 1, 2015 that may be replaced with the NFPA standards beyond that. Mr. Paul Wright suggested removing the standard, changing the rules and the law, which would be challenging. Mr. Melvin House explains that it would take 2 years for any of rule changes to occur. There will be more on this subject in the future.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

TOPIC	Five (5) year rule review: Ambulance 2016, Ambulette 2014, MoICU 2017		
DISCUSSION (David Fiffick)	<p>David Fiffick was introduced as the newly hired Chief of Medical Transportation. He comes with over 31 years of experience in the private ambulance industry. Dave worked on the ambulance as an EMT and Paramedic eventually becoming General Manager. Dave also served 13 years on the EMS Board, two of which he served as chairman.</p> <p>The committee needs to get started with the Five (5) year rule review. David Fiffick mentioned The review needs to be completed by December 2016 for ambulance, April 2017 for Ambulette and MoICU. It is going to take 18-24 months to work through. All the processes with Ambulance need to be started very quickly. He mentioned that they just finished with the Air rules and everything went through to JCARR. Two items were taken out of the air rules, driver training and lights and siren policy for pilots.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

TOPIC	Field Inspector Training		
DISCUSSION (David Fiffick)	<p>Quarterly meetings have been scheduled with the inspectors. Our goals for the meetings are to have more consistency with inspections and to gather information from the inspectors to assist us in updating the rules and laws.</p> <p>Mr. Fiffick and Ms. White have performed four (4) inspections in the last month. All have been Ambulette, and none passed inspection. Ambulette continues to be the biggest problem Medical Transportation has been dealing with. This committee will need to work to raise the standards.</p> <p>Being shorthanded over the past several months, we have fallen behind with renewals. However, with the return of Diane Conrad and the addition of Mr. Fiffick we are now current.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

TOPIC	Department of Aging, "Drive Program"		
DISCUSSION (David Fiffick)	<p>The committee discussed the follow-up on violations issued to services, especially for wheelchair vehicles, and how to possibly make the vehicles safer for the citizens/clients of Ohio. One issue with the Ambulette drivers is the "Passenger Assistance Course" that must be taken. Ms. White discussed 2 programs that she is aware of: the "DRIVE" program which is expensive; the other program is on-line and is called "PASS" program. Discussion was held regarding the possibility of the Division of EMS putting together a program that would be available for individuals to take.</p> <p>Several committee members started discussing securement issues with the wheelchairs and electric wheelchairs. It was decided that this issue will be discussed further when the committee starts reviewing the Ambulette rules.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

TOPIC	BMV: Out of state services licensed by Ohio but do not have Ohio plates	
DISCUSSION (David Fiffick)	An issue surfaced that will need to be addressed by the committee. The issue involves out of state ambulance services, that are licensed in Ohio, but (1) do not have Ohio plates, (a BMV issue), and (2) are responding, in times of overload, to emergency calls in Ohio and transporting. Mr. Fiffick will research the issue further and report at the next meeting.	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	Further discussion on SCT Issues	
DISCUSSION (Tom Allenstein)	The concern was that the Scope of Practice for Paramedics might not support the use of SCT billing in the State of Ohio. The group from Critical Care sub-committee will work on the issue, document and deliver the results to this committee.	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	Strategic Plan: Key Focus Areas / Strategies / Goals	
DISCUSSION (Tom Allenstein)	<p>For the Strategic Plan discussion, Mr. Allenstein asked: "How do we as a Board, me as a Board Member need to take my duty seriously which is to protect the citizens of the state of Ohio, make sure that the medical transportation for the state is being done in a way so that everybody is held to the same standard and what happens with KKK standards when they go away and NFPA? How do I assure that you are following the same standards?"</p> <p>Mr. Resanovich talked about standards between private and public providers, and gave some examples for different communities, having different standards.</p> <p>Mr. Allenstein said that everybody should follow rules in the same way.</p> <p>Mr. Harris is worried about minimum standards. A decision that all suggestions be given to Mr. Resanovich, who will bring them to the next Meeting. He also explained how workgroups can work and what rules go along with that, start with key elements and start working on Key Focus, Strategies and Goals. Will bring this as an agenda item for the next meeting to work on the goals from this group for the strategic plan.</p>	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	Open Discussion	
DISCUSSION	Mr. Fiffick suggests another committee meeting for reviewing the law and writing new rules.	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	Adjournment	
DISCUSSION	Meeting was adjourned at 3:55 pm. Minutes submitted by: Vesna Bogdanovska	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	Other	
DISCUSSION	<ul style="list-style-type: none"> Next meeting: Tuesday, August 19, 2014 Meeting Room C4-9&10 12:30 pm – 2:00pm ODPS, Division of EMS 1970 W. Broad St., Columbus, Ohio 43223 	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	Minutes Approved	
	<p>_____</p> <p>Tom Allenstein, Chair</p> <p>_____</p> <p>Date</p>	

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	DATE August 19, 2014	TIME 12:30 p.m.	LOCATION ODPS – Division of EMS – Conference Room C4-9 1970 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Tom Allenstein (Chair), Kent Appelhans, Karen Beavers, Brian Byrd, Jeremy Cornette, David DeVore, Vincent Harris, Linda Hines, Philip Koster, William Longworth, Thomas Wappner, Paul Westlake, Douglas Wolters and Dudley Wright II.	
	<i>(EMS) Staff:</i>	Melvin House (Executive Director), David Fiffick, Connie White and Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Tim Pickering, Deanna Harris, Barry Seth and Julie Rose	
ABSENT	<i>Committee Members:</i>	Ernest Hatmaker, Lori Mizla, Thomas Reed, Mark Resanovich, Louise Weller, Paul Wright	

A G E N D A T O P I C S

TOPIC	<u>National status of KKK / NFPA regulations conference call</u>
DISCUSSION	<p>Prior to the start of the Medical Transportation meeting, Ms. Julie Rose arranged for a conference call for both the Medical Transportation Committee and the Critical Care Sub-Committee. The call is with members of the American Ambulance Association, (AAA) to provide an update to the KKK / NFPA regulations. On the call from the AAA were Aaron Reine and Mark Postma. Also on the call was Sarah McEntee, Executive Director of CAAS.</p> <p>Discussion: As we are all aware the KKK standards are set to end. The end date was extended, for a third time, and is now set for September 30, 2015.</p> <p>There are currently about 35 states that reference KKK standards in there laws.</p> <p>Concerns were raised on what will replace the KKK standards and the potential costs involved in the new standards.</p> <p>There are several agencies working on new standards, including NFPA and CAAS.</p> <p>The committee will continue to stay on top of this issue.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Welcome & Review / Approval of June 17, 2014 minutes</u>
DISCUSSION	<p>The meeting was called to order at 12:30 pm</p> <p>The meeting minutes from June 17, 2014 were reviewed and approved with one change: Mr. Dudley Wright II was present at previous meeting on June 17, 2014.</p> <ul style="list-style-type: none"> ◆ First: Douglas Wolters ◆ Second: William Longworth <p>None Opposed, None Abstained, Minutes Approved.</p>

TOPIC	<u>Inspector meeting update</u>
DISCUSSION	<p>Long time inspector Sherman Werstler has resigned his position with Medical Transportation due to health reasons. Mr. Werstler resignation will leave us with three (3) openings for Field Inspectors. Open inspector positions are in the Ashtabula, Chillicothe and Toledo regions. The three inspector positions are posted until the end of August. Interviews will take place and the positions should be filled by the end of September.</p> <p>A Medical Transportation Inspectors meeting was held August 13 at ODPS. This is the first quarterly meeting for the inspectors since signing their new contract which requires them to attend three out</p>

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of the four meetings. The meeting was well attended. Mr. Fiffick reiterated that the purpose of the meeting is to promote consistency in inspections. He explained that a wheelchair van was brought in to allow all the inspectors go over the vehicle together to ensure that the equipment and supplies that are to be inspected are viewed and evaluated the same way. Again, our goal is consistency.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Workgroup volunteers for Ambulance and Ambulette rules</u>
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DISCUSSION	<p>Mr. Allenstein asked for volunteers to form a work group to start work on the rule review for Ambulance and Ambulette. The Ambulance rules must be completed by December 2016 and Ambulette by April 2017.</p> <p>Also, Mr. Fiffick sent a survey to 11 different states requesting information on their licensing standards for Ambulance and Ambulette. The results may be useful when we review our rules.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Strategic Plan: Key Focus Areas / Strategies / Goals</u>
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DISCUSSION	<p>For the Strategic Plan discussion, Mr. Allenstein asked Mr. Mel House: “What should this committee be focused on? “</p> <p>Mr. Mel House suggested looking in few critical issues and start working on them. One of them is Ambulette standards, entering new standards for Ambulance and Ambulette, example: when vehicles will hit a certain mileage, they cannot be used. Also, vehicles damaged with a lot of rust, damaged seatbelts, are not safe to run.</p> <p>Discussion continuing about air services. Improvements are needed in triage and coordination. All air medical provider’s need to come to an agreement on how to manage the situations.</p> <p>Ms. Julie Rose and Mr. Kent Appelhans will continue the conversation with Mr. Mel House after this meeting.</p> <p>Currently there are about fifteen (15) licensed air providers in Ohio, few of them from other states.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Parity of Rules for all providers</u>
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DISCUSSION	<p>In order for medical vehicles to be safe, they need to meet certain standards. Discussion continued that these minimum standards should be the same for every medical vehicle, to be able to provide safe transportation of the patient. Some other standards should depend on the geographical area where that vehicle is running. This conversation will be brought on the next Medical Oversight Meeting.</p> <p>Ms. Karen Beavers requested a written form from Mr. Tom Allenstein with data information from this conversation for the “Ohio Association of EMS” magazine.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

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TOPIC	<u>Open Discussion</u>	
DISCUSSION	<p>Discussion for SCT and the Scope of Practice was brought on this meeting. Ms. Julie Rose was explaining about the issue in the current Scope of Practice in paramedic, that some of the people need additional training. This committee proposed that there are certain items listed in Scope of Practice that should be underscored and identified as items that should have additional training. It is a draft what will go back to associations to be reviewed.</p> <p>An open item from previous meetings is that some providers licensed in Ohio are operating vehicles that do not have State of Ohio license plates – We have had discussions with the Ohio BMV and this is actually a BMV issue so we can't do anything about it right now. We will continue to monitor the situation...</p>	
	ACTION ITEMS	PERSON RESPONSIBLE
	None	None
TOPIC	<u>Adjournment</u>	
DISCUSSION	Meeting was adjourned at 2:15 p.m.	
TOPIC	<u>Next Meeting</u>	
DISCUSSION	<u>Tuesday, October 14, 2014 at 2:30 pm;</u>	Meeting Room C4-9&10 ODPS, Division of EMS, 1970 W. Broad St., Columbus, Ohio 43223
TOPIC	<u>Minutes Approved</u>	
DISCUSSION	_____	_____
	Tom Allenstein, Chair	Date

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	DATE	TIME	LOCATION
	October 15, 2014	2:30 p.m.	ODPS – Division of EMS – Conference Room GB 1980 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Tom Allenstein (Chair), Kent Appelhans, Karen Beavers, Brian Byrd, Philip Koster, William Longworth, Lori Mizla, Mark Resanovich, Thomas Wappner, Paul Westlake, Douglas Wolters and Paul Wright.	
	<i>(EMS) Staff:</i>	David Fiffick, Connie White, Beverly Cooper and Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Suzanne Campbell-Tri Health, Stacey Kelly-Tri Health, Cristina Westlake,-Smith Ambulance, Daryl McNutt-Board, Maxey-Air Evac, Tim Pickering-Air Evac, David Walker-ODOT, Dave Seech-ODOT.	
ABSENT	<i>Committee Members:</i>	Jeremy Cornette, David DeVore, Vincent Harris, Linda Hines, Ernest Hatmaker, Thomas Reed, Louise Weller and Dudley Wright II.	

A G E N D A T O P I C S

TOPIC	<u>Welcome & Review / Approval of August 19, 2014 minutes</u>
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DISCUSSION	<p>The meeting was called to order at 2:30 pm.</p> <p>The meeting minutes from August 19, 2014 were reviewed and approved with one change: in topic “Open Discussion” it should be SCT, not ACT.</p> <ul style="list-style-type: none"> ◆ First: Philip Koster ◆ Second: Lori Mizla <p>None Opposed, None Abstained, Minutes Approved.</p>
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TOPIC	<u>Inspector</u>
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DISCUSSION	<p>Open Inspector Positions: The committee was informed that the Division received 12 applications for the open field inspector positions in Ashtabula, Chillicothe and Toledo. Six individuals were interviewed. Of the six, three individuals were chosen and paperwork has been sent to HR. The new inspectors should start in November.</p> <p>An issue was brought forward by Mr. Fiffick for the committee to discuss. It was discovered several months ago that the door opening requirement for Ambulette, (56” height requirement), was not being uniformly enforced by the inspectors. When this was discovered the inspectors were instructed to enforce the door opening requirement for all new or additional vehicles, but to grandfather the existing vehicles. Further discussion ensued questioning if the existing vehicles could be grandfathered. Mr. Fiffick will follow up with legal.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Rule Review Process</u>
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DISCUSSION	<p>Ms. Pan Watkins from legal services addressed the committee on the 5 year Rules Review process. She explained it take four (4) to six (6) months for the process to be completed after the updated rules are filed. Work on reviewing the rules should start at least a year in advance. Chapter 2, (Ambulance) rules are due December 2016. Chapter 3, (Ambulette) and Chapter 4, (MoICU) are due April 2017. Mr. Fiffick suggested getting started on Ambulance and Ambulette as soon as possible.</p> <p style="text-align: center;">Mr. Allenstein asked for volunteers to head the two (2) work groups.</p>
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MEDICAL TRANSPORTATION COMMITTEE

Rule review groups are:

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| <p>→ Ambulance:</p> <ul style="list-style-type: none"> ➢ Mr. Paul Westlake ➢ Mr. Mark Resanovich ➢ Mr. Douglas Wolters | <p>→ Ambulette:</p> <ul style="list-style-type: none"> ➢ Mr. Philip Koster |
|---|---|

Mr. Tom Allenstein gave a suggestion that the public providers should be involved with this; maybe take some advice from them also. Mr. Dave Fiffick said that a “Share Point” program has been is created, IT is working on the process to everybody have access to it.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Strategic Plan Development</u>
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DISCUSSION	<p>Mr. Allenstein opened discussion about developing and setting goals for the committee. The rules should be the same all across the board. If there are some discrepancies between the services, why do they exist? The idea is to work with other committees like “Critical Care Committee” and “Medical Oversight Committee”.</p> <p>Discussion continued about protecting Ambulance and Ambulette providers. They need to be safe when transporting patients, because every patient is a threat these days, considering all these infectious diseases.</p> <p style="color: red;"><i>Agendas for future meetings should be out at least two (2) days before the meeting.</i></p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Vehicle Standards Update – KKK – NFPA – CAAS</u>
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DISCUSSION	<p>For Vehicle Standards, Mr. Allenstein asked the committee to develop some side-by-side comparing’s between KKK, NFPA and CAAS and find out what are the minimum standards. Developer volunteers are: Mr. Paul Westlake and Mr. Kent Appelhans.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Adjournment</u>
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DISCUSSION	<p>A motion to adjourn was made by Chairman Allenstein:</p> <ul style="list-style-type: none"> • First: Mr. Paul Wright. • Second: Mr. Philip Koster. <p>Meeting was adjourned at 3:55 p.m.</p>
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MEDICAL TRANSPORTATION COMMITTEE

MINUTES	DATE December 16, 2014	TIME 3:00 p.m.	LOCATION ODPS – Division of EMS – Conference Room GA 1980 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Tom Allenstein (Chair), David DeVore, Linda Hines, Philip Koster, Lori Mizla, Mark Resanovich, Thomas Wappner, Paul Westlake, Douglas Wolters, Dudley Wright II and Paul Wright.	
	<i>(EMS) Staff:</i>	David Fiffick and Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Marisa Maxey-Air Evac, Tim Pickering-Air Evac, Mike Jackson – Air Evac, Becky Baute – Board Member, Dr. Hamilton Schwartz – Board Member, Natasha Meinert – COLS Connection.	
ABSENT	<i>Committee Members:</i>	Kent Appelhans, Karen Beavers, Brian Byrd, Jeremy Cornette, Vincent Harris, Ernest Hatmaker, William Longworth, Thomas Reed and Louise Weller.	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
DISCUSSION	<p>The meeting was called to order at 3:00 p.m.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px 0;"> <p><i>Chairman Allenstein made a motion for approving the meeting minutes from October 14, 2014. They were reviewed and approved without change.</i></p> <ul style="list-style-type: none"> ♦ <i>First: Mr. Paul Wright;</i> ♦ <i>Second: Mr. Lori Mizla.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>
TOPIC	→ INSPECTOR QUARTERLY MEETING UP-DATE
DISCUSSION	<p style="text-align: center;">❖ ANSI Vest Requirement</p> <p>A clarification of the ANSI II Vest requirements were discussed; Current rule, OAC 4766-2-10 (G) (19) states that ANSI vest must comply with 23 CFR 634. It was determined that the Federal Highway Administration standard 23 CFR 634 has been vacated and the new Federal Rules and guidelines are outlined in the Manual on Uniform Traffic Control Devices, (MUTCD).</p> <p>Therefore, to be compliance with our rule, High Visibility Vest MUST meets performance class 2 or 3 of ANSI / ISEA 107-2004 or equivalent revisions.</p> <p style="text-align: center;">❖ Updated inspection forms: Ambulance / Ambulette</p> <p>The inspection check sheet the inspectors use to inspect Ambulance and Ambulette was discussed. In order to maintain consistency in inspections the inspection sheets need to be revised to identify specific violations that would automatically require a re-inspection.</p> <p>The inspection check sheets were gone over, line by line. DRAFT forms will be prepared and presented at the next meeting.</p> <p style="text-align: center;">❖ New Vehicle Decal</p> <p>Work is being done on a NEW vehicle Decal. The system currently being used is outdated and requires equipment that is obsolete and can't be repaired or replaced. The office is working with the BMV to develop and print the decal. The decal will be attached to a form that can also be used by the services to</p>

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obtain their license plates. Implementation date is set for July 2015.

❖ Photographs of violations (Violation Follow up)

Inspectors were asked to take pictures of violations they are encountering. It was discussed that the pictured can be used for training purposes, when reviewing and updating the rules, writing new rules and to demonstrate to the committee and Board exactly the issues they are facing with inspections.

❖ Safety Inspection of Vehicles

Discussion was held on the better way to inspect the mechanical workings of the vehicle. Inspectors are comfortable inspecting the equipment and supplies on the vehicles. But when it comes to the mechanical inspection they feel they are not qualified to perform that type of inspection. The vehicles (Ambulance and Ambulette) being used today are older and have higher mileage

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Have Director House contact OSP to see if they would take over (Mechanical) vehicle inspections.	Mr. Dave Fiffick	None

TOPIC	→ <u>STRATEGIC PLAN DEVELOPMENT</u>
	❖ Create effective and enforceable rules
DISCUSSION	<p>Mr. Allenstein began discussion on developing a formal plan for the committee to follow. He suggested coming up with major goals for the committee. For example, reviewing the rules for update. Mr. Resanovich explained the rule creation process to the committee. Mr. Fiffick suggested creating a survey to see what other states are doing.</p>
	❖ Develop plan to work with other related committees
	<p>Working with other related committees will help this committee find more accurate minimum standards for next rule changes.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Strategic plan development will be formatted and ready for delivering.	Chairman Allenstein	Next Meeting

TOPIC	→ <u>VEHICLE STANDARDS UPDATE – KKK – NFPA – CAAS - Comparison</u>
DISCUSSION	<p>Chairman Allenstein began a discussion on the proposed change from KKK standard. The committee members were sent a document, prior to today’s meeting, comparing the differences between NFPA, KKK, and CAAS vehicle standards. The committee agreed that there are pros and cons to both NFPA and CAAS standards. The committee concluded that the Federal Government will adopt and have a Federal Standard. The committee recommends that Ohio should adopt whatever the Federal Government adopts as its minimum standard.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Talk with Board Members for adding the federal standards as minimum requirements for Ambulances.	Chairman Allenstein	December 17, 2014

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TOPIC	→ <u>EMSC EQUIPMENT LIST:</u>		
DISCUSSION	<p>The committee was sent, prior to the meeting, a document from EMSC. The document is a list of recommended equipment and supplies to be carried on ambulances. The list was developed by the Federal EMSC Stakeholders group and endorsed by the American Academy of Pediatrics.</p> <p>Mr. Fiffick asked that the committee needs to make a recommendation to the Board regarding the equipment list in order for the Board to establish a single minimum standard list of pediatric equipment for ambulances in Ohio.</p> <p>A lengthy discussion ensued. Some members felt that the State should not be tied down to a list. Discretion should be left to the services and their Medical Director to determine what pediatric supplies and equipment should be carried.</p> <p>Dr. Schwartz maintained that the list is of minimum standards not a requirement. And, the list was developed by pediatric specialist from around the country including field personnel.</p> <p>Members also discussed the relevance of adult supplies and equipment on the list.</p> <p>The committee concluded that it is their recommendation that the Pediatric minimum equipment and supplies on the list be adopted by the Board, but not adopt the entire list.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	Talk with Board Members about agreement for equipment list identified for children.	Chairman Allenstein	None
TOPIC	→ <u>RULES REVIEW:</u>		
DISCUSSION	<p>Mr. Fiffick had completed a survey with other states. The survey will be presented at the next meeting. This will help create new rules easily, which need to start at the beginning of the upcoming year.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None
TOPIC	→ <u>2015 MEETING SCHEDULE</u>		
DISCUSSION	<p>February 17, 2015; Meeting Room: GA; ODPS, Division of EMS, 1980 W. Broad St., Columbus, Ohio 43223</p> <p>April 14, 2015; Meeting Room: GA; ODPS, Division of EMS, 1980 W. Broad St., Columbus, Ohio 43223</p> <p>June 16, 2015; Meeting Room: GA; ODPS, Division of EMS, 1980 W. Broad St., Columbus, Ohio 43223</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None
TOPIC	→ <u>OPEN DISCUSSION:</u>		
DISCUSSION	<p>There was a quick discussion on Stretcher vans, the Ambulette vans with stretchable chairs. A question was asked about ACT, "Critical Care" group is working on that topic.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	None	None	None

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TOPIC	→ <u>ADJOURNMENT</u>
DISCUSSION	<p><i>A motion to adjourn was made by Chairman Allenstein:</i></p> <ul style="list-style-type: none">• <i>First: Mr. Douglas Wolters;</i>• <i>Second: Mr. David DeVore.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> <p>Meeting was adjourned at 4:34 p.m.</p>
TOPIC	→ <u>NEXT MEETING</u>
DISCUSSION	<p><u>Tuesday, February 17, 2015 at 2:30 pm – 4:00 pm;</u></p> <p>Meeting Room: GA ODPS, Division of EMS, 1980 W. Broad St., Columbus, Ohio 43223</p>
TOPIC	→ <u>MINUTES APPROVED</u>
DISCUSSION	<p>_____</p> <p>Tom Allenstein, Chair</p> <p>_____</p> <p>Date</p>