



- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



Emergency Medical Services
1970 West Broad Street
P.O. Box 182073
Columbus, Ohio 43218-2073
(614) 466-9447 • (800) 233-0785
www.ems.ohio.gov

AGENDA
Division of Emergency Medical Services
Medical Transportation Committee Meeting
Tuesday, February 17, 2015– 2:30 p.m. – 4:00 p.m.
Ohio Department of Transportation – Conference Room G A

- **Welcome** - T. Allenstein
- **Review/approval of December 16,2014 minutes** - T. Allenstein
- **Committee Appointment:** T. Allenstein
- **Inspector** - D. Fiffick
 - New Vehicle Decal**
 - Photographs of violations**
 - OSHP Inspections**
 - Vehicle Maintenance Check sheet**
- **Strategic plan development-** T. Allenstein
- **EMSC Equipment list** - Joe Stack
 - Webinar on Joint Policy Statement: Equipment for Ground Ambulances**
 - 4pm to 5pm**
- **Rules Review:** D. Fiffick

Ambulance	Ambulette
Tom Wappner	Phil Koster
- **Open Discussion-** T. Allenstein
 - Share point**
 - Oil Well / EMS**
 - Revocation of Certification Notification**
- **Next Meeting:** **April 14, 2015 2:30pm – 4:00pm**
 Location: ODOT - GA
- **Adjournment**

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	DATE February 17, 2015	TIME 2:30 p.m.	LOCATION ODOT – Conference Room G - A 1980 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Tom Allenstein (Chair), Brian Byrd, David DeVore, Doug Wolters, Karen Beavers, Linda Hines, Mark Resanovich, Paul Westlake, Paul Wright, Philip Koster, Thomas Wappner, Vincent Harris and William Longworth.	
	<i>(EMS) Staff:</i>	David Fiffick, Connie White, Joe Stack and Vesna Bogdanovska	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Deanna Harris – EMS Board, Barry Seth – Lagrange FD, Daryl McNutt – EMS Board, Karen Beavers – OAEMS, Amy Haughn – NCH, Michael Jackson – Air Evac, Becky Baute – EMS Board, Dr. Hamilton Schwartz – EMS Board, Julie Rose – CCA.	
ABSENT	<i>Committee Members:</i>	Douglas Wolters, Dudley Wright II, Ernest Hatmaker, Jeremy Cornette, Kent Appelhans, Lori Mizla, Louise Weller and Thomas Reed.	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
DISCUSSION	<p>The meeting was called to order at 2:38 p.m.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px 0;"> <p><i>Chairman Allenstein made a motion for approving the meeting minutes from December 16, 2014. They were reviewed and approved without change.</i></p> <ul style="list-style-type: none"> ♦ <i>First: Mr. Doug Wolters;</i> ♦ <i>Second: Ms. Karen Beavers.</i> <p><i>None opposed, None Abstained, Motion Approved.</i></p> </div>
TOPIC	→ COMMITTEE APPOINTMENT
DISCUSSION	<p>Mr. Fiffick explained the rules that must be followed in order to be appointed to a committee. An application must be submitted every year along with a current C. V. or Resume'. (Board Members to not have to include a C.V. or Resume') All applications go to investigation for a background check. Once the background investigation is complete the application goes to the committee chair for approval. Once the committee chair approves, the application goes to the Board chair for approval with final appointment being confirmed by the Board. By rule, Committee make up should have even representation throughout the state, have no more than two (2) members from any one organization, and have no more than 15 members. Committee members must attend a minimum of 60% of all meetings over a 2 year period.</p>
TOPIC	→ INSPECTOR UPDATE Mr. Fiffick
DISCUSSION	<p style="text-align: center;">❖ New Vehicle Decal Update</p> <p>The new vehicle decal is still being worked on this ODPS's IT department and the BMV. A sample of the new card with attached decal was shown to the committee. The decal will be removed from the card and place on the vehicle. The card can then be used for the service to obtain their initial or renewal license plates from the BMV. The new card and decal system will start in July 2015.</p> <p style="text-align: center;">❖ Photographs of violations</p>

MEDICAL TRANSPORTATION COMMITTEE

The committee was shown photographs taken by Field Inspectors of types of violations they encounter while out performing inspections. The pictures will be used for training and education.

❖ OSHP Inspections

We have been working with the Ohio State Highway Patrol on creating a training module for Field Inspectors on vehicle roadworthiness inspection. The training will be developed and provided by OSHP to update inspectors on proper inspection techniques. The training is planned to take place fall of 2015.

❖ Vehicle Maintenance Check sheet

Work continues on creating a vehicle maintenance check sheet to be used by services as a standardized form. Our goal is to have a form that services must maintain on all vehicles. This process will require rule changes.

TOPIC → **STRATEGIC PLAN DEVELOPMENT**

Medical transportation strategic plan is priority number 10 (ten). This group identified 2 (two) objectives: strategies and goals.

Objective number 1 (one) was developing effective and enforceable rules for Ambulette, Ambulance, MoICU and Air Services. When these rules are created, financials need to be discussed making sure that all providers are able to meet and comply with the rules.

Second strategic and goal is developing a plan to work with other related committees, as this committee interfaces and interrelates with many different groups. Key objective should be a consultation referral.

Chairman Allenstein presented document for this plan, please see the attachment below:

Priority Area #10: Medical Transportation		
Medical Transportation Committee – Tom Allenstein, Chair		
Strategies & Goals	Key Objectives	Action Steps
1. Create effective and enforceable rules	1.1 Rules for Ambulette, Ambulette, MoICU, and Air are developed and reviewed regularly to assure they are consistently enforced by all inspectors	1.1.1 Groups will be assembled for each particular set of rules to review and provide recommendation. Groups should include providers within the public and private sector to assure that the rules could be met by all providing the particular level of care.
	1.2 Rules will be developed such that they can be complied with by all providers of medical transportation.	1.1.2 Rules will be written such that they meet standards that does not put undue financial burden on all providers to meet the standards while maintaining necessary equipment that meets the patient's needs.
2. Develop a plan to work with other related committees	2.1 Consultation and referral to other committees should be made on items that may have overlap to assure full input is gathered.	2.1.1 All items are brought before the committee, will be assessed for overlap with other committees and share them with those groups prior to acting on the items.

Chairman Allenstein made a motion for adopting this strategic plan.

- ◆ ***First: Mr. Paul Westlake;***
- ◆ ***Second: Ms. Karen Beavers.***

None opposed, None Abstained, Motion Approved.

DISCUSSION

MEDICAL TRANSPORTATION COMMITTEE

TOPIC	→ <u>EMSC EQUIPMENT LIST:</u>
DISCUSSION	<p>Mr. Joe Stack talked about a webinar on Joint Policy Statement for Equipment for Ground Ambulances. The webinar was scheduled for later today from 4:00 p.m. to 5:00 p.m.</p> <p>Discussion continued for the relevance of adult supplies and equipment from the EMSC Equipment list. Dr. Hamilton mentions a topic from the last board meeting reminding that each of the committee members will sign off or bring their final thoughts for adopting an equipment list. Mr. Fiffick pointed out that the pediatric list was satisfactory. However, there were some issues with the adult list. He also discussed a comparison between the underweight adults and overweight children. Overweight children cannot be treated like pediatric. Chairman Allenstein asked if there will be a problem if the committee members endorse the pediatric piece of the equipment following the regular standards for the Ambulance for the adults as long that is meets or exceeds, is there any discretion to do that. Conversation continued about Mr. Koster’s question about the difference between endorsing and adopting. Dr. Hamilton agrees that this list needs to be adopting, and he listed many of the organizations that agree the entire list needs to be adopted. During the discussion the point out that about twenty items that were required had been taken off and now they are back on the required list. Mr. Fiffick noted that the list may change from time to time. He would like to take the current list of supplies and equipment required for licensed services out of rule and have the able to adopt a list approved by the Board; much likely of “Scoop of Practice”. This would allow the Board make any needed changes to the list and not have to go through the lengthy rules process. Changes can be made every year, or whenever they are necessary to be done; obviously considering the expenses.</p> <p>Mr. Stack provided percentage information about squads from year 2009 carrying the items from the list.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin-top: 10px;"> <p style="text-align: center;"><i>Chairman Allenstein made a motion for endorsing EMSC Pediatric Equipment List.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Paul Westlake;</i> ◆ <i>Second: Ms. Linda Hines.</i> <p style="text-align: center;"><i>None opposed, None Abstained, Motion Approved.</i></p> </div>
TOPIC	→ <u>RULES REVIEW:</u>
DISCUSSION	<p>For the rules review, the assigned committee chairs are: Mr. Tom Wappner for Ambulette and Mr. Phil Koster for Ambulance.</p>
TOPIC	→ <u>OPEN DISCUSSION:</u>
DISCUSSION	<div style="background-color: #e0e0e0; padding: 5px; margin-bottom: 5px;"> <p style="text-align: center;">❖ Share Point</p> </div> <p>Mr. Fiffick addressed the use of SharePoint by committee members when they are working on updating the Ambulance and Ambulette Rules. More information on accessing SharePoint and how it will be used will be presented at the next meeting. Mr. Fiffick asked that committee members make sure their e-mail address on file with EMS is correct. E mail addresses are required to be loaded into SharePoint prior to it being used.</p> <div style="background-color: #e0e0e0; padding: 5px; margin-bottom: 5px;"> <p style="text-align: center;">❖ Oil Well / EMS</p> </div> <p>The committee was made aware of an out of state company, Remote Medical International, (RMI) that contracts with oil well drilling companies to provide EMS 24/7 at their drill sites. RMI contacted the Division of EMS for information on Ohio laws and rules they will need to follow in order to function in Ohio. RMI stays on the drill site providing first aid response but does not transport. They would contract with a local EMS agency if transportation to the hospital is needed.</p>

MEDICAL TRANSPORTATION COMMITTEE

❖ Revocation of Certification Notification

Mr. Fiffick opened discussion on a question that was presented to the Division of EMS. The question pertains to how a service could be notified or find out about disciplinary action that has been taken against a certificate holder that works for their service. The concern of the service is that if a certificate holder's license is suspended or revoked by the Board and continues to work the service is not in compliance with the law and unable to bill for any transports that individual runs.

The committee was informed that the Division of EMS is aware of the issue and is working on a solution. There are a considerable number of legal procedures that must be followed before the disciplinary actions taken by the Board against certificate holders can be made public. The Division of EMS will develop a method for services to follow to obtain disciplinary action information as quickly as legally allowed.

❖ KKK - NFPA - CAAS Standards

Ms. Rose opened discussion on the most recent information of the KKK – Star of Life Ambulance Standards. Ms. Rose discovered recently that the KKK standards will not be sun setting as previously thought. The KKK standards will stay in place on a year by year basis until a new standard is developers and agreed upon by a significant number of states. Also, Effective July 1, 2015 the KKK will adopt newly revised requirements to include a revised patient compartment configuration and the new cot securement regulations, SAE J3026, J3027, and J3043. These changes will affect new production ambulances ordered after July 1, 2015.

❖ Scope of Practice

The discussion continued on Scope of Practice presented document from Critical Care meeting. Currently in the Scope of Practice for Paramedic there are certain items, such as transport for ventilator patients capable of FIO2 management, positive end-expiratory pressure (PEEP), Central line monitoring, IV infusion pump perfusing medications requiring dosing, maintenance of blood administration, thrombolytic therapy initiation and monitoring, they were disadvantaging providers in the state.

TOPIC

→ ADJOURNMENT

DISCUSSION

A motion to adjourn was made by Chairman Allenstein:

- *First: Mr. Douglas Wolters;*
- *Second: Mr. David DeVore.*

None opposed, None Abstained, Motion Approved.

Meeting was adjourned at 3:49 p.m.

TOPIC

→ NEXT MEETING

DISCUSSION

Tuesday, April 14, 2015 at 2:30 pm – 4:00 pm;

Meeting Room: G - A
 ODOT
 1980 W. Broad St.,
 Columbus, Ohio 43223

AGENDA

**Division of Emergency Medical Services
Medical Transportation Inspectors Meeting
1970 W. Broad Street, C 4, 9 - 10
Thursday, June 11, 2015 – 10:00 a.m.**

**MedFlight of Ohio
2827 W. Dublin Granville Rd. Columbus**

- **Welcome and Introductions, Dave Fiffick**

Cindy Gossard: Customer Service Assistant

- **Update Discussion:** Dave Fiffick

Inspector Paperwork / Follow Up / Invoices

Scheduling Inspections

Services that are not ready for inspection

Forms:

Inspection Forms (on hold)

New Violation Form

New Vehicle Decal

Ohio State Highway Patrol Vehicle Inspection Training (Sept. Meeting)

Vehicle Maintenance Checklist Form (on hold)

Taking Pictures

- **Future Meetings:** Connie White

Next Meeting: September 16, 2015

- **Inspection of MoICU / Aircraft**

- **Good of the Order:**

- **Adjournment:**

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	DATE June 16, 2015	TIME 2:30 p.m.	LOCATION ODOT – Conference Room G - A 1980 W. Broad St., Columbus, Ohio 43218
ATTENDEES	<i>Committee Members:</i>	Tom Allenstein (Chair), Brian Byrd, David DeVore, Doug Wolters, Dudley Wright II, Karen Beavers, Kent Appelhans, Linda Hines, Mark Resanovich, Paul Westlake, Paul Wright, Philip Koster, Thomas Wappner.	
	<i>(EMS) Staff:</i>	David Fiffick, Connie White, Mel House, and Cindy Gossard	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Amy Haughn – NCH, Michael Jackson – Air Evac, Tony Anteau – Air Evac.	
ABSENT	<i>Committee Members:</i>	Ernest Hatmaker, Lori Mizla, Vincent Harris and William Longworth.	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
DISCUSSION	<p>The meeting was called to order at 2:37 p.m.</p> <div style="border: 1px dashed gray; border-radius: 15px; padding: 10px; margin: 10px 0;"> <p><i>Chairman Allenstein made a motion for approving the meeting minutes from February 17, 2015. They were reviewed and approved with the only change that Doug Wolters was at the last meeting.</i></p> <ul style="list-style-type: none"> ◆ <i>First: Mr. Paul Westlake;</i> ◆ <i>Second: Ms. Karen Beavers.</i> </div> <p><i>None opposed, None Abstained, Motion Approved.</i></p> <p>Welcome of Cindy Gossard by Mr. Dave Fiffick.</p>
TOPIC	→ COMMITTEE APPOINTMENT: Mr. Fiffick
DISCUSSION	Mr. Fiffick brought up the Vendor Forms and W-9.
TOPIC	→ INSPECTOR UPDATE _Mr. Fiffick
DISCUSSION	<p>Mr. Fiffick mentioned that the inspectors continue to be very busy. We are also at the end of our year and the end of the inspector’s contracts. We are in the process of renewing their contracts for the upcoming year. Two new inspectors were hired which makes the total number 21. The quarterly training session was held this past week for the inspectors. It was held at MedFlight in Columbus. We were able to go over MoICU and helicopter inspections. The next quarterly meeting will be in September. The meeting will be held at the OPS academy where OPS will provide training on Vehicle roadworthiness inspections.</p> <p>The new vehicle decal and vehicle card system will go in to effect July 27th. Once we start using the new decal and vehicle ID card, services will no longer need the “Red Stamped” documents to get their license plates. They will use the ID card at the BMV. He also explained the “Ambulance” stickers that are being sent out by the BMV. This sticker needs to be placed over “EMS Vehicle” on the ambulance front and rear license plates.</p>
TOPIC	→ EMSC EQUIPMENT LIST UPDATE: Mr. Allenstein

MEDICAL TRANSPORTATION COMMITTEE

DISCUSSION	<p>Mr. Allenstein brought up again for discussion the EMSC Equipment requirements. This equipment list was presented at the last committee meeting and there was a lot of discussion about how our current equipment list compares to the EMSC list. The committee was concerned about adopting / approving the EMSC list without more information on what it would cost services to comply with having to potentially add new equipment. A handout was distributed showing what our rules currently require and what EMSC rules would requirement along with a cost comparison. Mr. Allenstein commented that the comparison shows that other than the pulse Ox (pediatric) the costs were not as much as expected. The committee agreed to approve the list and have it presented to the Board.</p>
TOPIC	→ <u>SHAREPOINT / RULES REVIEW:</u> Mr. Fiffick
DISCUSSION	<p>Mr. Fiffick discussed the use of SharePoint with the committee. SharePoint was originally going to be used by the committee as a repository of documents when doing the rules review. After reviewing the pro's and con's of SharePoint, and the fact that SharePoint is not user friendly and ODPS IT does not support it, we would be better serviced using e-mail. SharePoint could still be used to house documents the committee needs or creates at the meetings. We will have access to the SharePoint account at the next meeting to discuss what documents will be stored and how to access them.</p> <p>The two work groups for ambulance and ambulette rules review have been established. Once each work group received the final version of the rules a timeline needs to be established for reviewing the rules and bringing back suggested updates to the entire committee. Volunteers are still welcome to join the work groups.</p>
TOPIC	→ <u>OPEN DISCUSSION</u> Mr. Allenstein
DISCUSSION	❖ Revocation of Certification Notification
	<p>Mr. Allenstein brought up for discussion a concern of how services are notified if an EMT or Paramedics certification is revoked. This issue was brought to his attention and he has had conversations with Dir. House on what the process is. First, certificate holders do not have to notify the Division of EMS when they apply for certification of who their employer is. Most of the time this is the case and the Division has no one to notify if disciplinary action is taken. Dir. House explained that the best thing a service can do is to check employee certifications on a regular basis using the "Certification Verification" link on the EMS web page. Services can also check the Board meeting agendas and Board meeting minutes to see any disciplinary action taken at the meeting.</p>
	❖ Homeland Security
	<p>Mr. Fiffick gave some background into old ambulances being used to get into disaster areas and then blown up. The question came up what do you do with them if you are selling an ambulance and it is not going to another service, how or what can be done to signify it as decommissioned and should there be a process to identify decommissioned ambulances?</p>

MEDICAL TRANSPORTATION COMMITTEE

	❖ KKK Specs
	<p>Mr. Allenstein brought up a discussion carried over from Critical Care Sub Committee regarding KKK Specs and requirement after July 1st. Some changes were highlighted and discussed from April 1st on NASEMSO.org website.</p> <p>Mr. Fiffick brought up re-mounts and the box will have to meet the standard that was set at the time it was built.</p>
	❖ Update on Scope of Practice
	<p>Mr. Koster asked if there was any update on Scope of Practice. Mr. Allenstein states it went to Medical Oversight this morning with recommendations regarding training and didn't want a reference to the matrix. It is moving.</p>
	❖ House Bill 64
	<p>Dealing with allowing additional reimbursement and of fuel surcharges from Medicaid for ambulance and ambulance. The Budget bill is in and was introduced today at 11:00 am.</p>

TOPIC	→ ADJOURNMENT
--------------	----------------------

DISCUSSION	<p style="text-align: center;"><i>A motion to adjourn was made by Chairman Allenstein:</i></p> <ul style="list-style-type: none"> • <i>First: Ms Karen Beavers;</i> • <i>Second: Ms Linda Hines.</i> <p style="text-align: center;"><i>None opposed, None Abstained, Motion Approved.</i></p> <p style="text-align: center;">Meeting was adjourned at 3:38 p.m.</p>
-------------------	---

TOPIC	→ NEXT MEETING
--------------	-----------------------

DISCUSSION	<p><u>Tuesday, August 18, 2015 at 2:30 pm – 4:00 pm;</u> TBA</p>
-------------------	---



- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



Emergency Medical Services
1970 West Broad Street
P.O. Box 182073
Columbus, Ohio 43218-2073
(614) 466-9447 • (800) 233-0785
www.ems.ohio.gov

AGENDA

**Division of Emergency Medical Services
Medical Transportation Committee Meeting
Tuesday, August 18, 2015– 2:30 p.m. – 4:00 p.m.
Ohio Department of Transportation – Conference Room G A**

- **Welcome** - T. Allenstein
- **Review/approval of June 16,2015 minutes** - T. Allenstein
- **Inspectors** - D. Fiffick
 - New Vehicle Decal
 - Inspector Training: OSHP – September 16, 2015
- **SharePoint / Rules Review:** - D. Fiffick
- **Rules Review:**

Ambulance Phil Koster	4766 - 02	Sections: -01, -02, -03 and -04.
Ambulette Tom Wappner	4766 - 03	(have not been released)
- **Open Discussion-** T. Allenstein
- **Next Meeting:** **October 20, 2015 2:30pm – 4:00pm**
 Location: TBD
- **Adjournment**

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	<ul style="list-style-type: none"> • DATE • August, 18, 2015 	<ul style="list-style-type: none"> • TIME • 02:30 PM 	<ul style="list-style-type: none"> • LOCATION • Ohio Department of Transportation • Conference Room G A
----------------	--	--	--

ATTENDEES	<i>Committee Members:</i>	Thomas Allenstein (Chair), D. DeVore, D. Wolters, L Hines, L Mizla, M. Resanovich, P Wright, P Koster, T. Wappner, V. Harris
	<i>(EMS) Staff:</i>	Mel House, Dave Fiffick, Cindy Gossard, Connie White
	<i>ODPS Staff:</i>	
	<i>Visitors:</i>	Mike Jackson
ABSENT	<i>Committee Members:</i>	B. Byrd, D Wright II, E Hatmaker, K Beavers, K. Appelhans, P Westlake, W Longworth

A G E N D A T O P I C S

TOPIC	<u>WELCOME & REVIEW / Approval of Minutes</u>
DISCUSSION	<p>The meeting was called to order at 2:30 p.m.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>Chairman Allenstein made a motion for approving the meeting minutes from June 16, 2015. They were reviewed and approved without change.</p> <ul style="list-style-type: none"> • First: Mr. Paul Westlake • Second: Mr. Thomas Wappner </div> <p>None opposed, None abstained, Motion Approved</p> <p>D. Fiffick stepped out so Chairman Allenstein skipped over Inspectors and SharePoint.</p>

TOPIC	<u>ANYTHING TO ADD TO AGENDA</u>
DISCUSSION	<p>Chairman Allenstein reported that he has no further updates related to the triple K specs. J. Rose mentioned, from the Critical Care Sub-Committee, that Stryker is working on a less expensive option for the new cot mounting regulations.</p> <p>Chairman Allenstein reported next meeting is scheduled for Oct. 20 and he will be out of town and will make sure K. Appelhans as Co-Chair is here to hold the meeting. There may be a quorum issue and may have to reschedule, Tom will send out an email tomorrow to see if there is a need of a secondary date.</p> <p>Julie Rose informed the committee, the Medical Oversight committee did not meet today so still waiting for their suggestions for language on definition of "Critically Injured".</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

MEDICAL TRANSPORTATION COMMITTEE

TOPIC	Inspectors/SharePoint
DISCUSSION	<p>Mr. Fiffick reported that we began using the new decals the end of July and it is going well. All services renewing from this time forward will get the new decal.</p> <p>Inspector training on September 16, will be at the Ohio State Highway Patrol Academy. We will be covering the vehicle part of the inspection with the inspectors. Then from this we will be updating inspection forms to highlight critical and safety items, if a violation of one of these items and can't be immediately repaired it will be an automatic re-inspection. We have also began charging for re-inspections now.</p> <p>It was brought to the attention of the committee that for security reasons, the decals were designed to be permanent and not able to be moved once they are attached. They can only be removed by scraping it off.</p> <p>Mr. Fiffick stated that we intended to have SharePoint today, but still having some glitches. So hopefully will have for next meeting. He also informed the committee he has downloaded some documents and rules for them to read and review. There is also a link to go directly to EMS webpage.</p> <p>The site will be used to share documents. If you want anything added send to him and he will add it. There can be no communicating back and forth due to the Sunshine Law. Link will be sent out again.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	RULES REVIEW: Mr. Koster and Mr. Wappner
DISCUSSION	<p>Mr. Koster provided a handout and began review and discussion of the first four rules:</p> <p>Rule 4766-02, Sections -01 thru -04: Clarification as it relates to grammar, no substantial changes. Entered into discussion on names and dba's, incomplete applications, and the forms we use will change to adapt to the Rule changes.</p> <p>It was decided that the committee is cleaning up and rewording, reserving a final vote for the end of the process. Legal is to be involved at some point, too.</p> <p>Another consideration was brought up to add language regarding whether Ambulances should be housed indoors due to medications under controlled environment and transporting patients in climate controlled vehicle.</p> <p>Mr. Fiffick presented the question to the committee is there anything you want to accomplish, ex: equipment lists being approved by the board yearly, as opposed to being a rule that is reviewed every five year, much like Scope of Practice.</p> <p>Also Liability insurance being cancelled and reinstated every month is an issue to keep track of consistently and accurately. Is this something we want to put in the rule?</p> <p>3:22 p.m. Karen Beavers entered meeting.</p> <p>Mr. Wappner was asked about ambulette rules. It was brought up by Mr. Fiffick that there is problem with VIN's and the need to clean up database for new decals. The problem is more pronounced in the ambulette services. Also the type a license plates in the Cleveland area cannot be commercial plates.</p> <p>Also, Mr. Fiffick brought up the practice of ambulette services and satellite sites. Some services are allowing drivers to take vehicles home and work from there. We will not inspect the residence for the items needed in a satellite but will require the service to provide the address where the vehicle will be parked and the service must make sure vehicle is at satellite for inspections.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
--------------	--------------------	----------

MEDICAL TRANSPORTATION COMMITTEE

None	None	None
------	------	------

TOPIC	OPEN DISCUSSION: Mr. Allenstein
--------------	--

DISCUSSION	<p>Summary: Mr. Fiffick will resend the SharePoint.</p> <p>Mr. Wappner will be getting the Rules for Ambulette. Mr. Koster will continue to work on Ambulance. When completed this board will vote on them and the presented to full board for approval.</p> <p>Will look at the Oct 20th date in relation to the full board meeting.</p> <p>Mr. House gave an update on the construction in the Shipley building and how it will affect the committee meetings, board meetings and availability of rooms.</p>
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
---------------------	---------------------------	-----------------

None	None	None
------	------	------

TOPIC	<u>Adjournment</u>
--------------	---------------------------

DISCUSSION	<p>Mr. Allenstein called for a motion of Adjournment. Mark Resanovich made a motion, Seconded by Doug Wolters, all were in favor.</p> <p>Adjourned: 3:36 p.m.</p>
-------------------	--

TOPIC	<u>Next Meeting</u>
--------------	----------------------------

DISCUSSION	<p>Next Meeting: October 20· 2015 2:30 p.m. – 4:00 p.m.</p> <p>Location TBD</p>
-------------------	---

TOPIC	<u>Minutes Approved</u>
--------------	--------------------------------

DISCUSSION	<p style="text-align: center;">_____</p> <p style="text-align: center;">XXXXXXXXXX, Chair</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Date</p>
-------------------	---



- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol



Emergency Medical Services
1970 West Broad Street
P.O. Box 182073
Columbus, Ohio 43218-2073
(614) 466-9447 • (800) 233-0785
www.ems.ohio.gov

AGENDA
Division of Emergency Medical Services
Medical Transportation Committee Meeting
Tuesday, October 20, 2015– 2:30 p.m. – 4:00 p.m.
Ohio Department of Public Safety - Conference Rooms C 3-3 and C 3-4

- **Welcome – K. Appelhans**
- **Review/approval of August 18,2015 minutes - K. Appelhans**
- **Ask EMS questions for the committee:**
 1. **Laws or rules on running with lights and sirens**
 2. **Ambulance transport of pediatric vent patient to residence**
- **Rules Review:**

Ambulance	4766 - 02	Sections: -05, -06, -07 and -08.
Phil Koster		
Ambulette	4766 - 03	
Tom Wappner		
- **Open Discussion- K. Appelhans**
- **Next Meeting: December 15, 2015 2:30pm – 4:00pm**
Location: TBD
- **Adjournment**

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."



- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol



AGENDA
Division of Emergency Medical Services
Medical Transportation Committee Meeting
Tuesday, December 15, 2015 2:30 p.m. – 4:00 p.m.
Ohio Department of Public Safety - Conference Rooms 1106

- **Welcome – T. Allenstein**
- **Review / Approval of the August 18, 2015 minutes - T. Allenstein**
- **Review notes from the October 19, 2015 meeting (No Quorum) - T. Allenstein**
- **Committee Applications: Committee members must re-apply in order to be re-appointed to the committee.**
- **Old Business:**
 - Pediatric vent transports**
 - BLS Transports – Hep. Locks**
 - SharePoint update:**
- **New Business:**
- **Rules Review:**

Ambulance	4766 - 02	Sections: -09, -10, -11 and -12.
Phil Koster		
Ambulette	4766 - 03	
Tom Wappner		
- **Open Discussion- T. Allenstein**
- **Next Meeting: February 16, 2016 2:30pm – 4:00pm**
Location: ODPS Conference Room 1106
- **Adjournment**

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

MEDICAL TRANSPORTATION COMMITTEE

MINUTES	DATE December 15, 2015	TIME 02:30 PM	LOCATION ODPS Conference Room 1106
ATTENDEES	<i>Committee Members:</i>	Chair – T. Allenstein, B. Byrd, D. DeVore, D. Wolters, K. Appelhans, L. Hines, L. Mizla, P. Westlake, P. Koster, T. Wappner, and V. Harris.	
	<i>(EMS) Staff:</i>	D. Fiffick, C. Gossard, M. House, and C. White	
	<i>ODPS Staff:</i>		
	<i>Visitors:</i>	T. Pickering, M Maxey, M. Jackson	
ABSENT	<i>Committee Members:</i>	D. Wright II, E. Hatmaker, K. Beavers, M. Resanovich, P. Wright, W Longworth.	

AGENDA TOPICS

TOPIC	Welcome – Tom Allenstein		
DISCUSSION	<p>Meeting began 2:32 pm</p> <p>A Motion was made to accept the minutes – Doug Wolters Seconded by – David DeVore All were in favor to accept.</p> <p>Review and Approval of August 18, 2015 Minutes – T Allenstein There was no quorum so only notes from meeting October.</p>		
TOPIC	Review Notes from October 19 meeting – T Allenstein		
DISCUSSION	<p>Tom asked D Fiffick and P Koster for comments on the ambulance rules</p> <p>April recommendations must be to the Board for Public Hearings. At the last inspector meeting most all were covered.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None		None	None
TOPIC	Discussion Point from Last Meeting – D Fiffick		
DISCUSSION	<p>Committee Applications: Committee members must re-apply in order to be re-appointed to the committee. If you want to remain on the committee, your application and resume must be sent in. There are attendance requirements by law.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None		None	None
TOPIC	Old Business – D Fiffick		

MEDICAL TRANSPORTATION COMMITTEE

DISCUSSION	<p>Pediatric Vent Transport – Scope of Practice dictates that medics cannot transport a vent patient under the age of 16. How do we address this if the parent who manages the vent at home travels with the patient? This issue has been sent to legal for interpretation.</p> <p>BLS Transports – HepLock, a Taxi Ambulette driver can take a patient with HepLock, but an ambulance cannot. Both vetted to legal for determination.</p> <p>SharePoint Update – talked last meeting that it is up and running now. Everything has been transferred from the “cloud” and will be used only as repository, not for communicating back and forth. Emails will be sent out to update passwords and how to access.</p> <p>Committee Applications need to be in if members want to remain on committee. Tom reinforced the attendance requirements.</p>
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	New Business – Tom Allenstein
-------	--------------------------------------

DISCUSSION	<p>Some of this was covered last month – P Koster and passed out packets</p> <p>Remember verbiage is not an issue. Taken care of by LSC</p> <p>Tom – Law first to effect rules or change rules then law. Change of forms, now is not an issue but when rules change, the form will need to be referred to in the rule, therefore would have to change rule too.</p> <p>Triple K Specs – the standards set to be generic to be adjusted and implemented by the board.</p> <p>Dave reviewed what work has been done on 4766-2-01 thru – 05</p> <p>06 discussion was reviewed P Koster.</p> <p>Must have 2 way communication and one dedicated for each vehicle not passed from one to another as needed - communication with hospital (rec'd med facility)</p> <p>07 - no suggested changes</p> <p>08 - taking requirement list out of rule to be addressed by board - Re-inspections Inspectors are tracking mileage.</p> <p>09 - discussed last meeting but tabled till this meeting</p> <p>1 Certified? What is certified? Comments asked for from group</p> <p>Certified, or yearly inspection after certain # miles Require an outcome rather than certified</p> <p>Adopt Medicaid requirements for mechanic language DF will research</p> <p>Things on sign could be a form to fill out and have in dash.</p>
-------------------	--

MEDICAL TRANSPORTATION COMMITTEE

	<p>10 – equipment-vehicles will maintain list as set by board.</p> <p>Equipment list was discussed to present.</p> <p>Complete set airways approved for use for infant to adult</p>
--	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None

TOPIC	<u>Open Discussion</u>
-------	------------------------

DISCUSSION	<p>T. Allenstein - none</p>
------------	------------------------------------

TOPIC	<u>Next Meeting and Adjournment</u>
-------	-------------------------------------

DISCUSSION	<p style="text-align: center;">Next meeting is Feb. 16, 2016 from 2:30 – 4:00 PM in ODPS Conference Room 1106</p> <p>Motion for Adjournment – Kent Appelhans Seconded by – Lori Mizla All were in favor.</p>
------------	---

TOPIC	<u>Minutes Approved</u>
-------	-------------------------

DISCUSSION	<p>_____</p> <p>Tom Allenstein, Chair</p>	<p>_____</p> <p>Date</p>
------------	---	--------------------------