

## Trauma Committee

### FINAL Minutes

Date/Time: <b>September 12, 2012, 10 a.m.</b>	Venue: ODPS Shipley Building		
Chair: Kathy Haley	Minutes taken by: Tim Erskine		
Attendees: Nancie Bechtel; Herb de la Porte; Vickie Graymire; Kathy Haley; Laurie Johnson, MD; Jason McMullan; Ed Michelson, MD; Debra Myers; Greg Nemunaitis, MD; Jim Owen, Kevin Pugh, MD; John Ross; Michael Shannon, MD; Diane Simon; Howard Werman, MD; Carol Cunningham, MD; Carol Jacobson; Steven Steinberg, MD [Guest sign-in sheet available in EMS Office]			
Staff: Tim Erskine; Rhonda Evans; Ryan Frick; Sue Morris; Joe Stack			

Topic	Discussion	Actions	Responsible	Deadline
<b>Call to order</b>	Meeting was called to order by Ms. Haley at 10:07 a.m. Introductions were made.			
<b>Introductions</b>	New EMS Director Mel House and new Trauma Committee members Herb de la Porte and Dr. Jason McMullan were introduced.			
<b>Approval of July 2012 minutes</b>	Ms. Haley asked if anyone wished to make any additions or corrections to the July minutes.	<b>MOTION:</b> Approve the minutes. Motion by Shannon, second by Michelson. All in favor, none opposed, no abstentions. <b>Motion passed.</b>		
<b>System Status Update</b>				
<b>Trauma Centers</b>	Mr. Erskine updated the Committee on the number and status of trauma centers in Ohio, including those operating on provisional status. Soin Medical Center is waiting for their consult written report to go into provisional status. Geauga MC as scheduled their visit . Both are going for level 3. Slow turn-around time on verification paperwork by the ACS continues to be problematic for Ohio's trauma centers during re-verification. Letter has been sent to the ACS for written documentation of the listing of a Trauma Center as "In Process" does signify that the hospital is still a verified Trauma Center to help with the legal status.	Update the conversation with ACS as to how the delay is impacting the legal issues of Trauma Centers in Ohio and how the timeline may need to be adjusted. Clarification from ACS on the timeline for requesting the site survey and the turn-around time from survey to report.	<b>Erskine</b>	

<b>Bulletin</b>	Committee suggests information be sent out to hospitals to inform them of the timeliness of the ACS process.	A bulletin to be sent to all hospitals to advise them of the need to start the process with ACS sooner due to delays. This bulletin also to be shared with OHA, STNL and Ohio Committee on Trauma for additional dissemination.	<b>Erskine</b>	
<b>Data Submission Status</b>	No submission deadline has occurred since the last Trauma Committee meeting. There was no change to be reported. An overview was given to orientate the new members.			
<b>Update on Registry Purchase Project</b>	Currently under review by the Department of Administrative Services.			
<b>Workgroup Reports</b>				
<b>Review of MTSPE document</b>	Background on the document was given to orientate the new members followed by a discussion as to when the document should be reviewed.	<b>MOTION:</b> Re-evaluate the document in 2014. Motion by Myers, second by Nemunitis. All in favor, none opposed, no abstentions. <b>Motion passed.</b>		
	Discussion of the process to review the document.	<b>MOTION:</b> Divide the document into the sections currently focused in those areas. Motion by Myers, second by Pugh. Two in favor, remaining opposed, no abstentions. <b>Motion failed.</b>		
<b>Presentation by EMS-Children</b>	Mr. Stack gave a presentation of EMS-C performance measures and what they are doing deals with trauma in Ohio.	Discussion to invite Dr. Pomerantz and the other authors of the research to present on the work that was done by them on the "Age of Pediatric Patients".	<b>Erskine</b>	

<b>Goal 1: Leadership</b>	Dr. Steinberg reported the work group met and named a co-chair. Ms Haas gave an update of the ACS State Trauma System consultation. Dr. Steinberg reported that the workgroup saw presentations by TQIP and OHA on their risk adjustment programs and has additional questions for both groups.			
<b>Goal 2: Injury Prevention</b>	Mr. Erskine reported that the Ohio Injury Prevention Partnership is looking for success stories to be placed into a guidebook for policy makers. The OIPP will be presenting a promising practices award.			
<b>Goal 3: Disaster Preparedness</b>	Ms. Jacobson reported that the work group will meet on October 5th.			
<b>Goal 4: Prehospital Care</b>	Mr. Ross reported the work group looked at the position descriptions for trauma medical director from other states. Additional feedback from the committee on the description is requested. Ms. Morris reported the fall prevention guide was presented to the OIPP with the goal to create this publication in a regional/state format.	COTS Fall Prevetion Guide to be sent to the membership. The work group is requesting feedback from the Trauma Committee on the Trauma Medical Director job description.	<b>Erskine</b>	
<b>Goal 5: Acute Care</b>	No report.			
<b>Goal 6: Rehabilitation</b>	Dr. Nemunaitis reported the work group did not meet. The work group is working on creating a list of Rehabilitation facilities in the state. A questionnaire was created to be sent to facilities.	Survey to be posted on Survey Monkey	<b>Erskine</b>	
<b>Goal 7: Performance Improvement</b>	Ms. Bechtel reported the work group met in June and looked at all data elements in the three state registries. The work group have chosen two pieces to focus on EMS desintation of trauma patients at non-trauma hospitals and transfer times of trauma patients from non-trauma hosptials to trauma centers. Next meeting would be in November. They are looking for a co-chair and additional members - specifically Pre-hospital providers.			

<b>Goal 8: Trauma Registry</b>	Ms. Myers reported the work group met last month and would like approval of the Data Dictionary with the noted changes: The wording of <72 fall patients, the fields no longer collected by NTDB, the hyperthermia codes to be listed in the inclusion criteria.	<b>MOTION:</b> Approve the document with the noted changes. Motion by Michelson, second by Pugh. All in favor, none opposed, no abstentions. <b>Motion passed.</b>		
<b>Goal 9: Public Information / Professional Education</b>	Ms Haley reported the poll on the public's perception of the state's trauma system has been completed. Mr. Frick gave a report on the survey that was performed at the Ohio State Fair.			
<b>Goal 10: People with Functional Needs</b>	Mr. Erskine reported that the work group is continuing to work on defining "people with functional needs." They have also taken on a Pre-hospital education plan to create video presentations on how EMS can work with various special needs populations. The plan is to post these videos to the EMS Online CE website.			
<b>Liaison Reports</b>				
<b>Legislative Update</b>	Mr. Erskine reported that there have been no new bills or movement on existing bills since the last meeting.			
<b>EMS Medical Director</b>	The RPAB Chairs are meeting this afternoon. A liaison relationship between EMS Medical Directors and local trauma directors will be discussed. Mr. Erskine and Mr. Ross will be attending.			
<b>Department of Health</b>	No updates.			
<b>EMS Board</b>	No updates.			
<b>Old Business</b>				
<b>Trauma System Website</b>	Mr. Erskine gave an overview of the updated Trauma System Website.			

<b>Legislative Needs</b>	Ms. Simon reported on feedback from OSTNL listing the needs and rationale to be sent to the Policy and Regulation committee .	Each work group is to approve/amend and prioritize their legisglative needs and bring the results to the next meeting where a document will be compiled for the Policy and Regulation committee.	<b>Erskine</b>	
<b>New Business</b>	Trauma Committee SOPs will need to be reviewed, updated as needed and voted on at the next meeting.			
<b>Open Forum</b>				
	Members are reminded to bring their own copies of information that is sent electronically prior to the meeting. The only copies handed out at the meeting will be information that is new or ammended		<b>All Members</b>	
	Documentation and descriptions of the trauma center inspection processes and rules utilized in other states.	Contact NASEMSO Trauma Managers council	<b>Erskine</b>	
	Trauma Registry Quarterly Report	To be posted to the web	<b>Erskine</b>	
	Documents to be shared with committee.	Any missing documents to be submitted for posting.	<b>All Work group Chairs</b>	
<b>Adjournment</b>	Meeting was adjourned at 12:43 p.m.			