



FINAL REPORT TO PARENT

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The enterprise or organization that completed the training for three years shall maintain records of the instructors and training managers trained. Dates, times, location of training, and curriculum used shall be kept on file for inspection. No person shall falsify, alter, or in any manner tamper with any records required to be kept by this chapter. All records required to be maintained by an enterprise under the rules of this chapter, including those maintained on a computer database, shall be kept in a school's designated office that conforms to the standards under this chapter. The authorizing official or training manager shall make all records available for inspection by the director or by a student and/or the student's parent or legal guardian at any and all reasonable times. Any records required to be maintained which are in a computer database shall be accessible and capable of being distinguished from non-related records.

REPORT YEAR	ENTERPRISE NAME	ENTERPRISE #
STUDENT NAME		
CERTIFICATE OF COMPLETION #		DATE ISSUED

Student has received all classroom instruction required by rule 4501-7-11 of the Administrative Code and section 4508.02(C) of the Revised Code.	<input type="checkbox"/>
Student has satisfactorily completed the behind-the-wheel instruction required by rule 4501-7-11 of the Administrative Code and section 4508.02(C) of the Revised Code.	<input type="checkbox"/>
Student has received a score on any examination of knowledge or skill required by rule 4501-7-10 of the Administrative Code.	<input type="checkbox"/>
Student has received a final test score. % (Knowledge Test Score)	<input type="checkbox"/>
The completed and signed training record has been given to the student upon completion of the training.	<input type="checkbox"/>

I, the undersigned Instructor or Training Manager, Authorizing Official certify that all training has been successfully completed.

X _____ DATE _____
INSTRUCTOR SIGNATURE OR TRAINING MANAGER

REMARKS: