

Public Safety Emergency: State Employee Notification Process



Ohio Emergency Management Agency
Department of Public Safety



Definition – “Public Safety Emergency”

- A Public Safety Emergency refers to **all formal declarations which may limit a state employee’s obligation to travel to and from work** for a specific period of time, during severe/winter weather, or during other incidents.

Purpose

- Notify all state employees when a Public Safety Emergency is declared
- Ensure non-essential employees are notified and do not report to work
- Ensure essential employees are notified of the incident and are aware of their obligation to travel to and from work

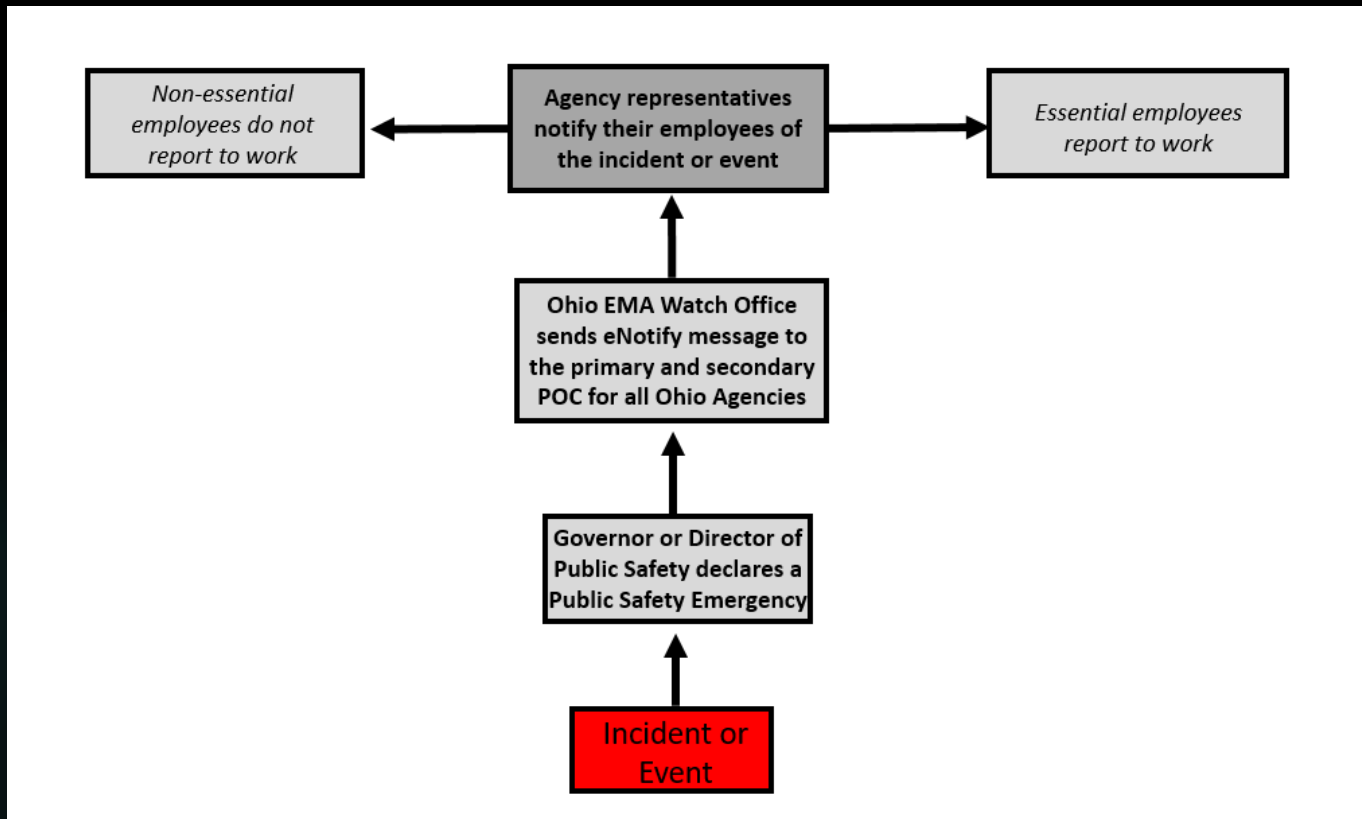


Concept of Operations

PSEN

- As conditions worsen to the extent that a serious threat to health and safety exists, consideration of a **Public Safety Emergency Declaration will be made by the Governor and his/her designee**
- The decision for the declaration will be **based off input from the State Highway Patrol, Ohio EMA, and other subject matter experts**
- Upon the declaration of a Public Safety Emergency, the **Ohio EMA Watch Office will initiate the notification of all state agencies, boards, and commissions** in accordance with Ohio DAS Directive HR-D-11
- Notification will be made **by way of voice, text alerts, and email;** and will include the following information:
 - County(s) involved
 - Time the declaration was issued
 - Time the declaration expires (if available)





- Once an incident occurs, information flows from the Governor/Designee to Ohio EMA to all other state agencies
- These agencies then notify their non-essential employees that they should not report to work

eNotify System

PSEN

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Message To Send (571 Characters Left)

This is a test of the ODPS Emergency Notification System. If this had been an actual emergency, you would have received further instructions. Please do not respond to this test.

Welcome to the ODPS Notification System

- General**
 - News
 - My Account
 - Contact Us
 - Logout
- Notification**
 - Send Notification
 - View Notification Logs
- Reports**
 - View Reports
- Administration**
 - Manage Divisions
 - Manage Contacts
 - Manage Groups
 - Manage Preset Messages
 - Manage Users
 - Request Contact Info
 - Upload Contact Info
- Documents**
 - User Guide
 - System Overview

Send Notification
A Notification is the automated deliv

[Show Preset Messages](#) | [Show Previous Notifications](#)

Message To Send (750 Characters Left)

Include Confirmation No Yes Hear This Message: ### ### ####

Groups To Include (Records 1-50 of 236)	Divisions To Include
<input type="checkbox"/> OSP Hub Senior Staff	<input type="checkbox"/> Department of Public Safety (All Divisions)
<input type="checkbox"/> OSP Hub Level One-(Hub Only)	<input type="checkbox"/> Administration
<input type="checkbox"/> Mobile Field Force - East	<input type="checkbox"/> Bureau of Motor Vehicles
<input type="checkbox"/> Mobile Field Force - South	<input type="checkbox"/> Criminal Justice Services
<input type="checkbox"/> Mobile Field Force - West	<input type="checkbox"/> Director's Office

Group Name Containing: Department:

Devices To Notify

Home Phone Home Email Pager/Text
 Home Cell Work Email
 Work Phone
 Work Cell

* Do not select any devices to use Group's Default Devices

The Ohio Department of Public Safety's "e-Notify" system was developed to communicate information to a large group of people, such as in a weather emergency or security threat or for an important bulletin. The system provides an easy means to store contact information and automate the communication process at the touch of a button.

A TEST OF THE E-NOTIFY SYSTEM WILL TAKE PLACE ON THE AFTERNOON OF THURSDAY, NOV. 16th

- No response will be required from you
- The test is a means to ensure all state agencies, commissions, and boards receive any future alerts
- Please contact the Ohio EMA Watch Office if a designated Primary or Secondary contact does not receive the test and associated message



Essential Employees

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- Certain employees are expected to work during a Public Safety Emergency as they perform duties essential to continued Ohio DPS operations
- These employees are required to work as directed by their supervisors during emergencies
- Another presentation will follow, walking you through the process of officially designating an employee as essential/non-essential

EMPLOYEES EXPECTED TO WORK DURING A PUBLIC SAFETY EMERGENCY SHOULD SHOW A LAW ENFORCEMENT OFFICER ANY ISSUED PROOF OF EMPLOYEE DESIGNATION AND THEIR ISSUED DPS EMPLOYEE IDENTIFICATION *UPON REQUEST!!*



Questions?

Comments?

Concerns?





Public Safety Emergency Notification

Watch Office
Ohio Emergency Management Agency
Department of Public Safety
614-799-6500 | EMAWatch@dps.ohio.gov