

# NEW OH-1

## FREQUENTLY ASKED QUESTIONS

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### **Question 1: Why is the OH-1 report being revised?**

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The Ohio Crash Report has typically been revised every 5 – 10 years. A federal mandate that becomes effective in April of 2019 requires mandatory changes to state crash report forms. The State of Ohio could potentially lose millions in federal funding if these changes are not been implemented. The changes include classification of injury severity in the crash. The changes are current with Model Minimum Uniform Standards (MMUC) and the American National Standards Institute (ANSI). Other changes were made based upon current traffic and safety trends.

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### **Question 2: I have a third party crash vendor and their new OH-1 software will not be available for use by January 1, 2019. What options do I have?**

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Option 1 – The Ohio Department of Public Safety (ODPS) offers a free software program, Ohio Law Enforcement Information System (OLEIS) which houses an electronic crash, citation, case and call log. This program will be available with the new OH-1 report on January 1, 2019. Your forms can be submitted electronically or the electronic copy can be printed and disseminated as needed. Contact the Traffic Records Coordinating Committee (contacts listed on letter) for more information. We can also assist with installation and training.

Option 2 – You may revert to a paper crash report until your vendor's system is compliant. Although not a preferred option, the paper report of the new OH-1 will be available for order in mid-December. This form can still be submitted to ODPS for manual entry.

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### **Question 3: What happens if a 2018 crash is not completed by the time the system has changed over or the crash is started in 2018 but not completed until 2019?**

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If using OLEIS, the new software will be available at midnight on 12/31/18. All 2018 crashes which are pending completion CAN be submitted on the 2019 form. The Department of Public Safety will accept 2018 crashes on the 2018 paper form until 03/31/19; however, this should only occur for those crashes which were started in 2018 and not completed or approved by the close of business on 12/31/18. **All 2019 crashes MUST be submitted on the 2019 form, whether paper or electronic.**

**If using a 3<sup>rd</sup> party vendor, contact your vendor to determine how they plan to implement the new OH-1. This will vary from vendor to vendor.**

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**Question 4: How do I submit a supplement for a 2018 crash in 2019?**

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All 2018 supplements submitted after 12/31/18 MUST be submitted on a 2019 form.

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**Question 5: When will the 2019 traffic crash manual be available?**

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The manual should be available mid-November and will be posted on the Department of Public Safety's website at [www.publicsafety.ohio.gov](http://www.publicsafety.ohio.gov) under the OH-1 information for law enforcement.

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**Question 6: When will the paper OH-1 be available for order?**

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The paper OH-1 will be available for order mid-December. The order form will be posted on the Department of Public Safety's website at [www.publicsafety.ohio.gov](http://www.publicsafety.ohio.gov) under the OH-1 information for law enforcement.

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**Question 7: What type of training will be available for the OH-1 in addition to the manual?**

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The Department of Public Safety will produce a training video which will be available in December. The video will be located on the DPS website at [www.publicsafety.ohio.gov](http://www.publicsafety.ohio.gov) under the OH-1 information for law enforcement.

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**Question 8: Does my department need to take any action prior to January 1<sup>st</sup> if using OLEIS?**

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If your department just went through an upgrade for the Driver Record Retrieval System (DRRS), you won't need to do anything. If not, you will need to contact the Service Desk to make certain you are using the most current version of OLEIS at [servicedesk@dps.ohio.gov](mailto:servicedesk@dps.ohio.gov). The IT staff will need to update the batch job settings via remote login which will only take approximately 15 minutes.