

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE March 8, 2016	TIME 10:00 a.m.	LOCATION ODPS – Division of EMS – Conference Room 134 1970 W. Broad St., Columbus, Ohio 43223
ATTENDEES	<i>Committee Members:</i>	Chair: Jim Steele, Phil McLean, Steve Robertson, Richard Sacco, Eric Waltemire, and Dudley Wright	
	<i>(EMS) Staff:</i>	Executive Director Mel House, John Sands, Dan Swords, Doug Orahoad and Susan Edwards	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	OSFSI – Dave Belcher, Ohio Fire Academy - Steve Goheen, James Allen Sinclair Community College – Geoff Garrison, Kip Smith, ODE – Matt Wells	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	➔ WELCOME & REVIEW / Approval of Minutes
-------	---

DISCUSSION	<p>The meeting was called to order at 10:00 a.m.</p> <p><i>Chairman Steele asked for a motion to approve the minutes from the November 10, 2015 meeting.</i></p> <p>Motion to Approve the Minutes.</p> <ul style="list-style-type: none"> ♦ <i>First: Mr. Phil McLean;</i> ♦ <i>Second: Mr. Richard Sacco.</i> <p>None opposed, None Abstained, Motion Approved.</p>
-------------------	--

TOPIC	➔ OPEN FORUM
-------	---------------------

DISCUSSION	<p>Chairman Steele acknowledged visitors, and asked them to introduce themselves.</p> <p>Geoff Garrison, from Sinclair Community, asked to present survey results from last two hybrid classes and to ask that the hybrid class be able to be offered now at Sinclair without having to come before the committee to ask permission for each class.</p> <p>Survey and exit interview results were distributed and are attached as Exhibit A. Discussion followed regarding hybrid classes, pros and cons, student preferences, changes being made to online portion and the ability to offer future hybrid classes without coming before the committee each time.</p>
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review course outline.	Committee	When supplied.

TOPIC	➔ EXECUTIVE DIRECTOR REPORT
-------	------------------------------------

DISCUSSION	<p>Executive Director House and Chief McLean presented a Certificate of Appreciate to Chief Steele for his work on the Subcommittee and expressed how much he will be missed now that he is retiring after twelve plus years.</p> <p>Not all of the EMS board seats have been filled or appointed by the Governor yet. Seven seats expired on November 12 and became vacant on or about January 13. That affects members who either sit directly or delegate their authority. Until those appointments are made, Rick’s seat (Richard Sacco) and with Darryl McNutt’s retirement, Chief Steele’s seat, will be vacant. Per Legal, although their participation is welcome at the meetings, due to Ohio Revised Code (ORC) requirements, travel cannot be reimburse nor can they vote officially - it has to be more or less a consensus. We can still take action and move forward but I don’t want people who have been participating for a long time to stop due to a delay in the appointments. Hopefully we will get those soon. That concludes my report.</p>
-------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	➔ OHIO SOCIETY OF FIRE SERVICE INSTRUCTOR UPDATE
--------------	---

DISCUSSION	Mr. Belcher reported that the flyers for Ohio Weekend are out and the deadline is in April. The Spring meeting for the Society is in May and any of you that can make it or request someone from your committee to attend. There's been a lot of work in the past year and we would entertain an update. Currently meeting is scheduled for the 7 th of May but we might have to move that to the 14 th .
-------------------	---

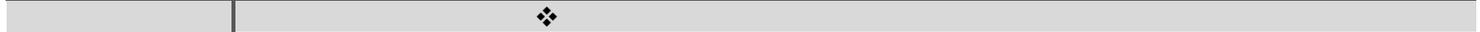
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	➔ STATE FIRE MARSHAL / OHIO FIRE ACADEMY REPORT
--------------	--

DISCUSSION	Mr. Goheen reported that burn tower is down for the next 90 days. Over \$100,000 of repairs are being made to it. The new Fire Chief Symposium is on for the 19 th and 20 th of March. Currently 20 attendees registered. The Symposium will be in a new format this year. I would like to introduce Jamie (Allen), our new hire. He is the Hazmat and Rescue Coordinator.
-------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	➔ EMS FIRE EDUCATION REPORT
--------------	------------------------------------



DISCUSSION	<p>Mr. Swords deferred to Chief McLean regarding the meeting held in Ashland regarding Fire Safety Inspector Level I certification course. At the first meeting in October, the current inspector course was reviewed and having a lesser course was discussed. We feel the current course meets the 1031 Standard. At the meeting held in March with myself (Phil McLean), Mike Dutton, Pat Lemming, Dudley Wright, Dan Swords and Ron Browning. Mike Kocap, the OFOA rep, was unable to attend. Pat Lemming had attended the NFPA Level One Class in December. We looked at the course Mike Dutton and a few other people had put together previously. After quite a bit of discussion, we concluded that the 40 hour class could meet all of the criteria of the 1031 Level One Inspector. If we adopt the 40 hour course as the 'lesser' course, there will need to be some things added such as the Ohio Fire Code, some cross referencing, some administrative portions on why Ohio is doing this, why we need this course at a lesser level to create the person who will do an inspection or hazard analysis of buildings. There are some legal reasons not to refer to this certification as "Inspector". One way to address this is to call it "Hazard Recognition Officer".</p>
-------------------	--

	<p>Other items discussed at the meeting were testing, the class Pat Lemming went through, would need to happen if the lower level course is adopted. There is a curriculum for the course, but we recommend developing our own test. Regarding the second or higher level course – the 72 hour class, after discussion, we concluded that the best course of action would be to leave the course basically as is. There was discussion about adding field time/field work to the current course and if it were made an 80 hour course, field work could be added.</p>
--	---

	<p>There would be a 40 hour class and an 80 hour class people could take. Both would be taught to meet the 1031 standard. There would be no need for a bridge course. CE for current Inspector certification would stay the same, CE for the "lesser" certification would be 6 hours per 3 year certification cycle, and could be taught by a certified inspector.</p>
--	--

	<p>Per Chief Dudley, discussion regarding what to call this certification ensued and "Hazard Recognition Officer" is recommended and they would do a "survey" instead of an inspection and will not issue "citations" but "hazard notices". Discussion regarding the current Fire Safety Inspector course meeting the Level II standard ensued. Ideas regarding replacing IFSTA text with teaching from the Fire Code and more field work was discussed as well as how to test if that was done as well as working with NFPA on using some of their materials was discussed. Further discussion regarding bridge course will be held at a later date.</p>
--	---

	<p>Chief Steele suggested that discussion wrap up with a recommendation that the Work Group meet and go over the following: check out 3737 at State level-will work with Marshall's office, Level II wording to be in compliance with 1031 Level II and find any discrepancies, text book issue – if not IFSTA, then what text? or just not part of the 72 hours (making a pre-requisite), contact NFPA regarding costs and differences between Level I and Level II, 8 hours additional to Level II course (out of class, supervised field work, etc.), testing validation, then White Paper to the Alliance.</p>
--	--

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

Mr. Orahood presented the schedule for the Pro Board re-accreditation visit and the Delegation of Authority meeting from March 28 through March 31. Delegation of Authority meeting will be held at the Ohio Fire Academy because no room was available in the ODPS Conference Center.

Mr. Orahood also discussed the new test validation process. Currently working on validation for IFSTA Firefighter I. Validation began in January. Once finished with IFSTA, we will move on to the other text books. We will also do item writing sessions to add more questions to some areas where there are not many questions.

Action Items	PERSON RESPONSIBLE	DEADLINE
--------------	--------------------	----------

TOPIC	➔ <u>NEW BUSINESS</u>
-------	-----------------------

DISCUSSION	<p>There was a request for change on Skill Sheet 9-1 Exterior Class A Fire from Howland. Wanted to change this to a “Flip the Switch” skill. Presented to committee by Dan Swords. Committee felt justification for change was lacking. If more information to justify change is forthcoming, Committee will re-entertain the request.</p> <p>Executive Director House presented a request from the EMFT board for consideration to offer a 90 day extension for Fire Certificates (currently no extensions allowed) and a 3 year reinstatement period (currently 18 months) to mirror the EMS extension/renewal periods. Also proposed change for “charged with a felony” vs. “convicted of a felony” to put it in line with the EMS side. A lively discussion ensued. Committee agreed to recommend offering a 90 extension and changing from “convicted” to “charged with” but recommended against the 3 year reinstatement period.</p> <p>Chief Steele brought up the next item which is the Emergency Medical Care discussion. This concerned a change in hours of FF I because EMC is considered to be a pre-requisite, however it is currently taught as part of the FF I course (8 hrs.). This would match the NFPA. Chief Waltemire questioned whether having this as a pre-requisite would create a hardship on some programs. Others felt it would be a hardship to some students. EVOC was also mentioned and will be brought up later as part of rules discussion. EVOC is not part of 1001 standard and would become a pre-requisite to FF I. Discussion ensued. Chief McLean voted for leaving the course as is. Mr. Robertson agreed. No consensus was reached. No changes will be recommended.</p> <p>Test Item Discussion by Mr. Orahood. Proposed that the number of questions on the Volunteer exam be left at 75, that the number of questions on the Firefighter I exam be raised from 100 to 125, and the number of questions on the Firefighter II (which covers Firefighter I and II) exam be raised from 125 to 150 to cover more of Hazmat. May also need skill sheets for Hazmat. No issue with this. Recommend increase in number of questions.</p> <p>Next item on agenda is Training Credit for Partial training completed. Mr. Orahood presented issue which concerns someone in a Firefighter I and II course who had to drop out of the course before completion to be able to get partial credit for work completed and test at Volunteer level. Also discussed situation of student enrolled in Firefighter I and II course who is unable to complete Firefighter II portion being able to test for Firefighter I. Committee recommended against allowing this.</p> <p>Nominations for Chair and Vice Chair carried over from the January meeting which was cancelled due to weather. Nominated for Chair were Dudley Wright (by Steven Robertson) and Eric Waltemire (by Phil McLean), second for Eric Waltemire (by Dudley Wright). Vote was held to elect Eric Waltemire as Chair. All in favor, none opposed, Eric Waltemire is elected the new Chair. Vice Chair nominations – Dudley Wright (by Steven Robertson and seconded by Phil McLean). No other nominations were forthcoming and chair entertained a motion to close the nominations. Moved by Steve Robertson and seconded by Eric Waltemire. Vote was held to elect Dudley Wright as Vice-Chair. All in favor, none opposed, Dudley Wright is elected the Vice-Chair</p>
-------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	→ OLD BUSINESS
DISCUSSION	<p>Review of proposed Rules changes begun by Dan Swords. Executive Director House reminded Committee that almost all (95%) of the changes were discussed last fall at the November meeting. Matt Wells, from the Ohio Department of Education, spoke to the change to secondary program section. The proposed change for <i>secondary students only</i> is to allow students to start at 16 instead of 17 years of age with the exception of IDLH situations (including live fire) during Junior year and spread over two school years instead of one. Pre-requisites are expected to be in place.</p> <p>Admission requirements were added to each certification section to make the language more easily accessible. Charters may have their own course objectives if they wish as long as they cross reference to State course objectives. Per Dan Swords, FF I and II will still be completed in 1 year. Minimum pass rates have also been added so that if not met, the program would not be able to continue to offer courses. Discussion about EVOC ensued. Recommendation is that EVOC remain as part of the course and not a pre-requisite.</p> <p>1102 regarding classifications: added the following items - Live Fire Instructor as a classification, Firefighter II may be added to the secondary programs, under (D) a charter may submit a written request with documentation to add a classification instead of submitting a new application, outline of what a Charter must have to teach Live Fire, voluntary surrender language for Charters, 1103 – was reorganized, Program director has ultimate responsibility, affiliation agreements for NFPA compliant burn facility (if not charter’s own), 7(a) instructors must be employed by the Charter responsible for the course, must have-or have access to-a computer lab, NFPA 1403 must be current edition, PPE/SCBA must meet current NFPA standard. Committee recommend that be changed to within 2 standards (current and previous) for IDLH activities and list 1851 and 1971. Changed how often a course needs to be offered by a Charter, currently once a year - change suggested is once per certification cycle (three years) one course per certification (highest level counts as lower levels as well). Added policy language regarding submitting a course, verbiage change from “document of course completion to “certificate of course completion” and must pass all required course quizzes and exams. “All” was questioned. Advice was to change it from “all required course quizzes and exams” to “meets all components required by charter”.</p> <p>Course records must be returned to program director for review to ensure all requirements are met. Compliance with NFPA 1403-charters generally lacking on documentation for live fire. Using 1403 as a guide, came up with the following: Charters must have maintenance records, inspection records burn building floor plans, site plans, training procedures, student pre-requisites (new version of 1403 specifies that) – must maintain documentation even if you are using a burn facility from another facility. Written learning objectives for all evolutions. NIMS documentation must be maintained in the course file, (and EVOC if removed from curriculum).</p> <p>If transitioning from FF I to FF II, if FF I was obtained prior to 2008 then student must provide documentation that hazmat has been completed.</p> <p>Secondary school language referring to students in a Public Safety program must complete FF II, outlines passing criteria for secondary and non-secondary charters.</p> <p>If Charter does not renew, it will expire and will need to reinstate if wish to remain a charter. Division of EMS must be notified if add a proctor, change in Instructor Trainers, change in text book publisher or version within 10 days of change. If change in Live Fire Training facility, Written Testing Agreement, Offsite locations, affiliation agreements, when testing at another facility, change to performance objective check off sheets, or change in program name, must notify Division of EMS PRIOR to. Reinstatement of expired or voluntarily surrendered charter – within 3 years and in compliance when expired/surrendered and at time of reinstatement, records available for review by State.</p> <p>Volunteer Firefighter – added admission requirements that were formerly in section 20, clarified no Volunteer students can participate in IDHL situations including live fire. Cannot be secondary student. FF I Transition – added admission requirements formerly in section 20, Live Fire Training must come after FF I training per 1403, FF II Trans – hazmat language, FF II post-secondary language,</p> <p>Rules discussion will continue at next meeting.</p>

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

TOPIC	→ <u>ADJOURNMENT</u>
<i>DISCUSSION</i>	<p data-bbox="402 275 1219 306"><i>At 1:59 p.m. Chairman Steele asked for a motion to adjourn :</i></p> <ul data-bbox="451 348 818 422" style="list-style-type: none"><i>• First: Chief Waltemire;</i><i>• Second: Chief Wright.</i> <p data-bbox="402 457 1084 489"><i>None opposed, None Abstained, Motion Approved.</i></p> <p data-bbox="391 562 792 594">Meeting was adjourned at 1:59 p.m.</p>

FINAL