

FIREFIGHTER AND FIRE SAFETY INSPECTOR TRAINING SUBCOMMITTEE

MINUTES	DATE June 14, 2016	TIME 10:00 a.m.	LOCATION ODPS – Division of EMS – 1970 W. Broad St., Columbus, Ohio 43223
ATTENDEES	<i>Committee Members:</i>	Chair: Eric Waltemire, Phil McLean, Steve Robertson, Richard Sacco, and Dudley Wright	
	<i>(EMS) Staff:</i>	Executive Director Mel House, Doug Orahoad, Susan Edwards, and Beverly Cooper	
	<i>ODPS Staff:</i>	None	
	<i>Visitors:</i>	Ohio Fire Academy – Dan Swords	
ABSENT	<i>Committee Members:</i>	None	

A G E N D A T O P I C S

TOPIC	→ WELCOME & REVIEW / Approval of Minutes
DISCUSSION	<p>The meeting was called to order at 10:00 a.m.</p> <p><i>Chairman Waltemire asked for a motion to approve the minutes from the March 8, 2016 meeting.</i></p> <p>Motion to Approve the Minutes.</p> <ul style="list-style-type: none"> ◆ First: Chief McLean; ◆ Second: Mr. Robertson. <p>None opposed, None Abstained, Motion Approved.</p>

TOPIC	→ EXECUTIVE DIRECTOR REPORT
DISCUSSION	<p>Exec director's report – Board seats still not resolved will let you know as soon as that happens.</p> <p>Revamped website on May 24 – easier to navigate, on same date went live with the new on line renewal cert system for fire and ems. Uses Identity manager should be more secure. Found that many people are using mobile devices to renew, so on June 15, we are releasing a fix so that the new system will work with android devices as well. System already worked on I phones. Working on Education and Grants systems which will roll out by the end of the year.</p> <p>As we move through the rules, have met with IT to incorporate rules changes such as live fire certification to incorporate into the renewal and initial application system.</p> <p>Working with Phil (McLean) and OSFA to encourage people to do CE the right way. The intent is to keep skills and knowledge current.</p> <p>Chief Waltemire expressed that he had used the system and it was quick and easy.</p> <p>Mr. Sacco raised an issue regarding the committee/board seats. Talked with Mark Sanders who suggested having an Alliance meeting to discuss this issue with the EMS board and our board. Suggested that we not have any more committee meetings until the situation is addressed and corrected because there are now only 4 voting members. Chief Waltemire expressed that he did not feel the answer was to not meet because that hurts the industry by not moving business forward. Chief McLean suggested another meeting to go over the Inspector stuff. The seats do need to be the priority and that he had spoken to Mark Resonovich about it. Director House stated that there would need to be one more meeting to go over the changes requested by this committee to the rules. Will finish reviewing second half of rules today and will need one more meeting to go over suggested changes to make sure everything has been captured. Chief Waltemire suggested having a meeting on July 12 and having the Alliance meeting the same day if possible. Each subcommittee member will contact their representative to see when they can meet since the 12th is two days before the Fire Chief's conference. Committee will meet July 12 but Alliance meeting that day.</p>

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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact Alliance representatives	Committee members	July 12, 2016

TOPIC	→ <u>EMS FIRE EDUCATION REPORT</u>
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DISCUSSION	❖
	<p>Hazard Recognition/Fire Safety Inspector Update – Chief McLean reported on phone conversation with Doug Orahod, Executive Director House and Mike Koback on April 18, 2016. Reviewed status of course presented in March. 40 hour NFPA course looks good. Test will be 100 questions. We would develop that test. Still need to look at current inspector test given for the 80 hour course. Power point to explain what committee has done and moved through this process. Presentation is ready for Alliance. Steve Robertson had questions regarding certification. Discussion for CE for this level was discussed.</p> <p>Practical Skills – Pro Board accreditation found some skills that didn't apply to objectives. Asked for thorough review to make sure aligned to objectives and found some gaps. Need to resubmit to Pro Board by July. What Doug has put together are practical skills that fill every gap. Need to submit to Pro Board but can take the next several months to tinker with before releasing to the shareholders. Chief Waltemire would like to go over these two skills - SCBA emergencies and ground ladders (ladder belt vs. leg lock). Discussion ensued. Can remove "ladder belt". Doug presented views from other states. Language recommended "Approved method" with examples listed in parentheses. Steve Robertson suggested changing "full" to "appropriate" PPE gear. Committee agreed to change ladder belt language and OK to submit all to Pro Board. Discussion on changes, mandatories, etc. can be done later. Motion to move to pro board by Chief McLean, second by Dudley wright. All in favor, none opposed.</p>

Action Items	PERSON RESPONSIBLE	DEADLINE

TOPIC	→ <u>NEW BUSINESS</u>
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DISCUSSION	<p>Volunteer Firefighter Practical Skills testing. Programs not testing practical skills which is required by the code. Discussion ensued, Chief Waltemire suggested review of Practical Skills Sheets, and at July meeting go over which should be done by Volunteer courses.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review Practical Skills	Committee members	July 12, 2016

TOPIC	→ <u>OLD BUSINESS</u>
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DISCUSSION	<p>Rules changes – starting with Chapter 20 because we finished 11 last meeting.</p> <p>4765-20-01 – added armed forces and veteran definitions. All definitions for each chapter will be in that chapter.</p> <p>4765-20-02 – no changes.</p> <p>4765-20-03 – added certificate of course completion, added language allowing 12 months to test after the completion date of the course to test and submit application, added HazMat (FF II Transition)</p> <p>4765-20-04 – added language allowing 12 months to test after the completion date of the course to test and submit application.</p> <p>4765-20-05 – requires completed application for renewal/reinstatement/reciprocity, incomplete applications may be returned, armed services language added.</p> <p>4765-20-06 – "home" telephone and email changed to "personal". Email will need to be personal and unique.</p>
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4765-20-07 – must be a “fire safety inspector practical skills evaluator” to evaluate Fire safety inspector skills.

4765-20-08 – reorganized, added armed services language

4765-20-09 – reorganized, added “applicant” to make it consistent.

4765-20-10 – reorganized, added “applicant” to make consistent. Old 10 was rescinded and replaced.

4765-20-11 – old 11 rescinded and replaced, reciprocity packet instead of application, incomplete packets may be returned, added military provision, successfully completed military training within 18 months may waive practical & written but packet must be submitted within 6 months of discharge.

4765-20-12 – added the word “training”, (D) continuing education may not be “routine job duties”, (E) no applicant shall receive credit for more than 12 hours of CE in on 24 hour period, (F) No applicant shall receive continuing education credit for the **identical (replaces same)** training class, taken more than once per calendar year, (H) (1) clarifies what information should be submitted to document CE.

4765-20-13 – “shall include” instead of “may include”, (E) routine job duties may (shall?) not be counted as CE, (F) no more than 12 hours of CE in one 24 hr. period, (G) No applicant shall receive continuing education credit for the **identical (replaces same)** training class, taken more than once per calendar year, (H) military/armed forces language, (I) clarifies what information should be submitted to document CE.

4765-20-14 & 15 – Rescinded, nobody used it (cont. ed. option to go from VF to FFI and FFI to FFII)

4765-20-14 – (new-used to be 17) armed forces language, CE Exemption – 2 or more consecutive exemptions not allowed.

4765-20-15 (new – used to be...) Voluntary surrender of certificate for Firefighter or fire safety inspector.

4765-20-16 – no changes

In March, division of EMS began auditing all certificate holders who submitted an extension request. Found that between 25-40% were not doing their CE. Previously, if someone requested an extension they were not audited so some people started to request extensions each cycle because they figured out they would not be audited.

4765-21-01 (Instructor) – new – provisions

4765-21-02 – Change “home” to “personal” for telephone and email address.

4765-21-03 – (A) (7) reworded to add the 2 years from date of knowledge exam to become an instructor or assistant instructor, (B) (7) specifies 10 hours of supervised teaching to come after student has completed instructor course, live fire instructor requirement, (F) 36 months to submit application for “successful completion of a substantially similar live fire training operations course”. **Language regarding time limit to apply needs ‘tweaked’.**

4765-21-04 – new – adds armed forces/military language

4765-21-05 – New Fire Instructor examinations. Re-added language for 80% on knowledge exam and ability to use recently completed knowledge exam if requested in writing.

4765-21-06 – (D)(1)-(3) deals with Live Fire Instructor certificate renewal, (E) military/armed forces renewal provisions (check numbering) , (G) CE documentation, (H) limits CE credit to 12 hours per day, (I) **change “same” to “identical”, change (D)(2) from “Participates as a live fire instructor in at least one initial certification course under the auspices of a chartered fire training program during the previous certification cycle;” to “Participates as a certified instructor in at least one live burn during the previous certification cycle;”.**

4765-21-07 – reinstatement of a fire instructor, assistant fire instructor, live fire instructor or fire safety inspector (check numbering under (H)).

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4765-21-08 – deals with reinstatement after a revocation, (B) Executive Director may reinstate...check numbering.

4765 -21-09 – Reciprocity packet not form, Live Fire JPRs

4765-21-10 – Instructor crossover (EMS to FI or FSI), 12 months from passing knowledge exam

4765-21-11 – Instructor crossover (FI or FSI) 12 months to complete JPRs, 12 months from passing knowledge exam

4765-21-12 – limits exemptions to one (1)

4765-21-13 – voluntary surrender of certificate to teach – no changes.

4765-21-14 – Instructor CE requirements

4765-22-01 – Firefighter standards of conduct – no changes

4765-22-02 – Instructor standards of conduct – no changes

4765-23-01 – Fire service investigation process changed to include instructional methods exams.

4765-23-02 – Fire service administrative actions updated chapter reference.

4765-23-03 – Fire service report of administrative actions.

We will make the suggested changes and do a final review of updated version at July meeting.

TOPIC

➔ **ADJOURNMENT**

DISCUSSION

At 1:12 p.m. Chairman Waltemire asked for a motion to adjourn :

- *First: Mr. Robertson;*
- *Second: Chief McLean.*

None opposed, None Abstained, Motion Approved.

Meeting was adjourned at 1:12 p.m.