

OHIO EMS HOMELAND SECURITY SUBCOMMITTEE

MINUTES	DATE	TIME	LOCATION
	September 15, 2017	10:00 am - 3:30 pm	ODPS Shipley Bldg, Rm 1106 Columbus, OH 43223
ATTENDEES	<p><u>Committee Members:</u> Deanna Harris (Chair), Geoffrey Dutton (Vice Chair), Karen Beavers, Ray Friedman, David Gerstner, Jeffrey Jackson, Mark Resanovich, Barry Seth, Micah Stoll, Dr. Michael Zorko</p> <p><u>ODPS-(EMS) Staff:</u> John Molnar (Liaison), EMS; Jayn Mayton (Support), EMS; Jack Smith, EMS</p> <p><u>Visitors:</u> None</p>		
ABSENT	<u>Committee Members:</u>	Robert Moore, Eric Wiedlebacher, Michael Wood	
TOPIC	Welcome		
DISCUSSION	The meeting was called to order at 10:11 a.m. by Ms. Harris. The members and visitors introduced themselves.		
AGENDA TOPICS			
TOPIC	Approval of Minutes		
DISCUSSION	<p>Upon review of the minutes of the August 4, 2017 meeting, no changes were requested.</p> <p>Motion was made by Ms. Beavers and seconded by Mr. Friedmann, to approve the meeting minutes of August 4, 2017, as submitted. Motion was passed with all in favor, none opposed, no abstentions.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Post approved August minutes to EMS website		Ms. Mayton	October 6, 2017

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TOPIC	Information on upcoming meetings		
DISCUSSION	<p>Friday, October 6th Meeting and WebEOC training 10:00 am – 3:00 pm Emergency Management Agency (EMA) Room 124 2855 W Dublin Granville Road Columbus, OH 43235</p> <p>Friday, November 3rd Meeting and Tour of Ohio Department of Health (ODH) Warehouse 10:00 am – 3:00 pm ODH Warehouse Suites C & D 5835 Green Pointe Drive South Groveport, OH 43125</p> <p>EMFTS Board members will also be invited to attend the WebEOC training. The Ohio EMA has requested that the names and emails of those attending the WebEOC training be forwarded to them before the meeting.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	Provide attendees' names and emails to EMA	Ms. Mayton	September 22, 2017
TOPIC	Follow up the Strategic Plan items approved by the Board and the action items listed in our Minutes		
DISCUSSION	<p>Ms. Harris reviewed action items from Homeland Security Subcommittee minutes of July 2017 which remain unresolved. <i>The minutes of the Subcommittee meeting for July, 2017 are following these minutes as the Attachment.</i></p> <p>Regarding <u>action item A</u>, "Provide copy of Dr. Andy Hawk's medical coordination plan paper to Subcommittee members", no one has been able to provide a copy of Dr. Hawk's paper yet. Some EMS personnel are still searching for it.</p>		

Reviewing action item B, it was reported that the Ohio Department of Health medical coordination plan, including the crisis standard of care, was made available to Executive Director House and John Molnar, as requested.

Discussing action item C, “Discuss enhancing the Fire Emergency Response System (FERS) database with additional EMS resources, and improving functionality of the Law Enforcement Response System (LERP)”, we have reached out to the Buckeye Sheriffs’ Association and we are waiting for a response.

Regarding action item D, “Bring together research and coursework currently in existence regarding violence in the workplace towards EMS”, Mr. Stoll presented an outline of training developed by the Ohio Attorney General’s Office. More detail was presented under the “Violence in the workplace” topic below.

Under action item F, part A, to “remove [the following] item from the Strategic Plan items delegated to the Homeland Security Subcommittee”, i.e. “Statewide system of communication and data accessibility during a major incident,” members concurred with this action item, as there are multiple opportunities with First Net for trainings. They agreed that part B of the action item was not necessary: “invite First Net to give a presentation to the Subcommittee during a meeting in the future, perhaps when we meet again at the EOC.”

Action item G, regarding developing pandemic and highly infectious diseases plan, a discussion ensued as to how to implement the development of a pandemic and highly infectious disease plan. It was agreed that Mr. Wolfe of ODH should make available to the members the ODH plan for their review.

In discussing action item H, to “define the role of EMS and public health response,” and the action item to “create a template including risk assessment and making it specific to communities”, work is ongoing.

Ms. Harris presented the pyramid diagram created by the EMFTS Board which is a guideline for all committees to ensure their activities will fit under one of the pillars appropriately in order to fulfill the ODPS’ mission statement. The pyramid incorporates broad categories under which all of the Homeland Security Subcommittee’s actions should fall.

A video titled Attacks on Fire and EMS was viewed.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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<p>Continue to pursue resolution to those action items remaining open</p> <p>Put on Agenda for November meeting to have a presentation by ODH to the Subcommittee about their current work related to pandemic and highly infectious diseases</p>	<p>EMS personnel and Homeland Security Subcommittee members</p> <p>Ms. Mayton, Mr. Smith and Mr. Wolfe</p>	<p>As available</p> <p>For November 3, 2017 meeting which takes place at ODH</p>
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TOPIC	Violence in the workplace
DISCUSSION	<p>Mr. Stoll presented an outline of course content which can be adapted for the needs of EMS in a future violence in the workplace training. He brought the Committee’s attention to the need for the course to be developed and scheduled quickly, as the Ohio Peace Officer Training Academy’s (OPOTA) 2018 schedule is already filling up quickly. It would be more efficient to have the course at the OPOTA facility but it can be taught on the road if requested. As far as the size of the class, from 12 to 24 would be suitable. On the road, a large classroom, such as a gym, would be preferable. There would also have to be a charge for the class and reimbursement made available; various funding options were discussed. It was confirmed that grant funds can be used for this training under certain circumstances.</p> <p>Ms. Beavers would like to schedule the course, once it is completed, for the Ohio Association for EMS, June 25-June 30 (M-Sat), any of those two days. It Mr. Stoll suggested multiple one-day classes so that all those who are interested can attend a training.</p> <p>Topics that can be included in the development of the training were reviewed. Those are:</p> <ul style="list-style-type: none"> ● Striking ● Hold releases ● Ground defense ● Stabilization ● Edge and impact weapon ● Shot avoidance

It was agreed that some final steps must be taken before developing the course. Mr. Resanovich and Ms. Harris listed those steps as:

1. Present to the next EMFTS Board meeting;
2. Review what needs to be said about violence in the workplace and any initiatives already underway;
3. Why this is important to today's EMS, with a comparison of what has changed through the years to have created a need for this now;
4. Mr. Stoll visit an EMFTS Board meeting with a demonstration or visual explanation of what we will be teaching;
5. A public acknowledgment that we recognize there is violence in the workplace, creating a need for this course and a partnership with OPOTA;
6. Blast out to all organizations when this is ready, so that interested organizations can schedule classes.

ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
Present to EMFTS Board the course content and a small demonstration of the training, as the first step in the course development	Ms. Harris Mr. Stoll	October 18, 2017

TOPIC	Report of the CHEMPACK working group
DISCUSSION	<p>The narration of the CHEMPACK PowerPoint slideshow was read verbally by Ms. Harris while the current version of the edited CHEMPACK slide deck was shown on the projector. The narration ends at slide 50 out of a total of 110 slides.</p> <p>Suggested editions and corrections were noted.</p> <p>There was a discussion on the procedure and timing of the rest of the slide deck and narration edits, as far as presenting it to the EMFTS Board by the October Board meeting. It was requested that the work group be shown it one last time prior to it being presented to the Board if the work group is not involved in the rest of the edits.</p>

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Mr. Molnar laid out the procedure for Ohio Department of Public Safety (ODPS) to create an audio narration from the written transcription.

There was a consensus to allow Mr. Molnar to push the narration of the CHEMPACK slide deck through the ODPS procedure, which is done in-house. It will then take two weeks to get it uploaded, providing they have no other projects that would delay ours. In that event, the final result will take more than two weeks.

ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
Ensure that the CHEMPACK PowerPoint narration and slide editing is completed	Dr. Carol Cunningham and work group	As soon as possible
Work with ODPS on getting the audio done in-house	John Molnar	As soon as possible

OPEN FORUM/NEW BUSINESS

Discussion	New Al Qaeda magazines and newsletters have been issued and some were brought to the meeting for members who may be interested in seeing their tactics.	

ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
None	None	None

MEETING ADJOURNMENT

	The meeting was adjourned at 12:16 p.m.
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MINUTES	DATE JULY 7, 2017	TIME 10:00 am - 3:30 pm	LOCATION ODPS Shipley Bldg, Rm 1106 Columbus, OH 43223
ATTENDEES	<p><u>Committee Members:</u></p> <p>Deanna Harris (Chair), Geoffrey Dutton (Vice Chair), Karen Beavers, David Gerstner, Jeffrey Jackson, Robert Moore, Mark Resanovich, Micah Stoll, Eric Wiedlebacher</p> <p><u>ODPS-(EMS) Staff:</u></p> <p>Carol Cunningham, MD, John Molnar (Liaison), Jayn Mayton (Support)</p> <p><u>Visitors:</u></p> <p>Kyle Wolfe, ODH</p>		
ABSENT	<p><u>Committee Members:</u></p> <p>Ray Friedman, Barry Seth, Michael Wood, Michael Zorko</p>		
A G E N D A T O P I C S			
TOPIC	Welcome		
DISCUSSION	The meeting was called to order at 10:15 a.m. by Ms. Harris.		
A G E N D A T O P I C S			
TOPIC	Approval of Minutes and Notes		
DISCUSSION	<p>Upon review of the minutes of the April 7, 2017 meeting, two changes were requested.</p> <ul style="list-style-type: none"> • Under the Review of Strategic Plan-Key Focus Areas topic, change "4.1.1" to "4.1.2", where it precedes "(resources)" at the bottom of page 1; and • Under the Mobile Oxygen Generators topic, change "four" medical oxygen generating systems to "three". <p><i>For reference, the entire Strategic Plan can be found on the Ohio EMS website at: http://www.ems.ohio.gov/links/ems_StrategicPlanFocusAreas.pdf</i></p> <p><i>The relevant section of the Strategic Plan is attached at the end of these minutes.</i></p> <p>Motion was made by Mr. Gerstner and seconded by Mr. Jackson to approve the meeting minutes of April 7, 2017, as corrected. Motion was passed with all in favor, none opposed, no abstentions.</p> <p>The members reviewed the notes of the May 18, 2017 meeting, where no quorum was present. No changes were recommended.</p>		

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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make recommended changes to April minutes Post approved April minutes to EMS website	Ms. Mayton	June 7, 2017

TOPIC	Review of Strategic Plan items approved by the EMFTS Board
DISCUSSION	<p>The Subcommittee reviewed the notes from the EMFTS Board committee discussion pertaining to the Homeland Security Subcommittee action items in the Strategic Plan in the upcoming sessions. Ms. Harris led the discussion through each item.</p> <ul style="list-style-type: none"> A. Establish the role of the state Division of EMS in preparedness disaster planning in response to a multiple casualty or mass casualty incident. <ul style="list-style-type: none"> 1) In order to establish the role of the Ohio Division of EMS (ODEMS) during a mass casualty incident (MCI), the Subcommittee must first know what role the Ohio Emergency Management Agency (EMA) would like us to have at the Emergency Operations Center (EOC) Emergency Support Function #8 (ESF8) desk. To help ascertain our role, we can check: <ul style="list-style-type: none"> a) the county guides that are individualized by county and revised every year, and that serve as resource documents for each county; b) the position paper for mass responders written by Dr. Andy Hawk, if it is possible to obtain; c) and the most recent WebEOC training. d) The Subcommittee can also have a meeting at the EMA to see the location. B. Develop guidance for crisis standard of care. <ul style="list-style-type: none"> 1) Ohio Department of Health (ODH) owns a medical coordination plan to which the Subcommittee contributed a crisis standard of care a few years ago. When the plan went to the Governor’s office, the legal department was not able to resolve potential liability and immunity issues. Therefore, the Governor’s office has not signed off on the plan. It is evident that this will not happen during the current Governor’s tenure. <ul style="list-style-type: none"> a) A decision was made to archive this item b) So that the Subcommittee’s work product remains accessible to ODEMS and the Homeland Security Subcommittee, Mr. Resanovich will forward a copy of the medical coordination plan to Executive Director House and Mr. Molnar. C. Develop a comprehensive database of EMS resources to be utilized during multiple casualty or mass casualty incidents. <ul style="list-style-type: none"> 1) The Ohio Fire Chiefs’ Association has an emergency response plan which is functional and works. The law enforcement response plan needs more work before it is functional. <ul style="list-style-type: none"> a) Mr. Resanovich offered to speak with the Buckeye Sheriffs’ Association to discuss working together on this item.

D. Violence in the workplace.

- 1) As society changes and assaults on EMS and firefighters while on the job increase, there is a greater need for training specifically for EMS and firefighters. Topics that need to be addressed include, but are not limited to, are subject control, mental health, first aid, defensive tactics, and de-escalation techniques.
- 2) Training resources already exist and are in use for other related first responders. Material from these trainings can be applied to EMS and firefighters or can be blended with other material for a complete training on this issue.
 - a) Mr. Stoll has access to subject control and defensive tactics training for EMS. Mr. Moore has access to SWAT training for de-escalation and defense tactics. Mr. Jackson has access to a 16-hour training which includes meaningful restraining technics.
 - b) Chair Harris requested that Mr. Stoll, Mr. Moore, and Mr. Jackson bring samples of their respective training resources to the next meeting, to share with the Subcommittee members.

E. Assault on EMS providers.

- 1) There is no difference between the violence in the workplace and assault on EMS providers. While patients may not be in control of their behavior and assault the EMS provider, the subject control tactics would be included in the same training used for violence in the workplace.
 - a) No action is required; it is included in D.

F. Statewide system of communication and data accessibility during a major incident.

- 1) First Net gave a presentation at the last EMFTS Board meeting. It is in place to provide statewide system of communication.
 - a) This item will be removed from the topics in the Strategic Plan as other parties are already working on it successfully.
 - b) A request will be made to First Net to provide a presentation to the Subcommittee so that all members can be aware of First Net. Ms. Harris suggested inviting them to be at the EOC when we meet there.

G. Develop pandemic and influenza plan.

- 1) It was agreed this is necessary because of recent literature in the field. There is a new EMS Infectious Disease Playbook just recently released by the U.S. Department of Health & Human Services, and one copy was passed around for the members to view. It was agreed that limiting the plan to pandemics and influenza is too restrictive, and that instead of influenza, "highly infectious diseases" should be substituted in the title.
 - a) The action item's title will be amended to "Developing pandemic and highly infectious diseases".

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	<p style="margin-left: 40px;">b) The steps to developing the plan will include: partnering with ODH and Regional Physicians Advisory Boards (RPABs), review current literature in the field, consider need for training and develop a plan.</p> <p>H. Define the role of EMS and public health response.</p> <p style="margin-left: 20px;">1) The Subcommittee members agreed to assume responsibility to complete this item. Director House identified a few of the types of things the Ohio Division of EMS is already doing other than direct treatment of a patient, such as working with state and local public health agencies on public information pieces and decontamination, among other topics.</p> <p style="margin-left: 40px;">a) Create a template including risk assessment and making it specific to communities.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
A. Provide copy of Dr. Andy Hawk's medical coordination plan paper to Subcommittee members	Ms. Mayton and/or other members as able	None
B. Forward the crisis standards of care component or the entire ODH medical coordination plan to Executive Director House and Mr. Molnar, to be available to ODEMS and the Subcommittee when needed	Mr. Resanovich	None
C. Discuss enhancing the Fire Emergency Response System (FERS) with additional EMS resources, and improving functionality of the Law Enforcement Response System (LERP).	Mr. Resanovich	None
D. Bring together research and coursework currently in existence regarding violence in the workplace towards EMS	Mr. Moore and Mr. Stoll	Next meeting, August 4 th
E. Include this item with D.	Mr. Molnar	None
F. A) Remove this item from the Strategic Plan items delegated to the Homeland Security Subcommittee.	Mr. Molnar	None

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<p>B) Invite First Net to give a presentation to the Subcommittee during a meeting in the future, perhaps when we meet again at the EOC.</p>	<p>Mr. Molnar or Ms. Mayton</p>	<p>N/A</p>
<p>G. A) Change the action item's title to "Developing pandemic and highly infectious diseases plan".</p>	<p>Mr. Molnar</p>	<p>N/A</p>
<p>B) Expand upon these suggested steps: partnering with ODH and Regional Physicians Advisory Boards (RPABs), review current literature in the field, consider need for training and develop a plan.</p>	<p>Subcommittee members</p>	<p>To be determined</p>
<p>H. Create a template including risk assessment and making it specific to communities.</p>	<p>Subcommittee members</p>	<p>To be determined</p>

TOPIC	CHEMPACK Training Program Review
<p>DISCUSSION</p>	<p>The editing of the PowerPoint slides for the CHEMPACK Training has been completed. There was general agreement that the length of this PowerPoint slide deck will most likely need to be shorter; however, the goal is to offer the information that is critical to the training, and that information will determine the final length. After the slide deck is completed, a narration must be written and recorded to accompany the slides. Ms. Harris suggested creating a workgroup of about four people who would meet via webinar twice a month. The workgroup would be able to edit and finalize the training more efficiently and quickly by having fewer people and meeting more often than in the Homeland Security Subcommittee meetings. Ms. Harris appointed the members of the workgroup. The workgroup will consist of Dr. Cunningham, Karen Beavers, David Gerstner and Kyle Wolfe. Due to the lengthy number of slides in the CHEMPACK training module, there was concern about sending the slides through the email for the workgroup to access. Ms. Mayton will try methods of sending the PowerPoint before it gets sent to the workgroup.</p> <p>As far as a timeline for the task, the goal is for the training to be completed by the Homeland Security Subcommittee's September meeting (9/1/17) so that it can be presented to the EMFTS Board during its October meeting (10/18/17).</p>

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ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
<p>Determine how the workgroup can access large files for transmission of the CHEMPACK slides, either by email or other methods</p> <p style="padding-left: 40px;">Workgroup to meet to finalize narration of CHEMPACK slides</p>	<p>Ms. Mayton</p> <p style="padding-left: 40px;">Dr. Cunningham, Ms. Beaver, Mr. Gerstner, Mr. Wolfe</p>	<p>As soon as possible</p> <p>September HLS meeting of 9/1/17, to be presented to EMFTS Board meeting 10/18/17</p>

TOPIC	Mobile Oxygen Generators (MOGs)
<p>DISCUSSION</p>	<p>Mr. Wolfe of the Ohio Department of Health presented to the Subcommittee an update on the status of the Ohio Medical Coordination Plan. Recently, the mobile oxygen generators (MOGs) assets have undergone the full preventative maintenance checks and services process. They will be checked routinely per the maintenance tracker schedule at ODH. EMA has the MOGs included on a list of ODH inventory or assets. Mr. Molnar reported that during a recent walk through of the MOGs storage area at ODH, they were shown three MOGs. One was ready immediately and two more that are also set up and ready to go. All three are fully charged. He also spoke with someone who was prepared to transport them to wherever they were needed at a moment's notice.</p> <p>Mr. Wolfe brought it to the Subcommittee's attention that the terminology of these assets that are in the custody of the ODH are now considered medical countermeasures (MCMs), and they are moving away from Strategic National Stockpile (SNS). Therefore, in the CHEMPACK training, it would be more current to use the terminology of MCM in place of SNS. The definition of Medical Countermeasures was provided by Executive Director House, who read the FDA definition, and Mr. Wolfe, who read the CDC definition. Mr. Wolfe offered to provide the written definition from the CDC guide to preparedness to be included in these minutes.</p> <p><i>(The definition of medical countermeasures from both the CDC and the FDA are attached at the end of these minutes.)</i></p> <p>Mr. Wolfe also emphasized the importance of the CHEMPACK training including information on how to request the MCM assets through the expedited process which is via the EMAs and the state EMA.</p>

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	Review of ODH pandemic influenza plan – there is no update at this time.	
ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
Forward definition of Medical Counter Measure to Ms. Mayton to disseminate to members	Mr. Wolfe	N/A
TOPIC	August Meeting Date	
DISCUSSION	Friday, August 4, 2017 10:00 a.m. – 3:00 p.m. Shipley Building 1970 W. Broad St. Columbus, OH 43223 Conference room 1106	
TOPIC	ADJOURNMENT	
Discussion	Motion was made by Mr. Resanovich and seconded by Mr. Dutton to adjourn. Motion was passed with all in favor, none opposed, no abstentions. The meeting was adjourned at 12:19 p.m.	